

# City of Santa Fe, New Mexico

# memo

**Date:** April 14, 2021

**To:** Community Development Commission public meeting (April 21, 2021)  
Finance Committee public meeting (May 3, 2021)  
Quality of Life Committee public meeting (May 5, 2021)  
Santa Fe City Council public hearing (May 12, 2021)

AQL

**From:** Alexandra Ladd, Director, Office of Affordable Housing

**Re:** Approval of the 2021-22 CDBG Annual Action Plan

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## **ACTION REQUESTED**

Review and recommend approval of the 2021-22 Annual Action Plan for submittal to the Department of Housing and Urban Development.

## **BACKGROUND**

CDBG is the Community Development Block Grant Program funded by the U.S. Department of Housing and Urban Development (HUD). The CDBG Program provides an annual allocation of funds to local governments for a wide-range of eligible housing and community development activities. The City of Santa Fe, along with over 1,100 other cities in the country, is an “entitlement city” which means it automatically receives the federal money based on a formula that takes into consideration the community needs, including the extent of poverty, population, housing overcrowding, age of housing and population growth in relationship to other metropolitan areas.

## **ITEM AND ISSUE**

The Community Development Commission is tasked with setting funding priorities, reviewing requests for housing funding, including CDBG and Affordable Housing Trust Fund (AHTF) funds and making initial recommendations to the Governing Body for projects and funding amounts. The CDBG-funded projects are described in the Annual Action Plan and submitted to the Department of Housing and Urban Development (HUD) 45 days prior to the start of the upcoming program year (beginning July 1, 2021).

The CDBG entitlement grant amount awarded to the City for the upcoming program year (2021-22) is \$614,044. Administration costs are calculated at 20% of the grant amount (\$122,809). Additionally, prior program year funds were reprogrammed in the amount of \$64,832.

Projects proposed to receive CDBG funding in 2021-22 include: Mortgage principal reduction assistance for home purchase - \$300,000 (Homewise Inc.); home repair, including emergency repair - \$100,000 (Santa Fe Habitat for Humanity); facility improvements - \$63,961 (St. Elizabeth Shelter); and public services (Santa Fe Public Schools Adelante Program – \$20,106, Interfaith Community Shelter - \$32,000, Youth Shelters and Family Services - \$20,000, and Coming Home Connection - \$20,000).

The CDBG Public Participation Plan, as approved by HUD, requires that Santa Fe residents be given adequate time to review the City's use of CDBG funds. The City complies with the HUD-mandated public comment period by making the Plan available for public review and soliciting comment. This public review period for the 2021-2022 Action Plan will be from April 12 – May 12. Due to the restrictions of the global pandemic, the Plan is available via website link:

<https://www.santafenm.gov/hudrequiredreportingandplans>. Also available is a Spanish translation of the Executive Summary of the Annual Action Plan. In addition to attending public committee meetings, members of the public are invited to participate at a public hearing during the May 12 City Council meeting. Residents are also encouraged to respond to a brief survey, located at: [https://www.santafenm.gov/affordable\\_housing](https://www.santafenm.gov/affordable_housing).

**SUMMARY OF PUBLIC PARTICIPATION:**

- Annual Plan posted on City's website for comment (April 12 – May 12, 2021)
- Online survey link posted on City's website for distribution
- Community Development Commission public meeting (April 21, 2021)
- Finance Committee public meeting (May 3, 2021)
- Quality of Life Committee public meeting (May 5, 2021)
- The Santa Fe City Council public hearing (May 12, 2021)