

ACTION SHEET
CITY COUNCIL COMMITTEE MEETING OF 02/11/15
ITEM FROM FINANCE COMMITTEE MEETING OF 02/02/15

ISSUE:

16. Request for Approval of a Resolution Establishing a City of Santa Fe Veterans' Advisory Board That Will Address Matters Affecting Veterans, Propose Solutions to Address the Needs of Local Veterans and Advise the Governing Body on Strategies and Solutions on Such Matters. (Mayor Gonzales) (Terrie Rodriguez)

Committee Review:

City Council (scheduled)

02/11/15

Fiscal Impact – Yes

FINANCE COMMITTEE ACTION: APPROVED AS DISCUSSION ITEM

FUNDING SOURCE:

SPECIAL CONDITIONS OR AMENDMENTS

Approved with amendments.

STAFF FOLLOW-UP:

VOTE	FOR	AGAINST	ABSTAIN
COUNCILOR TRUJILLO	X		
COUNCILOR RIVERA	X		
COUNCILOR LINDELL	X		
COUNCILOR MAESTAS	X		
CHAIRPERSON DOMINGUEZ			

City of Santa Fe, New Mexico

LEGISLATIVE SUMMARY

Resolution No. 2015-____ Veterans' Advisory Board

SPONSOR(S): Mayor Gonzales

SUMMARY: The proposed resolution would establish a City of Santa Fe Veterans' Advisory Board that would address matters affecting veterans, propose solutions to address the needs of local veterans and advise the Governing Body on strategies and solutions on such matters.

PREPARED BY: Rebecca Seligman, Legislative Liaison Assistant

FISCAL IMPACT: No

DATE: January 22, 2015

ATTACHMENTS: Resolution
FIR

CITY OF SANTA FE, NEW MEXICO
PROPOSED AMENDMENT(S) TO RESOLUTION NO. 2015-___
Veterans' Advisory Board

Mayor and Members of the City Council:

I propose the following amendment(s) to Resolution No. 2015-___:

1. On page 4, lines 14 and 15, *delete* “, preferably veterans”
2. On page 4, line 15, after “veterans.” *insert* the following sentence:

“At all times, a minimum of three members of the Board shall be veterans or immediate family members of veterans.”

Respectfully submitted,

Christopher Rivera, Councilor

ADOPTED: _____
NOT ADOPTED: _____
DATE: _____

Yolanda Y. Vigil, City Clerk

1 **CITY OF SANTA FE, NEW MEXICO**

2 **RESOLUTION NO. 2015__**

3 **INTRODUCED BY:**

4
5 Mayor Javier M. Gonzales

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7
8
9
10 **A RESOLUTION**

11 **ESTABLISHING A CITY OF SANTA FE VETERANS' ADVISORY BOARD THAT WILL**
12 **ADDRESS MATTERS AFFECTING VETERANS, PROPOSE SOLUTIONS TO ADDRESS**
13 **THE NEEDS OF LOCAL VETERANS AND ADVISE THE GOVERNING BODY ON**
14 **STRATEGIES AND SOLUTIONS ON SUCH MATTERS.**

15
16 **WHEREAS**, the City of Santa Fe recognizes and appreciates the service of brave men and
17 woman in our community who have served our great Country; and

18 **WHEREAS**, our older veterans are faced with many of the problems and issues associated
19 with age; and

20 **WHEREAS**, our younger veterans are faced with problems and issues of unemployment and
21 underemployment; and

22 **WHEREAS**, there are varying levels of service made available to veterans at the federal, state
23 and local level, as well as services made available through local non-profits; and

24 **WHEREAS**, the mission of the United States Department of Veterans Affairs is to fulfill
25 President Lincoln's promise "To care for him who shall have borne the battle, and for his widow, and

1 his orphan" by serving and honoring the men and women who are America's veterans; and

2 **WHEREAS**, the mission of the New Mexico Department of Veterans' Services is to provide
3 assistance to veterans, their widows, and their children in establishing the privileges which they are
4 legally entitled, such as health care, educational benefits and the right to a proper burial; and

