

# City of Santa Fe Finance Committee FY21 Budget Hearing



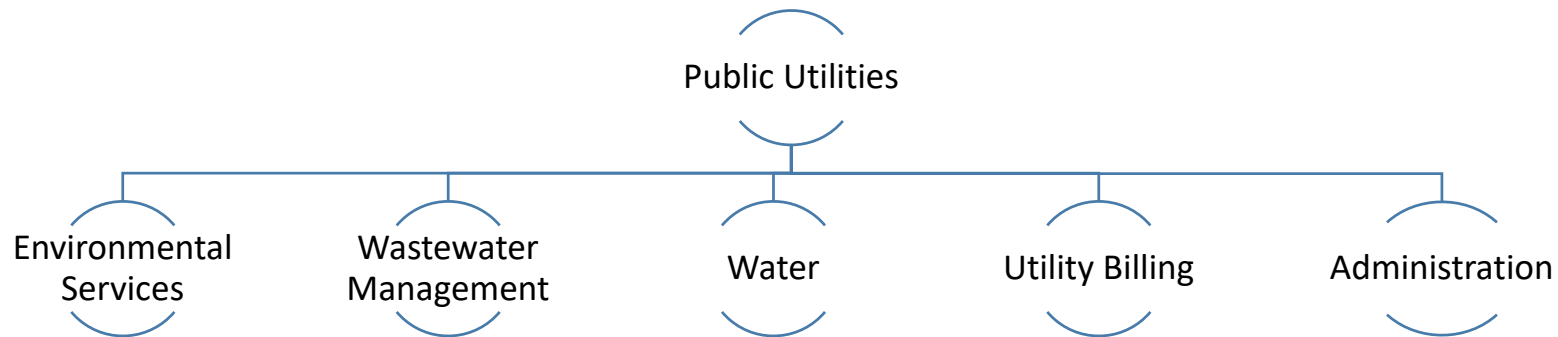
July 2020



# Public Utilities Department

## Mission

The Public Utilities Department mission is to efficiently manage water, wastewater, solid waste and billing services, consistent with Federal and State regulations and City policies. The Department provides consistent and reliable service to its customers in order to meet their needs and provide for their quality of life.





# Public Utilities Department

## FY21 Recommended Budget

- Public Utilities Department's total FY21 Recommended Budget decreased by \$13 million, or 18%, from the FY20 budgeted levels.
- The Public Utilities Department's General Fund FY21 Recommended Budget decreased by \$286.9 thousand, or 100%, from the FY20 budgeted levels because expenses were moved into the Environmental Services Fund.

The budget includes the following changes from FY20 levels:

- Personnel:
- 15% furlough for 4 pay periods for the Director
- 10% furlough for 4 pay periods for other employees, unless otherwise modified due to operational needs
- No pay cuts and no layoffs



# Public Utilities Department

## Environmental Services Mission

The Environmental Services Division (ESD) is committed to the protection of our environment, our community and our people.

# Public Utilities Department Environmental Services



Fund	Fund Title	Category	FY18 Actuals	FY19 Actuals	FY20 Base	FY21 Recom	\$ Change	% Change
100	General Fund	Salaries, Wages & Benefits	258,205	251,494	258,101	-	(258,101)	-100%
100	General Fund	Contractuals & Utilities	810	-	875	-	(875)	-100%
100	General Fund	Repairs & Maintenance	1,068	317	1,100	-	(1,100)	-100%
100	General Fund	Supplies	16,940	18,841	23,725	-	(23,725)	-100%
100	General Fund	Insurance	-	-	-	-	-	N/A
100	General Fund	Other Operating Costs	6,049	-	3,085	-	(3,085)	-100%
100	General Fund	Capital Outlay	30,263	-	-	-	-	N/A
<b>100</b>	<b>Total</b>		<b>313,335</b>	<b>270,652</b>	<b>286,886</b>	<b>-</b>	<b>(286,886)</b>	<b>-100%</b>
240	Community Development	Salaries, Wages & Benefits	17,463	17,670	16,759	-	(16,759)	-100%
240	Community Development	Contractuals & Utilities	-	16,100	53,000	53,000	-	0%
240	Community Development	Supplies	788	-	4,240	3,956	(284)	-7%
240	Community Development	Other Operating Costs	3,261	3,250	10,600	10,600	-	0%
<b>240</b>	<b>Total</b>		<b>21,511</b>	<b>37,019</b>	<b>84,599</b>	<b>67,556</b>	<b>(17,043)</b>	<b>-20%</b>
510	Environmental Services	Salaries, Wages & Benefits	4,370,987	3,938,742	4,673,669	4,533,819	(139,850)	-3%
510	Environmental Services	Contractuals & Utilities	2,660,046	2,673,377	5,015,074	3,443,409	(1,571,665)	-31%
510	Environmental Services	Repairs & Maintenance	649,507	535,805	901,915	903,015	1,100	0%
510	Environmental Services	Supplies	540,280	592,184	643,973	661,958	17,985	3%
510	Environmental Services	Insurance	233,777	251,156	387,473	315,681	(71,792)	-19%
510	Environmental Services	Other Operating Costs	1,126,784	1,256,835	2,206,329	1,451,153	(755,176)	-34%
510	Environmental Services	Capital Outlay	3,226,410	27,200	4,501,405	751,278	(3,750,127)	-83%
510	Environmental Services	Debt Service	1,321,570	1,347,947	1,372,061	1,374,811	2,750	0%
510	Environmental Services	Transfers Out	1,312,967	1,581,490	1,126,432	1,192,502	66,070	6%
<b>510</b>	<b>Total</b>		<b>15,442,329</b>	<b>12,204,736</b>	<b>20,828,331</b>	<b>14,627,626</b>	<b>(6,200,705)</b>	<b>-30%</b>
<b>Grand Total</b>			<b>15,777,175</b>	<b>12,512,407</b>	<b>21,199,816</b>	<b>14,695,182</b>	<b>(6,504,634)</b>	<b>-31%</b>



