

**DRUG AND ALCOHOL TESTING**  
**RFP '18/32/P**  
**DATE: 03/15/18**

**Listed below are the questions that have been raised concerning the aforementioned RFP.**

Can you please provide me with the name of the incumbent contractor for these services?

**DATCO Services Corporation**

How many drug tests were performed last year under this contract? **500**

How many of these were positive? **5**

How many alcohol tests were performed last year under this contract last? **192** How many of these were positive? **10**

With regards to after-hours drug and alcohol testing services, 5:00p.m., and before 8:00a.m., are these performed with the use of mobile unit, or via 24/7 collection sites? **The City uses a 24/7 collection site.**

Is there a template you would like us to use for our proposal fee? **No specific template, just list pricing for DOT and NONE regulated tests, random selection, MRO and Laboratory fees, etc.**

Who are your current vendor(s) / TPA delivering your drug test results & the SAMHSA LAB conducting the actual testing? **TPA is DATCO Services Corporation and our SAMHSA Lab is MEDTOX Laboratory Inc.**

What clinic(s) do you currently use for WALK IN drug/alcohol collections, and what are their hours, addresses & contact info? DO you currently utilize a facility that can provide 24/7 services for WALK IN “after hours” needs, or is it handled by mobile collectors at the City site or vendor site? **We use the 24/7 services collection site.**

**Southwest Drug and Alcohol Compliance LLC.**

**2954 Rodeo Park Drive West, Santa Fe, New Mexico 87505 - Contact person Dino Pino, Owner (505) 795-7959**

**Times of Service - Week days regular hours - 8:00am - 5:00pm**

**Week days - Morning, after hours 6:00am - 8:00am**

**Evenings, after hours 5:00pm -10:00pm**

**Weekend 8:00am through 10:00pm**

**Concentra Medical Center**

720 St. Michaels Dr. Ste. C Santa Fe, New Mexico 87505 - Contact person Darlenis Tesch, Director (505) 438-9402

Time of Service - Week days regular hours - 8:00am - 5:00pm

Concentra Medical Center does not provide weekend services

How often do “after hours” testing needs occur, regardless of reason for this testing, and how many donors are typically present at these events? We do around 30 after hour tests a year, one donor at a time.

In regards to the City Minimum Wage Ordinance, if the Primary contractor/bidder is out of state, but will be utilizing a subcontractor who resides in the City, does the Primary contractor need to abide by the living wage ordinance if their direct employees live & work outside the City & State? Or will only the local resident subcontractor be required to abide by the minimum wage ordinance? Yes, the primary contractor is required to abide by the living wage ordinance.

For the Police & Fire Department, can you list the drugs you want tested for these employees, since they are considered Non-DOT? We test 5 Panel, plus Steroids for Police.

What are your current prices for the following services requested?

DOT Urine Drug Test at walk in Clinic: \$51.00

DOT Urine Drug Test after hours: \$126.00

DOT Breath Alcohol Test at walk in Clinic: \$35.00

DOT Breath Alcohol Test after hours: \$110.00

Police Steroids Test \$224.00 + \$75.00 after hour's fee

MRO Review Services Fee (if not included in urine drug test prices above): MRO Fees are included in test pricing

Price of any additional charges associated with afterhours services: None

Non-DOT Urine Drug Test at walk in Clinic: None

Non-DOT Urine Drug Test after hours: None

Non-DOT Breath Alcohol Test at walk in Clinic: None

Non-DOT Breath Alcohol Test after hours: None

MRO Review Services Fee (if not included in urine drug test prices above): None

Split Specimen RETEST fee (if requested by donor)? \$125.00

Expert Witness / Testimony Fee from MRO: \$200.00 per hour

Expert Witness / Testimony Fee from Any other staff: \$200.00 per hour

Price for result Reporting or Random Selection Administration (yearly or monthly?): Price is included in the \$500.00 yearly fee

Why is this RFP being solicited? Has the base contract elapsed, or has there been an interruption in service, in which the City has opted to bid out? **Contract ends on June 30, 2018.**

In reference to expert witness services, our firm offers both telephonic testimonies for FREE and in-court testimony (per hour charge). Both provide the same level of protection & service, so many clients prefer the telephonic testimony because of the no additional charge. Which option would you like our firm to quote? **Please quote pricing on proposal for both options.**

In reference to the Non-Disclosure form on page 18, it appears this form is to be signed by a CSF staff member evaluating the proposals received, and not the bidder themselves. Is this correct? **Yes** The bidder is not supposed to sign this form & send back, correct? **Yes** Regarding the "Living Wages Contractor Certification", my firm, as the Prime Contractor, is headquartered outside the City of Austin. We will be utilizing subcontractors in Austin to perform the physical collections. Should I have the subcontractors fill out this form with their employee information, and submit with our bid? As a Prime contractor outside the City limits, I don't believe we are required to submit this form, and our firm does not plan to hire any future employees that will be domiciled in the city limits. **No, your company will be the primary contract if awarded to your company.**