

Cover Page

City of Santa Fe Community Development Block Grant Program FY 2018-2019	
Name of Nonprofit Organization:	Santa Fe Recovery Center (SFRC)
Name of Executive Director:	Sylvia Barela
Name of Board President:	Christine Wendel
Name, Contact Information (Address, Phone, and Email) of Person Submitting Request (Fiscal Agent if appropriate):	Sylvia Barela 4100 Lucia Lane Santa Fe, NM 87507 505.471.4985
Amount Requested:	\$200,000.00
Program Name or Service being requested for Funding:	Women and Children's Residential Treatment Program
Brief Program or Service Description:	Provide an accessible recovery-oriented continuum of care to women and their young children, including women who are pregnant and post-partum, by constructing a Women and Children's Treatment Facility. CDBG funding would be instrumental in assisting SFRC to comply with the required City of Santa Fe's mandated ordinance for accessible sidewalk and landscaping costs for this new construction.
Check which Category Describes your organization:	<input type="checkbox"/> Public Agency
	<input type="checkbox"/> Government Agency
	<input checked="" type="checkbox"/> Private Non-Profit
	<input type="checkbox"/> For Profit
DUNS or CAGE #	083216838
Business Registration #	18-00105226
Tax ID #	85-0216976
State CRS #	01-778794-00-7
Check One:	<input checked="" type="checkbox"/> Previous Recipient <input type="checkbox"/> New Applicant
Funding Categories to be Addressed (Check one): <input type="checkbox"/> Housing <input type="checkbox"/> Public Facility <input checked="" type="checkbox"/> Public Service	


Project Proposal Summary

(If funded, the following will be written into the contract Scope of Services with Accomplishment Levels along with details provided in Section A)

Activity Name	Women and Children's Residential Treatment Program
Brief Summary of the activity	SFRC is creating the first residential treatment program to serve low income women and their young children in Santa Fe and NM. This requires SFRC to construct a new Women and Children's Treatment Facility on our current campus. SFRC is requesting funding to support 20% of the total construction costs for the City's mandated accessible sidewalks and 20% of the landscaping requirements for this new facility.

Amount of CDBG funding requested for Activity	\$ 200,000.00
Total budget of Activity	\$ 500,000.00

To the best of my knowledge and belief, all data in this application is true and correct. If funded, I certify that the Applicant Organization is willing and able to adhere to the polices and procedures specified by the City of Santa Fe and all applicable program regulations of the US Department of Housing and Urban Development. Further, I understand there is not an agreement until the City of Santa Fe and the individual authorized to execute contracts on behalf of the Applicant Organization has signed the contract.


 Authorized Signature (sign in blue ink)

Executive Director
 Title

January 30, 2018
 Date

CDBG funds can be used for specific Eligible Activities as outlined in the Overview. Select one type of Eligible Activity category that best describes your Project.

Type of Eligible Activity (check one)

Activities Related to Housing	<input type="checkbox"/>
Other Real Property Activities	<input type="checkbox"/>
Public Facilities/Improvements	<input type="checkbox"/>
Public Service	<input checked="" type="checkbox"/>

Section A: Activity to be funded

A1. Briefly describe the Activity you are requesting to fund with CDBG. This will help determine eligibility.

Please see attached narrative.

A2. Why is this Activity needed? Does it address a gap? Describe the degree of need, or the severity of a problem including cause, extent, location, frequency and duration that will be addressed by the project. Provide a description of service gaps the activity fills in the community. Additionally, supply data, such as demographics, reports and/or other information supporting your information and proving the need exists. **(Attach additional pages, if necessary)**

Please see attached narrative.

A.3 If applicable, what steps or phases will be taken to complete the Activity (provision of services, engineering/design, advertising, bidding, contract award, construction, etc.)?

Please see attached narrative.

A1. Briefly describe the Activity you are requesting to fund with CDBG. This will help determine eligibility.