# Public Utilities Department

## Wastewater Management Mission

The primary mission and objective of the Wastewater Management Division is to ensure that all sanitary sewage produced within the City's service area is collected, conveyed, and treated in compliance with local, State, and Federal regulations and guidelines, and to protect the public's environment, health/safety, and welfare.

# Public Utilities Department

## Wastewater Management



Fund	Fund Title	Category	FY18 Actuals	FY19 Actuals	FY20 Base	FY21 Recom	\$ Change	% Change
500	Waste Water Management	Salaries, Wages & Benefits	3,704,456	4,142,591	5,209,867	4,217,064	(992,803)	-19%
500	Waste Water Management	Contractuals & Utilities	1,047,584	973,294	1,021,006	1,136,379	115,373	11%
500	Waste Water Management	Repairs & Maintenance	930,590	1,125,862	978,904	645,640	(333,264)	-34%
500	Waste Water Management	Supplies	549,062	558,072	686,293	538,481	(147,812)	-22%
500	Waste Water Management	Insurance	304,851	490,401	307,707	398,478	90,771	29%
500	Waste Water Management	Other Operating Costs	827,868	792,451	1,148,719	1,283,010	134,291	12%
500	Waste Water Management	Capital Outlay	240,980	588,070	187,700	30,000	(157,700)	-84%
500	Waste Water Management	Debt Service	2,523,238	2,780,689	4,206,435	3,450,973	(755,462)	-18%
500	Waste Water Management	Transfers Out	4,567,229	10,584,433	883,802	949,105	65,303	7%
<b>500</b>	<b>Total</b>		<b>14,695,858</b>	<b>22,035,862</b>	<b>14,630,433</b>	<b>12,649,130</b>	<b>(1,981,303)</b>	<b>-14%</b>
560	Enterprise Debt Service	Insurance	-	304,753	-	-	-	N/A
560	Enterprise Debt Service	Other Operating Costs	-	539	-	-	-	N/A
560	Enterprise Debt Service	Capital Outlay	-	5,434,871	-	-	-	N/A
<b>560</b>	<b>Total</b>		<b>-</b>	<b>5,740,164</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Grand Total</b>			<b>14,695,858</b>	<b>27,776,026</b>	<b>14,630,433</b>	<b>12,649,130</b>	<b>(1,981,303)</b>	<b>-14%</b>



# Public Utilities Department

## Water Management Mission

The Water Division's mission is to efficiently manage and deliver an adequate, reliable, safe and sustainable water supply to meet community and customer needs in accordance with City policy.



