



City of Santa Fe, New Mexico

200 Lincoln Avenue, P.O. Box 909, Santa Fe, NM 87504-0909

www.santafenm.gov

Alan Webber, Mayor

Councilors:

Signe I. Lindell, Mayor Pro Tem, District 1

Renee Villarreal, District 1

Peter N. Ives, District 2

Carol Romero-Wirth, District 2

Roman "Tiger" Abeyta, District 3

Chris Rivera, District 3

Mike Harris, District 4

JoAnne Vigil Coppler, District 4

NOTICE TO PROPONENTS

ADDENDUM #1 TO RFP # 20/09/P

December 4, 2019

2020-2030 MULTIMODAL TRANSITION PLAN INCLUDING PARKING ASSESSMENT AND
TRANSIT 5-10 YEAR SERVICE PLAN

Reason for Addendum:

To correct "Evaluation Criteria Form" that corrects the RFP number, to include "Professional Services" and eliminate cost as criteria.

All other pertinent information for RFP #20/09/P will remain the same.

RECEIPT ACKNOWLEDGE BY PROPONENT

EVALUATION CRITERIA FORM

RFP '20/09/P

Professional Services

NAME OF FIRM: _____

The consultant selection, or short listing for interviews, will be based upon evaluation of the proposal and the Firm's qualifications, relative to the evaluation criteria.

Proposal Component	Weighted Value	(1=low, 10=high)	Total Score	Max Score
Approach/ Methodology: <i>Grasp of project requirements</i>	15			150
Relevant experience of firm and specific qualifications & experience of project team, demonstrated by previous projects related to wastewater treatment aeration system projects and other work elements as outlined in the Scope of Work.	25			250
Past Performance: <i>The quality and timeliness of previous work for the City or other entity; the demonstrated ability to complete projects satisfactorily, to complete work within budget and to meet schedules. The demonstration of interfacing and collaborating with owners. The demonstration of completing a aeration system upgrade project similar in which the client was satisfied.</i>	15			150
Knowledge of Local Conditions: <i>Industry Std. Construction practice; Labor & Trades, bonding, seasonal construction limitations, project site, environmental, regulatory and procurement requirements.</i>	5			50
Work Plan & Project Schedule: <i>Discussion of work elements and time frames</i>	15			150
Work Load: <i>Consultant's staff size related to current uncompleted work and the amount of work proposed under this project. The amount of city work, if any, not yet 75% complete.</i>	5			50
Innovative Elements: <i>The level of attention developed that intends to address the scope in a manner that is innovative, creative and strives to address the scope in manner that enhances long term success of project goals.</i>	25			250
Total Score	100			1000

Please do not minimize the importance of an adequate response in any area.

SELECTION COMMITTEE

EVALUATOR SIGNATURE: _____ DATE: _