

City of Santa Fe Finance Committee FY21 Budget Hearing



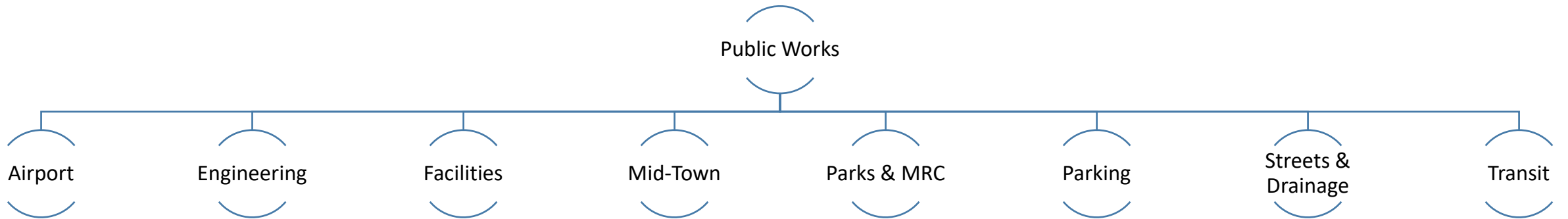
July 2020



Public Works Department

Mission

The Public Works Department strives to provide high quality infrastructure for a sustainable, user- friendly, vital City.





Public Works Department

FY21 Recommended Budget

- The Public Works Department's total FY21 Recommended Budget decreased by \$10.5 million, or 17%, from the FY20 budgeted levels. The Public Works General Fund FY21 Recommended Budget decreased by \$1.6 million or 8%, from the FY20 budgeted levels. The budget includes the following changes from FY20 levels:

Personnel:

- 15% furlough for 4 pay periods for the Director
- 10% furlough for 4 pay periods for other employees, unless otherwise modified due to operational needs
- No pay cuts and no layoffs
- For FY21, the Parks Division and the Municipal Recreation Complex were moved from the former Parks & Recreation Department to the Public Works Department.
- Starting July 2020, the new parking garage revenue system (PARCs) will be in place for all city garages, which will allow for 24/7 collection of garage fees. Due to upgrades in technology, combined with expected revenue declines in the parking enterprise fund, thirteen parking positions, including a parking operations manager, a parking supervisor, parking attendant shift supervisors, and parking attendants, will be removed and the employees in those positions will be transferred to other departments in accordance with the City's rules and its contract between the City of Santa Fe and AFSCME Local 3999.



Public Works Department

Airport Mission

The Santa Fe Regional Airport is a key economic engine for Northern New Mexico. As it continues to grow in a safe and secure environment, the airport will provide all users with superior service, work toward realistic sustainability goals, represent our character and culture, and be a good neighbor as well as a great place to work.

Public Works Department

Airport



Fund	Fund Title	Category	FY18 Actuals	FY19 Actuals	FY20 Base	FY21 Recom	\$ Change	% Change
100	General Fund	Transfers Out	105,544	83,839	-	1,259,560	1,259,560	N/A
100	Total		105,544	83,839	-	1,259,560	1,259,560	100.0%
545	Airport	Salaries, Wages & Benefits	1,147,041	1,268,763	1,453,673	1,535,355	81,682	5.6%
545	Airport	Contractuals & Utilities	338,954	423,437	300,981	301,055	74	0.0%
545	Airport	Repairs & Maintenance	25,712	26,558	97,600	68,320	(29,280)	-30.0%
545	Airport	Supplies	26,670	61,787	107,255	75,335	(31,920)	-29.8%
545	Airport	Insurance	45,313	40,375	53,476	58,624	5,148	9.6%
545	Airport	Other Operating Costs	417,846	207,148	383,721	429,199	45,478	11.9%
545	Airport	Capital Outlay	105,657	236,513	1,191,472	49,700	(1,141,772)	-95.8%
545	Airport	Transfers Out	633,845	646,475	45,120	-	(45,120)	-100.0%
545	Total		2,741,038	2,911,055	3,633,298	2,517,588	(1,115,710)	-30.7%
Grand Total			2,846,582	2,994,894	3,633,298	3,777,148	143,850	4.0%



Public Works Department

Engineering Mission

The mission of the Engineering Division is to develop multi-modal transportation and storm water infrastructure to support resilience, mobility and safety.

