



CITY CLERK'S OFFICE  
**Agenda** DATE 7/13/16 TIME 9:43a  
SERVED BY Jessica Pfeiffer  
RECEIVED BY [Signature]

**PUBLIC SAFETY COMMITTEE**  
**Tuesday, July 19, 2016, 4:00 PM**  
**City Council Chambers**  
**200 Lincoln Avenue, Santa Fe, NM 87501**

1. Roll Call
2. Approval of Agenda
3. Approval of Tuesday, June 21, 2016 Minutes
4. New Business: Action Items
  - A. A RESOLUTION REQUESTING THE SANTA FE POLICE DEPARTMENT IMPLEMENT A POLICY OF DESTRUCTION OF ALL FIREARMS IN POSSESSION OF THE POLICE DEPARTMENT THAT ARE NO LONGER NECESSARY FOR USE IN OBTAINING A CONVICTION, OR ARE NOT NEEDED FOR ANY OTHER PUBLIC PURPOSE. (Councilors Maestas and Villarreal) (Chief Gallagher)
5. Matters from Municipal Court Judge Virginia Vigil
6. Matters from Police Chief Patrick Gallagher
  - a. Investigations Unit
7. Matters from Fire Chief Erik Litzenberg
8. Matters from the Regional Emergency Communications Center Ken Martinez
9. Communications from the Floor
10. Matters from Committee Members
11. Adjournment

**For information regarding the agenda, you can call Jessica Pfeifer at 955-5074. Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6520, five (5) working days prior to meeting date.**

**INDEX SUMMARY OF MINUTES**  
**Public Safety Committee**  
**June 21, 2016**

<u>INDEX</u>	<u>ACTION TAKEN</u>	<u>PAGE(S)</u>
Cover Page		Page 1
Call to Order and Roll Call	<b>Mr. Herbert Harris, Acting Chair called the meeting to order at 4:00 pm. A quorum was present at time of roll call.</b>	Page 2
Review and Approval of Agenda No Changes from Staff	<b><i>Dr. Mier moved to approve the agenda as presented, second by Mr. Mizrahi, motion carried by unanimous voice vote.</i></b>	Page 2
Approval of Minutes, May 17, 2016	No corrections. <b><i>Mr. Arellano moved to approve the minutes of May 17, 2016 as presented, second by Dr. Mier, motion carried by unanimous voice vote.</i></b>	Page 2
New Business Requesting approval for the "Agreement for Inmate Confinement between the County of Santa Fe and the City of Santa Fe."	<b><i>Dr. Mier moved to approve the Agreement for Inmate Confinement between the County of Santa Fe and the City of Santa Fe, second by Eric Johnson, motion carried by unanimous voice vote.</i></b>	Page 2-3
Matters from Municipal Court Judge Virginia Vigil	<b>Report included in packet. Judge Vigil in attendance at today's meeting.</b>	Page 3
Matters from Police Chief Patrick Gallagher a. Police Department Budget b. Sgt. McCord, Bike Team	<b>Informational</b>	Page 3-5
Matters from Fire Chief Erik Litzenberg	<b>Informational</b>	Page 5-6
Matters from the Regional Emergency Communications Center	<b>Note in Attendance</b>	Page 6
Communications from the Floor	<b>None</b>	Page 6
Matters from Committee Members	<b>Informational</b>	Page 6
Adjournment and Signature Page	<b>Meeting was adjourned at 5:25 pm</b>	Page 7

**PUBLIC SAFETY COMMITTEE**  
**Tuesday, April 19, 2016, 4:00 pm – 4:45 pm**  
**City Council Chambers**  
**Santa Fe, NM**

**MINUTES**

Meeting was called to order at 4:00 pm by Mr. Herbert Harris, Acting Chair for the Public Safety Committee. Roll call reflects a quorum.

**1. Roll Call**

**Present**

Herbert Harris, Acting Chair  
Peter Mizrahi  
Joe Arellano  
Eric Johnson  
Dr. Nancy Owen Lewis  
Dr. Mike Mier

**Absent/Excused**

Mike Bowen  
Councilor Chris Rivera, Chair

**Others Present:**

Patrick Gallagher, Santa Fe Police Chief  
Mario Salbidrez, Deputy Police Chief  
Judge Virginia Vigil, Municipal Court  
Captain James Lamb, SFPD  
Sgt. McCord, SFPD  
Nancy Jimenez  
Erik Litzenberg, Santa Fe Fire Chief

Fran Lucero, Stenographer

**2. Approval of Agenda**

No Changes.

*Dr. Mier moved to approve the agenda as presented, second by Mr. Mizrahi, motion carried by unanimous voice vote.*

**3. Approval of Minutes May 17, 2016**

*Mr. Arellano moved to approve the minutes of May 17, 2016 as presented, second by Dr. Mier, motion carried by unanimous voice vote.*

**4. New Business: Action Item**

**A. Requesting approval for the "Agreement for Inmate Confinement between the County of Santa Fe and the City of Santa Fe".**

The contract agreement was included in the packet of information for review between the County of Santa Fe and the City of Santa Fe. All remains the same, the noted change was that Santa Fe County asked for \$95 per inmate per day and after negotiation with the City they reduced it back to the \$85 that we have paid for the last 4-years per inmate/per day.

The approximate cost to the city varies each month, current FY per month is July 2015 - \$62,390 that is for approximately 238 inmates, bill dates are 734 days.

December was the largest at \$93,840 and it then dropped back down. Amounts for all months were presented verbally. Medical bills also need to be paid by the city if the jail infirmary cannot handle. Question: How much is approximately spent on medical? Currently \$13,284 for FY15-16, FY14-15 was \$22,000, it went down significantly, and FY13-14 was approximately \$132,000+. For this fiscal year not including June it is at \$800,000, approximation for June is \$70,000. (This amount does not include medical).

Do you keep statistics on those individuals that frequent the jail and require medical assistance? Ms. Jimenez noted that the information can be obtained but as procedure, they do not. Can Municipal Court fees be used to offset the cost? Ms. Jimenez noted that they use the Corrections Fee fund which is \$150,000 and it is used before the general fund money. Corrections Fee Fund only pays for the cost of the inmate, all other medical fees come from the General Fund.

The agreement is the same and as noted staff was able to negotiate the rate from \$95 to \$85 as it has been.

*Dr. Mier moved to approve the Agreement for Inmate Confinement between the County of Santa Fe and the City of Santa Fe, second by Eric Johnson, motion carried by unanimous voice vote.*

**5. Matters from Municipal Court Judge Virginia Vigil**

Judge Vigil appeared in person and was pleased to provide an update to the Public Safety Committee members and looks forward to a cohesive future working relationship. Judge Vigil stated that one new procedure in her court relates to everyone being entitled to have their rights read to them when they are at court and there is a screen that shows their rights in Spanish and English. Judge Vigil stated that she will do a pilot program to implement a night court to accommodate the constituents who work in the day and have said it is difficult to come to court because they cannot take off work. Judge Vigil is going to initiate on July 19<sup>th</sup>; it will be an additional 2 hours to better serve the public. This time may be set for arraignments. Provided in the packet were the monthly reports which she reviewed verbally with the PSC members. The Governing Body would like to see a 6-month report reflecting the case load and asked the PSC if they were okay with this timeframe and they said yes.

Dr. Lewis offered the service of the PSC to assist the Judge on any items where they could be of help. Judge Vigil did note that she has a good relationship with the Chief of Police and the Santa Fe Police Department. Judge Vigil makes herself available for any questions in the future.