SFRC is creating a gender specific residential and intensive outpatient program to form the only residential substance use disorder program in NM to serve women and their young children including, low income pregnant and post-partum women. This requires SFRC to renovate its existing residential treatment facility and conduct new construction of a Women and Children's Treatment Facility. SFRC has received approvals and will begin renovation to the existing facility on March 1, 2018. SFRC is in the process of seeking City approval for the required new construction of the Women and Children's Residential Treatment Facility to be located on the SFRC's main campus at 4100 Lucia Lane, Santa Fe, NM. SFRC is requesting CDBG funding to support the City's mandatory costs related to the installation of accessible sidewalks and landscaping as required by Landscape and Site Design 14-8.4 City Ordinance No. 2011-37 § 10. Anticipated new construction costs total \$500,000. However, Official construction bids are due to SFRC February 5, 2018.

The new facility is 2428 square feet and is designed as a family support center to house and serve women and their young children by providing them with a comprehensive, recovery-oriented continuum of care. Services will include two months of gender specific residential treatment for Substance Use Disorder (SUD) and up to six months of intensive outpatient treatment including a safe and therapeutic environment for women with substance abuse issues to begin the healing process and to prevent their children from experiencing unnecessary trauma and maltreatment. Participants will also be eligible for post treatment rental housing up to 18 months. SFRC is requesting CDBG funding for 20% of the total new construction costs for the mandated City of Santa Fe requirement to install universally accessible sidewalks (\$100,000) and 20% of the landscaping (\$100,000) specific to this new construction. SFRC is requesting CDBG funding in the amount of \$200,000 to support these mandated costs.

A.2 Why is the Activity needed? Does it address a gap?

Residential treatment services for mothers and their young children are currently unavailable in NM. The proportion of females among substance abuse treatment clients has increased over the past decade, and female clients currently constitute about one third of the treatment population. Reports have shown that female substance abusers experience a number of barriers to receiving treatment, including child care responsibilities, stigmatization, and inability to pay for treatment. Female substance abusers are more vulnerable than male substance abusers to some of the physiological effects of substance use, and substance abuse among females is rooted more often in psychosocial problems and traumatic life events. As such, treatment programming designed specifically for women is needed to address not only women's substance abuse-related problems but also their special needs and barriers to treatment. Studies show women who received treatment at women-only facilities or facilities offering child care services stayed in treatment longer than women who received treatment in mixed-gender facilities or facilities not offering child care services.

SFRC is proposing to meet this gender specific need by creating the Women and Children's Residential Treatment Program. This program requires renovating our current residential facility and building a new Women and Children's Residential Treatment facility to accommodate women and their young children. This program will promote healthy attachment and bonding between mother and child(ren) by eliminating barriers to substance use disorder treatment for pregnant and post-partum women and ceasing trauma, illness and addiction across multiple generations of Santa Fe families.

A. 3 If applicable, what steps or phases will be taken to complete the Activity?

SFRC has completed the engineering and design phases of the new construction process. We have also completed the City's Development Plan Revision Process and are scheduled for the March 1, 2018 City Planning Commission Agenda for approval. We anticipate receiving approval at this March 1 meeting. We have estimated 4-6 weeks will be required to obtain the necessary permits. Therefore, we anticipate the new construction will begin May 1, 2018 with completion by October 30, 2018.

Three local construction companies have conducted site visits and will be submitting formal bids to SFRC by February 5, 2018. It was during the City of Santa Fe Development Plan Revision process that we were informed of the Landscape and Site Design 14-8.4 City Ordinance No. 2011-37 § 10 that requires 20% of the total new construction costs be allocated to mandatory accessible sidewalks (\$100,000) and landscaping (\$100,000). We have secured a loan from First Citizen's Bank for the new construction costs but we need CDBG funding to help us be in compliance with the City's mandated costs for accessible sidewalks and landscaping.

A. 4 Describe the population that the Activity will serve and how this population will be served.

SFRC proposes to serve a minimum of 80 women, including women who are pregnant or post-partum through the residential and intensive outpatient treatment programs. In addition, we propose to serve 40 children (ages birth to 3 years). The comprehensive, culturally responsive services provided will include: up to three months residential treatment, 6 months intensive outpatient, individual and group therapy sessions, psycho-educational classes including grief/trauma, stigma, and relapse prevention; art therapy with PhD or Master's level art therapists; overdose prevention/Naloxone distribution for opioid users and family members; parenting classes; case management services; family therapy and education groups; children's play therapy; childcare; transportation; alternative healing supports; post treatment rental housing up to 18 months; and buprenorphine treatment for opioid SUD. Additional services provided offsite in partnership with collaborating community-based organizations will include: prenatal, obstetric and infant/child medical care; AA and NA meetings; counseling and advocacy for clients who are survivors of sexual assault and/or domestic violence; family support and advocacy services; and supportive housing services, including rental and utility assistance.

