

ACTION SHEET
ITEM FROM FINANCE COMMITTEE MEETING OF 01/19/16
FOR CITY COUNCIL MEETING OF 01/27/16

ISSUE:

21. Request for Approval of a Resolution Exempting Current Merchants in the Sanbusco Market Center from Building Permit, Fire Inspection and Impact Fees when Relocating Their Business to a New Location Within the Boundaries of the City of Santa Fe; and Maintaining the Requirement to Submit Construction Documents Prepared by a Registered Design Professional for Approval by the Land Use Department. (Mayor Gonzales) (Lisa Martinez)

Committee Review:

Public Works Committee (approved)	01/11/16
City Business Quality of Life Committee (scheduled)	01/13/16
City Council (scheduled)	01/27/16

Fiscal Impact – Yes - \$9600 in FY 2015/16 - The revenue losses would be the result of waiving the fees for those businesses affected by relocation from the Sanbusco center as a result of the New Mexico School for the Arts moving into the location.

FINANCE COMMITTEE ACTION:

Approved as Consent item.

FUNDING SOURCE:

SPECIAL CONDITIONS OR AMENDMENTS

STAFF FOLLOW-UP:

VOTE	FOR	AGAINST	ABSTAIN
COUNCILOR TRUJILLO	X		
COUNCILOR RIVERA	X		
COUNCILOR LINDELL	X		
COUNCILOR MAESTAS	X		
CHAIRPERSON DOMINGUEZ			

**ACTION SHEET
ITEM FROM THE
PUBLIC WORKS/CIP AND LAND USE COMMITTEE MEETING
OF
MONDAY, JANUARY 11, 2016**

ITEM 11

REQUEST FOR APPROVAL OF A RESOLUTION EXEMPTING CURRENT MERCHANTS IN THE SANBUSCO MARKET CENTER FROM BUILDING PERMIT, FIRE INSPECTION AND IMPACT FEES WHEN RELOCATING THEIR BUSINESS TO A NEW LOCATION WITHIN THE BOUNDARIES OF THE CITY OF SANTA FE; AND MAINTAINING THE REQUIREMENT TO SUBMIT CONSTRUCTION DOCUMENTS PREPARED BY A REGISTERED DESIGN PROFESSIONAL FOR APPROVAL BY THE LAND USE DEPARTMENT (MAYOR GONZALES) (LISA MARTINEZ)

PUBLIC WORKS COMMITTEE ACTION: Approved

FUNDING SOURCE:

SPECIAL CONDITIONS / AMENDMENTS / STAFF FOLLOW UP:

VOTE	FOR	AGAINST	ABSTAIN
CHAIRPERSON TRUJILLO			
COUNCILOR BUSHEE	X		
COUNCILOR DIMAS	X		
COUNCILOR DOMINGUEZ	X		
COUNCILOR IVES	Excused		

City of Santa Fe, New Mexico

LEGISLATIVE SUMMARY

Resolution No. 2016-____ Sanbusco Merchant Assistance

SPONSOR(S): Mayor Gonzales

SUMMARY: The proposed resolution would exempt merchants currently in the Sanbusco market center from building permit, fire inspection and impact fees when relocating their business from Sanbusco to another location within the boundaries of City.

PREPARED BY: Jesse Guillen, Legislative Liaison

FISCAL IMPACT: Yes

DATE: January 21, 2016

ATTACHMENTS: Amendment
Resolution
FIR

CITY OF SANTA FE, NEW MEXICO
PROPOSED AMENDMENT(S) TO RESOLUTION NO. 2016-__
Sanbusco Merchant Assistance

Mayor and Members of the City Council:

We propose the following amendment(s) to Resolution No. 2016-__:

1. On page 1, line 12 *delete* “, FIRE INSPECTION, AND IMPACT” and *insert* in lieu thereof “AND FIRE INSPECTION”

2. On page 2, lines 7-8 *delete* “, fire inspection, and impact” and *insert* in lieu thereof “and fire inspection”

Respectfully submitted,

City Staff

ADOPTED: _____

NOT ADOPTED: _____

DATE: _____

Yolanda Y. Vigil, City Clerk

1 CITY OF SANTA FE, NEW MEXICO

2 RESOLUTION NO. 2016-__

3 INTRODUCED BY:

4
5 Mayor Javier M. Gonzales

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10 A RESOLUTION

11 EXEMPTING CURRENT MERCHANTS IN THE SANBUSCO MARKET CENTER
12 FROM BUILDING PERMIT, FIRE INSPECTION AND IMPACT FEES WHEN
13 RELOCATING THEIR BUSINESS TO A NEW LOCATION WITHIN THE
14 BOUNDARIES OF THE CITY OF SANTA FE; AND MAINTAINING THE
15 REQUIREMENT TO SUBMIT CONSTRUCTION DOCUMENTS PREPARED BY A
16 REGISTERED DESIGN PROFESSIONAL FOR APPROVAL BY THE LAND USE
17 DEPARTMENT.