5 **WHEREAS**, the Governing Body has shown support for local veterans in our community
6 through the adoption of various pieces of legislation which include, but are not limited to the following:

- 7 • Designating funds received from the New Mexico Department of Veterans' Services,
8 pursuant to state law, solely for veteran programs;
- 9 • Implementing a City of Santa Fe Veterans' Hiring Initiative;
- 10 • Supporting the development of a veterans art therapy program in Santa Fe;
- 11 • Urging the City's Congressional Delegation to support efforts to build, preserve,
12 rehabilitate and operate rental housing that is affordable for low income veterans and
13 their families;
- 14 • Directing staff to explore the resources and programs provided by the federal government
15 that would help end veteran homelessness in our community by the end of 2015; and

16 **WHEREAS**, recently, the New Mexico Veterans Administration opened the Santa Fe
17 Community Based Outpatient Clinic which is designed to deliver primary care services to eligible
18 Veterans; and

19 **WHEREAS**, the Santa Fe Vet Center provides a broad range of counseling, outreach, and
20 referral services to combat Veterans and their families; and

21 **WHEREAS**, there is a need to continue to assist local veterans in Santa Fe, therefore, the
22 Governing Body desires to establish a Veterans' Advisory Board that would address matters affecting
23 veterans, propose solutions to alleviate or address the needs of local veterans and recognize the
24 contributions local veterans have made.

25 **NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE**

1 CITY OF SANTA FE that the Governing Body hereby salutes the brave service of local men and
2 women in our community who have served our great Country.

3 **BE IT FURTHER RESOLVED** that the Governing Body hereby establishes a board to
4 address matters affecting local veterans.

5 **Section 1. NAME:** The board shall be called the Veterans' Advisory Board ("Board").

6 **Section 2. PURPOSE:** The purpose of the Board is to advise the Governing Body on
7 strategies and solutions to address the needs of local veterans which include, but are not limited to
8 medical needs, housing, employment and homelessness.

9 **Section 3. DUTIES AND RESPONSIBILITIES:**

10 A. Make recommendations for the use of funds received from the New Mexico
11 Department of Veterans' Services, in accordance with state law and the New Mexico Veterans'
12 National Cemetery Fund, for veteran programs, pursuant to City of Santa Fe Resolution No. 2013-2.

13 B. Make recommendations related to transition services for soon to be released veterans
14 would meet with Workforce Development to assess if the person holds or because of military
15 experience could earn licensure that would be needed in a civilian job, job seeking skills, registration
16 with Workforce Development.

17 C. Compile and maintain a listing of physical and behavioral health services available
18 for veterans.

19 D. Compile and maintain a "how-to" for veterans to receive:

20 (1) Down-payment assistance for home ownership; or

21 (2) Rental assistance for first time renters; or

22 (3) Shelter plus care rental for those needing additional services to maintain
23 housing.

24 E. Review and make recommendations how to provide assistance to veterans for items
25 that cannot be paid for with federal funds, i.e., bus passes, Railrunner passes to go to the Albuquerque

1 VA Hospital and Veteran's Integration Center, a resource directory and access to a computer with fax
2 and printer for veterans.

3 F. Assist local nonprofits who work with individuals to access Social Security benefits;
4 investigate SOAR, a program to streamline application process to access Social Security benefits.

5 G. Work with local nonprofits to bring in more life skills and behavioral health capacity
6 services.

7 H. Work with State of NM Workforce Development to promote existing services.

8 I. Work with the Santa Fe Resource Opportunity Center to make outreach efforts to
9 veterans who are experiencing homelessness.