**6. Matters from Police Chief Patrick Gallagher**

**a. Police Department Budget/Chief Gallagher**

(Budget included in the packet). Chief made reference to page 54, Operating Budget – it looks from FY15-16 to FY16-17 reflects a \$4 million decrease which is represented by the cut on salary and benefits; he took the overall city attrition rate and it is reflected across the board for all city departments. Chief Gallagher expressed his concern over this item and he was assured that when the Police Department fills all positions there will be funding available to hire these individuals. We felt that we could manage our overtime better and we cut it by \$112,000 – bills will also be sent when

providing community services and that will offset the overtime budget. There are 55 events that totaled over \$167,000 which we did not recoup the security fee and we will bill these organizations for the events. Dr. Mier asked if the community organization have been notified and Chief Gallagher said they will be receiving a letter to that affect.

Mr. Arellano asked if they have received any feedback from the organizations to date. Chief Gallagher said that at this point they are not happy. It was noted that City Councilor's have the authority to waive fees for events/organizations two times. More information will be reported as this process progresses.

**Vehicle Replacement Policy – Deputy Chief Andrew Padilla**  
(Fleet Replacement Policy implemented approximately 1 year ago and included in meeting packet). Focusing on patrol vehicles being replaced every 5 years or 100,000 miles. Also contained in the budget is the purchase of 4 more Ford Fusion vehicles that will bring the total number in the fleet to 18. Dr. Mier asked how many miles are attributed to personal mileage in the take home vehicles. Chief Gallagher said that 50% of the officers live in Santa Fe and statistics are not kept on the mileage used as it varies.

**Crime Analysis Report:** Provided to the Public Safety Committee Members (Attached – Exhibit A) Format was discussed along with the statistics for month-to-month and year-to-date. Auto burglaries were up at one point to 40% and they are down to 15%. Chief Gallagher stated that the final piece of annexation, NW of Siler and Alameda will be in our jurisdiction as of July 1<sup>st</sup>. We are expecting approximately 950 additional calls due to this annexation. Response times and calls for service will also be affected by annexation. Chief Gallagher would like feedback on the format of the report and its content (topic areas), i.e., Murder (Homicide), Robbery, Larceny – All, Motor Vehicle Theft, Arson, Rape, Burglary and Assault/Battery statistics. Report also includes Prior Month Changes, YTD Changes, Response Times YTD Changes and Calls for Service. Chief Gallagher re-introduced Malissa Austin-Cordell, Crime Analyst.

Dr. Mier asked if it is possible to overlay the statistics on a map geographically to show where the crime is taking place (monthly). Chief Gallagher and staff will discuss the possibilities of hot spots reflected in the report. Presently the demographics of where crime is taking place and are discussed with the officers at all meetings. The PSC members expressed their thanks, the report content is excellent.

Chief Salbidrez was asked to explain Priority 3; this is something that can pend and is the lowest priority. Priority 1 is a life and death situation and considered an active priority which this would pull officers from Priority 3.

Narcotics Unit continues to do good work. 95 total cases assigned, 37 arrests, \$70,000 recovered in street narcotics off the streets of Santa Fe.

This weekend there will be Pride events on the plaza, security has been revamped and Chief is comfortable with staffing.

Concerns have been raised at SWAN Park on ATV use. We are stepping up on patrol. Signage is very important, we need to focus on keeping the park safe.

First Jr. Police Academy will graduate this Friday.

Chief Gallagher talked about the Running Man Challenge video's from the schools and the officers, great positive response. Sgt. McCord said it has been great inter-action with all involved and all of the schools were amazing. The next one includes Santa Fe Fire Department. Santa Fe High is also in production.

LEAD continues to go well. Presently there are 80 clients.

Do the officers know about the Public Safety Committee? Chief Gallagher said it was a 50/50 – rest assured that after his 1:1 with the officers they will all know about the function of the Public Safety Committee.

b. Sgt. McCord/Bike Team

Thank you to the PSC members for all they do. Santa Fe has the largest bike team; there are 4 officers assigned to the plaza and 10 auxiliary officers who are all fully certified. The criterion for certification is very intense. The Bicycle Team continues to grow in Santa Fe. The interaction with the public is very positive and it gives the officer an opportunity to meet the public and to assist with information. One of the problem areas is De Vargas Park where the skate park is; there are many arrests done at this location. Liquor violations, warrant arrests and narcotics are also addressed by the Bike Team. The Bike Team witnesses the violation and they can get to the problem area quicker than in a vehicle. Bike Team goes out on search and rescue, they are ATV certified. Patrol commanders notify Sgt. McCord for Bike Team assistance.

Deputy Chief Salbidrez provided success stories for the month of May and this will be one topic covered at every monthly meeting. Compliments to the officers that think and act beyond their scope of responsibility, patrol officers are very active in observance and finding drugs on stops through their positive intuition. There was one incident at Hobby Lobby – suspicious person, individual was hiding his hands and fiddling with something in his pocket, he refused to take his hands out of his pockets, he took out a pen and stabbed the officer under the eye. Officers eventually restrained him. The Chief commended the officers for resolving this matter with the lowest amount of force. Officers get hurt and they continue doing their job to protect our community. Chief Salbidrez provided additional event of success.

7. Matters from Fire Chief Erik Litzenberg

a. Fire Department Budget

Budget Comparison Data FY15-16 & 16-17 provided to the PSC members. (Exhibit B)  
Summary of budget reflected in report. Between the 2 years salary changed slightly between the 2 years. Training and travel budget is necessary for out of state travel due to the specified skill set. The increase in capital projects for FY 16-17 is for projects that have to be done at the fire stations. Operational impact, the recession made us crunch, we put our attention on response, "standard of cover" – what people we send to incidents. Our ability to grow in to the future, fire prevention – is educating the public, code enforcement – data bases on business were matched to do fire prevention on all businesses in the city, this is about 1 full time position. It takes away from other things that are valuable but not required. As we move in to the future we will be asking for more funds for fire prevention.

There were 47 small fires started by arson in Vista Primera. The Fire Department is assisting in the Dog Head fire. One engine is at the Dog Head Fire along with 2 paramedics – rescuing the fire fighter, we are the only one of two cities in the nation that has this capability. There was also a fire at St. Francis/Paseo, not related to the arson fires.

Fleet replacement schedule was not provided today, it will be sent by e-mail to the PSC members although it was approved by this committee 3 months ago. Annual replacement is different from SFPD; vehicles are larger and last longer. Next FY we will purchase another ambulance, all vehicles are purchased with use of state funds. Take home vehicles are limited to those who might have to respond to a site request. Fire will also be billing organizations for special events as we are tallied by state tariff. Chief stated that they have always billed for fire safety service and have only waived those fees approved by the governing body.

Fuel reduction, working with code enforcement on those places that are identified as fire hazards. We do reports to enforce the over growth of trees and weeds that need to be addressed.

Dr. Mier asked if they could look in to a blind spot coming out of Trader Joe's, there is a tree when travelling north which is dead. (Chief will look in to it)

CIP Project: Station 6 next to Feed Bin houses a back-up fire engine. That station is being reinvigorated and will also be kept as a police sub-station.

Thank you to Porfirio Chavarria for his presentation and the brochures that provided a great deal of information.

A wonderful metal Black and Red Dalmatian Dog art piece was donated to the Fire Department by Hero in You and will be there permanently.

Fire Restrictions as they related to fire works, authority is mandated by the Forest Service on a daily basis.