A.4 Describe the population that the Activity will serve and how this population will be served. Describe the outreach and recruitment activities which will be conducted to make the proposed activity services known and accessible to the targeted population. Please include where these outreach and recruitment activities will take place.

Please see attached narrative.

A.5 Estimate the number of total persons / households that will benefit from the CDBG funded portion of this Activity: (Fill in Households OR Persons depending on the type of Activity you are providing).

Total number of clients you anticipate serving:		
Households:	<u>OR</u>	Persons: 80

A.6 Use the following Table 1 to break out the number of persons you anticipate serving at the low (30-50% AMI) and very low-income (< 30% AMI) levels and the type of client (Refer to overview of CDBG program for the most recent income amounts). Along with income, please anticipate the number of clients that are severely disabled adults, homeless persons, abused children, battered spouses, and illiterate adults, persons with AIDS, migrant farm workers, and elderly. (All of these clients fall under the presumed benefit categories as defined by CDBG and therefore, all under low or extremely low income). This would apply mainly to Public Service or Public Facilities/Improvements Activities.

Extremely Low Income <30%AMI	Very Low Income 31-50% AMI	Low Income 51-80%	Illiterate adults	Abused children	Severely Disabled Persons	Migrant Farm Workers	Elderly	Persons with AIDS	Homeless Persons
55	20	5	15					2	8

Table 1

A.7 Use the following Table 2 to breakout the number of households you anticipate serving at the income levels listed. (Refer to the 2017 AMI table on pg. 18 for the most recent income amounts). This would apply mainly to CDBG funding for housing projects such as Down Payment Assistance and Rehabilitation Activities.

Extremely Low Income (<30% AMI)	Very Low Income (31-50%AMI)	Low Income (51-80%)	Moderate Income (81-100%)	Female Head of Household
55	20	5		10

Table 2

A.8 CDBG funded construction activities must be in compliance with local land use plans and zoning. Explain how the proposed activity conforms to local housing and sustainability plans, and zoning ordinances. Provide a copy of the page(s) of resource document(s), pertinent sections, and page(s). This only applies to projects where the CDBG funds will used for the actual construction, not acquisition.

Please see attached narrative.

A.9 Please describe the organization in terms of its administrative capacity and its qualifying experience and length of experience with activities or projects similar to the proposed Activity. Include purpose, goals, programs, activities, clients, and accomplishments, if any, in the area of activity for which funding is requested. Also, describe community partnerships and collaborations which will expand access to the housing and/or services proposed in this project and/or deepen community network capacity. Give examples of and list experience.

Please see attached narrative.

A. 8 CDBG funding construction activities must be in compliance with local land use plans and zoning.

SFRC is in compliance with local land use plans and zoning. SFRC is in control of the building site. We have secured a bank loan from First Citizen's Bank for the new constructions costs and we are scheduled for the March 1, 2018 City Planning Commission to seek approval of our new construction. It was during the City of Santa Fe Development Plan Revision process that we were informed of the City Ordinance that requires 20% of the total new construction costs (\$500,000) be allocated to mandatory sidewalks and 20% to landscaping. We have secured funding for the building costs but we need assistance in meeting the City's additional 20% mandated costs for sidewalks and 20% costs for landscaping and are therefore seeking CDBG funding in the amount of \$200,000 to support these required costs.

A. 9 Please describe the organization in terms of its administrative capacity and its qualifying experience and length of experience with activities or projects similar to the proposed Activity.

SFRC is a public, non-profit, CARF-accredited (Commission for the Accreditation of Rehabilitation Facilities) SUD program based in Santa Fe, NM. We operate one of the only CARF accredited, residential SUD treatment programs within the state, as well as evidenced based Intensive Outpatient Programs (IOP) in Santa Fe and Espanola to sustain long-term recovery. SFRC has a proven record of providing quality treatment services and upholding sound financial management. SFRC also has a proven record successfully completing Davis Bacon construction/renovation projects.

