

City of Santa Fe, New Mexico

P.O. Box 909, 200 Lincoln Ave
(505) 955-6597 Fax (505) 955-6810

www.santafenm.gov



Recruitment Announcement # 2020-PU15

POSITION TITLE: Pipefitter Lead
DEPARTMENT: Public Utilities
PERIOD TO APPLY: 08/28/2019 – 09/18/2019
SUPERVISOR: Michael Moya

SALARY RANGE: \$22.621 - \$33.931 (13)
FLSA/UNION STATUS: Nonexempt/Union
POSITION STATUS: Classified/Fulltime
LOCATION: Water

GENERAL DESCRIPTION

The Pipefitter Lead is responsible for inspection, maintenance, and repair of the distribution and transmission facilities in the Sangre De Cristo Water Division.

SUPERVISION RECEIVED

Works under the general supervision of an assigned supervisor.

SUPERVISION EXERCISED

None

NATURE OF WORK

Essential Functions: *The list of essential functions, as outlined herein, is intended to be representative of the tasks performed within this classification. It is not necessarily descriptive of any one position in the class. The omission of an essential function does not preclude management from assigning duties not listed herein if such functions are a logical assignment to the position.*

- Directs apprentices, skilled, and semi-skilled workers in performing a variety of duties by servicing customer water work orders, installing water lines and equipment, including the maintenance and repair of all facilities in the transmission and distribution system.
- Responsible for adhering to all Safety policies, and/or regulations established by the City in the performance of daily duties.
- Instructs personnel in the proper and safe way to perform their duties and in the use of tools and equipment. Provides safety training instructions and is responsible for the general safety of personnel.
- Prepares assemblies for installation, replaces worn parts, performs cutting, threading, and pipefitting. Installs and tests pressure valves and pressure gauges and meters in connection with high-pressure water systems.
- Directs the installation of protective barricades and flares on street openings, barricades or directs the reinforcement of ditches to prevent cave-ins, determines pipe location for new services and installs and pressure checks water service meters.
- Performs the necessary "laying out" and grading for water lines preparatory to installation and connection of all types of water equipment needed for new construction, modification, and repairs; lays water mains and laterals; taps water mains; and lays services lines to buildings, etc.
- Receives troubleshooting, major repair, and installation work orders, responsible for coordinating job through completion.
- Conducts water experiments and applies chemicals to system as required including the taking of system water samples as required.
- Performs scheduled inspection of piping, valves, fittings, and auxiliary equipment of water system for defects. Repairs damaged sections or fabricates replacements following specification on defective parts.
- Inspects and analyzes defects or malfunction in water systems to facilitate repairs, including piping and all auxiliary equipment.
- Prepares field maps and maintains records and, makes reports to supervisor regarding unusual or serious situations.
- Operates a variety of motorized heavy equipment.

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- Inspects fire hydrants and repairs as necessary.
- Performs scheduled asphalt and concrete street repair as required.

MINIMUM QUALIFICATIONS

EDUCATION AND EXPERIENCE

High School Diploma or equivalent; and, three (3) years of experience as a pipefitter for a large water distribution system or in a water or wastewater treatment plant or similar industrial facility.

ADDITIONAL REQUIREMENTS

- Must possess a New Mexico Commercial Driver's License B (CDL-B) and obtain a City of Santa Fe driver's permit within three (3) months of the date of hire.
- Must possess a New Mexico Water Distribution Systems Level III Certification or New Mexico Water Systems Level III Certification.
- Must pass a pre-employment physical exam prior to employment.
- Must submit to and pass a drug and/or alcohol test prior to employment and submit to periodic drug and/or alcohol testing thereafter.
- May be called out in emergency situations. When contacted, the employee is expected to report to work unless there are special non-recurring circumstances.

KNOWLEDGE, SKILLS, and ABILITIES

Knowledge of arithmetic

Ability to learn occupational hazards and safety procedures in water operations/maintenance field; operate powered, pneumatic and manual equipment machinery and tools used in water field/plant operations; establish effective working relationships; read, write and understand and follow oral and written instructions; observe and adhere to safety rules and established regulations and guidelines.

PHYSICAL DEMANDS/WORK ENVIRONMENT

Work is performed primarily outdoors, sometimes in inclement weather and in a field environment; incumbents are exposed to loud noises, vibrations, chemicals, toxic gases and fumes, allergens, is exposed to the possibility of cuts, bruises, scrapes, broken bones, burns, germs, bacteria. Irregular working hours, the employee may be called out in emergency situations, in the area of regular assignment. May also, under extreme emergency situations, be called out to assist in other areas of the Water Services Division. Work is strenuous, requiring walking, standing, lifting up to 100 lbs., carrying, bending, stooping, kneeling, crouching, reaching, handling, speaking, hearing, good visual acuity including color, close, distance, peripheral, and depth perception.

ADA/EEO Compliance

The City of Santa Fe is an Equal Opportunity Employer. In compliance with the American's with Disabilities Act, the City will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

VETERAN'S HIRING INITIATIVE

Pursuant to City of Santa Fe Resolution No. 2013-079, the City of Santa Fe Human Resources Department (HRD) has implemented a Veterans' Hiring Initiative policy in order to provide opportunities for veterans who meet or exceed the minimum qualifications for city employment to obtain City employment. The Governing Body does not guarantee that a veteran shall be hired for the position being applied for, only that the veteran will be given an interview; and, it does not intend to supersede or modify any collective bargaining agreement that is currently in place with the City of Santa Fe.

Job applicants who are veterans who have an honorable discharge from the military or are members of the National Guard or Reserve who have successfully completed basic training, must use the Veteran Certification Form to identify themselves and then must attach a copy of their DD214 or DD215 and/or their proof of current Active, Guard or Reserve enlistment in order to certify their status.

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TO APPLY: Resumes will not be accepted in lieu of the city application form. Submit City of Santa Fe Application by applying online at www.santafenm.gov. Applications become public record upon receipt and may be made available for public inspection upon request.

When required of the position, attach a copy of certification(s) or license(s). Copies of high school diploma/GED & college degree must be provided at the time of interview. Pre-placement physical exams are required for some positions. *Incomplete applications may delay or exclude consideration of your application.*