Public Works Department Engineering



Fund	Fund Title	Category	FY18 Actuals	FY19 Actuals	FY20 Base	FY21 Recom	\$ Change	% Change
100	General Fund	Salaries, Wages & Benefits	1,061,203	996,781	977,721	1,115,454	137,733	14%
100	General Fund	Contractuals & Utilities	1,237,832	1,036,696	1,329,250	1,203,560	(125,690)	-9%
100	General Fund	Repairs & Maintenance	18,584	26,664	53,000	21,000	(32,000)	-60%
100	General Fund	Supplies	164,590	176,256	211,528	21,650	(189,878)	-90%
100	General Fund	Insurance	126,611	167,145	230,545	148,815	(81,730)	-35%
100	General Fund	Other Operating Costs	98,163	227,334	337,498	201,879	(135,619)	-40%
100	General Fund	Capital Outlay	170,660	43,891	-	-	-	N/A
100	Total		2,877,642	2,674,767	3,139,542	2,712,358	(427,184)	-14%
231	City Drainage Fund	Salaries, Wages & Benefits	300,549	310,933	343,082	432,022	88,940	26%
231	City Drainage Fund	Contractuals & Utilities	161,171	243,842	607,000	127,209	(479,791)	-79%
231	City Drainage Fund	Repairs & Maintenance	-	-	-	-	-	N/A
231	City Drainage Fund	Supplies	931	14,674	15,388	10,188	(5,200)	-34%
231	City Drainage Fund	Insurance	-	-	-	-	-	N/A
231	City Drainage Fund	Other Operating Costs	21,475	44,304	43,112	10,800	(32,312)	-75%
231	City Drainage Fund	Capital Outlay	746,586	305,060	971,903	368,000	(603,903)	-62%
231	City Drainage Fund	Transfers Out	451	774,712	200,000	-	(200,000)	-100%
231	Total		1,231,164	1,693,525	2,180,485	948,219	(1,232,266)	-57%
365	1/2% GRT Income Fund	Salaries, Wages & Benefits	884,218	868,998	989,370	1,058,399	69,029	7%
365	1/2% GRT Income Fund	Contractuals & Utilities	-	-	-	-	-	N/A
365	1/2% GRT Income Fund	Supplies	4,236	5,391	15,950	4,500	(11,450)	-72%
365	1/2% GRT Income Fund	Insurance	-	-	-	-	-	N/A
365	1/2% GRT Income Fund	Other Operating Costs	10,391	1,905	10,166	200	(9,966)	-98%
365	1/2% GRT Income Fund	Transfers Out	58,203	64,738	64,905	64,957	52	0%
365	Total		957,047	941,031	1,080,391	1,128,056	47,665	4%
Grand Total			5,065,854	5,309,323	6,400,418	4,788,633	(1,611,785)	-25%



Public Works Department

Facilities Mission

The mission of the Facilities Division is to deliver safe, sustainable, functional, clean and cost-effective public facilities for intended uses.