**8. Matters from the Regional Emergency Communications Center**  
Not in attendance

**9. Communications from the Floor**  
None

**10. Matters from Committee Members**

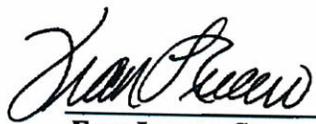
Mr. Arellano will provide the amount of people that go to the Pancake Breakfast. This is a large event, heavily attended in a short period of time. The Police Department and Fire Department are both prepared for this event.

**11. Adjournment**

There being no further business to come before the Public Safety Committee, the Chair called for adjournment at 5:25 pm.

*Signature Page for the Public Safety Committee:*

\_\_\_\_\_  
*Herbert Harris, Acting Chair*

  
\_\_\_\_\_  
*Fran Lucero, Stenographer*



**CRIME ANALYSIS**  
05/01/2016 - 05/31/2016

2016	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Murder (Homicide)	0	0	0	0	0								0
Robbery	6	3	7	7	5								28
Larceny-All	175	157	119	113	145								709
Motor Vehicle Theft	24	17	23	17	10								91
Arson	1	1	1	0	1								4
<b>Rape</b>													
Criminal Sexual Penetration (Adult)	2	1	1	4	7								15
Criminal Sexual Penetration (Minor)	1	0	0	2	0								3
<b>Burglary</b>													
Burglary-Residential	17	35	41	37	23								153
Burglary-Commercial	7	4	2	3	6								22
Burglary-Auto	27	32	67	77	44								247
Breaking & Entering	4	6	6	4	11								31
<b>Assault/Battery</b>													
Assault/Battery (Aggravated)	20	19	25	24	27								115
Assault/Battery (Simple)	70	68	55	45	60								298

	Prior Month Changes		#DIV/0!	Changes
	April	May		
Murder (Homicide)	0	0		
Robbery	7	5	-28.57%	
Larceny-All	113	145	28.32%	
Motor Vehicle Theft	17	10	-41.18%	
Arson	0	1	#DIV/0!	
<b>Rape</b>				
Criminal Sexual Penetration (Adult)	4	7	75.00%	
Criminal Sexual Penetration (Minor)	2	0	-100.00%	
<b>Burglary</b>				
Burglary-Residential	37	24	-35.14%	
Burglary-Commercial	3	6	100.00%	
Burglary-Auto	77	44	-42.86%	
Breaking & Entering	4	11	175.00%	
<b>Assault/Battery</b>				
Assault/Battery (Aggravated)	24	27	12.50%	
Assault/Battery (Simple)	45	60	33.33%	

	YTD - Year to Year Changes		#DIV/0!	Changes
	2015	2016		
Murder (Homicide)	0	0		
Robbery	32	28	-12.50%	
Larceny-All	697	709	1.72%	
Motor Vehicle Theft	68	91	33.82%	
Arson	5	4	-20.00%	
<b>Rape</b>				
Criminal Sexual Penetration (Adult)	12	15	25.00%	
Criminal Sexual Penetration (Minor)	7	3	-57.14%	
<b>Burglary</b>				
Burglary-Residential	176	153	-13.07%	
Burglary-Commercial	49	22	-55.10%	
Burglary-Auto	214	247	15.42%	
Breaking & Entering	19	31	63.16%	
<b>Assault/Battery</b>				
Assault/Battery (Aggravated)	142	115	-19.01%	
Assault/Battery (Simple)	**	298		

	RESPONSE TIMES - YTD Changes		
	Median Response Times to Citizens		
Priority 1	2015	2016	Changes
Priority 2	7:05	7:09	0.94%
Priority 3	7:26	7:36	2.24%
	10:53	11:24	4.75%
<b>CALLS FOR SERVICE</b>			
YTD Changes			
Dispatched	2015	2016	Changes
Self Initiated	19940	20102	0.81%
Total	28183	32147	14.07%
	48123	52249	8.57%

\*\*2015 numbers are not available for this format. Numbers will be calculated and added when possible

*Exhibit A*

City	163	288	92	425	475	150	92	153	400	370	Eugene
# of FFs	163	288	92	425	475	150	92	153	400	370	150
Budget	\$17,000,000	\$45,000,000	\$9,900,000	\$46,200,000	\$61,000,000	\$24,000,000	\$9,000,000	\$16,100,000	\$32,000,000	\$42,000,000	\$23,000,000
Call volume	15500	22000	8891	35683	59554	2100	8764	13000	25000	24000	18000
Population	75000	235000	46000	239000	458000	18000	40000	87000	300000	250000	143000
Area (sq mi)	42	130	27	124	194	100	42	77	111	110	44
Response Stations	6	18	6	19	22	5	5	5	20	15	16
Calls/Day/Station	7.08	3.35	4.06	5.15			4.80	7.12	3.42	4.38	3.08
Budget/call	\$1,096.77	\$2,045.45	\$1,113.49	\$1,294.73	\$1,024.28			\$1,238.46	\$1,280.00	\$1,750.00	\$1,277.78
Budget/Population	\$226.67	\$191.49	\$215.22	\$193.31	\$133.19		\$200.00	\$185.06		\$168.00	\$160.84
Calls/FF	95.00	76.00	97.00	84.00	125.00		95.00	96.00	63.00	65.00	
Budget/FF	\$104,294.48	\$156,250.00	\$107,608.70	\$108,705.88	\$128,421.05		\$86,956.52	\$105,228.76		\$113,518.51	\$153,333.33

Exhibit A-2

**City of Santa Fe Fire Department Budget Comparison Data FY 15-16 & 16-17**

**FY 15-16**

Salaries, OT and Benefits	\$15,505,199
Support Services	\$1,276,063
Station Supplies, Utilities, Uniforms, Gas and Diesel, Equipment, IT Equipment, etc.	
Vehicles	\$595,000
Training & Travel	\$139,877
CIP Projects	\$53,895
Station 1 Parking Lot and Station 6 interior	

**FY 16-17**

Salaries, OT and Benefits	\$15,478,236
Support Services	\$1,128,153
Vehicles	\$562,000
Training & Travel	\$133,855
CIP Projects	\$186,490.00
Training Div. Parking Lot, Station 6 Expansion, Paint and Stucco	

File

Exhibit B

# City of Santa Fe, New Mexico

## LEGISLATIVE SUMMARY

Resolution No. 2016-\_\_\_\_  
Firearm Destruction

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**SPONSOR(S):** Councilors Maestas and Villarreal

**SUMMARY:** The proposed resolution requests the Santa Fe Police Department implement a policy of destruction of all firearms in possession of the Police Department that are no longer necessary for use in obtaining a conviction, or are not needed for any other public purpose.

**PREPARED BY:** Rebecca Seligman, Legislative Liaison Assistant

**FISCAL IMPACT:** No

**DATE:** July 11, 2016

**ATTACHMENTS:** Resolution  
FIR

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**CITY OF SANTA FE, NEW MEXICO**

**RESOLUTION NO. 2016-\_\_**

**INTRODUCED BY:**

Councilor Joseph M. Maestas

Councilor Renee D. Villarreal

**A RESOLUTION**

**REQUESTING THE SANTA FE POLICE DEPARTMENT IMPLEMENT A POLICY OF DESTRUCTION OF ALL FIREARMS IN POSSESSION OF THE POLICE DEPARTMENT THAT ARE NO LONGER NECESSARY FOR USE IN OBTAINING A CONVICTION, OR ARE NOT NEEDED FOR ANY OTHER PUBLIC PURPOSE.**

**WHEREAS**, the City of Santa Fe collected 174 firearms in 2015; and

**WHEREAS**, current Santa Fe Police Department policy allows for the “destruction or disposal of...firearms in accordance with applicable laws”; and

**WHEREAS**, Chapter 29-1-14(H) NMSA 1978 states that “[o]nce it is determined by the law enforcement agency that any property enumerated in this subsection is no longer necessary for use in obtaining a conviction or is not needed for any other public purpose, the law enforcement agency may apply to the district court...for an order authorizing destruction or other disposition of the property...”; and

**WHEREAS**, it is the current policy of the Santa Fe Police Department to destroy all unclaimed and seized weapons in the possession of the Police Department; and



1 APPROVED AS TO FORM:

2 Kelley A. Brennan  
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4 KELLEY A. BRENNAN, CITY ATTORNEY

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25 *M/Legislation/Resolutions 2016/Firearm Destruction*

**City of Santa Fe  
Fiscal Impact Report (FIR)**

This Fiscal Impact Report (FIR) shall be completed for each proposed bill or resolution as to its direct impact upon the City's operating budget and is intended for use by any of the standing committees of and the Governing Body of the City of Santa Fe. Bills or resolutions with no fiscal impact still require a completed FIR. Bills or resolutions with a fiscal impact must be reviewed by the Finance Committee. Bills or resolutions without a fiscal impact generally do not require review by the Finance Committee unless the subject of the bill or resolution is financial in nature.

