

Children & Youth Commission
Meeting Minutes
July 25, 2017

Item		Page
Call to Order	The meeting was called to order at 6:04 p.m. by Chair Joanne Lefrak, chair for the Children & Youth Commission. A quorum was reflected by roll call.	1
Approval of Agenda	Mr. Martinez moved to approve the agenda as presented with a second from Ms. Love which passed by voice vote.	1
Approval of Minutes May 30, 2017	Mr. Martinez moved to approve the minutes as presented with a second from Ms. Love which passed by voice vote.	1
New Business:		
a.) Presentation: CYC Grantees 4 th Final Quarter Report		2
b.) Presentation: Funding Closeout Statement		2
c.) Discussion: Pre-Planning Strategic Planning Meeting:	Discussion Only	2,3
i.) Subcommittee		3
ii.) Funding Matrix		3
iii.) Needs Assessment		3
iv.) Targeted-Collaborative Funding		3,4
Old Business:	Discussion Only	4
Comments from the Chair and Commissioners	Discussion Only	4
Report from Staff:	Discussion Only	4
Matters from the Floor	Discussion Only	4
Adjournment	There being no further business to come before the Children and Youth Commission the meeting was adjourned at 7:06 p.m.	4
Signature Page		4

Children & Youth Commission
Meeting Minutes-July 25, 2017
500 Market Station Santa Fe, NM
6:00 p.m. – 7:00 p.m.

1. CALL TO ORDER

The meeting was called to order at 6:04 p.m. by Chair Joanne Lefrak, chair for the Children & Youth Commission. A quorum was reflected by roll call.

Roll Call:

Present:

Joanne Lefrak, Chair
Gus Martinez
Joe Berenis
Lisa Salazar
Allegra Love

Excused/Absent:

Dan Slavin
Tommy Rodriguez

Staff Present:

Chris Sanchez
Julie Sanchez

Others Present:

Linda Vigil, Stenographer for *Fran Lucero*

2. APPROVAL OF AGENDA

MOTION: Mr. Martinez moved to approve the agenda as presented with a second from Ms. Love which passed by voice vote.

3. APPROVAL OF MINUTES: May 30, 2017

MOTION: Mr. Martinez moved to approve the minutes as presented with a second from Ms. Love which passed by voice vote.

4. NEW BUSINESS/ACTION ITEMS:

a. Presentation: CYC Grantees 4th Final Quarter Report

Ms. Sanchez presented the Final Quarterly Report (See Exhibit A). It shows a total of 34,030 youth was served. That number may not be correct as some programs are duplicated and youth utilize more than one program.

Ms. Sanchez discussed the challenges some programs are facing with the increase in substance misuse. There has been new partnerships, such as therapeutic riding for trafficked youth. In a training last week they looked at data for the county and one thing they saw was a gender split. Half of the female units were parenting parent's with 1-3 kids. The young fathers report showed many of the fathers have kids in the CYFD system or at a high risk for foster care. For the most part the programs are doing well with the reporting.

Ms. Sanchez discussed the amounts of money that some programs left and were unable to spend. Several had problems with invoicing. Mr. Berenis asked where the unspent money goes. Ms. Sanchez explained Human Services Committee reviewed these and it will be a factor when funding comes.

A brief discussion was held about the previous programs that left money unspent. There was issued of turnover. Ms. Sanchez stated there is some issues with the reports being on time.

Ms. Love stated she likes reporting quarterly because she can see the progress.

Mr. Berenis stated he refers to the action plan and reports back to his boards.

Ms. Sanchez briefly discussed the lack of access to infant care.

b. Presentation: Funding Closeout Statement

Ms. Sanchez stated there has been some improvements. Ms. Love asked why some programs leave a very small amount of money and some leave a significant amount.

Ms. Sanchez explained that sometimes the line items don't work and there is turnover so she encourages them to BAR it and put it elsewhere and spend it somehow.

c. Discussion: Pre-Planning Strategic Planning Meeting

i. Subcommittee

Chair LeFrak stated at the last meeting the City Council requested the Committee to develop a funding matrix and show how they fund and the amounts they fund.

Chair LeFrak, Mr. Sanchez and Ms. Sanchez have met monthly and tried to come up with a matrix and have not been successful.

Mr. Sanchez explained there is historical data but they would like to start from scratch based on the proposal and a funding matrix and score them.

Ms. Love asked if they can reduce it or score it on a curve. She mentioned the Santa Fe Community Foundation has a certain amount of money the award and certain organizations can apply for certain amounts.

Chair LeFrak stated the reason for the strategic planning meeting is to develop this plan, therefore a subcommittee could be formed to start the work.

Mr. Sanchez stated Ms. Salazar worked on something similar when she worked at PED. Mr. Sanchez explained there will be a resolution introduced but they need to address the GRT and how to dedicate it to youth services. The Councilor supporting it wants to make sure the criteria for the RFPs will correct all the issues. The other part to have a framework that has something to it. It would be nice to wipe it all clean and start fresh

Mr. Berenis warned them to be careful on the scoring, some organizations do important work but do not have the best grant writers.

Mr. Martinez suggested having class tiers and then come up with the money based on the impact on the community and allow a point system for scoring.

Mr. Sanchez stated the result will show those facts. There are areas to fund and it would be nice to break that down and research the outcomes.

Ms. Love stated some will not get money and it's up to them to make a good proposal. Ms. Love discussed the data collection and trying to focusing and have more strategy.

ii. Funding Matrix

Discussed above.

iii. Needs Assessment

Chair LeFrak discussed the possibility of having someone assess the matrix and programs once the potential focus areas have been identified.

iv. Targeted-Collaborative Funding

Chair LeFrak discussed choosing one subject. Mr. Berenis stated there is a disconnect when the funding has to go through the school district and then back through the City.

Chair LeFrak discussed the partnerships for transportation and the funding from certain schools.

Ms. Love stated collaborations with non profits is hard when it comes to collecting data. To manage it and build it takes a while.

Mr. Sanchez discussed targeting the afterschool programs and placing focus on the schools. If you target that, then there is potential for summer and out of school programs.

Ms. Love Allegra the worst grant that is trying to innovate but needs a new program. Operational funding and collaboration. Looking at a huge line item.

A discussion was held about collaborating nonprofits. Mr. Sanchez explained there are some schools already doing it, they would like it to be done collectively and not fund twice.

Chair LeFrak they have recognized where the duplication of funding is. Ms. Sanchez briefly explained how some collaborations are working now.

Mr. Sanchez discussed the proposal process and ways they can get accurate scoring.

Ms. Love stated if the evaluation tool is good and matches the RFP it won't take long.

Ms. Salazar asked when the strategic planning meeting is and if the goal was to have the subcommittee meet before.

It was decided that the Chair will send a list of the ideas she and city staff could not determine and possibly some questions so that members will be prepared for their ideas and they can have a productive session. The City Councilors will attend and speak briefly.

Mr. Sanchez explained the rolling quorum on email.

5. OLD BUSINESS:

There was not any old business to discuss.

6. COMMENTS FROM THE CHAIR AND COMMITTEE MEMBERS

Mr. Sanchez welcomed Mr. Berenis to the Committee.

7. REPORT FROM STAFF

The reports from staff have already been presented.

8. MATTERS FROM THE FLOOR

There was not any matters from the floor.

9. ADJOURNMENT

There being no further business to come before the Children and Youth Commission the meeting was adjourned at 7:06 p.m.

SIGNATURES

JoAnne LeFrak, Chair



Linda Vigil for Fran Lucero, Stenographer