

City of Santa Fe, New Mexico
UTILITY SERVICE APPLICATION

***Fill in all highlighted fields on this application. Applicant must sign and date application.**

- Check one only:**
- Water Service Technical Evaluation Request
 - Agreement for Metered Service (AMS)
 - Agreement to Construct and Dedicate Public Improvements (ACD)
 - Annexation Application Water Budget
 - Water Offset Program/Water Rights Compliance Evaluation Request**

WORK ORDER # _____

Applicant Name: _____

Project Address: _____

***Required - Attach a Plat of the Property (legal lot of record and proposed development)**

Plat Filing Information: Year _____ Book _____ Page _____ Township, Range, Section: _____

Location: (check one only) Inside Corporate City Limits _____ Outside Corporate City Limits _____

Property Uniform Property Code: _____ **Existing Well:** Yes _____ No _____

Legal Description including lot size: _____

Short Description of Project: _____

Construction Start Date: _____

***RESIDENTIAL PROJECT - Complete the following**

1. Type of project: (i.e. Single Family Residence, Subdivision, Lot split, Apartments) _____
2. Total number of lots approved on final plat/development plan: _____
3. Total number of homes existing or under construction: _____
4. Size of service requested: (5/8", 3/4", 1" or 2") _____

***Please fill in all categories below that apply for which water service is requested:**

--- COMPLETED BY APPLICANT ---

**Number of
Lots or Units**

- _____ Single Family Dwelling Unit, lot size less than 6,000 sq. ft.
- _____ Single Family Dwelling Unit, lot size 6,000-10,890 sq. ft
- _____ Single Family Dwelling Unit, lot size greater than 10,890 sq. ft.
- _____ Mobile Home (in Mobile home park)
- _____ Accessory Dwelling Unit
- _____ Apartment/Condominium
- _____ Senior Complex

_____ **Total**

--- COMPLETED BY STAFF ---

<u>Water Use Factors</u>	<u>Annual Water Demand</u>
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- | | |
|------------------|-------|
| .15 afy per d.u. | _____ |
| .17 afy per d.u. | _____ |
| .25 afy per d.u. | _____ |
| .17 afy per d.u. | _____ |
| .09 afy per d.u. | _____ |
| .16 afy per d.u. | _____ |
| .12 afy per d.u. | _____ |

Total Residential Water Demand _____ **AFY**

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***COMMERCIAL PROJECT - Complete the following**

Type of Project: (i.e. Office, Retail, Mixed, etc.) _____

Total gross floor area of building: _____ square feet

Total area of lot, tract or parcel: _____ acres

Automatic Fire Sprinkler System: _____ Yes _____ No

Building Construction Type: _____

Building Square Footage: _____

Site Plan Attached: _____ Yes _____ No

*Please check all use categories below that are planned for the building and the gross floor areas of each use within the proposed building.

---- COMPLETED BY APPLICANT ----

<u>Check Type of Use</u>	<u>Gross Floor Area</u>
<u>Commercial</u>	

_____ Office – Non-medical	_____
_____ Medical Office	_____
_____ Office – City/State	_____
_____ Research and Development Lab	_____
_____ Manufacturing – Goods	_____
_____ Manufacturing – Consumables	_____
_____ Laundromat, Commercial	_____
_____ Laundromat, Other	_____
_____ Drycleaner	_____
_____ Plant Nursery	_____
_____ Gyms with showers	_____
_____ Gyms without showers	_____
_____ Salons	_____
_____ Pet Grooming	_____
_____ Pet Daycare	_____
_____ Retail, Large (Individual stores or shopping areas > 75,000 sq ft)	_____
_____ Neighborhood Center/Medium Retail (Individual stores or shopping areas 75,000-25,000 sq ft)	_____
_____ Retail, Small (Individual stores or shopping areas < 25,000 sq ft)	_____
_____ Gallery	_____
_____ Grocery Store	_____
_____ Restaurant (full service)	_____
_____ Restaurant (limited service)	_____
_____ Gasoline Station w/ Car Wash	_____
_____ Gasoline Station	_____