SFRC has strong collaborative partnerships with a variety of local and state entities and organizations including: The LifeLink, Christus St. Vincent Hospital, La Familia Medical Center, State of NM Department of Health Behavioral Health Services Division, Solace Treatment Center, Santa Fe Mountain Center, Esperanza Shelter for Battered Families, Santa Fe County, St. Elizabeth's Shelter, Santa Fe Community College, United Way of Santa Fe County, City of Santa Fe, Presbyterian Medical Services, State of NM Children, Youth and Families Department, and a host of other local and state partners.

To further document SFRC's demonstrated administrative capability, in Spring 2017 Christus St. Vincent Regional Medical Center and the Santa Fe County Community Services Department determined that SFRC would be the best community agency to operate the community detox/sobering center. The transfer of patient care to SFRC Detox Center began in July 2017. The Center includes 10 beds for males and 5 beds for female. Program staff includes a Director, Intake Coordinator, 12 Med Techs both full and part-time, 2 Counselors, and 1 Administrative Support Staff. The Program operates 24/7 for the purposes of providing safe, monitored and managed detox treatment where the average stay per client is 5-7 days.

A.10 Briefly describe your organization’s experience in government contract administration, and knowledge of federal regulations governing acquisition, procurement, equal employment opportunity, and labor standards.

Please see attached narrative.

B. National Objective Compliance

1. Benefits Low/ Moderate Income persons/households by:	
Area Benefit (eligible area) (LMA)	
Limited Clientele (LMC)	X
Housing Activities (LMH)	
Job Creation or Retention (LMJ)	

B.2 Is the service area city wide: yes no
 If no, fill out B.3.

B.3 If an activity is based on an area benefit, identify the Census Tract(s) and Block Group(s) that will be served. Make sure to read the Overview for a clear understanding of the requirements of an area benefit. Attach a map of the area.

Census Tract	Block Group	Total Population	Low/Mod Income Population	% Low/ Mod Income
N/A				
Total				

A. 10 Briefly describe your organization's experience in government contract administration, and knowledge of federal regulations governing acquisition, procurement, equal employment opportunity, and labor standards.

SFRC is a public, non-profit, CARF-accredited SUD program. The SFRC has a proven record of providing quality treatment services, upholding sound financial management, and meeting deadlines. We have established long-term working relationships with contract administration and management with the City of Santa Fe, Santa Fe County, NM Department of Health and the NM Department of Children, Youth and Families, as well as, private funding organizations. We have complete site control of our five acre campus located within the City limits. We also have required approval for the construction loan through our healthy banking relationship and solid credit score with First Citizen's Bank. SFRC is in full compliance with all local, state and federal procurement, equal employ employment opportunity, Fair Wage, and labor standards. SFRC has engaged in 4 successful Davis Bacon construction/renovation projects that included 2 CBDG funded projects.

B.4 Explain fully how the proposed project meets the CDBG National Objective selected above. Provide substantiating documentation supporting the claims. Refer to Overview for more detail.

Please see attached narrative.

C. Consolidated Plan Compliance

The City of Santa Fe provides guidance in its Consolidated Plan on funding uses, whether Federal, State, City, or Private. In accordance with federal regulations, each project must be consistent with the priorities outlined in the City's Consolidated Plan. (See Consolidated Plan on City's website) Mark the **one priority need** that the proposed project will meet.

B. 4 Explain fully how the proposed project meets the CDBG National Objective selected above.

The Women and Children Residential Treatment Program meets the National Objective of benefiting low/moderate income persons/households with the sub-category of limited clientele. SFRC reports client statistics to the City of Santa Fe Community Services Department on a quarterly basis for the General Fund. Information reported includes numbers of participants, services provided, client demographics (ethnicity, gender, age and location of residency), and income. The mechanism used by SFRC staff and approved by the City of Santa Fe is client income using last the two check stubs and documentation of any assistance programs and family or friends' financial assistance. As documented for the City of Santa Fe General Fund, 100% of SFRC clients fall below the Low-Moderate Income Limit (120% AMI). Seldom (below 5%) of SFRC clients served exceed 80% of the AMI. The vast majority (80%) of SFRC clients fall below the Very Low Income Limit (50% of the AMI). SFRC utilizes the most recent City of Santa Fe provided Area Median Income (AMI) By Household Size Tables.