**Section A. General Information**

(Check) Bill: \_\_\_\_\_ Resolution:   X  

(A single FIR may be used for related bills and/or resolutions)

Short Title(s): **A RESOLUTION REQUESTING THE SANTA FE POLICE DEPARTMENT IMPLEMENT A POLICY OF DESTRUCTION OF ALL FIREARMS IN POSSESSION OF THE POLICE DEPARTMENT THAT ARE NO LONGER NECESSARY FOR USE IN OBTAINING A CONVICTION, OR ARE NOT NEEDED FOR ANY OTHER PUBLIC PURPOSE.**

Sponsor(s): Councilors Maestas and Villarreal

Reviewing Department(s): Police Department

Persons Completing FIR: Chief Gallagher Date: 7/11/16 Phone: 955-5079

Reviewed by City Attorney: *Vally A. Brennan* Date: 7/13/16  
(Signature)

Reviewed by Finance Director: *[Signature]* Date: 7-13-2016  
(Signature)

**Section B. Summary**

Briefly explain the purpose and major provisions of the bill/resolution:  
**This resolution requests that the SFPD implement a policy of destruction for all seized firearms. Prior to destruction, firearms must first not be needed for a conviction, and second offered to museums for additions to their collections, as per state law.**

**Section C. Fiscal Impact**

**Note:** Financial information on this FIR does not directly translate into a City of Santa Fe budget increase. For a budget increase, the following are required:

- a. The item must be on the agenda at the Finance Committee and City Council as a "Request for Approval of a City of Santa Fe Budget Increase" with a definitive funding source (could be same item and same time as bill/resolution)
- b. Detailed budget information must be attached as to fund, business units, and line item, amounts, and explanations (similar to annual requests for budget)
- c. Detailed personnel forms must be attached as to range, salary, and benefit allocation and signed by Human Resource Department for each new position(s) requested (prorated for period to be employed by fiscal year)\*

**1. Projected Expenditures:**

- a. Indicate Fiscal Year(s) affected – usually current fiscal year and following fiscal year (i.e., FY 03/04 and FY 04/05)
- b. Indicate: "A" if current budget and level of staffing will absorb the costs  
"N" if new, additional, or increased budget or staffing will be required
- c. Indicate: "R" – if recurring annual costs  
"NR" if one-time, non-recurring costs, such as start-up, contract or equipment costs
- d. Attach additional projection schedules if two years does not adequately project revenue and cost patterns

Finance Director: *[Signature]*

e. Costs may be netted or shown as an offset if some cost savings are projected (explain in Section 3 Narrative)

\_\_\_\_\_ Check here if no fiscal impact

Column #:	1	2	3	4	5	6	7	8
	Expenditure Classification	FY _____	"A" Costs Absorbed or "N" New Budget Required	"R" Costs Recurring or "NR" Non-recurring	FY _____	"A" Costs Absorbed or "N" New Budget Required	"R" Costs - Recurring or "NR" Non-recurring	Fund Affected

Personnel*	\$ _____	_____	_____	\$ _____	_____	_____	_____	_____
Fringe**	\$ _____	_____	_____	\$ _____	_____	_____	_____	_____
Capital Outlay	\$ _____	_____	_____	\$ _____	_____	_____	_____	_____
Land/ Building	\$ _____	_____	_____	\$ _____	_____	_____	_____	_____
Professional Services	\$ _____	_____	_____	\$ _____	_____	_____	_____	_____
All Other Operating Costs	\$ _____	_____	_____	\$ _____	_____	_____	_____	_____
Total:	\$ _____	_____	_____	\$ _____	_____	_____	_____	_____

\* Any indication that additional staffing would be required must be reviewed and approved in advance by the City Manager by attached memo before release of FIR to committees. \*\*For fringe benefits contact the Finance Dept.

**2. Revenue Sources:**

- a. To indicate new revenues and/or
- b. Required for costs for which new expenditure budget is proposed above in item 1.

Column #:	1	2	3	4	5	6
	Type of Revenue	FY _____	"R" Costs Recurring or "NR" Non-recurring	FY _____	"R" Costs - Recurring or "NR" Non-recurring	Fund Affected

_____	\$ _____	_____	\$ _____	_____	_____	_____
_____	\$ _____	_____	\$ _____	_____	_____	_____
_____	\$ _____	_____	\$ _____	_____	_____	_____
Total:	\$ _____	_____	\$ _____	_____	_____	_____

### 3. Expenditure/Revenue Narrative:

Explain revenue source(s). Include revenue calculations, grant(s) available, anticipated date of receipt of revenues/grants, etc. Explain expenditures, grant match(s), justify personnel increase(s), detail capital and operating uses, etc. (Attach supplemental page, if necessary.)

**While SFPD does not currently auction off seized firearms, there could be a fiscal impact by prohibiting that option in the future.**

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### **Section D.**      General Narrative

**1. Conflicts:** Does this proposed bill/resolution duplicate/conflict with/companion to/relate to any City code, approved ordinance or resolution, other adopted policies or proposed legislation? Include details of city adopted laws/ordinance/resolutions and dates. Summarize the relationships, conflicts or overlaps.

**Current PD policy permits the destruction or disposal of firearms. This requests that the SFPD change its policy to destruction only.**

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### **2. Consequences of Not Enacting This Bill/Resolution:**

Are there consequences of not enacting this bill/resolution? If so, describe.

**SFPD currently disposes of seized weapons by destroying them. This resolution would request that the policy permit only destruction in the future, and not allow disposal through other means.**

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### **3. Technical Issues:**

Are there incorrect citations of law, drafting errors or other problems? Are there any amendments that should be considered? Are there any other alternatives which should be considered? If so, describe.

**None identified.**

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### **4. Community Impact:**

Briefly describe the major positive or negative effects the Bill/Resolution might have on the community including, but not limited to, businesses, neighborhoods, families, children and youth, social service providers and other institutions such as schools, churches, etc.

**Requiring destruction of seized firearms ensure that they will not be returned to the streets for possible use in a crime. This is the current policy of the SFPD, but written policy does allow for "disposal" in accordance with applicable laws. The resolution requests that this provision be removed and destruction be the sole method for disposal of seized firearms in the possession of SFPD.**

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# City of Santa Fe, New Mexico

2511 Camino Entrada, P.O. Box 909, Santa Fe, N.M. 87504-0909

## MUNICIPAL COURT

*Virginia Vigil, Municipal Judge*

Phone: (505) 955-5070

Fax: (505) 955-5159

## *Memo*

To: Mayor and City Councilors  
City Attorney Kelley A. Brennan  
City Manager Brian Snyder  
Jessica Pfeifer Public Safety Committee

From: Virginia Vigil *ff 7.8.16*  
Municipal Court Judge

Date: July 8, 2016

Re: Municipal Court Monthly Report: June 2016

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Enclosed please find the June 2016 monthly report.

