

**SF Regional Juvenile Justice Board
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Meeting of March 21, 2019**

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**Santa Fe Regional Juvenile Justice Board Meeting
Railyard Offices 500 Market Street Santa Fe, NM
February 21, 2019
5:15 p.m. to 6:15 p.m.**

1. CALL TO ORDER

The Santa Fe Regional Juvenile Justice Board was called to order at 5:24 p.m. by Jennifer Romero, Vice Chair. A quorum was established in roll call.

2. ROLL CALL

Present

Jennifer Romero, Vice Chair
Andrea Sandoval, Juvenile Probation- CYFD
Mark Dickson
Councilor Roman Abeyta
Deacon Anthony Trujillo

Excused/Not Present

Judge Mary Marlowe Sommer
Richard Lindahl, Chair

Staff Present

Melynn Schuyke ICM Youthworks
Chanelle Delgado, SF County Interim Drug Court Manager
Richard DeMella, City of Santa Fe Youth and Family Division Director
Julie Sanchez, City of Santa Fe
Kyra Ochoa, Community Services Department Director
Eileen Street, CIS

Others Present

Linda Vigil, Stenographer

NOTE: All items in the packet for all agenda items were incorporated herewith by reference. Any exhibits presented at the meeting are attached. The original packet is on file with the staff.

3. APPROVAL OF THE AGENDA

MOTION: Mr. Dickson moved to approve the agenda as presented, with a second from Councilor Abeyta which passed by voice vote.

4. INTRODUCTION OF BOARD MEMBERS AND GUESTS

Introductions were made by those present.

5. APPROVAL OF MINUTES FROM February 21, 2019

Changes/Corrections:

Throughout body of the minutes an in roll call.

Chanelle Delgado

Lizbeth Flores, Youthworks

Melynn Schuyler, Youthworks

MOTION: Mr. Dickson moved to approve the minutes as amended with a second from Ms. Sandoval which passed by voice vote.

6. FINANCIAL REPORT

A. Budget- Detailed Budget and Financial FY 18/19

Mr. DeMella explained the report is attached (See Exhibit A). The only billing was the wrap around services for January.

Councilor Abeyta asked about the funding time. Mr. DeMella stated it is from June 30 to July 1 of the next year.

Councilor Abeyta asked about the overage. Mr. DeMella states when they bill they get paid they expect to expend the amount.

Ms. Schuyler states there is more expended that hasn't gone to the State yet. Mr. DeMella explained there has been a lag in the system. Ms. Schuyler stated there is an effort to correct it and there are solutions coming to the table soon.

Deacon Trujillo would like to see it happen quicker from now on. Vice Chair Romero asked how much is outstanding.

Ms. Schuyler stated they are waiting on some invoices. They bill monthly, the Judge has to make referrals. She was at the last JJRB meeting and saw the amount sitting in ICM and made some more referrals. The education re-engagement was piled up and now they think they can spent it down from the referrals from JJPO.

Ms. Schuyler stated that the Judge agreed and asked if it would need to come for a vote here. It was discovered that a BAR is needed and should be voted on because they were separate programs.

Ms. Ochoa reported that after the last meeting, the City met with CYFD, they stated they can accept a BAR and move the money between the categories it just needs a vote.

Ms. Sanchez states once the BAR is approved they will take it to CYFD. The contracts will need to be amended to reflect the amounts.

Ms. Schuyler explained they had to finish services, she will get an estimate. There is a plan if it depletes.

Ms. Sanchez states CYFD states if there is an entity working on more than one service or program they will have one contract instead of multiple.

B. Approve of Financial Report

MOTION: Councilor Abeyta moved to approve the Financial Report, with a second from Deacon Trujillo which passed by voice vote.

Councilor Abeyta asked Ms. Sanchez to remind him when the contract and amendments will be coming up on the City agendas.

Ms. Romero asked about the older contract and if they need to amend it to reflect a more current amount.

Ms. Sanchez stated per CYFD the amounts cannot change for the next contract since the amounts have already been awarded. However, after three months they can do a BAR.

Ms. Romero asked when they could move the money. Ms. Sanchez states three months after July so in the first quarter.

Deacon Trujillo asked if the need and scope needs to be changed in the current contract. Ms. Sanchez just the one ending in June, from this point forward they will write it differently.

Ms. Schuyler explained the ICM is for youth awaiting a hearing. They give a two services before the hearing. The amount budgeted and the referrals were different. Meanwhile last year education re-engagement was given \$18k and it was a big help the referrals expanded and they got 45 days of services. Ms. Shuyler explained the trends and the referral system.

