1. CALL TO ORDER

Start Time: 8:33 AM

2. ROLL CALL

Members Present:
Councilwoman Renee Villarreal
Commissioner Ken Hughes
Commissioner Carla Lopez
Commissioner John Padilla
Commissioner Rosario Torres
Commissioner Gabriela Marquez
Commissioner Anne Watkins

Members Excused:
Commissioner Ken Hughes joined late

Others Attending:
Alexandra Ladd, Director - Office of Affordable Housing
Toniette Candelaria-Martinez, Staff - Office of Affordable Housing
Cody Minnich, Staff - Office of Affordable Housing

3. APPROVAL OF AGENDA

MOTION: Commissioner Padilla moved, seconded by Commissioner Torres, to approve the agenda as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilwoman Villarreal, Commissioner Lopez, Commissioner Padilla, Commissioner Torres, Commissioner Marquez, Commissioner Watkins

Against: None
Abstain: None

4. APPROVAL OF MINUTES

02/16/2022 Minutes

MOTION: Commissioner Torres moved, seconded by Commissioner Watkins, to approve the minutes as amended.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilwoman Villarreal, Commissioner Lopez, Commissioner Padilla, Commissioner Torres, Commissioner Marquez, Commissioner Watkins

Against: None

Abstain: None

NOTES Regarding Amending the Minutes

In role call section: correct councilwomen to councilwoman change all instances of Members to Commissioners
Gabriella is misspelled under Role Call; correct spelling is Gabriela (one 'l')
On page # 7 of 11 … Is there any kind of inventory of particularly vacant City of County owned… change vacant City of County to …vacant City or County
Correct Commissioner's first name, Ann to: Anne.
5. **DISCUSSION AGENDA**

   a. Affordable Housing Trust Fund (AHTF) and Community Development Block Grant (CDBG) 2022-2023 Funding Proposals (Alexandra Ladd, Director, Office of Affordable Housing; agladd@santafenm.gov).
      1. Applicant Presentations via Zoom – 8:45 AM
      2. Lunch
      3. Applicant Presentations – 1:00 PM

**NOTES Regarding Item 5.a.3. (Business & Name of Applicant Presenters)**

Arbor Lodging (La Junta Senior Residents): Amy Sullivan (Phone: 917-842-8328); Sheenal C. Patel; Laurie Gordon; Richard Gordon; Emily Lustig; David Rubin

JL Gray (The Lamp Lighter Inn Initiative): Jeff Curry

St Elizabeth Shelters: Jim Podesta; Edward Archuleta

Youth Shelters and Family Services (TLP & Street Outreach): John Jones; Ashley Hart; David Enders; Evette Sosa, Serenity passage background

SF Recovery Center (Bridge Homes): Marcie Davis; Justina Prairie Chief

Youthworks (Rental Assistance): Melynn Schuyler; Jay Hennicke; Elizabeth M.; Shaun Martinez; Ozzie Ortega-Saunders;

Life Link: Rental Assistance: Lara Yoder

SF Civic Housing Authority: Ed Romero

Interfaith: Korina Lopez; Beverly Kellam

Homewise: Elena Gonzales

SF Community Housing Trust: Daniel Werwath; Hollie Hester; Christa Curfiss

SF Public Schools Adelante (CDBG Expanded Liaison Project & AHTF Rental Assistance): Michelle Vignery; Attiana Virella-Fuentes

NMCEH: Georgia Evans; Hank Hughes; Heather Lavallee; Stephanie Lefeb; Mark G

SF Habitat for Humanity (AHTF DPA & CDBG Home Repair): Kurt Krahn; Fritz Denny
6. EXECUTIVE SESSION

1. Commission discussion and funding recommendation for 2022-2023 Program Year immediately following the end of Applicant Presentations
   a. Evaluation of Responses to RFA #22/03/R – Request for Applications for Affordable Housing Trust Funds (AHTF), Total Amount Available: $3,000,000
   b. Evaluation of Responses to RFA #22/02/R – Request for Applications for Community Development Block Grant (CDBG), Total Amount Available: $600,000

2. Executive Session Action Item: Make Funding Recommendation for AHTF as Proposed in Responses to RFA #22/01/R (Alexandra Ladd, Director, Office of Affordable Housing, agladd@santafenm.gov).

