



City of Santa Fe, New Mexico

200 Lincoln Avenue, P.O. Box 909, Santa Fe, NM 87504-0909
www.santafenm.gov

Alan Webber, Mayor

Councilors:

Signe I. Lindell, Mayor Pro Tem, District 1

Renee Villarreal, District 1

Peter N. Ives, District 2

Carol Romero-Wirth, District 2

Roman "Tiger" Abeyta, District 3

Chris Rivera, District 3

Mike Harris, District 4

JoAnne Vigil Coppler, District 4

NOTE TO PROPONENTS

ADDENDA #1 TO RFP # '19/59/P

July 17, 2019

National Environmental Policy Act Planner

Questions & Answers for '19/59/P National Environmental Policy Act Planner

1. On Page 12, the RFP states that the selected Contractor shall "coordinate a team of resource specialists and contractors to compile the appropriate information necessary for completing the EA." **Is the Contractor expected to provide (either directly or through subcontracts) the necessary resource specialists and contractors, or will the Forest Service provide them?**

The Forest Service is providing all resource specialists and contractors.

2. On Page 14, the RFP states that the Contractor is not responsible for "developing the scope of environmental analysis: The Forest Service will present to the Contractor a clear description of the specific proposal, why it is being proposed, and the nature and character of the decision to be made." **Will the Forest Service present the "clear description of the specific proposal" and define the scope of analysis before the deadline for submission of proposals?**

The Santa Fe Mountains Landscape Resiliency Project Scoping Document dated June 10, 2019 identifies the "clear description of the specific proposal." You may find the document attached and on the Forest Service project page:

<https://www.fs.usda.gov/project/?project=55088&exp=overview>



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3. On Page 14, the RFP states that the Forest Service will present the Contractor a "detailed proposed action." **Is the proposed action that will be the subject of the Environmental Assessment the action set forth in the document entitled "Santa Fe Mountains Landscape Resiliency Project Scoping Document," dated June 10, 2019, and available online at https://www.fs.usda.gov/nfs/11558/www/nepa/110443_FSPLT3_4655386.pdf ? If not, will the proposed action be available for review by potential proposers before the deadline for submission of proposals?**

Yes, the referenced scoping document outlines the general proposal.

4. There seems to be a discrepancy in the submittal format requirements for proposals. Under Information for Proponents on Page 3 of the RFP (PDF page 5), the Receipt of Proposals instructs "...firms to submit one electronic file and two copies of the proposal." Yet, under Submittal Requirements on Page 14 of the RFP (PDF page 16), it indicates that "Interested contractors should submit four (4) sealed proposals of 5 pages or less...". **Please clarify which requirements apply to the proposal.**

The Submittal Requirements section on Page 14 (PDF page 16) is the requirement that applies to submitted proposals.

"Interested contractors should submit four (4) sealed proposals of 5 pages or less, that includes the technical approach, a short description of key personnel who will work on this project, relevant project experience, budget, timeline, and three references from completed projects with similar scope and complexity. Resumes of key personnel do not count towards page limit."

5. The Forest Service (the service) is in the process of updating their land management plan for the Santa Fe National Forest (SFNF) which includes the Greater Santa Fe Fireshed. The RFP requires that the EA's preferred alternative for forest restoration be consistent with the land management plan. The service



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is in the process of developing an EIS for the SFNF land management update but it's not yet complete. **So, does this RFP require working with the existing SFNF land management plan or do we tier off the EIS for the updated land management plan? Please clarify if there will be any required coordination of the proposed EA with the EIS currently under development for the Santa Fe National Forest Land Management Plan update.**

The selected contractor is required to comply with the current Forest Plan. Some elements being developed in the Forest Plan update are incorporated in the Santa Fe Mountains Landscape Resiliency Project Scoping Document dated June 10, 2019. The update to the Forest Plan is not anticipated to be signed before this project is completed.

All other pertinent information for RFP # '19/59/P will remain the same.

RECEIPT ACKNOWLEDGE BY PROPONENT