10 J. Recognize and honor the accomplishments of local veterans.

11 **Section 4. MEMBERSHIP; OFFICERS; TERM:**

12 A. *Membership.* The City shall solicit the community for interested persons to serve on
13 the Board. The Board shall consist of nine members who shall be appointed by the Mayor and
14 approved by the Governing Body. Appointees of the Board shall be residents of the Santa Fe County,
15 preferably veterans. To the greatest extent possible, the Board shall include representation from:

- 16 • The business community
- 17 • A mental health provider
- 18 • A homeless service provider
- 19 • A local housing services provider
- 20 • A financial services provider
- 21 • A medical services provider

22 B. *Officers.* The Mayor's appointee shall be the chairperson. The chairperson shall
23 appoint a vice-chair person.

24 C. *Terms.* Beginning with the adoption of this resolution, four of the members shall be
25 appointed for one year terms and five shall be appointed for two year terms. Subsequent terms shall

1 be for two years to maintain staggering of terms. There is no limitation to reappointment. The
2 members shall serve at the pleasure of the Governing Body and may be removed at any time with or
3 without cause.

4 **Section 5. VACANCIES:** Vacancies shall be filled in the same manner as initial
5 appointments and shall be for the remainder of the term. Vacancies shall be filled as to maintain the
6 balance of interest group representation.

7 **Section 6. MEETINGS:** A quorum shall be at least five members. The Board shall
8 also conduct all meetings in accordance with adopted City policies and procedures and shall use
9 *Robert's Rules of Order* in conducting its meetings. The Board shall meet a minimum of one time per
10 month, as determined by the Board but not less than once a quarter.

11 **Section 7. STAFF LIAISON:** Community Services staff shall serve as staff liaison to
12 the Board.

13 PASSED, APPROVED and ADOPTED this ____ day of _____, 2015.

14
15 _____
16 JAVIER M. GONZALES, MAYOR

17 ATTEST:

18
19 _____
20 YOLANDA Y. VIGIL, CITY CLERK

21 APPROVED AS TO FORM:

22 
23 _____
24 KELLEY A. BRENNAN, CITY ATTORNEY

25 *M/Legislation/Resolutions 2015/Veterans Advisory Board*

**City of Santa Fe
Fiscal Impact Report (FIR)**

This Fiscal Impact Report (FIR) shall be completed for each proposed bill or resolution as to its direct impact upon the City's operating budget and is intended for use by any of the standing committees of and the Governing Body of the City of Santa Fe. Bills or resolutions with no fiscal impact still require a completed FIR. Bills or resolutions with a fiscal impact must be reviewed by the Finance Committee. Bills or resolutions without a fiscal impact generally do not require review by the Finance Committee unless the subject of the bill or resolution is financial in nature.

Section A. General Information

(Check) Bill: _____ Resolution: X

(A single FIR may be used for related bills and/or resolutions)

Short Title(s): A RESOLUTION ESTABLISHING A CITY OF SANTA FE VETERANS' ADVISORY BOARD THAT WILL ADDRESS MATTERS AFFECTING VETERANS, PROPOSE SOLUTIONS TO ADDRESS THE NEEDS OF LOCAL VETERANS AND ADVISE THE GOVERNING BODY ON STRATEGIES AND SOLUTIONS ON SUCH MATTERS.

Sponsor(s): Mayor Javier Gonzales

Reviewing Department(s): Community Services Department

Persons Completing FIR: Terrie Rodriguez Date: 01-22-15 Phone: 955-6603

Reviewed by City Attorney: Kelly A. Brennan Date: 1/23/15
(Signature)

Reviewed by Finance Director: [Signature] Date: 1-27-2015
(Signature)

Section B. Summary

Briefly explain the purpose and major provisions of the bill/resolution:

The purpose of this resolution is to establish an advisory board to the City Council regarding the issues facing veterans both young and old. There are many services available to veterans but many do not know how to access them. Many of the services have other needs that they cannot meet such as transportation and a coordinated effort could meet some of the holes in service to veterans. The members of the board would be able to share information about their services and the City's Veterans Fund could be used to fill the gaps in services.