Public Works Department Facilities



Fund	Fund Title	Category	FY18 Actuals	FY19 Actuals	FY20 Base	FY21 Recom	\$ Change	% Change
100	General Fund	Salaries, Wages & Benefits	2,388,683	2,190,619	2,263,429	2,117,455	(145,974)	-6%
100	General Fund	Contractuals & Utilities	372,145	341,300	437,483	383,414	(54,069)	-12%
100	General Fund	Repairs & Maintenance	365,745	288,444	737,988	423,799	(314,189)	-43%
100	General Fund	Supplies	139,986	103,486	139,608	108,094	(31,514)	-23%
100	General Fund	Insurance	156,101	96,562	124,228	153,178	28,950	23%
100	General Fund	Other Operating Costs	181,688	196,245	347,566	379,057	31,491	9%
100	General Fund	Capital Outlay	185,591	37,665	45,000	-	(45,000)	-100%
100	General Fund	Transfers Out	230,786	256,699	257,361	257,568	207	0%
100	Total		4,020,724	3,511,020	4,352,663	3,822,565	(530,098)	-12%
365	1/2% GRT Income Fund	Salaries, Wages & Benefits	753,127	778,606	1,073,688	680,080	(393,608)	-37%
365	1/2% GRT Income Fund	Contractuals & Utilities	-	-	-	-	-	N/A
365	1/2% GRT Income Fund	Repairs & Maintenance	-	29,980	2,319	1,000	(1,319)	-57%
365	1/2% GRT Income Fund	Supplies	9,231	10,727	22,164	15,164	(7,000)	-32%
365	1/2% GRT Income Fund	Insurance	-	-	286	-	(286)	-100%
365	1/2% GRT Income Fund	Other Operating Costs	2,170	6,952	9,742	2,400	(7,342)	-75%
365	1/2% GRT Income Fund	Capital Outlay	-	65,731	65,731	2,000	(63,731)	-97%
365	1/2% GRT Income Fund	Transfers Out	-	-	-	-	-	N/A
365	Total		764,528	891,996	1,173,930	700,644	(473,286)	-40%
Grand Total			4,785,251	4,403,016	5,526,593	4,523,209	(1,003,384)	-18%



Public Works Department

Midtown Campus Mission

The primary mission of the Midtown Campus Division is to manage the facilities and property while the City determines the redevelopment of the site.

Public Works Department Midtown Campus



Fund	Fund Title	Category	FY18 Actuals	FY19 Actuals	FY20 Base	FY21 Recom	\$ Change	% Change
525	Midtown Property	Salaries, Wages & Benefits	-	16,286	112,047	119,278	7,231	6%
525	Midtown Property	Contractuals & Utilities	-	811,098	722,471	579,000	(143,471)	-20%
525	Midtown Property	Repairs & Maintenance	1,031	335,869	1,830,841	1,130,000	(700,841)	-38%
525	Midtown Property	Supplies	3,665	72	-	-	-	N/A
525	Midtown Property	Insurance	-	250,474	225,975	338,522	112,547	50%
525	Midtown Property	Other Operating Costs	92	29,921	-	15,000	15,000	N/A
525	Total		4,788	1,443,720	2,891,334	2,181,800	(709,534)	-25%
560	Enterprise Debt Service	Other Operating Costs	45	-	242	245	3	1%
560	Enterprise Debt Service	Debt Service	2,217,282	2,224,461	1,697,588	1,678,013	(19,575)	-1%
560	Enterprise Debt Service	Transfers Out	-	270,363	-	-	-	N/A
560	Total		2,217,327	2,494,824	1,697,830	1,678,258	(19,572)	-1%
Grand Total			2,222,114	3,938,543	4,589,164	3,860,058	(729,106)	-16%



Public Works Department

Municipal Recreation Complex Mission

- The mission of Marty Sanchez Links de Santa Fe/MRC is to:
- Provide expert service and entertainment to our golf patrons and sports league users.
- Create a wholesome atmosphere for the enjoyment of the game of golf and our sports turf recreational users.
- Be a financially-sound business.
- Make our citizens and visitors feel welcomed in our facility.
- Provide a pleasant work environment for our employees.
- Our commitment to these simple goals will ensure the growth of the golf course as well as our employees. Marty Sanchez Links de Santa Fe (MSL) is committed to being the golf course of choice for the citizens and visitors of Santa Fe.

