




149 Wildlife Way * Santa Fe, NM 87506 * (505) 424-1850
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ADDENDUM No. 1
to
RFP No. '19/06/P

Date: January 10, 2019
To: All Interested Offerors
From: Randall Kippenbrock, P.E., Executive Director 
Re: RFP No. '19/06/P – Processing and Marketing of Recyclable Materials for the Santa Fe Solid Waste Management Agency

The following questions/answers, clarifications and/or revisions to Request for Proposal No. '19/06/P are hereby made a part of the RFP documents for the above referenced proposal as fully and as completely as though the same were included therein.

Q&A /Clarification/Revisions

1. *Revision to the RFP: Offerors are directed to RFP Section: Notice of Request for Proposals on page 1. The corresponding paragraph, struck out below, is deleted and replaced with the underlined paragraph below:*

~~A **mandatory** pre-proposal meeting will be held at 10:00 a.m. MDT, January 8, 2019, at the Nancy Rodriguez Community Center in the Traditional Village of Agua Fria, 1 Prairie Dog Loop, Santa Fe, NM. Failure of an Offeror to be present for the entire meeting shall render the Offeror to be deemed nonresponsive and their proposal shall not be considered. It is the Offeror's responsibility to determine who attends and represents the Offeror or related firm. One person cannot represent more than one Offeror.~~

A pre-proposal meeting will be held at 10:00 a.m. MDT, January 8, 2019, at the Nancy Rodriguez Community Center in the Traditional Village of Agua Fria, 1 Prairie Dog Loop, Santa Fe, NM. **Offerors are not required to attend in order to submit their proposal.**

2. *Revision to the RFP: Offerors are directed to RFP Section: Notice of Request for Proposals on page 1. The corresponding paragraph is revised to represent the additional site visit:*

Offerors may participate in an optional tour of the Agency's Material Recovery Facility on January 8, 2019. The tour will begin 1:30 p.m. MDT at the Buckman Road Recycling and Transfer Station - Administration Building at 2600 Buckman Road, Santa Fe, NM. **Offerors can request a tour after January 8, 2019 by contacting Randall Kippenbrock at (505) 424-1850, ext. 100 or rkippenbrock@sfswwa.org.**

3. *Revision to the RFP: Offerors are directed to RFP Section: Information for Offerors on page 4 for Acknowledgement of Receipt. The corresponding paragraph, struck out below, is deleted and replaced with the underlined paragraph below:*

~~Potential Offerors shall hand deliver or return by facsimile or e-mail the "Acknowledgement of Receipt of Request for Proposals Form" that accompanies this document (See Appendix A) to have their firm placed on the procurement distribution list. The form should be signed by an authorized representative of the organization, dated and returned by close of business on **January 8, 2019.**~~

Potential Offerors shall hand deliver or return by facsimile or e-mail the "Acknowledgement of Receipt of Request for Proposals Form" that accompanies this document (See Appendix A) to have their firm placed on the procurement distribution list. The form should be signed by an authorized representative of the organization, dated and returned by close of business on **January 22, 2019.**

This Addendum must be signed and returned with your proposal. Failure to do so may cause your proposal to be considered non-responsive.

Receipt of Addendum No. 1 to RFP No. '19/06/P is hereby acknowledged

Authorized Signature

Date

Firm Name