We have also included statistics for the last 6 months.

We have included community service information as requested.

FOR JUNE 2016

		JUNE	MAY	APRIL	MAR	FEBRUARY	JANUARY
<b>1. NUMBER OF CASES FILED FOR MONTH</b>							
	<b>TOTAL</b>		<b>TOTAL</b>	<b>TOTAL</b>	<b>TOTAL</b>	<b>TOTAL</b>	<b>TOTAL</b>
<b>Traffic Violations</b>		832	808	1016	1286	1018	706
Traffic Citations (court appearance)		697	669	821	1054	830	599
Penalty Assessments (court only collects money)		135	139	195	232	188	107
* Cell phone violation 12-6-12.18(6) (included in both court appearance & penalty assessments)		14	18	25	37	36	12
<b>Criminal Cases</b>		238	280	179	192	147	113
DUIs		18	22	17	26	11	6
Shoplifting		34	37	46	53	50	38
Petty Misdemeanors		169	130	94	97	70	63
Revoked		17	19	22	16	16	6
<b>Code Enforcement</b>		1	0	0	0	3	0
<b>Animal Control</b>		24	17	22	24	24	14
<b>2. ARRAIGNMENTS</b> (many arraignments result in pleas)							
<b>Traffic Arraignments</b>			660	728	706	642	595
<b>Criminal arraignments</b>		337	276	259	216	200	164
DUIs		27	13	22	21	10	6
Shoplifting		67	72	68	68	64	48
Petty Misdemeanors		209	177	144	108	104	95
Revoked		34	14	24	19	22	15
<b>Parking</b>		7	20	20	50	134	148
<b>Animal</b>		0	16	13	27	16	7
<b>Code Enforcement</b>		0	1	1	0	0	0
<b>3. TRIALS</b>		6	10	10	14	15	20
1) with attorney(s)		0	0	1	0	0	5
2) with police officers		6	10	9	14	14	15
1) Animal		0	0	0	0	0	1
2) Traffic		6	10	9	14	14	15
3) Misdemeanor/shoplifting		0	0	0	0	0	0
4) Parking		0	0	0	0	0	1
5) DUI		0	0	1	0	0	3
6) Revoked		0	0	0	0	1	0
<b>4. BENCH WARRANTS ISSUED</b>		251	224	178	175	159	115
<b>5. HOMELESS COURT</b>			25	20	16	22	21
<b>6. COMMUNITY SERVICE - TOTAL</b>		778	734	906	955	914	574
1) Community service hours - penalties		386	414	535	527	299	293
2) Community service hours - in lieu of fines		392	320	371	428	615	281

**MUNICIPAL COURT FINES AND FEES DISTRIBUTION REPORT**  
**June 2016**

Animal Control	11001.451200	\$500.00
Court Fines	11001.450200	\$26,631.00
Parking	51150.450610	\$2,098.41
Traffic Violations	11001.450900	\$757.00
	<b>TOTAL</b>	
	<b>FINES:</b>	<b>\$29,986.41</b>

Automation Fee (AOC)	21202.432100	\$ 3,134.00
Bench Warrants (City)	21224.432150	\$ 1,429.00
Calming Fees (City)	31775.450850	\$ 6,511.00
Copies/Misc. (City)	11001.471400	\$ 21.00
Corrections Fees (City) - PD	21201.432300	\$ 11,235.77
Corrections Fees (City) - Muni. Court	21225.432300	\$ 5,099.05
		\$ 5,235.08
Court Admin. Fee (City)	21225.432310	\$ 5,235.08
DWI Lab Fees (AOC)	21202.432200	\$ 507.00
Muni. Court DWI (Screening & Tracking Fee) (Old line item - 21228.432000)	11001.432000	\$ 1,643.00
Home Detention (City) (Old line item 21225.43213)	21201.432130	\$ 300.00
In House Automation (City)	21130.432100	\$ 3,832.00
Judicial Education Fees (JEC)	21202.431800	\$ 1,525.00
Police Safety Fees (City)	21224.432120	\$ 2,469.00
Prevention Fees (AOC)	21202.450400	\$ 434.00
Substance Abuse Fee (AOC)	21202.432350	
	<b>TOTAL</b>	
	<b>FEES:</b>	<b>\$ 43,374.90</b>

City	AOC	JEC
\$500.00		
\$26,631.00		
\$2,098.41		
\$757.00		
	\$ 3,134.00	
\$ 1,429.00		
\$ 6,511.00		
\$ 21.00		
\$ 11,235.77		
\$ 5,099.05		
\$ 5,235.08		
\$ 507.00	\$ 507.00	
\$ 1,643.00		\$ -
\$ 300.00		
\$ 3,832.00		
\$ 1,525.00		\$ 1,525.00
\$ 2,469.00		
\$ 434.00	\$ 434.00	
\$ -	\$ -	
\$70,227.31	\$4,075.00	\$1,525.00

**TOTAL FINES AND FEES: \$73,361.31**  
**City: Money remains with the City of Santa Fe: \$70,227.31**  
**AOC: Money is submitted to the State of NM, Admin. Office of the Courts: \$4,075.00**  
**JEC: Money is submitted to the NM Judicial Education Center: \$1,525.00**

FOR APRIL 2016

	MAY	APRIL	MAR	FEBRUARY	JANUARY	DECEMBER
<b>1. NUMBER OF CASES FILED FOR MONTH</b>						
<b>Traffic Violations</b>	<b>808</b>	<b>1016</b>	<b>1286</b>	<b>1018</b>	<b>706</b>	<b>1118</b>
Traffic Citations (court appearance)	669	821	1054	830	599	848
Penalty Assessments (court only collects money)	139	195	232	188	107	270
* Cell phone violation 12-6-12.18(6) (included in both court appearance & penalty assessments)	18	25	37	36	12	11
<b>Criminal Cases</b>	<b>280</b>	<b>179</b>	<b>192</b>	<b>147</b>	<b>113</b>	<b>144</b>
DUIs	22	17	26	11	6	9
Shoplifting	37	46	53	50	38	56
Petty Misdemeanors	130	94	97	70	63	63
Revoked	19	22	0	16	0	6
<b>Code Enforcement</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3</b>	<b>0</b>	<b>0</b>
<b>Animal Control</b>	<b>17</b>	<b>22</b>	<b>24</b>	<b>24</b>	<b>14</b>	<b>15</b>
<b>2. ARRAIGNMENTS</b> (many arraignments result in pleas)						
<b>Traffic Arraignments</b>	<b>660</b>	<b>728</b>	<b>706</b>	<b>642</b>	<b>595</b>	<b>487</b>
<b>Criminal arraignments</b>	<b>276</b>	<b>259</b>	<b>216</b>	<b>200</b>	<b>164</b>	<b>221</b>
DUIs	13	22	21	10	6	13
Shoplifting	72	68	68	64	48	80
Petty Misdemeanors	177	144	108	104	95	108
Revoked	14	24	19	22	15	20
<b>Parking</b>	<b>20</b>	<b>20</b>	<b>50</b>	<b>134</b>	<b>148</b>	<b>103</b>
<b>Animal</b>	<b>16</b>	<b>13</b>	<b>27</b>	<b>16</b>	<b>7</b>	<b>18</b>
<b>Code Enforcement</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>3. TRIALS</b>	<b>10</b>	<b>10</b>	<b>14</b>	<b>15</b>	<b>20</b>	<b>12</b>
1) with attorney(s)	0	1	0	0	5	3
2) with police officers	10	9	14	1	15	9
				14		
1) Animal	0	0	0	0	1	0
2) Traffic	10	9	14	14	15	9
3) Misdemeanor/shoplifting	0	0	0	0	0	0
4) Parking	0	0	0	0	1	0
5) DUI	0	1	0	0	3	3
6) Revoked	0	0	0	1	0	0
<b>4. BENCH WARRANTS ISSUED</b>	<b>224</b>	<b>178</b>	<b>175</b>	<b>159</b>	<b>115</b>	<b>244</b>
<b>5. HOMELESS COURT</b>	<b>25</b>	<b>20</b>	<b>16</b>	<b>22</b>	<b>21</b>	<b>19</b>
<b>6. COMMUNITY SERVICE – TOTAL</b>	<b>734</b>	<b>906</b>	<b>955</b>	<b>914</b>	<b>574</b>	<b>716</b>
1) Community service hours – penalties	414	535	527	299	293	294
2) Community service hours – in lieu of fines	320	371	428	615	281	422