Public Works Department Municipal Recreation Complex



Fund	Fund Title	Category	FY18 Actuals	FY19 Actuals	FY20 Base	FY21 Recom	\$ Change	% Change
100	General Fund	Transfers Out	668,866	415,463	350,552	25,000	(325,552)	-93%
100	Total		668,866	415,463	350,552	25,000	(325,552)	-93%
530	Municipal Recreation Complex	Salaries, Wages & Benefits	461,345	526,832	733,080	726,583	(6,497)	-1%
530	Municipal Recreation Complex	Contractuals & Utilities	391,319	337,590	383,700	148,000	(235,700)	-61%
530	Municipal Recreation Complex	Repairs & Maintenance	88,165	42,541	110,800	29,241	(81,559)	-74%
530	Municipal Recreation Complex	Supplies	161,535	164,535	171,074	145,016	(26,058)	-15%
530	Municipal Recreation Complex	Insurance	23,524	21,137	21,497	18,510	(2,987)	-14%
530	Municipal Recreation Complex	Other Operating Costs	293,671	301,349	333,110	192,621	(140,489)	-42%
530	Municipal Recreation Complex	Capital Outlay	123,615	164,604	31,770	-	(31,770)	-100%
530	Municipal Recreation Complex	Transfers Out	35,969	4,480	10,000	10,000	-	0%
530	Total		1,579,142	1,563,067	1,795,031	1,269,971	(525,060)	-29%
560	Enterprise Debt Service	Other Operating Costs	190	196	200	149	(51)	-26%
560	Enterprise Debt Service	Debt Service	1,259,037	1,275,358	1,275,815	1,282,678	6,863	1%
560	Total		1,259,226	1,275,554	1,276,015	1,282,827	6,812	1%
Grand Total			3,507,235	3,254,084	3,421,598	2,577,798	(843,800)	-25%



Public Works Department

Parks, Trails and Watershed Mission

The Parks, Trails and Watershed Division's mission remains to build, operate and maintain safe, secure and enjoyable parklands for residents and visitors of Santa Fe.

Public Works Department Parks, Trails and Watershed



Fund	Fund Title	Category	FY18 Actuals	FY19 Actuals	FY20 Base	FY21 Recom	\$ Change	% Change
100	General Fund	Salaries, Wages & Benefits	3,278,335	3,150,450	3,289,791	3,333,316	43,525	1%
100	General Fund	Contractuals & Utilities	2,734,293	1,971,416	2,779,700	2,273,330	(506,370)	-18%
100	General Fund	Repairs & Maintenance	50,899	37,702	61,500	61,500	-	0%
100	General Fund	Supplies	262,926	304,402	239,420	189,920	(49,500)	-21%
100	General Fund	Insurance	213,224	223,646	221,555	238,728	17,173	8%
100	General Fund	Other Operating Costs	314,182	302,565	378,206	391,503	13,297	4%
100	General Fund	Capital Outlay	46,046	29,368	166,819	-	(166,819)	-100%
100	Total		6,899,905	6,019,548	7,136,991	6,488,297	(648,694)	-9%
253	Plaza Use Fund	Repairs & Maintenance	900	731	1,000	600	(400)	-40%
253	Plaza Use Fund	Supplies	24,617	18,677	19,000	11,400	(7,600)	-40%
253	Plaza Use Fund	Other Operating Costs	-	5,195	5,000	3,000	(2,000)	-40%
253	Total		25,517	24,603	25,000	15,000	(10,000)	-40%
255	Quality of Life	Contractuals & Utilities	12,211	19,543	50,000	-	(50,000)	-100%
255	Quality of Life	Repairs & Maintenance	11,106	14,668	15,000	12,337	(2,663)	-18%
255	Quality of Life	Supplies	-	3,669	-	-	-	N/A
255	Quality of Life	Other Operating Costs	322	185	2,500	-	(2,500)	-100%
255	Total		23,638	38,064	67,500	12,337	(55,163)	-82%
515	Railyard Properties	Salaries, Wages & Benefits	108,199	102,431	95,781	105,488	9,707	10%
515	Railyard Properties	Contractuals & Utilities	47,282	-	51,500	-	(51,500)	-100%
515	Railyard Properties	Repairs & Maintenance	612	-	2,000	1,524	(476)	-24%
515	Railyard Properties	Supplies	12,860	23,647	13,864	7,000	(6,864)	-50%
515	Railyard Properties	Insurance	-	-	-	-	-	N/A
515	Railyard Properties	Other Operating Costs	6,643	-	7,000	4,000	(3,000)	-43%
515	Total		175,596	126,077	170,145	118,012	(52,133)	-31%
Grand Total			7,124,657	6,208,292	7,399,636	6,633,646	(765,990)	-10%



Public Works Department

Parking Mission

The Parking Division is committed to providing efficient and adequate supply of parking spaces throughout the City to serve the needs of our community and visitors; while, at the same time, ensuring the success of the municipal parking system.

