July 10, 2018

NOTE TO BIDDER'S

ADDENDA #2 TO RFP # 18/57/P

Law Enforcement Assisted Diversion (LEAD) Providers

Please be advised of the following change in this packet:

1. Amending the evaluation criteria to include the following attachment:

All other pertinent information to remain the same.

_____

RECEIPT ACKNOWLEDGE BY PROPONENT

This addendum will be part of the bid documents and shall be included with bid submittal. Non-receipt of addenda by bidder in no way relieves bidder of obligation of compliance with any terms and conditions stated in the addenda.

EVALUATION CRITERIA
&
WEIGHTED VALUES

RFP # '18/57/P

PROJECT: Law Enforcement Assisted Diversion (LEAD) Providers

Organization: _____

EVALUATION CRITERIA

The consultant selection will be based upon evaluation of the proposal and the consultant firm relative to the evaluation criteria.

Proposal Component	Weighted Value	Evaluation Points (1 = Low,10 = High)	Total Score	Max Score
Project Understanding and Approach: Provider speaks to and understands benefits of treatment verses incarceration for individuals with an OUD or SUD, harm reduction, intensive case management and care coordination. Provider can speak to the LEAD values and guiding principles. Provider has worked with or is willing to work with law enforcement.	25%			250
Experience, Training, Education and Certifications: Do the qualifications of the applicant relate to the specific technical needs of the project assignments? Has the applicant worked with individuals who have an opioid use disorder before? Does applicant speak to current data collection and monitoring systems? What type of training, education and certifications does applicant maintain or plan to hire?	20%			200
Knowledge of Local Conditions: Does applicant speak to relevant agency or community resources appropriate for a LEAD client, such as housing, transportation, subsistence care, MAT providers, harm reduction services, detox, job	25%			250

training/employment, counseling, inpatient or intensive outpatient treatment, primary health care; SSI, etc?				
Quality of Proposal: Does the applicant speak to how they will collect and report relevant data as outlined in the Scope of Services (SoS)? Is the applicant's knowledge and ability to provide required services clearly and concisely conveyed? Is the budget clear, correct, feasible, and appropriate? Was the proposal well organized, easy to follow and spoke to all aspects of the SoS listed on page 12-14 of RFP? Did applicant submit all required documents listed on page 15 of the RFP?	20%			200
Total Score	100%			1000
Multiply the Total Score by factor of 1.10 if the company has an approved local preference certification form included with proposal.				

Please do not minimize the importance an adequate response in any area.

SELECTION COMMITTEE EVALUATOR

Signature _____**Date**_____

Printed Name _____

Department & Division_____

EVALUATION COMMITTEE MEMBERS

The Committee may consist of representatives from the following departments or boards:
Community Services Department
Youth and Family Services Division
LEAD Policy Board