P-25 Priority Needs

Check ONE	Priority Need Name	Population Served	Consolidated Plan Goals Addressed
<input type="checkbox"/>	Rental Vouchers	Extremely low-income renters; people at risk of being homeless; persons with disabilities; homeless youth; veterans; elderly; families in transition; persons with HIV/AIDS and their families; public housing residents; mentally ill; chronic substance abusers; victims of domestic violence	Reduced rate of cost burden and corresponding drop in poverty rate for homeless households and those in danger of becoming homeless. <i>(HUD Objective: Increase Opportunities for At Risk Populations)</i> ; Inventory of rental units and vouchers expanded to meet increased demand <i>(HUD Objective: Increase Affordable Housing Opportunities)</i>
<input type="checkbox"/>	Emergency Shelter (note: could be classified as Public Service which is restricted in allocation amount)	Extremely low-income residents; chronic homeless; homeless youth; veterans; families in transition; mentally ill; chronic substance abusers; victims of domestic violence	Reduced rate of cost burden and corresponding drop in poverty rate for homeless households and those in danger of becoming homeless. <i>(HUD Objective: Increase Opportunities for At Risk Populations)</i>
<input checked="" type="checkbox"/>	Support Services for Homeless or People at Risk of Homelessness (note: could be classified as Public Service which is restricted in allocation amount)	Extremely low-income renters; people at risk of being homeless; persons with disabilities; homeless youth; veterans; elderly; families in transition; persons with HIV/AIDS and their families; public housing residents; mentally ill; chronic substance abusers; victims of domestic violence	Reduced rate of cost burden and corresponding drop in poverty rate for homeless households and those in danger of becoming homeless. <i>(HUD Objective: Increase Opportunities for At Risk Populations)</i>
<input type="checkbox"/>	Refinancing Services and Support for Current Homeowners	Low-income homeowners; homeowners in risk of foreclosure; homeowners in substandard housing	Reduced rate of cost burden and corresponding drop in poverty rate for homeless households and those in danger of becoming homeless. <i>(HUD Objective: Increase Opportunities for At Risk Populations)</i> ; Increased homeownership opportunities and support for long term affordability and accessibility for current homeowners. <i>(HUD Objective: Increase Affordable Housing Opportunities)</i>

Priority Needs (cont.)

	Priority Need Name	Population Served	Goals Addressed
<input type="checkbox"/>	Homeowner Rehabilitation Programs; Energy- efficiency Upgrades; Accessibility Retrofits	Low- and moderate-income homeowners; residents in redeveloping or transitioning neighborhoods; homeowners living in aging or substandard housing stock; seniors who need to "age in place;" people with disabilities	Increased homeownership opportunities and support for long term affordability and accessibility for current homeowners. <i>(HUD Objective: Increase Affordable Housing Opportunities);</i> Housing opportunities reflect emerging needs, changing demographics and are aligned with redevelopment projects, economic development objectives and sustainability goals <i>(HUD Objective: Address Emerging and Current Needs and Changing Demographics)</i>
<input type="checkbox"/>	Construction of affordably-priced homes for homeownership	Low- and moderate-income homebuyers and current renters; local workforce	Increased homeownership opportunities and support for long term affordability and accessibility for current homeowners. <i>(HUD Objective: Increase Affordable Housing Opportunities)</i>
<input type="checkbox"/>	Fair Housing Outreach	Low- and moderate-income renters; low-income landlords; persons with disabilities; Spanish speakers; large families; general public	Housing opportunities reflect emerging needs, changing demographics and are aligned with redevelopment projects, economic development objectives and sustainability goals <i>(HUD Objective: Address Emerging and Current Needs and Changing Demographics)</i>
<input type="checkbox"/>	Diversity of Housing Types	Low- and moderate-income renters; seniors; small households; entrepreneurs; aging veterans; entrepreneurs and other self-employed	Housing opportunities reflect emerging needs, changing demographics and are aligned with redevelopment projects, economic development objectives and sustainability goals <i>(HUD Objective: Address Emerging and Current Needs and Changing Demographics)</i>
<input type="checkbox"/>	Non-Housing Community Facilities and Services	Low- and moderate-income residents; residents in redeveloping or transitioning neighborhoods; youth	Housing opportunities reflect emerging needs, changing demographics and are aligned with redevelopment projects, economic development objectives and sustainability goals <i>(HUD Objective: Address Emerging and Current Needs and Changing Demographics)</i>

Priority Needs (cont.)