MOTION:  Commissioner Torres moved, seconded by Commissioner Watkins to enter into executive session.

VOTE:  The Motion was approved on the following Roll Call vote:

For:  Councilwoman Villarreal, Commissioner Lopez, Commissioner Padilla, Commissioner Hughes, Commissioner Torres, Commissioner Marquez, Commissioner Watkins

Against:  None

Abstain:  None

MOTION:  Commissioner Padilla moved, seconded by Commissioner Torres to exit executive session.
VOTE: The Motion was approved on the following Roll Call vote:

For: Councilwoman Villarreal, Commissioner Lopez, Commissioner Padilla, Commissioner Torres, Commissioner Marquez, Commissioner Watkins

Against: None

Abstain: None

MOTION: Commissioner Padilla moved, seconded by Commissioner Torres to approve the proposed project expenditures as discussed in the executive session for RFA #22/03/R, Request for Application for Affordable Housing Trust Fund.

MOTION: Commissioner Padilla moved, seconded by Commissioner Torres to withdraw Commissioner Padilla’s Motion as previously stated.

MOTION: Commissioner Padilla moved, seconded by Commissioner Torres to approve the proposed project expenditures as discussed in executive session for the Affordable Housing Trust Funds in the amount of $2,335,500 relating to RFA #22/03/R

VOTE: The motion was approved on the following Roll Call vote:

For: Councilwoman Villarreal, Commissioner Lopez, Commissioner Padilla, Commissioner Torres, Commissioner Marquez, Commissioner Watkins

Against: None

Abstain: None
MOTION: Commissioner Padilla moved, seconded by Commissioner Torres to approve the proposed project expenditures as discussed in executive session for RFA #22/02/R, applications for Community Development Block Grant funds for the 2022 estimated amounts plus the prior year unobligated funds in the amount of $1,053,162.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilwoman Villarreal, Commissioner Lopez, Commissioner Padilla, Commissioner Torres, Commissioner Marquez, Commissioner Watkins

Against: None

Abstain: None

NOTES from Director Ladd & Chair Villarreal

Director Ladd - The use for the balance of available funds will be determined at a later date. The total amount that was awarded for Affordable Housing Trust Funds in the executive session is $2,335,500. We need 2 motions:

(1) To talk about the exact amount that was recommended for funding for both Grants; and (2) and another motion about the unawarded amounts. Staff being directed to pursue the items discussed during executive session for use for the remaining amounts that will be approved by this Committee before it moves onto Council.

Commissioner Lopez - What's the total for CDBG?

Director Ladd - The total award for CDBG using a combination of estimated entitlement amounts and prior year unexpended unobligated funds is $1,053,162.
Director Ladd - The remaining motion is for the contingency language for the CDBG Action Plan. In the event that when the Grant Award is made, it won't be $600,000; What is the will of the Commission? If the actual Grant is more than we've estimated; Does the Commission want to:

a. Increase all projects OR
b. Put the funds into one of the unfunded projects OR
c. Add it to one of the funded projects

Chair Villarreal - I think we decided about funding the project that didn't get the full amount. The only project that didn't get the full amount that was eligible for the full amount.

Director Ladd - We need language so that when the Public looks at the Draft Plan we don't have to wait for the real number from HUD. We can say in the Plan what our plan is if there's an additional amount, what are we going to do with it?

Chair Villarreal - Does this need a motion?

Director Ladd - Probably not but Staff needs direction to do that. Commissioners will review the contingency language as we discussed in executive session and you'll approve it at that point in time in the Action Plan.

7. MATTERS FROM STAFF

8. MATTERS FROM THE COMMITTEE

9. MATTERS FROM THE CHAIR
10. **NEXT MEETING: March 16 2022**

11. **ADJOURN**

End time: 4:22 PM

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**Toniette Candelaria-Martinez**

Toniette Candelaria Martinez, Office of Affordable Housing

**Chair Renee Villarreal, Councilwoman**