**MUNICIPAL COURT FINES AND FEES DISTRIBUTION REPORT  
May 2016**

Animal Control	11001.451200	<b>\$300.00</b>
Court Fines	11001.450200	<b>\$25,898.00</b>
Parking	51150.450610	<b>\$1,979.00</b>
Traffic Violations	11001.450900	<b>\$84.00</b>
	<b>TOTAL</b>	
	<b>FINES:</b>	<b>\$28,261.00</b>

Automation Fee (AOC)	21202.432100	<b>\$ 2,894.00</b>
Bench Warrants (City)	21224.432150	<b>\$ 781.00</b>
Calming Fees (City)	31775.450850	<b>\$ 6,958.50</b>
Copies/Misc. (City)	11001.471400	<b>\$ 38.50</b>
Corrections Fees (City) - PD	21201.432300	<b>\$ 9,497.30</b>
Corrections Fees (City) - Muni. Court	21225.432300	
		<b>\$ 4,748.70</b>
Court Admin. Fee (City)	21225.432310	<b>\$ 4,840.00</b>
DWI Lab Fees (AOC)	21202.432200	<b>\$ 853.00</b>
Muni. Court DWI (Screening & Tracking Fee) (Old line item - 21228.432000)	11001.432000	
		<b>\$ 2,135.00</b>
Home Detention (City) (Old line item 21225.43213)	21201.432130	
		<b>\$ 150.00</b>
In House Automation (City)	21130.432100	<b>\$ 969.00</b>
Judicial Education Fees (JEC)	21202.431800	<b>\$ 1,453.00</b>
Police Safety Fees (City)	21224.432120	<b>\$ 2,402.00</b>
Prevention Fees (AOC)	21202.450400	<b>\$ 713.00</b>
Substance Abuse Fee (AOC)	21202.432350	
	<b>TOTAL</b>	
	<b>FEES:</b>	<b>\$ 38,433.00</b>

City	AOC	JEC
\$300.00		
\$25,898.00		
\$1,979.00		
\$84.00		
	\$ 2,894.00	
\$ 781.00		
\$ 6,958.50		
\$ 38.50		
\$ 9,497.30		
\$ 4,748.70		
\$ 4,840.00		
\$ 853.00	\$ 853.00	
\$ 2,135.00		\$ -
\$ 150.00		
\$ 969.00		
\$ 1,453.00		\$ 1,453.00
\$ 2,402.00		
\$ 713.00	\$ 713.00	
\$ -	\$ -	
\$63,800.00	\$4,460.00	\$1,453.00

**TOTAL FINES AND FEES: \$66,694.00**  
**City: Money remains with the City of Santa Fe: \$63,800.00**  
**AOC: Money is submitted to the State of NM, Admin. Office of the Courts: \$4,460.00**  
**JEC: Money is submitted to the NM Judicial Education Center: \$1,453.00**

\$69,713.00



**CRIME ANALYSIS**  
06/01/16 to 06/30/16

2016	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Murder (Homicide)	0	0	0	0	0	0	0						0
Robbery	6	3	7	7	5	4							32
Larceny-All	175	157	119	113	145	137							846
Motor Vehicle Theft	24	17	23	17	10	22							113
Arson	1	1	1	0	1	0							4
<b>Rape</b>													
Criminal Sexual Penetration (Adult)	2	1	1	4	7	1							16
Criminal Sexual Penetration (Minor)	1	0	0	2	0	0							3
<b>Burglary</b>													
Burglary-Residential	37	35	41	37	23	36							209
Burglary-Commercial	7	4	2	3	6	9							31
Burglary-Auto	27	32	67	77	44	38							285
Breaking & Entering	4	6	6	4	11	7							38
<b>Assault/Battery</b>													
Assault/Battery (Aggravated)	20	19	25	24	27	24							139
Assault/Battery (Simple)	70	68	55	45	60	73							371

	Prior Month Changes		Changes
	May	June	
Murder (Homicide)	0	0	#DIV/0!
Robbery	5	4	-20.00%
Larceny-All	145	137	-5.52%
Motor Vehicle Theft	10	22	120.00%
Arson	1	0	-100.00%
<b>Rape</b>	7	1	-85.71%
Criminal Sexual Penetration (Adult)	7	1	-85.71%
Criminal Sexual Penetration (Minor)	0	0	#DIV/0!
<b>Burglary</b>	84	90	7.14%
Burglary-Residential	23	36	56.52%
Burglary-Commercial	6	9	50.00%
Burglary-Auto	44	38	-13.64%
Breaking & Entering	11	7	-36.36%
<b>Assault/Battery</b>	87	97	11.49%
Assault/Battery (Aggravated)	27	24	-11.11%
Assault/Battery (Simple)	60	73	21.67%

