

**MIDTOWN SANTA FE**  
**CIVIC ENGAGEMENT & ACTIVATION**  
**RFP SOLICITATION: '19/45/P**  
**Addendum #1**

REQUESTS FOR CLARIFICATIONS  
Questions & Answers (Q&A)

The following are questions and answers generated by interested respondents within the time period provided by the City ending on May 14, 2019, and extended to May 21, 2019 for interested respondents to submit Requests for Clarifications.

1. **Can organization or individual be listed on this RFP as a team member, who is also on the selected economic analysis and urban planning team?**

Yes.

2. **Can an organization or individual be listed on this RFP as a team member, even if they are a short-term tenant of the campus, now or in the near future?**

Yes, someone can be on an RFP response team even if they are a short-term tenant, because they do not violate the governmental conduct act provision listed below.

3. **If a short term tenant of the campus is part of this RFP and eventually, helps to conduct the Scope of Work, would that short term tenant be prevented from entering into negotiations with a potential developer for a long term lease, without being part of the RFEI team for use and disposition of the property?**

There is no issue with a tenant seeking to lease from some future owner.

4. **The information requested in Tab F: Disadvantaged Business Enterprises does not appear to be reflected in the selection criteria. How will this be assessed and scored, and how can non-profit respondents reflect their board, staff, and constituent diversity without having MBWB or other disadvantaged certifications?**

The selection criteria does/will account for Disadvantaged Business Enterprises. The evaluation committee would consider composition under the rubrics of experience and composition.

- 5. It appears that the City Local Preference that applies to this RFP is under iv. When the City makes a purchase using a formal RFP based on points system, it typically means a maximum of 6% available local preference. Please confirm, or otherwise correct.**

6% is the maximum local preference, and will be applied to the criteria and point system evaluation.

- 6. Based on previous experience with meaningful community engagement with goals similar to this project, we would propose a timeframe of no less than 8 months, with a preferred schedule of 12 months. Will you consider our proposal response if it proposes a longer schedule than the 4 months specified in the RFP?**

No

- 7. Our team is not a nonprofit organization, and we would not be able to bring funds from other sources. Will you consider proposals from teams that are not able to bring additional funds to the project?**

Yes