Public Works Department Parking



Fund	Fund Title	Category	FY18 Actuals	FY19 Actuals	FY20 Base	FY21 Recom	\$ Change	% Change
535	Parking	Salaries, Wages & Benefits	1,873,694	2,477,536	2,506,013	876,341	(1,629,672)	-65%
535	Parking	Contractuals & Utilities	176,976	486,958	724,972	703,400	(21,572)	-3%
535	Parking	Repairs & Maintenance	123,782	206,873	235,032	105,032	(130,000)	-55%
535	Parking	Supplies	115,284	128,519	163,848	144,598	(19,250)	-12%
535	Parking	Insurance	134,611	129,848	193,771	57,869	(135,902)	-70%
535	Parking	Other Operating Costs	1,368,388	1,254,615	1,510,336	1,212,374	(297,962)	-20%
535	Parking	Capital Outlay	400	99,160	1,775,728	2,500	(1,773,228)	-100%
535	Parking	Debt Service	-	244,421	190,000	-	(190,000)	-100%
535	Parking	Transfers Out	994,906	464,110	1,013,637	1,235,270	221,633	22%
535	Total		4,788,042	5,492,040	8,313,337	4,337,384	(3,975,953)	-48%
560	Enterprise Debt Service	Contractuals & Utilities	-	5,827	-	-	-	N/A
560	Enterprise Debt Service	Other Operating Costs	-	-	336	10,527	10,191	3033%
560	Enterprise Debt Service	Debt Service	938,714	693,971	939,000	1,150,383	211,383	23%
560	Total		938,714	699,797	939,336	1,160,910	221,574	24%
Grand	Total		5,726,756	6,191,838	9,252,673	5,498,294	(3,754,379)	-41%



Public Works Department

Streets and Drainage Mission

The Streets and Drainage Division's mission is to ensure safe mobility for the citizens of Santa Fe through maintenance and rehabilitation of public streets, sidewalks, trails and drainage ways.

Public Works Department Streets and Drainage



Fund	Fund Title	Category	FY18 Actuals	FY19 Actuals	FY20 Base	FY21 Recom	\$ Change	% Change
100	General Fund	Salaries, Wages & Benefits	1,106,090	1,274,090	1,442,278	1,411,453	(30,825)	-2%
100	General Fund	Contractuals & Utilities	356,632	299,218	285,000	285,000	-	0%
100	General Fund	Repairs & Maintenance	21,408	43,813	82,000	77,000	(5,000)	-6%
100	General Fund	Supplies	98,800	107,789	255,402	224,942	(30,460)	-12%
100	General Fund	Insurance	195,582	268,841	236,755	250,514	13,759	6%
100	General Fund	Other Operating Costs	219,508	324,127	393,090	361,326	(31,764)	-8%
100	General Fund	Capital Outlay	-	323,333	340,000	-	(340,000)	-100%
100	General Fund	Transfers Out	-	-	180,485	-	(180,485)	-100%
100	Total		1,998,020	2,641,212	3,215,010	2,610,235	(604,775)	-19%
232	Impact Fees Fund	Other Operating Costs	-	-	-	-	-	N/A
232	Impact Fees Fund	Transfers Out	-	475,000	-	-	-	N/A
232	Total		-	475,000	-	-	-	
330	CIP Streets & Roadways	Salaries, Wages & Benefits	632,456	715,498	685,112	769,482	84,370	12%
330	CIP Streets & Roadways	Contractuals & Utilities	-	4,605	4,000	4,000	-	0%
330	CIP Streets & Roadways	Repairs & Maintenance	66,872	54,263	102,027	102,027	-	0%
330	CIP Streets & Roadways	Supplies	74,076	78,230	127,081	87,673	(39,408)	-31%
330	CIP Streets & Roadways	Insurance	-	-	-	-	-	N/A
330	CIP Streets & Roadways	Other Operating Costs	6,767	750	12,500	-	(12,500)	-100%
330	CIP Streets & Roadways	Capital Outlay	-	22,529	278,300	-	(278,300)	-100%
330	CIP Streets & Roadways	Transfers Out	2,470,665	1,336,432	2,612,040	1,339,095	(1,272,945)	-49%
330	Total		3,250,836	2,212,308	3,821,060	2,302,277	(1,518,783)	-40%
Grand Total			5,248,856	5,328,520	7,036,070	4,912,512	(2,123,558)	-30%



Public Works Department

Transit Mission

The Transit Division's mission is to provide transit service in Santa Fe to get area residents and visitors wherever life takes them using low carbon, multi-modal transportation options.