# Public Utilities Department Water Management



Fund	Fund Title	Category	FY18 Actuals	FY19 Actuals	FY20 Base	FY21 Recom	\$ Change	% Change
505	Water Management	Salaries, Wages & Benefits	324,407	6,092,244	6,943,514	5,953,119	(990,395)	-14%
505	Water Management	Contractuals & Utilities	3,088,525	3,182,230	3,615,814	3,227,312	(388,502)	-11%
505	Water Management	Repairs & Maintenance	671,269	512,015	938,189	518,344	(419,845)	-45%
505	Water Management	Supplies	590,837	589,915	744,223	744,223	(0)	0%
505	Water Management	Insurance	286,967	248,328	266,810	265,063	(1,747)	-1%
505	Water Management	Other Operating Costs	8,897,103	8,299,271	11,585,126	10,137,637	(1,447,489)	-12%
505	Water Management	Capital Outlay	138,301	9,865	73,228	39,626	(33,602)	-46%
505	Water Management	Debt Service	3,148,862	3,181,344	3,333,717	3,185,982	(147,735)	-4%
505	Water Management	Transfers Out	6,837,445	5,495,242	3,196,661	2,854,719	(341,942)	-11%
<b>505</b>	<b>Total</b>		<b>23,983,716</b>	<b>27,610,455</b>	<b>30,697,282</b>	<b>26,926,025</b>	<b>(3,771,257)</b>	<b>-12%</b>
555	Enterprise Acquisition	Other Operating Costs	113	-	-	-	-	N/A
555	Enterprise Acquisition	Transfers Out	5,629,417	-	-	-	-	N/A
<b>555</b>	<b>Total</b>		<b>5,629,530</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
560	Enterprise Debt Service	Other Operating Costs	339	-	735	-	(735)	-100%
560	Enterprise Debt Service	Transfers Out	3,746,026	-	-	-	-	N/A
<b>560</b>	<b>Total</b>		<b>3,746,365</b>	<b>-</b>	<b>735</b>	<b>-</b>	<b>(735)</b>	<b>-100%</b>
<b>Grand Total</b>			<b>33,359,611</b>	<b>27,610,455</b>	<b>30,698,017</b>	<b>26,926,025</b>	<b>(3,771,992)</b>	<b>-12%</b>



# Public Works Department

## Utility Billing Mission

The mission of the Utility Billing Division is to provide excellent customer service for Santa Fe residents by ensuring accurate billing services and timely collections of all past due accounts. The Division provides a one-stop shop for all utility customer needs that includes water service, environmental services and wastewater service.

Fund	Fund Title	Category	FY18 Actuals	FY19 Actuals	FY20 Base	FY21 Recom	\$ Change	% Change
511	Utilities Administration	Salaries, Wages & Benefits	2,466,060	2,223,435	2,077,505	2,227,806	150,301	7%
511	Utilities Administration	Contractuals & Utilities	158,643	202,566	475,600	213,600	(262,000)	-55%
511	Utilities Administration	Repairs & Maintenance	6,954	7,778	9,900	5,000	(4,900)	-49%
511	Utilities Administration	Supplies	371,891	664,643	1,057,269	477,439	(579,830)	-55%
511	Utilities Administration	Insurance	61,514	53,144	53,144	93,866	40,722	77%
511	Utilities Administration	Other Operating Costs	1,866,099	811,942	1,028,283	700,090	(328,193)	-32%
511	Utilities Administration	Capital Outlay	-	56,554	27,216	-	(27,216)	-100%
<b>511 Total</b>			<b>4,931,160</b>	<b>4,020,062</b>	<b>4,728,917</b>	<b>3,717,801</b>	<b>(1,011,116)</b>	<b>-21%</b>
<b>Grand Total</b>			<b>4,931,160</b>	<b>4,020,062</b>	<b>4,728,917</b>	<b>3,717,801</b>	<b>(1,011,116)</b>	<b>-21%</b>



# Public Works Department

## Administration Mission

The mission of the Administration Division is to provide accurate and timely support for all aspects of Department operations.

Fund	Fund Title	Category	FY18 Actuals	FY19 Actuals	FY20 Base	FY21 Recom	\$ Change	% Change
511	Utilities Administration	Salaries, Wages & Benefits	333,386	340,235	550,629	738,573	187,944	34%
511	Utilities Administration	Contractuals & Utilities	-	-	1,000	1,000	-	0%
511	Utilities Administration	Supplies	3,290	1,458	3,500	1,500	(2,000)	-57%
511	Utilities Administration	Insurance	7,456	6,442	6,442	17,183	10,741	167%
511	Utilities Administration	Other Operating Costs	365,693	108,919	222,915	174,369	(48,546)	-22%
<b>511 Total</b>			<b>709,825</b>	<b>457,053</b>	<b>784,486</b>	<b>932,625</b>	<b>148,139</b>	<b>19%</b>
<b>Grand Total</b>			<b>709,825</b>	<b>457,053</b>	<b>784,486</b>	<b>932,625</b>	<b>148,139</b>	<b>19%</b>