

**SUMMARY OF ACTION  
 COMMUNITY DEVELOPMENT COMMISSION MEETING  
 VIA VIRTUAL ATTENDANCE  
 WEDNESDAY, JUNE 3, 2020, 3:30 PM**

<u>ITEM</u>	<u>ACTION</u>	<u>PAGE</u>
CALL TO ORDER		1
ROLL CALL	QUORUM	1
APPROVAL OF AGENDA	APPROVED	1
APPROVAL OF MINUTES	APPROVED	1-2
REQUEST APPROVAL FO AMENDMENT # 1 TO THE 2019 ANNUAL ACTION PLAN DESCRIBING HOW CARES ACT FUNDING ENTITLED THROUGH CDBG WILL BE USED TO SUPPORT THE CITY'S RESPONSE TO THE CORONAVIRUS PANDEMIC AND RELATED HEALTH IMPACTS.	APPROVED	
ITEMS FROM THE COMMISSION	INFORMATION/DISCUSSION	5-6
ITEMS FROM STAFF	INFORMATION/DISCUSSION	6
ITEMS FROM THE FLOOR	NONE	6
ADJOURNMENT	ADJOURNED	6

**COMMUNITY DEVELOPMENT COMMISSION MEETING  
VIA VIRTUAL ATTENDANCE  
WEDNESDAY, JUNE 3, 2020, 3:30 PM**

**1. CALL TO ORDER**

The meeting of the Community Development Commission was called to order via virtual attendance by Councilor Renee Villarreal, Chair, at 3:30 pm, on Wednesday, June 3, 2020.

**2. ROLL CALL**

**MEMBERS PRESENT**

Councilor Renee Villarreal, Chair  
Rosario Torres  
Ken Hughes  
John Padilla  
Carla Lopez  
Willie Marquez

**MEMBERS ABSENT**

Paul Goblet, Excused

**OTHERS PRESENT**

Alexandra Ladd, Director, Affordable Housing  
Elizabeth Martin, Stenographer

**3. APPROVAL OF AGENDA**

**MOTION** A motion was made by Commissioner Torres, seconded by Commissioner Padilla, to approve the agenda as presented.

**VOTE** The motion passed unanimously by roll call vote as follows:

Chair Villarreal, yes; Commissioner Torres, yes; Commissioner Hughes, yes; Commissioner Padilla, yes; Commissioner Lopez, yes; Commissioner Marquez, yes.

**4. APPROVAL OF MINUTES  
APRIL 15, 2020**

**MOTION** A motion was made by Commissioner Hughes, seconded by Commissioner Torres, to approve the minutes as presented.

**VOTE** The motion passed unanimously by roll call vote as follows:

Chair Villarreal, yes; Commissioner Torres, yes; Commissioner Hughes, yes; Commissioner Padilla, yes; Commissioner Lopez, yes; Commissioner Marquez, yes.

**5. REQUEST APPROVAL OF AMENDMENT # 1 TO THE 2019 ANNUAL ACTION PLAN DESCRIBING HOW CARES ACT FUNDING ENTITLED THROUGH CDBG WILL BE USED TO SUPPORT THE CITY'S RESPONSE TO THE CORONAVIRUS PANDEMIC AND RELATED HEALTH IMPACTS.**

Ms. Ladd reviewed the packet material explaining the amendment.

Ms. Ladd said we want to use the balance of the CARES funding to extend the use of Midtown for emergency housing. It will fill an important gap through the end of the year. We are looking at how we can create a long term facility like this in Santa Fe. There is not a model within the City. It may be at a different location. The New Mexico Coalition for Homelessness will have a contract to manage it.

Commissioner Torres asked if the City is managing the emergency housing at this time or is it the Coalition.

Ms. Ladd said decisions are being made by a Board of Directors. It is the Coalition Board with a City presence.

Commissioner Torres asked could City staff salaries be paid by this funding. If so would they be subject to furloughs.

Ms. Ladd said we cannot cover City staff costs. There is a limit on administrative costs. New staff would be paid for as contractors.

Commissioner Torres said on page 7, paragraph 3, it talks about coordination with the Santa Fe Housing Authority.

Ms. Ladd said you all are only considering the amendment today to a plan written over a year ago. The new text is in blue.

Commissioner Torres said on page 31 it says 2019 and should be 2020.

Commissioner Hughes said the survey the City sent out regarding budget priorities showed that homelessness was in the top 3 priorities. We are in step with the

majority of Santa Fe residents.

Chair Villarreal said that snapshot is helpful.

Commissioner Lopez said in the Executive Summary on the first page the components are misnumbered.

Commissioner Padilla said on page 31, the first paragraph, last sentence, it talks about helping to relieve hospitals in discharging patients. Will you give me an example of how that works into housing the homeless.

Ms. Ladd said there are people who are discharged from the hospital with no where else to go. They would go the shelter.