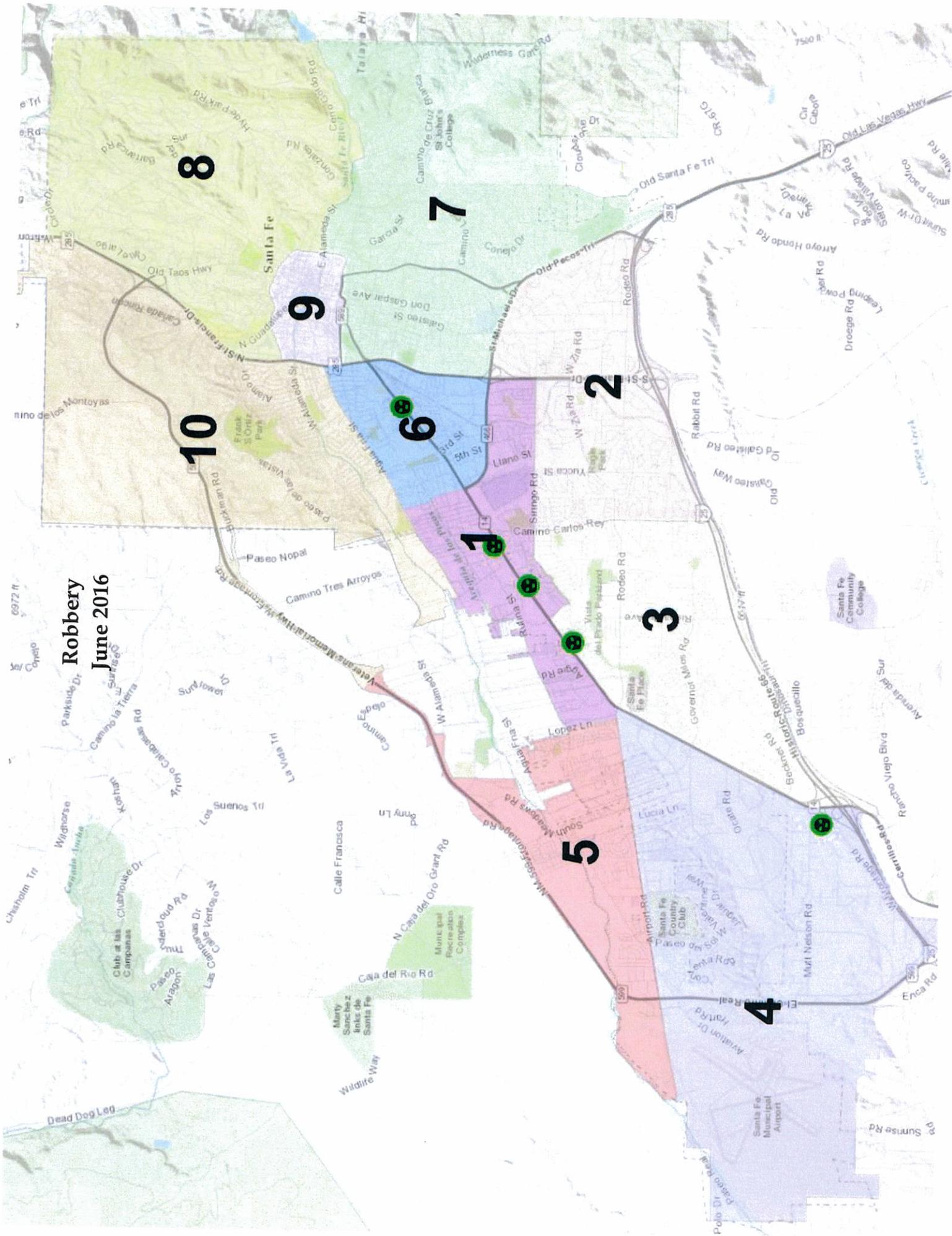
	YTD - Year to Year Changes		Changes
	2015	2016	
Murder (Homicide)	1	0	-100%
Robbery	35	32	-8.57%
Larceny-All	855	846	-1.05%
Motor Vehicle Theft	81	113	39.51%
Arson	7	4	-42.86%
<b>Rape</b>	22	19	-13.64%
Criminal Sexual Penetration (Adult)	15	16	6.67%
Criminal Sexual Penetration (Minor)	7	3	-57.14%
<b>Burglary</b>	569	563	-1.05%
Burglary-Residential	228	209	-8.33%
Burglary-Commercial	61	31	-49.18%
Burglary-Auto	253	285	12.65%
Breaking & Entering	27	38	40.74%
<b>Assault/Battery</b>	162	139	-14.20%
Assault/Battery (Aggravated)	**	371	#VALUE!
Assault/Battery (Simple)	**	371	#VALUE!

	RESPONSE TIMES - YTD Changes	
	2015	2016
Priority 1	7:04	7:13
Priority 2	7:26	7:35
Priority 3	10:59	11:55

	CALLS FOR SERVICE	
	2015	2016
Dispatched	24694	24941
Self Initiated	33237	37344
Total	57931	62285

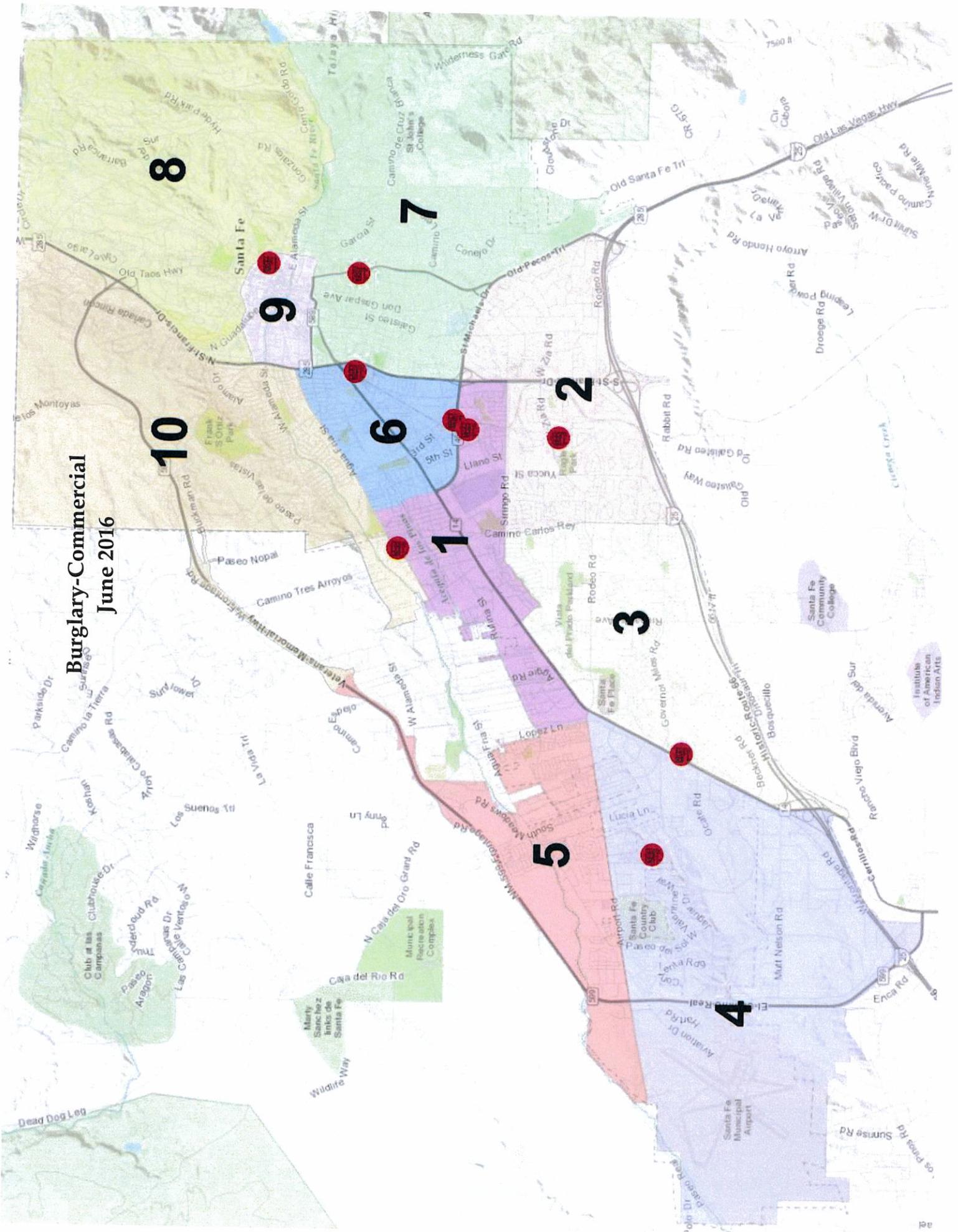
\*\*2015 numbers are not available for this format. Numbers will be calculated and added when possible

