

**The City of Santa Fe
AND
Office of Affordable Housing**

REQUEST FOR PROPOSALS (RFP)

Community Development Block Grant (CDBG)



**RFP#
21/24/P**

Amendment # 2

Proposal Due Date: February 24, 2021

ELECTRONIC-ONLY PROPOSAL SUBMISSION

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This proposal is being amended in the following areas as highlighted:

A. SEQUENCE OF EVENTS

The City's Central Purchasing Office and the Procurement Manager will make every effort to adhere to the following schedule:

Action	Responsible Party	Due Dates
1. Issue RFP	Central Purchasing Office	January 27, 2021
2. Acknowledgement of Receipt Form	Potential Offerors	February 10, 2021
3. Pre-Proposal Conference (CDBG Training)	Office of Affordable Housing	February 12, 2021, 8:30AM-10:15AM
4. Deadline to submit Written Questions	Potential Offerors	February 17, 2021
5. Response to Written Questions	Procurement Manager	February 19, 2021
6. Submission of Proposal	Potential Offerors	February 24, 2021, 3PM
7. Proposal Evaluation	City staff*; Community Development Commission (CDC)	February 24 – March 3
8. Oral Presentation of Projects	Potential Offerors	March 3, 2021
9. Recommendation of Awards	CDC	March 3, 2021
10. Finalize DRAFT Contractual Agreements	Requesting Department/City Attorney's Office	March 17, 2021
11. Governing Body Committee Approvals	-Finance -Quality of Life	-April 19, 2021 -April 21, 2021
12. Governing Body Approval	Requesting Dept	-April 28, 2021
13. Protest Deadline	Central Purchasing Office	+15 days

***Reviews for completeness**

Section II. B. 3. Pre-Proposal Conference/CDBG Training

Pre-Proposal Conference (CDBG Training) Zoom link, Feb 12, 8:30-10:15am:

<https://santafenm-gov.zoom.us/j/91536768402?pwd=NWk5OVVhVUo2YzIYTTI0V1IEWXJNUT09>

4. Deadline to submit Written Questions: February 17, 2021

5. Response to Written Questions: February 19, 2021