Section C. Fiscal Impact

Note: Financial information on this FIR does not directly translate into a City of Santa Fe budget increase. For a budget increase, the following are required:

- a. The item must be on the agenda at the Finance Committee and City Council as a "Request for Approval of a City of Santa Fe Budget Increase" with a definitive funding source (could be same item and same time as bill/resolution)
- b. Detailed budget information must be attached as to fund, business units, and line item, amounts, and explanations (similar to annual requests for budget)
- c. Detailed personnel forms must be attached as to range, salary, and benefit allocation and signed by Human Resource Department for each new position(s) requested (prorated for period to be employed by fiscal year)*

1. Projected Expenditures:

- a. Indicate Fiscal Year(s) affected – usually current fiscal year and following fiscal year (i.e., FY 03/04 and FY 04/05)
- b. Indicate: "A" if current budget and level of staffing will absorb the costs
"N" if new, additional, or increased budget or staffing will be required
- c. Indicate: "R" – if recurring annual costs
"NR" if one-time, non-recurring costs, such as start-up, contract or equipment costs
- d. Attach additional projection schedules if two years does not adequately project revenue and cost patterns
- e. Costs may be netted or shown as an offset if some cost savings are projected (explain in Section 3 Narrative)

Finance Director: _____

_____ Check here if no fiscal impact

Column #:	1	2	3	4	5	6	7	8
Expenditure Classification	FY_13-14_	"A" Costs Absorbed or "N" New Budget Required	"R" Costs Recurring or "NR" Non-recurring	FY_14-15_	"A" Costs Absorbed or "N" New Budget Required	"R" Costs - Recurring or "NR" Non-recurring	Fund Affected Veteran's Fund Expen TBD	

Personnel*	\$ 1,200	A	R	\$ 1,200	A	R	
Fringe**	\$			\$			
Capital Outlay	\$			\$			
Land/ Building	\$			\$			
Professional Services	\$			\$			
All Other Operating (Stenographer) Costs	\$ 1,200	N	R	\$ 1,200	N	R	
Total:	\$ 2,400			\$ 2,400			

* Any indication that additional staffing would be required must be reviewed and approved in advance by the City Manager by attached memo before release of FIR to committees. **For fringe benefits contact the Finance Dept.

2. Revenue Sources:

- a. To indicate new revenues and/or
- b. Required for costs for which new expenditure budget is proposed above in item 1.

Column #:	1	2	3	4	5	6
Type of Revenue	FY _____	"R" Costs Recurring or "NR" Non-recurring	FY _____	"R" Costs - Recurring or "NR" Non-recurring	Fund Affected	

	\$		\$		
	\$		\$		
	\$		\$		
Total:	\$		\$		

3. Expenditure/Revenue Narrative:

Explain revenue source(s). Include revenue calculations, grant(s) available, anticipated date of receipt of revenues/grants, etc. Explain expenditures, grant match(s), justify personnel increase(s), detail capital and operating uses, etc. (Attach supplemental page, if necessary.)

The City of Santa Fe received \$150,000 from the VA to pay the City for land given to the Veteran's Cemetery. The funds are generated from a check off box on NM State Taxes to support veteran's services.

Section D. General Narrative

1. Conflicts: Does this proposed bill/resolution duplicate/conflict with/companion to/relate to any City code, approved ordinance or resolution, other adopted policies or proposed legislation? Include details of city adopted laws/ordinance/resolutions and dates. Summarize the relationships, conflicts or overlaps.

N/A

2. Consequences of Not Enacting This Bill/Resolution:

Are there consequences of not enacting this bill/resolution? If so, describe.

The collective knowledge of the Board will assist with good decisions regarding where to use the Veteran's Fund and how to meet the needs of our residents who have served our country.

3. Technical Issues:

Are there incorrect citations of law, drafting errors or other problems? Are there any amendments that should be considered? Are there any other alternatives which should be considered? If so, describe.

N/A

4. Community Impact:

Briefly describe the major positive or negative effects the Bill/Resolution might have on the community including, but not limited to, businesses, neighborhoods, families, children and youth, social service providers and other institutions such as schools, churches, etc.

This board can have a significant positive impact on the lives of veterans and their families by coordinating services and funding the programs that fill gaps in services.

Form adopted: 01/12/05; revised 8/24/05; revised 4/17/08