



City of Santa Fe, New Mexico

200 Lincoln Avenue, P.O. Box 909, Santa Fe, NM 87504-0909
www.santafenm.gov

Alan Webber, Mayor

Councilors:

Signe I. Lindell, Mayor Pro Tem, District 1

Renee Villarreal, District 1

Peter N. Ives, District 2

Carol Romero-Wirth, District 2

Roman "Tiger" Abeyta, District 3

Chris Rivera, District 3

Mike Harris, District 4

JoAnne Vigil Coppler, District 4

February 25, 2019

NOTE TO PROPONENTS

ADDENDA # 3 TO RFP # 19/26/P

Annual Medical Physicals for the Santa Fe Fire Department

- Questions and Answers

1. The RFP requires Cancer Screenings as well. Must those be completed by the Vendor or can a Subcontractor perform those duties? **Our preference is to have the Vendor complete every portion of the services to be performed. With that being said, Item 8. Subcontracting within the sample Professional Services Agreement on page 27 states, "The Contractor shall not subcontract any portion of the services to be performed under this Agreement without the prior written approval of the City. No such subcontract shall relieve the primary Contractor from its obligations and liabilities under this Agreement, nor shall any subcontract obligate direct payment from the City."**
2. The Fire Fighter exams are Annual Exams. Currently the drivers are subject to the DOT guides of 2 year Re-certifications for their DOT cards. Can the Annual Exams be combined with the 2 year DOT exam every other year as required by the DOT, or will they need to schedule separate DOT exams on those years for re-certifications? **Yes. That is how they are handled currently. The Annual Firefighter exams are combined with the DOT exam every other year as required by the DOT. The vendor will not have to separate the DOT exams from the firefighter exams on those years. Fire Department personnel should receive written respiratory protection clearance and written medical clearance annually along with a DOT Certificate every other year.**
3. Are any part of the scope of services to be provided at the City's facilities? **Should the Vendor need it, there are rooms available at one of the Fire Department's facilities that can work as a central project location for the exams.**



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4. Is the City's goal for stress tests to be conducted by the primary selected provider or can they be subcontracted to a third party? **Please refer to Question 1. above as the same applies to this question.**
5. Please confirm that the City's SFFD officer is responsible for managing the daily scheduling of annual physicals and follow-up exams with the selected provider. **Yes, the Santa Fe Fire Department Health & Safety Officer will facilitate the daily scheduling of annual physicals and any required follow-up exams.**
6. PAGE 24: Sample Contract under "B. Performance Measures" it requires a New Mexico licensed and Board certified occupational practitioner from within a Professional Corporation, Group or Association. Question: Will the City of Santa Fe accept as the medical practitioner that will be on-site and performing the firefighter physicals to be an (ANRP) Advanced Nurse Registered Practitioner that is licensed in New Mexico, board certified, and is a direct employee of our corporation with experience and training in occupational NFPA 1582 firefighter physicals. **Yes, the City of Santa Fe Fire Department will accept an Advanced Nurse Registered Practitioner with that certification and experience as the medical practitioner.**

All other pertinent information for RFP # 19/26/P will remain the same.

RECEIPT ACKNOWLEDGE BY PROPONENT