The City of Santa Fe
AND
The Finance Department

REQUEST FOR PROPOSALS (RFP)

FINANCIAL AND COMPLIANCE – AUDITING SERVICES for
Fiscal Year End 2021, 2022, 2023 & 2024

RFP#
22/42/P

Amendment #1

Proposal Issue Date: June 29, 2022
This amendment is being issued to change the title of RFP 22/42/P from:

FINANCIAL AND COMPLIANCE – AUDITING SERVICES for Fiscal Year End June 30, 2021

to:

FINANCIAL AND COMPLIANCE – AUDITING SERVICES for Fiscal Year End 2021, 2022, 2023 & 2024

In addition to the title change and due to non-attendance at the previously held mandatory proposal conference on July 7, 2022, this amendment is being issued to modify the following Sequence of Events to allow for mandatory attendance at the newly scheduled pre-proposal conference and submission of proposals.

Section II.A Sequence of Events
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<table>
<thead>
<tr>
<th>Action</th>
<th>Responsible Party</th>
<th>Due Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Issue RFP</td>
<td>Central Purchasing Office</td>
<td>June 29, 2022</td>
</tr>
<tr>
<td>2. Acknowledgement of Receipt Form</td>
<td>Potential Offerors</td>
<td>July 11, 2022</td>
</tr>
<tr>
<td>3. Pre-proposal Conference</td>
<td>Central Purchasing Office</td>
<td>July 11, 2022</td>
</tr>
<tr>
<td>4. Deadline to submit Written Questions</td>
<td>Potential Offerors</td>
<td>July 13, 2022</td>
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<tr>
<td>5. Response to Written Questions</td>
<td>Procurement Manager</td>
<td>July 15, 2022</td>
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<tr>
<td><strong>6. Submission of Proposal</strong></td>
<td><strong>Potential Offerors</strong></td>
<td><strong>July 21, 2022</strong></td>
</tr>
<tr>
<td>7. Proposal Evaluation</td>
<td>Evaluation Committee</td>
<td>July 22, 2022</td>
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<tr>
<td>8. Selection of Finalists</td>
<td>Evaluation Committee</td>
<td>July 26, 2022</td>
</tr>
<tr>
<td>9. Finalize Contractual Agreements</td>
<td>Requesting Department/Finalist Offerors</td>
<td>July 28, 2022</td>
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<tr>
<td>10. Contract Awards</td>
<td>Requesting Department/Finalist Offerors</td>
<td>August 1, 2022</td>
</tr>
<tr>
<td>11. Protest Deadline</td>
<td>Central Purchasing Office</td>
<td>15 days after date of contract award</td>
</tr>
</tbody>
</table>

*Dates indicated in Events 7 through 10 are estimates only and may be subject to change without necessitating an amendment to the RFP.
The City of Santa Fe is extending the proposal due date by two (2) days. All dates reflected in this Amendment #1 apply to all dates throughout RFP# 22/42/P and the corresponding Appendix’s.

A pre-proposal conference will be held as indicated in Section II.A, Sequence of Events, beginning at 10:00 a.m. MST/MDT via Zoom.

**Attendance at the pre-proposal conference is mandatory.**

Join Zoom Meeting
https://santafenm-gov.zoom.us/j/86875685186?pwd=RzRyeTIDNFVeUJEEdHhPMmE4Z04rQT09

Meeting ID: 868 7568 5186
Passcode: 013522
One tap mobile
+16694449171,,86875685186#,,,,*013522# US
+16699006833,,86875685186#,,,,*013522# US (San Jose)

Dial by your location
+1 669 444 9171 US
+1 669 900 6833 US (San Jose)
+1 253 215 8782 US (Tacoma)
+1 346 248 7799 US (Houston)
+1 646 931 3860 US
+1 929 205 6099 US (New York)
+1 301 715 8592 US (Washington DC)
+1 312 626 6799 US (Chicago)

Meeting ID: 868 7568 5186
Passcode: 013522
Find your local number: https://santafenm-gov.zoom.us/u/kbqg9hnrcy

Please add this Amendment No. 1 to the original RFP documents and refer to all RFP documents, hereto as such. This and all subsequent amendment/addenda shall become part of any resulting contract documents and have effects as if original issued. All other unaffected sections will have their original interpretation and remain in full force and effect. This documentation shall become permanent and made part of the departmental files.

END: Amendment #1