	Priority Need Name	Population Served	Goals Addressed
<input type="checkbox"/>	Provision of Rental Units and Support Services for LI/ VLI Renters	Low- and very low-income renters; persons transitioning out of homelessness; renters in need of support services; public housing residents	Inventory of rental units and vouchers expanded to meet increased demand (<i>HUD Objective: Increase Affordable Housing Opportunities</i>); Housing opportunities reflect emerging needs, changing demographics and are aligned with redevelopment projects, economic development objectives and sustainability goals (<i>HUD Objective: Address Emerging and Current Needs and Changing Demographics</i>)
<input type="checkbox"/>	Rental Rehabilitation	Low- and moderate-income renters; low-income landlords; residents of low- income neighborhoods that are redeveloping or in transition; public housing residents	Inventory of rental units and vouchers expanded to meet increased demand (<i>HUD Objective: Increase Affordable Housing Opportunities</i>); Housing opportunities reflect emerging needs, changing demographics and are aligned with redevelopment projects, economic development objectives and sustainability goals (<i>HUD Objective: Address Emerging and Current Needs and Changing Demographics</i>)
<input type="checkbox"/>	Down Payment Assistance	Low- and moderate-income residents who are "buyer ready"; first responders (fire, police, etc.)	Increased homeownership opportunities and support for long term affordability and accessibility for current homeowners. (<i>HUD Objective: Increase Affordable Housing Opportunities</i>)
<input type="checkbox"/>	Homebuyer Training & Counseling	Low- and moderate-income homebuyers; current renters	Increased homeownership opportunities and support for long term affordability and accessibility for current homeowners. (<i>HUD Objective: Increase Affordable Housing Opportunities</i>)

D. Budget

D1. Describe the Proposed Budget for this Activity. Please explain all budgeted expenses including contractual services, personnel services, commodities, and capital outlay. Also explain what the CDBG funds will be used for. Also explain the effect of not receiving any or only a portion of a CDBG allocation has on the project budget.

Please see attached narrative.

D.2 Please complete the following table to identify the funding sources and amounts. Indicate total project cost that incorporates the total CDBG request and what funds or services, if any, the sponsor and/or other agencies will contribute. Also enter other ***committed*** funding sources (committed funds are funds available or will be available to fund the Activity during the CDBG Fiscal Year). Please be as accurate as possible. Should your organization be awarded funding, a revised budget (as needed) will become an Addendum to the CDBG Contract.

Type of funding	Source/ amount	Source/ amount	Source/ amount	Totals
Requested CDBG amount				\$ 200,000
Other HUD funds i.e. HOME, Section 108				\$ 0
Other Federal Funds				\$ 0
City Funding i.e. Youth and Family, Human Services				\$ 0
State funding, i.e. MFA	NM HSD BHSD STR Initiative one time grant for architectural services	NM HSD BHSD STR Initiative one time grant for architectural services	NM HSD BHSD STR	\$ 75,000
Other i.e. in-kind, private funds	First Citizen's Bank Loan			\$ 500,000
Total of all funding sources				\$ 775,000

D. 1 Describe the Proposed Budget for this Activity.

SFRC has completed the City's Development Plan Revision Process and are scheduled for the March 1, 2018 City Planning Commission Agenda for approval. We anticipate receiving approval at this March 1 meeting. Three local construction companies (Sacron, RCH, Inc. and AIC, Inc.) have conducted intensive site visits and are submitting formal construction bids to SFRC on February 5, 2018. Based on these site visits, we anticipate the construction costs to be approximately \$500,000; however, we will not have an official budget until February 5. It was during the City of Santa Fe Development Plan Revision process that we were informed of the Landscape and Site Design 14-8.4 City Ordinance No. 2011-37 § 10 that requires 20% of the total new construction costs be allocated to mandatory accessible sidewalks (\$100,000) and 20% to landscaping (\$100,000). We have secured a loan from First Citizen's Bank for the new construction but we need CDBG funding to help us to come up to compliance with the City's mandated costs for accessible sidewalks and landscaping. We would greatly appreciate any support CDBG could give us to meet this City requirement so we can be in full compliance. SFRC will provide the official construction budget to the City as quickly as possible upon receipt after February 5, 2018.

