# ECONOMIC DEVELOPMENT

#### ECONOMIC DEVELOPMENT DEPARTMENT

The mission of the Economic Development Department is to enhance the City's sustainable economic growth and to maintain the unique and rich cultural heritage of Santa Fe for residents and visitors. The department works to create high-quality career and workforce development opportunities and infrastructure, and to foster a business climate that helps local small businesses succeed. The department also aims to improve the local economy by increasing individual and group tourist and business visits to Santa Fe and ensuring a visitor-friendly environment. Finally, the Economic Development Department provides support for arts education programs and oversees the incorporation of artistic elements in city capital improvement construction projects in order to preserve and enrich the cultural heritage of Santa Fe.

The Economic Development Department was created as part of a city-wide reorganization beginning in FY 2006/07. The Enterprise & Workforce Development Division and the Arts & Culture Division were split from the former Community Development Division of the Community Services Department. The Convention & Visitors Bureau was transferred from the General Government Department.

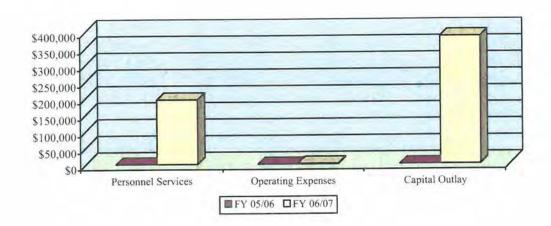
## Administration Appropriation: \$ 582,598

The Administration Division is responsible for overseeing the operations of the Enterprise & Workforce Development Division, the Arts & Culture Division, and the Convention & Visitors Bureau.

The Economic Development Administration FY 2006/07 operating budget is supported by the General Fund and includes the salaries and benefits for the Director and one staff member, organizational membership fees for the North Central New Mexico Economic Development District (NCNMEDD), and a transfer of \$385,165 to the Economic Development Fund (2117) to support enterprise/workforce development activities. Staffing for this new division is comprised entirely of positions reclassified and transferred from other General Fund divisions; hence, no new General Fund positions were created in this process.

POSITION/CLASSIFICATION	FY 05/06 ACTUAL	FY 06/07 BUDGET
Department Director	0 - EX	1 - EX
Office Manager	$\underline{0} = EX$	<u>1</u> – EX
TOTAL:	0	2

## EXPENDITURE CLASSIFICATION



	FY 05/06 REVISED		FY 06/07 <u>APPROPRIATION</u>	
Personnel Services	S	0	S	195,333
Operating Expenses		0		2,100
Transfer to Other Funds	-	0	-	385,165
TOTAL:	S	0	S	582,598

The Enterprise and Workforce Development Division is charged with implementing the City of Santa Fe's Economic Development Plan, which was adopted in June 2004. The main focus of the plan is to implement community development activities that improve the local workforce, infrastructure, and business climate to help entrepreneurs and small businesses succeed.

#### 2005/06 Operational Highlights:

- Completed a record number of loans through the Santa Fe Small Business Development Loan Fund.
- Initiated an innovative and highly successful adult education/workforce development project called Prospero.
- Supported local businesses and non-profit organizations through the Santa Fe Alliance and Locals Care Program.
- Assisted in the Santa Fe Business Incubator expansion project, which doubled the size of the facility.
- Initiated numerous programs in the arts, cultural and design industries, including Santa Fe Design Week 2006 and Creative Santa Fe.

#### 2006/07 Goals and Objectives:

- Continue efforts to implement the Economic Development Plan through expanded programs and community outreach, with an emphasis on education, workforce development and targeted industry development.
- Expand the Santa Fe Small Business Development Loan program.
- Initiate operations at the Santa Fe Airport's Aviation Business Center (ABC), formerly known as the Airport Industrial Park.
- Support efforts to implement the Santa Fe Light Trail fiber optic project.
- Implement phase II of the Prospero education project.

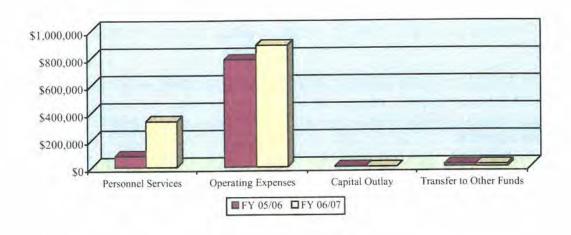
#### Budget Commentary:

The FY 2006/07 General Fund operating budget for the Enterprise & Workforce Development Division is \$251,913, which includes salaries and benefits for the division director and two staff positions.

Additional funding to support division activities is provided in the Economic Development Fund (2117), which provides \$989,998 to fund one staff member, associated operating costs and contracted services to support economic development activities in the City of Santa Fe, including business loans, supportive services, and other information and assistance for local businesses and employers. This fund also includes a transfer of \$16,776 to the HUD Section 8 Loan Guarantee Fund (4203) to pay outstanding repayment requirements. The Economic Development Fund is partially supported by a transfer of \$385,165 from the General Fund.