18
19 WHEREAS, the Sanbusco Market Center has been a center for commerce since it
20 opened in 1986; and

21 WHEREAS, Sanbusco Market Center is listed on the National Register of Historic
22 Places, The New Mexico Register of Historic Places and The New Mexico Register of Cultural
23 Places; and

24 WHEREAS, there are approximately eighteen merchants currently housed in the
25 Sanbusco Market Center shopping area; and

1 WHEREAS, in August, 2015, the Santa Fe Sanbusco Center was auctioned for \$7.3
2 million and is intended to be the future location for the New Mexico School for the Arts, a charter
3 school in 2016; and

4 WHEREAS, through no fault of their own, merchants currently housed in the Sanbusco
5 Market Center will need to seek alternate business locations.

6 **NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE**
7 **CITY OF SANTA FE** that staff is directed to waive the building permit, fire inspection, and
8 impact fees for any merchant currently housed in the Sanbusco Market Center that moves their
9 business to another location within the boundaries of the City of Santa Fe.

10 **BE IT FURTHER RESOLVED** that businesses affected by this resolution will continue
11 to comply with the requirement to submit construction documents prepared by a New Mexico
12 registered design professional for new business locations to be approved by the Land Use
13 Department.

14 PASSED, APPROVED AND ADOPTED this ____ day of _____, 2016.

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16
17 ATTEST:

JAVIER M. GONZALES, MAYOR

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20 YOLANDA Y. VIGIL, CITY CLERK

21 APPROVED AS TO FORM:

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23 

24 KELLEY A. BRENNAN, CITY ATTORNEY

25 *M/Legislation/Resolutions 2016/Sanbusco Merchant Assistance*

City of Santa Fe Fiscal Impact Report (FIR)

This Fiscal Impact Report (FIR) shall be completed for each proposed bill or resolution as to its direct impact upon the City's operating budget and is intended for use by any of the standing committees of and the Governing Body of the City of Santa Fe. Bills or resolutions with no fiscal impact still require a completed FIR. Bills or resolutions with a fiscal impact must be reviewed by the Finance Committee. Bills or resolutions without a fiscal impact generally do not require review by the Finance Committee unless the subject of the bill or resolution is financial in nature.

Section A. General Information

(Check) Bill: _____ Resolution: X

(A single FIR may be used for related bills and/or resolutions)

Short Title(s): **A RESOLUTION EXEMPTING CURRENT MERCHANTS IN THE SANBUSCO MARKET CENTER FROM BUILDING PERMIT, FIRE INSPECTION AND IMPACT FEES WHEN RELOCATING THEIR BUSINESS TO A NEW LOCATION WITHIN THE BOUNDARIES OF THE CITY OF SANTA FE; AND MAINTAINING THE REQUIREMENT TO SUBMIT PROPOSED DRAWINGS FOR APPROVAL BY THE LAND USE DEPARTMENT.**

Sponsor(s): Mayor Gonzales

Reviewing Department(s): Land Use Department

Persons Completing FIR: Lisa Martinez Date: 12/28/15 Phone: 955-6617

Reviewed by City Attorney: *Valley A. Brennan* Date: 12/29/15
(Signature)

Reviewed by Finance Director: *[Signature]* Date: 12-29-2015
(Signature)

Section B. Summary

Briefly explain the purpose and major provisions of the bill/resolution:

The proposed resolution would exempt current merchants in the Sanbusco Market Center from building permit, fire inspection and impact fees when relocating their business to a new location with the boundaries of the city of Santa Fe. Businesses will continue to submit for approval proposed drawings of the new business location to be approved by the Land Use Department.