D.3 If you are proposing to utilize CDBG funds to pay for staff costs, please list each position title and the percentage of their salary and benefits that will be funded by CDBG. Depending on the Activity, listing this information does not guarantee the position will be funded by CDBG as it may not be eligible.

PERSONNEL Position Title	New (Y/N)	% salary & benefits paid for with CDBG
N/A		

E. Performance Measurement System/Work Plan

CDBG/ Work Plan - FY 2017-2018

Provide the performance measurement goals, objectives and outcomes for your proposed CDBG project. Please refer to Exhibit B at the end of this document. Based on these measurements, attach a Work Plan that describes the goals, objectives and outcomes in greater detail and be:

- (A) Specific
- (B) Measurable
- (C) Achievable
- (D) Results-orientated
- (E) Time bound

E. Performance Measurement System/Work Plan

Goal: The SFRC's Women and Children's Residential Treatment Program meets Goal 1 of the 2018-2023 City of Santa Fe Consolidated Plan to **reduce rate of households with cost burden and corresponding drop in poverty rates.**

Objective: The SFRC's Women and Children's Residential Treatment Program will **Create Suitable Living Environment (SL)** for women, including pregnant and post-partum women, who are experiencing SUD by preventing homelessness through SUD support services, providing substance use disorder rehab services, and improving outreach efforts to mono-lingual Spanish speakers.

Outcomes:

The SFRC's Women and Children's Residential Treatment Program meets **Outcome 1. Availability/Accessibility** by providing infrastructure, public services, public facilities, and housing to 80 low income women, including women who are pregnant and post-partum, with SUD and their young children ages 0-3 years.

The comprehensive, culturally responsive services provided will include: **up to two months residential treatment**, 6 months intensive outpatient treatment, individual and group therapy sessions, psycho-educational classes including grief/trauma, stigma, and relapse prevention; art therapy with PhD or Master's level art therapists; overdose prevention/Naloxone distribution for opioid users and family members; parenting classes; case management services; family therapy and education groups; children's play therapy; childcare; transportation; alternative healing supports; **post treatment rental housing up to 18 months**; and buprenorphine treatment for opioid SUD. Additional services provided offsite in partnership with collaborating community-based organizations will include: prenatal, obstetric and infant/child medical care; AA and NA meetings; counseling and advocacy for clients who are survivors of sexual assault and/or domestic violence; family support and advocacy services; and supportive housing services, including rental and utility assistance.

Indicators:

HUD **Goal Outcome Indicators (GOI)** will include:

- 14. Overnight/emergency shelter/transitional housing beds
- 15. Homelessness prevention
- 18. Housing for homeless added

The program will make GOI indicators 14, 15, and 18 available to 80 women including, pregnant and post-partum women, with SUD and their young children.

Common Indicators reported will include: (1) Number of persons and households served; (2) Income levels of persons by household; and (3) Race, ethnicity and disability data.

Projected indicators for year one are:

- Fifty-five (55) extremely low income <30% AMI women including, pregnant and post-partum women, will receive residential and/or intensive outpatient substance abuse treatment services.
- Twenty (20) very low income 31-50% AMI women including, pregnant and post-partum women, will receive residential and/or intensive outpatient substance abuse treatment services.
- Five (5) low income 51-80% AMI women including, pregnant and post-partum women, will receive residential and/or intensive outpatient substance abuse treatment services.
- Fifteen (15) illiterate women will receive residential and/or intensive outpatient substance abuse treatment services.
- Two women (2) with AIDS will receive residential and/or intensive outpatient substance abuse treatment services.
- Eight (8) women including, pregnant and post-partum women, who are homeless will receive residential and/or intensive outpatient substance abuse treatment services.
- Five (5) mono-lingual women Spanish speakers will receive residential and/or intensive outpatient substance abuse treatment services.

Race, ethnicity and disability data for all women served will be gathered and reported.

Specific indicators will be identified and reported in the **Public Services** category.