



## **City of Santa Fe Arts & Culture Department**

### **Culture Connects Coalition Artist Relief Fund Guidelines**

Interested Artists: **Please read the guidelines below. These guidelines are subject to change.**

#### **About the Culture Connects Coalition Artist Relief Fund**

##### **Who is eligible?**

Any artist who resides in Santa Fe County.

##### **How much can artists apply for?**

~~\$500—\$1,000~~. These are grants, but accepted artists must submit a W9 to receive funds.

##### **What are the funds for?**

Recouping financial losses due to cancelled events (performance arts, readings, panels and teaching opportunities, exhibitions, art fair/market, etc.)

##### **How will funding decisions be made?**

Artists in all fields are encouraged to apply, and we intend to meet all submitted requests as long as funding remains to support them. If there are more requests than funds available, we will give priority to requests from Black/Indigenous/People of Color, transgender and nonbinary, and/or artists with disabilities.

All applications will be reviewed by both Arts and Culture Department staff and Culture Connects Coalition advisors.

## **What is the process for applications?**

Applications will open Monday, April 6 and are anticipated to close May 17. Applications may close sooner depending on how many applications are received.

Applications will be reviewed in the following increments:

- Beginning April 20 we will begin reviewing applications we received between April 6 - April 19
- ~~Beginning May 4 we will begin reviewing applications we received between April 19 - May 3~~
- Beginning May 18 we will begin reviewing applications we received between May 4 – May 17

Please note: it will take time to review applications, award applicants, and have payments processed. We cannot make funding immediately available through this relief fund. We hope artists will have to wait no longer than four to six weeks to receive funding and we will do our best to move quickly.

## **Applicants will be required to submit a completed W9.**

Applications will be rated in one of three ways:

- Approved. We will send checks out within 30 days.
- Approved, but awaiting funds. We intend to fulfill this request once we are able to replenish the fund.
- Denied. We will not fulfill the request.

We will continue issuing grants as long as there are funds.

Artists will only be allowed to apply for relief once. However, this policy may change depending on demand and/or size of the fund.

Questions: [artscommission@santafenm.gov](mailto:artscommission@santafenm.gov)