Commissioner Padilla said he thought this was for all patients, not just the homeless population. The cost of the shelter for the City is \$1.2 million.

Ms. Ladd said yes, that is the annual budget.

Commissioner Padilla said so this is a small piece of the operations.

Ms. Ladd said correct.

Chair Villarreal said a couple of patients sent to the campus were not homeless, but went there to isolate so as not to effect their families.

Ms. Ladd said most of them were Native living in a multi-generational household.

Councilor Villarreal asked if the application has to be related to homelessness.

Ms. Ladd said the funding is not specific to homelessness. It is an emergency due to COVID. The percentage of non-homeless is nominal.

Commissioner Torres asked when we have a vaccine or reach a point where we don't need the shelter anymore who is planning the place there to have housing.

Ms. Ladd said she did not have an answer right now. We are looking at a more long range plan. We have six months to look at a plan or long term placements for these people.

Chair Villarreal asked when a contractor is hired will they be people who have worked in this area before and have that knowledge.

Ms. Ladd said that would be the most logical outcome. On a City level Regina Wheeler has been running this. We included the need for an aptitude for this work in

the job description.

Chair Villarreal asked will the Coalition be looking for these folks.

Ms. Ladd said yes.

Chair Villarreal said it says we will do certain things to let people know we are doing this. On page 16 there is a matrix showing targeting of minority, non English speaking. How are you doing outreach to Spanish speakers.

Ms. Ladd said most of the time we do Spanish translations.

Chair Villarreal said maybe you should change the language about targeted outreach. It is misleading. Should we take that out and be more general.

Ms. Ladd said we can do that.

Chair Villarreal asked if there was anything they needed to communicate out there about what we are doing.

Commissioner Torres said it is important for all Commission members to know what the City is doing on their behalf regarding services. The City is making efforts to make services available to all citizens. Could the information be on the City website in Spanish or on Councilor websites.

Chair Villarreal said we can get our PIO to translate the press release and put it on the website.

Ms. Ladd said we have someone to translate press releases for sure. Staff will be present at the June 10<sup>th</sup> Council meeting as well. Point well taken.

Chair Villarreal said it is important to let Spanish speakers know what we are doing.

Commissioner Lopez said it is a great story for TV and the newspapers. It is a great use of Federal funds.

Chair Villarreal said she agreed. They did do a general story about it.

Commissioner Torres asked how many people responded to the survey we sent out.

Ms. Ladd said 27. People commented in support of the project and use of funds.

Chair Villarreal said this funding is for health impacts from COVID, not rental

assistance.

Ms. Ladd said it can be used for public housing or to supplement rental assistance. We are better off not using it in that manner.

**MOTION** A motion was made by Commissioner Lopez, seconded by Commissioner Torres, to approve the request.

**VOTE** The motion passed unanimously by roll call vote as follows:

Chair Villarreal, yes; Commissioner Torres, yes; Commissioner Hughes, yes; Commissioner Padilla, yes; Commissioner Lopez, yes; Commissioner Marquez, yes

## **6. ITEMS FROM THE COMMISSION**

Chair Villarreal said she would like to ask Alex if there is anything we need to know about relative to our budget deficit and the impact to her office, the CDC and funding.

Ms. Ladd said we don't know what will happen with HUD regarding funding. This year is funded in full. We don't know about next year. When she was directed to cut her budget she did not cut those funds. That is a Governing Body policy discussion. We will see how far it goes.

Chair Villarreal said there is some confusion with the departments who get Federal funds. Furloughs in those departments could effect our funding.

Chair Villarreal asked how much is the rental assistance amount that is in the General Fund. We moved those projects to the General Fund.

Ms. Ladd said \$240,000.

Chair Villarreal asked if she felt that funding could get cut.

Ms. Ladd said it is certainly on the table to be cut. We don't know yet. We have not had the budget hearings yet. The Governing Body and the Finance Committee will say yes or no to it. We are trying to convince Finance staff of the need.

Chair Villarreal said that is an example of supporting people to stay in homes. She will advocate for that in the July budget hearings. Some staff have been asked to cut their budgets 40%. It is frustration. We get the GRT numbers two months late from the State. It is hard to project. This is uncharted territory.

Commissioner Lopez said the deficit is huge. \$100 million. Her heart goes out to you.

Chair Villarreal said the furlough process is painful. The next round will be as well, but there will be more impact on the top salaries.

**7. ITEMS FROM STAFF**

Ms. Ladd said we are going to keep our July meeting on the books for now. We may meet and we may not depending on what we have to act on.

Ms. Ladd gave an update regarding the membership of the Commission.

**8. ITEMS FROM THE FLOOR**

None.

**9. ADJOURNMENT**

There being no further business before the Commission the meeting adjourned at 4:30 pm.

---

Councilor Renee Villarreal, Chair



---

Elizabeth Martin, Stenographer