# Robbery June 2016

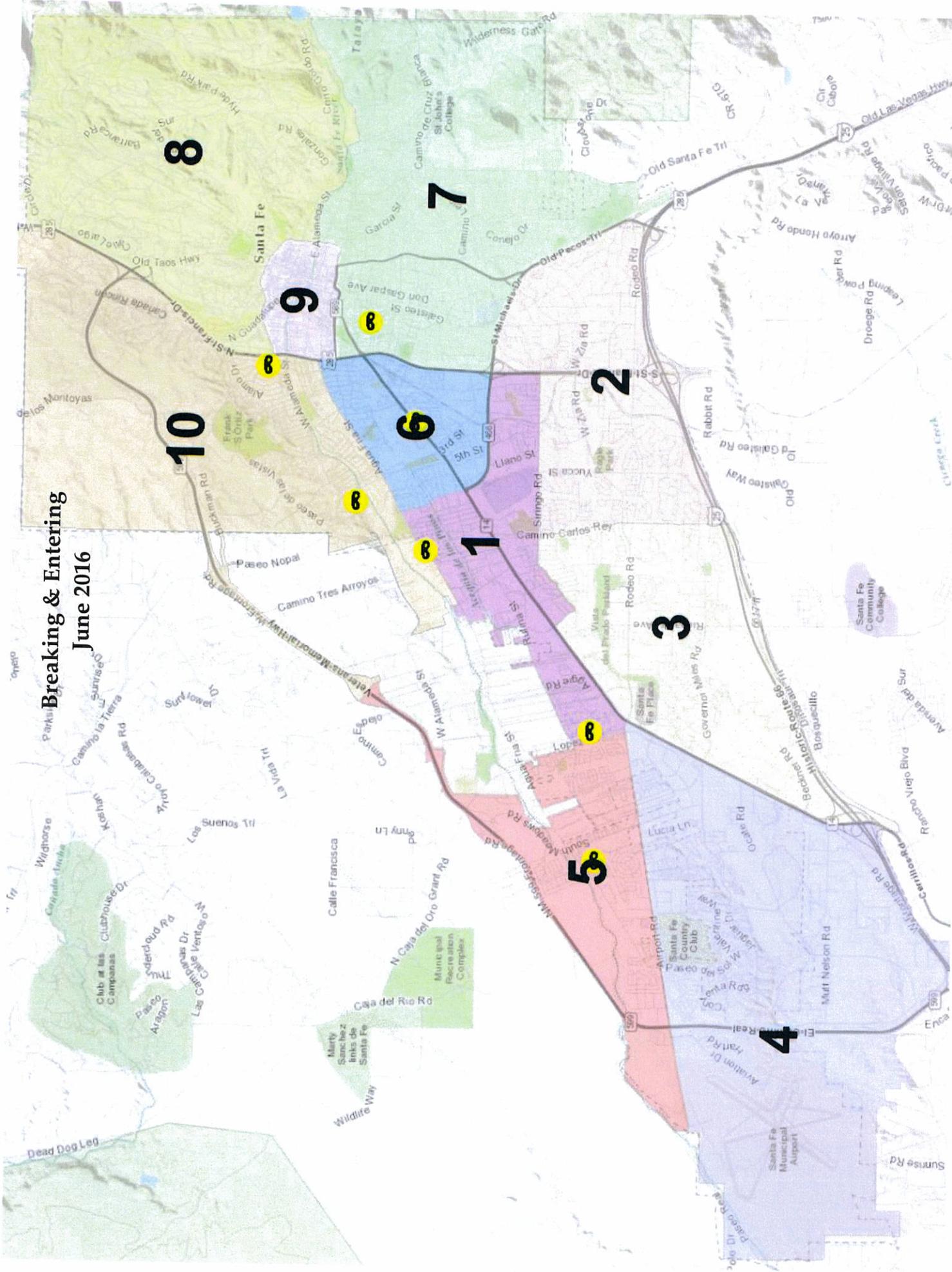




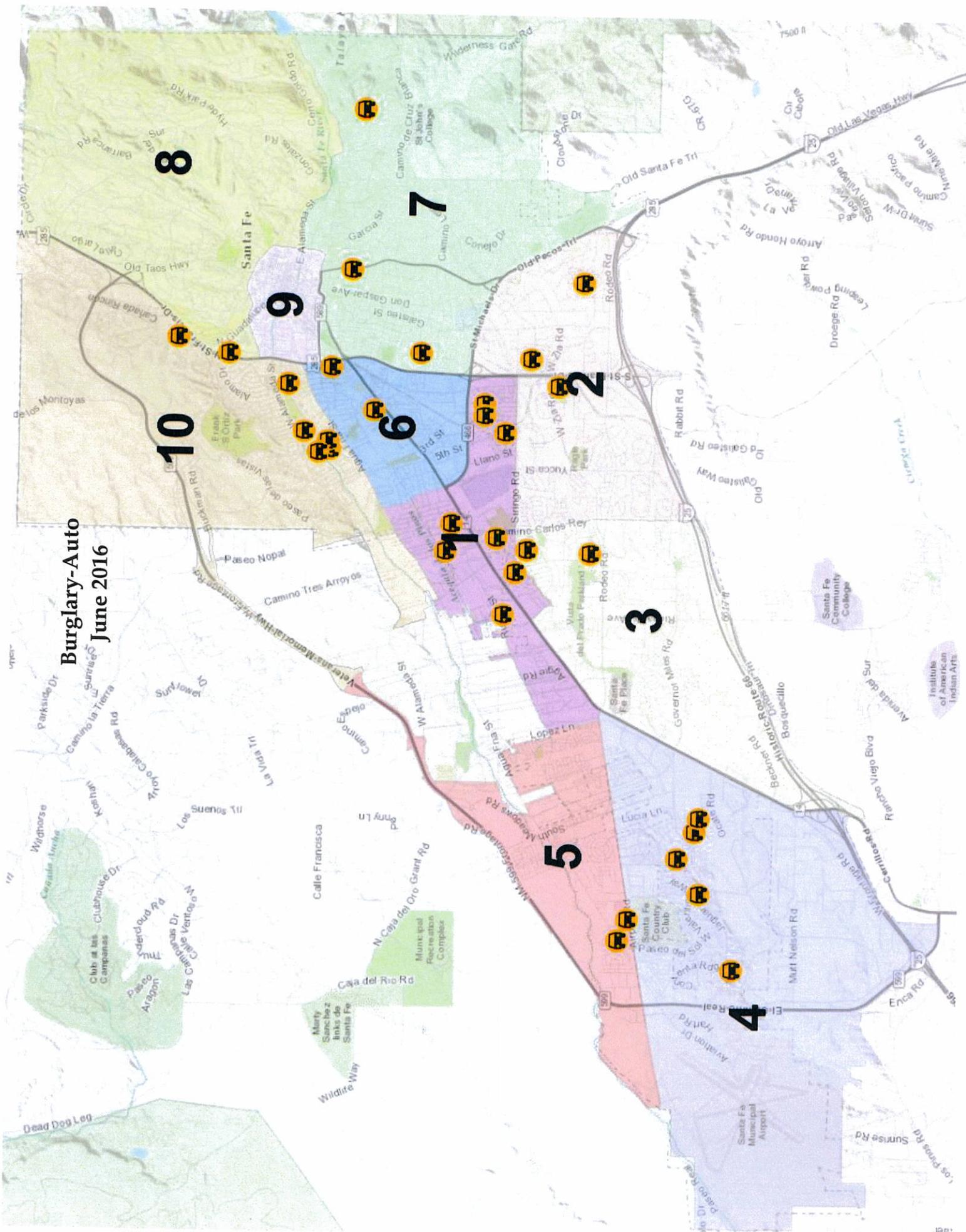
# Burglary-Commercial June 2016



# Breaking & Entering June 2016



# Burglary-Auto June 2016



# Motor Vehicle Theft June 2016