---- COMPLETED BY STAFF ----

<u>Water Use Factors</u>	<u>Annual Water Demand</u>
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(0.70 afy per 10,000 s.f.)	_____
(0.72 afy per 10,000 s.f.)	_____
(0.58 afy per 10,000 s.f.)	_____
(1.18 afy per 10,000 s.f.)	_____
(0.21 afy per site)	_____
(2.33 afy per site)	_____
(0.78 afy per machine)	_____
(0.22 afy per machine)	_____
(0.41 afy per site)	_____
(0.56 afy per 10,000 s.f.)	_____
(8.94 afy per site)	_____
(0.77 afy per site)	_____
(0.21 afy per site)	_____
(0.52 afy per site)	_____
(0.11 afy per site)	_____
(0.45 afy per 10,000 s.f.)	_____
(0.43 afy per 10,000 s.f.)	_____
(0.06 afy per site)	_____
(0.60 afy per site)	_____
(1.27 afy per 10,000 s.f.)	_____
(0.02 afy per seat)	_____
(1.63 afy per Site)	_____
(6.56 afy per Site)	_____
(0.88 afy per Site)	_____

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_____ Car Wash (full service)	_____	(5.66 afy per Site)	_____
_____ Car Wash (limited service)	_____	(0.94 afy per Wash Bay)	_____
_____ Auto Repair	_____	(0.12 afy per site)	_____
_____ Car Rental	_____	(0.12 afy per site)	_____
_____ Car Sales	_____	(0.07 afy per 10,000 s.f.)	_____
_____ Self Storage	_____	(0.13 afy per site)	_____
_____ Wholesale, Warehousing	_____	(0.4 afy per 10,000 s.f.)	_____
_____ Industrial, Manufacturing	_____	(applicant estimate of water use)	_____
_____ Church w/ day care or school)	_____	(1.3 afy per Site)	_____
_____ Church w/o day care or school)	_____	(0.6 afy per Site)	_____
_____ Hotel	No. of rooms _____	(.13 afy per room)	_____
_____ Motel	No. of rooms _____	(.09 afy per room)	_____

Public Services

_____ School, Elementary		(0.53 afy per 100 students)	_____
_____ School, Middle or Junior High		(1.68 afy per 100 students)	_____
_____ School, Senior High		(2.64 afy per 100 students)	_____
_____ Schools, Daycare		(0.85 afy per 100 kids)	_____
_____ Places of Worship		(0.15 afy per site)	_____
_____ With Daycare and school		(0.95 afy per site)	_____
_____ Parks		(1.48 afy per acre)	_____
_____ Other (not listed above)	Please attach	(with attachment)	_____

water demand calculations and assumptions used

Total Floor Area _____

Total Commercial Water Demand _____ AFY

Total Residential Water Demand _____ AFY

TOTAL PROJECT WATER DEMAND _____ AFY

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<p>OWNER: _____</p> <p>Mailing Address: _____</p> <p>_____</p> <p>_____</p> <p>Phone Number: _____</p> <p>Mobile Number: _____</p>	<p style="text-align: center;">*Only If Applicable</p> <p>AGENT: _____</p> <p>Title: _____</p> <p>Mailing Address: _____</p> <p>_____</p> <p>Phone Number: _____</p> <p>Mobile Number: _____</p>
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Information Provided By: Check one: Owner _____ Agent _____

Signature: _____ **Date:** _____

Technical Evaluation to be Sent to: Check one: Owner _____ Agent _____

COMMENTS: _____

APPLICANTS, PLEASE NOTE:

- Ordinance 2008-53, prohibits new connections outside the presumptive city limits including the Agua Fria traditional historic community (AFTHC) unless specific conditions are met. Applications for service outside the presumptive city limits and AFTHC must include documentation showing these conditions are met or the application will be rejected. The documents required are shown below.
- A map of the proposed project in relation to the existing city limits and their presumptive city limits
- A detailed description of the proposed development including the type and size of proposed land uses
- The health, safety and welfare or other legal reason for the connection
- A site water budget
- Documentation from the County of Santa Fe that county water service is not available
- Documentation from the wastewater division regarding sewer availability
- A certified Santa Fe Homes Proposal as set forth in Section 14-8.11 SFCC 1987 if applicable