Section C. Fiscal Impact

Note: Financial information on this FIR does not directly translate into a City of Santa Fe budget increase. For a budget increase, the following are required:

- a. The item must be on the agenda at the Finance Committee and City Council as a "Request for Approval of a City of Santa Fe Budget Increase" with a definitive funding source (could be same item and same time as bill/resolution)
- b. Detailed budget information must be attached as to fund, business units, and line item, amounts, and explanations (similar to annual requests for budget)
- c. Detailed personnel forms must be attached as to range, salary, and benefit allocation and signed by Human Resource Department for each new position(s) requested (prorated for period to be employed by fiscal year)*

1. Projected Expenditures:

- a. Indicate Fiscal Year(s) affected – usually current fiscal year and following fiscal year (i.e., FY 03/04 and FY 04/05)
- b. Indicate: "A" if current budget and level of staffing will absorb the costs
"N" if new, additional, or increased budget or staffing will be required
- c. Indicate: "R" – if recurring annual costs
"NR" if one-time, non-recurring costs, such as start-up, contract or equipment costs
- d. Attach additional projection schedules if two years does not adequately project revenue and cost patterns
- e. Costs may be netted or shown as an offset if some cost savings are projected (explain in Section 3 Narrative)

Finance Director: *[Signature]*

_____ Check here if no fiscal impact

Column #:	1	2	3	4	5	6	7	8
	Expenditure Classification	FY _____ ____15/16____	"A" Costs Absorbed or "N" New Budget Required	"R" Costs Recurring or "NR" Non-recurring	FY _____	"A" Costs Absorbed or "N" New Budget Required	"R" Costs -- Recurring or "NR" Non-recurring	Fund Affected

Personnel*	\$ _____	_____	_____	\$ _____	_____	_____	_____	_____
Fringe**	\$ _____	_____	_____	\$ _____	_____	_____	_____	_____
Capital Outlay	\$ _____	_____	_____	\$ _____	_____	_____	_____	_____
Land/ Building	\$ _____	_____	_____	\$ _____	_____	_____	_____	_____
Professional Services	\$ _____	_____	_____	\$ _____	_____	_____	_____	_____
All Other Operating Costs	\$ <u>9,600</u>	<u>A</u>	<u>NR</u>	\$ _____	<u>A</u>	<u>NR</u>	_____	_____
Total:	\$ <u>9,600</u>	_____	_____	\$ _____	_____	_____	_____	_____

* Any indication that additional staffing would be required must be reviewed and approved in advance by the City Manager by attached memo before release of FIR to committees. **For fringe benefits contact the Finance Dept.

2. Revenue Sources:

- a. To indicate new revenues and/or
- b. Required for costs for which new expenditure budget is proposed above in item 1.

Column #:	1	2	3	4	5	6
	Type of Revenue	FY _____	"R" Costs Recurring or "NR" Non-recurring	FY _____	"R" Costs -- Recurring or "NR" Non-recurring	Fund Affected

_____	\$ _____	_____	\$ _____	_____	_____	_____
_____	\$ _____	_____	\$ _____	_____	_____	_____
_____	\$ _____	_____	\$ _____	_____	_____	_____
Total:	\$ _____	_____	\$ _____	_____	_____	_____

3. Expenditure/Revenue Narrative:

Explain revenue source(s). Include revenue calculations, grant(s) available, anticipated date of receipt of revenues/grants, etc. Explain expenditures, grant match(s), justify personnel increase(s), detail capital and operating uses, etc. (Attach supplemental page, if necessary.)

Total fees per business would be approximate \$800 each for 12 businesses which would total \$9,600. The revenue losses would be the result of waiving the fees for those businesses affected by relocation from the Sanbusco center as a result of the New Mexico School for the Arts moving into the location.

Section D. General Narrative

1. Conflicts: Does this proposed bill/resolution duplicate/conflict with/companion to/relate to any City code, approved ordinance or resolution, other adopted policies or proposed legislation? Include details of city adopted laws/ordinance/resolutions and dates. Summarize the relationships, conflicts or overlaps.

No.

2. Consequences of Not Enacting This Bill/Resolution:

Are there consequences of not enacting this bill/resolution? If so, describe.

If not enacted, merchants in the Sanbusco Market Center would not be exempt from building permit, fire inspection and impact fees when relocating their business to a new location with the boundaries of the city of Santa Fe.

3. Technical Issues:

Are there incorrect citations of law, drafting errors or other problems? Are there any amendments that should be considered? Are there any other alternatives which should be considered? If so, describe.

No.

4. Community Impact:

Briefly describe the major positive or negative effects the Bill/Resolution might have on the community including, but not limited to, businesses, neighborhoods, families, children and youth, social service providers and other institutions such as schools, churches, etc.

If this resolution is approved, it would assist merchants in the Sanbusco Market Center by exempting them from having to pay building permit, fire inspection and impact fees when relocating their business to a new location with the city of Santa Fe.