

## Definitions

**AOA:** Aircraft Operations Area located inside the perimeter fence. (See fig.1)

**Movement Area:** The Airport Taxiways and Runways controlled by the Air Traffic Control Tower (ATCT) (see fig.2)

**Non-movement Area:** The Airport ramp; is not controlled by the ATCT (see fig.2)

**SIDA:** Security Identification Display Area is the **RED** box and is located in front of the control tower. Entry without proper credentials is prohibited! (see Figure 1)

## Contact Information

**Emergency**  
**Dial 9-1-1**

Airport Administration  
(505) 955-2903

Airport Maintenance After Hours  
(505) 690-2974

# City of Santa Fe Municipal Airport

## Access to the Aircraft Operations Area (AOA)



## SAF AOA Privileges

As an individual with access privileges to the AOA, you are responsible for knowing, understanding and following the operating procedures and policies contained in this pamphlet.

This pamphlet alone DOES NOT give access or authorization to operate a vehicle in the AOA. You must obtain an airport-issued AOA ID badge and vehicle placard to obtain access OR be escorted.

Violation of the Airport Security Policies contained herein will result in administrative action to include badge reinstatement fees, re-training, airport fines, possible TSA civil penalties, and/or permanent revocation of your ID badge and access to the airport.

## Policies

- A valid airport-issued ID, and airport-issued vehicle placard is required when accessing and/or driving on the AOA.
- Loaning of your ID Badge to anyone is strictly prohibited.
- Do not allow other vehicles or pedestrians to "piggyback" by passing through the gate into the AOA. Each individual must use their Access ID unless they are being escorted.



Fig. 1—SAF AOA and SIDA Areas

## Policies cont.

- Ensure gates close fully behind you before departing.
- When providing escort for an individual you must maintain "positive" escort procedures. "Positive" escort means that the person being escorted in the AOA must be within sight and hearing range, and under the control of the authorized escorter.
- Unless there is an operational need, driving in front of the commercial ramp (SIDA) is PROHIBITED! Please Proceed to the nearest vehicle gate exit the AOA and re-enter the AOA at the nearest vehicle gate to your destination.
- All vehicles and equipment must be parked at least 4 feet away from any perimeter fence.
- Do not enter the Movement Area without express written permission from the Airport Administration
- It is encouraged that all persons pick up and remove FOD, garbage from the AOA. If you see it, please pick it up.
- Vehicles must have working lights and brakes in order to operate on the AOA.
- AOA speed limit is 15 mph, 5 mph around aircraft



Fig. 2—Movement vs Non-Movement Areas