**The City of Santa Fe**

**AND**

**Office of Affordable Housing**

**REQUEST FOR PROPOSALS (RFP)**

**Community Development Block Grant (CDBG)**



**RFP#**

21/24/P

Amendment # 1

**Proposal Due Date:** February 24, 2021

**ELECTRONIC-ONLY PROPOSAL SUBMISSION**

Community Development Block Grant (CDBG)

RFP#21/24/P

Amendment #1

This proposal is being amended in the following areas as highlighted:

## SEQUENCE OF EVENTS

The City’s Central Purchasing Office and the Procurement Manager will make every effort to adhere to the following schedule:

|  |  |  |
| --- | --- | --- |
| **Action** | **Responsible Party** | **Due Dates** |
| 1. Issue RFP | Central Purchasing Office | January 27, 2021 |
| 2. Acknowledgement of Receipt Form | Potential Offerors | February 10, 2021 |
| 3. Pre-Proposal Conference (CDBG Training) | Office of Affordable Housing | February 12, 2021, ***8:30AM-10:15AM*** |
| 4. Deadline to submit  Written Questions | Potential Offerors | February 12, 2021 |
| 5. Response to Written  Questions | Procurement Manager | February 17, 2021 |
| ***6. Submission of Proposal*** | ***Potential Offerors*** | ***February 24, 2021, 3PM*** |
| 7. Proposal Evaluation | City staff\*; Community Development Commission (CDC) | February 24 – March 3 |
| 8. Oral Presentation of Projects | Potential Offerors | March 3, 2021 |
| 9. Recommendation of Awards | CDC | March 3, 2021 |
| 10. Finalize DRAFT Contractual Agreements | Requesting Department/City Attorney’s Office | March 17, 2021 |
| 11. Governing Body Committee Approvals | -Finance  -Quality of Life | -April 19, 2021  -April 21, 2021 |
| 12. Governing Body Approval | Requesting Dept | -April 28, 2021 |
| 13. Protest Deadline | Central Purchasing Office | +15 days |

**\*Reviews for completeness**

**Section II. B. 3. Pre-Proposal Conference/CDBG Training**

**Pre-Proposal Conference (AHTF Training) Zoom link,** Feb 12, 8:30-10:15am:

[https://santafenm-gov.zoom.us/j/91536768402?pwd=NWk5OVVkVUo2YzlYTTl0V1lEWXJNUT09](https://gcc02.safelinks.protection.outlook.com/?url=https%3A%2F%2Fsantafenm-gov.zoom.us%2Fj%2F91536768402%3Fpwd%3DNWk5OVVkVUo2YzlYTTl0V1lEWXJNUT09&data=04%7C01%7Ckssanchez%40santafenm.gov%7C2084209b45b947306bf908d8c7ca4067%7C77b69f5a55ed436386164867b0bc707f%7C0%7C0%7C637479018757894016%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C1000&sdata=ix7XjWD4FopEV8IxXNKy3Md2vB8LBTMNVs5wTbRtXDY%3D&reserved=0)