Public Works Department Transit



Fund	Fund Title	Category	FY18 Actuals	FY19 Actuals	FY20 Base	FY21 Recom	\$ Change	% Change
233	Transportation Grants	Salaries, Wages & Benefits	71,193	71,371	73,408	79,492	6,084	8%
233	Transportation Grants	Insurance	-	-	-	-	-	N/A
233	Transportation Grants	Other Operating Costs	17,566	5,104	21,247	15,567	(5,680)	-27%
233	Total		88,758	76,475	94,655	95,059	404	0%
540	Transit Bus System	Salaries, Wages & Benefits	5,297,756	6,604,106	6,763,429	6,918,342	154,913	2%
540	Transit Bus System	Contractuals & Utilities	170,999	173,097	366,010	140,900	(225,110)	-62%
540	Transit Bus System	Repairs & Maintenance	348,737	313,442	466,300	324,500	(141,800)	-30%
540	Transit Bus System	Supplies	736,642	763,527	847,738	782,838	(64,900)	-8%
540	Transit Bus System	Insurance	323,303	307,495	301,541	260,004	(41,537)	-14%
540	Transit Bus System	Other Operating Costs	1,138,071	1,218,595	1,534,845	1,592,513	57,668	4%
540	Transit Bus System	Capital Outlay	84,418	306,502	25,000	-	(25,000)	-100%
540	Transit Bus System	Transfers Out	345,023	342,859	342,882	342,812	(70)	0%
540	Total		8,444,949	10,029,623	10,647,745	10,361,909	(285,836)	-3%
560	Enterprise Debt Service	Contractuals & Utilities	1,333	1,185	-	-	-	N/A
560	Enterprise Debt Service	Other Operating Costs	1,333	1,185	2,376	1,819	(557)	-23%
560	Enterprise Debt Service	Debt Service	339,917	340,488	340,705	340,992	287	0%
560	Total		342,583	342,858	343,081	342,811	(270)	0%
Grand Total			8,876,291	10,448,956	11,085,481	10,799,779	(285,702)	-3%



Public Works Department

Administration Mission

The mission of the Administration Division is to provide accurate and timely support for all aspects of Department operations.

Public Works Department Administration



Fund	Fund Title	Category	FY18 Actuals	FY19 Actuals	FY20 Base	FY21 Recom	\$ Change	% Change
100	General Fund	Salaries, Wages & Benefits	162,693	183,174	161,104	176,307	15,203	9%
100	General Fund	Repairs & Maintenance	-	-	-	-	-	N/A
100	General Fund	Supplies	2,315	73	2,800	-	(2,800)	-100%
100	General Fund	Insurance	1,864	10,262	1,611	4,910	3,299	205%
100	General Fund	Other Operating Costs	237,786	43,209	66,278	58,844	(7,434)	-11%
100	General Fund	Transfers Out	-	-	284,193	-	(284,193)	-100%
100	Total		404,658	236,717	515,986	240,061	(275,925)	-53%
515	Railyard Properties	Salaries, Wages & Benefits	74,934	115,874	102,283	116,085	13,802	13%
515	Railyard Properties	Contractuals & Utilities	340,179	310,875	424,127	225,000	(199,127)	-47%
515	Railyard Properties	Repairs & Maintenance	3,127	-	-	-	-	N/A
515	Railyard Properties	Insurance	-	39,223	-	-	-	N/A
515	Railyard Properties	Other Operating Costs	30,109	29,118	33,316	33,317	1	0%
515	Railyard Properties	Capital Outlay	-	-	24,999	-	(24,999)	-100%
515	Railyard Properties	Debt Service	1,429,211	1,282,554	1,435,145	1,434,966	(179)	0%
515	Railyard Properties	Transfers Out	-	-	-	972,320	972,320	N/A
515	Total		1,877,559	1,777,644	2,019,870	2,781,688	761,818	38%
Grand Total			2,282,217	2,014,361	2,535,856	3,021,749	485,893	19%