Deacon Trujillo asked if more referrals will be coming to ICM. Ms. Schuyler stated the referrals will be coming but not for that amount that is budgeted. Mr. DeMella explained why it got increased in the RFP.

Deacon Trujillo suggests the Board revisit the strategic plan.

Ms. Schuyler discussed the issue that Ms. Delgado brought up at the last meeting about the High Schools changing the Code of Conduct.

Mr. Dickson asked how many kids are in the re-engagement program now. Ms. Flores states there are 37 with the referrals.

Ms. Sanchez explained they were only budgeted for 31 youth. Ms. Sanchez discussed some of the external factors causing the referrals.

Deacon Trujillo reiterated that the Board needs to review the contract and decide what programs they should utilize.

Ms. Romero states they would like to sit down with the contract and review it for the next contract.

Ms. Ochoa states when they met with CYFD they were assured the difficulty for referrals and BARS are common.

Ms. Sanchez suggests they also wait until the boards merge to see how things will work. Ms. Sanchez states CYC (Children and Youth Commission) is interested in the truancy issue.

Ms. Schuyler explained they will have data for the future contract.

7. PRESENTATIONS:

A. CIS

Ms. Street stated that Ms. Bergen asked that she attend in her place, she doesn't have a presentation prepared but will answer any questions.

Ms. Street explained the CIS program and the services they provide. They work in two school sites. They do the wrap around educational services. They have site coordinators. They have grocery bags on weekends and tutors, snacks in schools. They want to be a caring force to make sure the youth comes to school and is moving through the system.

Ms. Ochoa asked how they get referrals. Ms. Street explained through the school wellness teams or a parent.

Deacon Trujillo stated CIS is actually in 11 schools.

A brief discussion was held about the legislation for community school initiatives. They can work with PED to get funds to serve the schools.

Deacon Trujillo asked if it is a statewide program and if they would compete for the funds. Ms. Street stated they would.

B. ICM

Ms. Schuyler states they have applied for funds. They are going to start the referrals again with JJPO. They want to give them the services they need.

Mr. Dickson asked about the 45 day turn around. Ms. Schuyler explained they can get some out faster.

Mr. Dickson wondered if it was flexible. Mr. Dickson asked if it normally is a wide time range from the moment the youth goes before the Judge.

Ms. Schuyler states in the last few months the Judge has set hearings quickly.

Ms. Sandoval explained once the JJPO makes the referral they have 1-2 days to get them. Some providers ask for the court documents and that can hold it back.

Ms. Schuyler states they operate as quickly as possible.

Ms. Schuyler discussed the things they do to help, they want to be a part of something more positive. The difficult youth are the ones whose parents aren't helpful. It gets intense and they contact the schools to get the transcripts to get them caught up or access an alternative.

Ms. Schuyler states they gave some 19 referrals ICM for the 6 months. That is when they stated they had the overage.

C. Re-Engagement

Discussed above.

8. MATTERS FROM THE BOARD

Mr. DeMella explained how his report reads to show the amount and how it is to be transferred.

ACTION ITEM: MOVING FUNDING FROM ICM TO EDUCATION RE-ENGAGEMENT

MOTION: Deacon Trujillo moved to approve the \$43,000 as a BAR from the ICM program to the re-engagement program with a second from Councilor Abeyta which passed by voice vote.

9. MATTERS FROM THE PUBLIC

Ms. Ochoa thanked Mr. DeMella for his work on this Board. She explained he will still work with the Board and the youth in another matter.

Mr. DeMella stated he appreciates them thanking him. In his off duty time he will always give people credit for helping with youth. He will still be in the background.

10. NEXT MEETING April 18, 2019

Mr. Dickson asked if the meetings will be monthly or go back to bi-monthly.

Mr. DeMella explained that they need to start work on the contract and the RFP that is why they have had monthly meetings.

Mr. Dickson asked it that was decided by a vote. Ms. Romero states they discussed it before and with the boards merging they can decide on the monthly or bi-monthly.

Ms. Sanchez explained the next step will be a meeting for the two chairs to discuss the planning and then they can decide.

Deacon Trujillo asked if CYFD had been made aware of the merge. Ms. Sanchez states they are fine with it.

Deacon Trujillo suggest they need meet before and see how they fit in before they write anything for next year.


Ms. Sanchez states CYC has to create their strategic plan in August.

11. ADJOURNMENT

MOTION: Deacon Trujillo moved to adjourn at 6:03 p.m. with a second from Mr. Dickson which passed by voice vote.

SIGNATURES:

Richard Lindahl, Chair



Linda Vigil, Stenographer