POSITION/CLASSIFICATION	FY 05/06 ACTUAL	FY 06/07 BUDGET
Division Director Planner Senior	1 – CLFT <u>3</u> – CLFT	1 – CLFT <u>3</u> – CLFT
TOTAL:	4	4

#### EXPENDITURE CLASSIFICATION



	FY 05/06 REVISED		FY 06/07 APPROPRIATION	
Personnel Services	S	81,122	S	335,635
Operating Expenses		784,368		889,500
Capital Outlay		2,531		0
Transfer to Other Funds	-	16,803	-	16,776
TOTAL:	\$	884,824	S	1,241,911

The mission of the Arts & Culture Division is to provide leadership for the City of Santa Fe in supporting arts and cultural affairs, and recommending programs and policies that develop, sustain and promote artistic excellence in the community. The division works toward this goal by providing staff support to the Arts Commission, which provides direction for division activities; providing contract management and oversight; and working with community organizations and foundations to garner additional support for the arts in Santa Fe.

#### 2005/06 Operational Highlights:

- Presented the fifth annual ArtWorks Program, a year-round initiative to integrate arts education into the public school curriculum, which includes seminars, work with professional artists, and field trips to view art performances and exhibits.
- Distributed funding totaling S942,305 to 51 arts organizations in the community, and provided four grant-writing technical assistance workshops.
- Continued efforts to bring arts to the community, including 10 new murals by youth artists on traffic signal boxes; dedication of the Cerrillos Road bus shelter plaza stelae featuring "Cuentos del Camino" by Mary Antonia Wood and Christopher Gibson; and dedication of artworks carved from tree trunks in the Santa Fe River Park.
- Co-sponsored the Santa Fe Bandstand concert series on the Plaza in July and August.
- Provided resources and information for local artists, including an updated schedule of Plaza arts events.
- Conducted the annual City of Santa Fe poster competition and exhibit, and the Mayor's Recognition Awards for Excellence in the Arts.

#### 2006/07 Goals and Objectives:

- Continue to support non-profit arts and cultural organizations through funding and other forms of assistance, showcasing Santa Fe's diverse cultural voices in order to build community connections through the arts.
- Contract with a cultural anthropologist for a cultural survey, and develop initiatives and events based on the results
  of the survey.
- Facilitate economic development efforts to strengthen the arts and cultural sector of the city in partnership with other agencies, businesses and non-profits.

- Increase the visibility and effectiveness of the Arts Commission to increase public participation in its activities by developing a marketing/public relations plan, linking with national arts campaigns, and enhancing the Arts Commission web site.
- Develop the Arts Commission's organizational infrastructure through existing and new resources in order to maximize service delivery to the community, arts organizations and artists.
- Continue to develop and build the Art in Public Places Loaned Art Program.

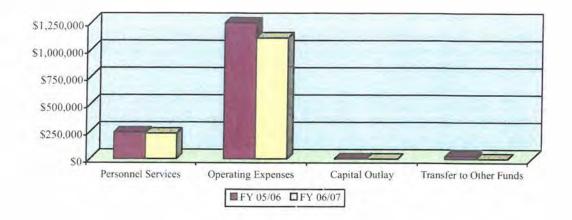
#### Budget Commentary:

The FY 2006/07 operating budget for the Arts & Culture Division is supported by an appropriation of \$1,157,104 from the 1% Lodgers Tax Fund (2112), which provides funding for two staff members and 85% of the Arts Commission Director's salary, contracted educational programming for the ArtWorks Program, and related administrative expenses. The remaining 15% of the Director's salary is funded by the Art for CIP Projects Fund (3708), with a total budget of \$117,220.

The City of Santa Fe is also a recipient of several grants from individuals and organizations to support youth arts education. The amount allocated for FY 2006/07 is \$56,499 for the Arts Education Grants Program (2714). The Arts & Culture Division also oversees an appropriation of \$12,000 in the Quality of Life Fund (2505) for FY 2006/07, which provides contracted operational expenses for the Community Youth Mural Program (CYMP).

POSITION/CLASSIFICATION	FY 05/06 ACTUAL	FY 06/07 BUDGET
Arts Commission Director	1 – CLFT	1 - CLFT
Planner Senior	1-CLFT	1 - CLFT
Project Specialist	<u>1</u> – CLFT	<u>1</u> – CLFT
TOTAL:	3	3

#### EXPENDITURE CLASSIFICATION



		FY 05/06 REVISED		FY 06/07 APPROPRIATION	
Personnel Services	S	242,986	\$	233,427	
Operating Expenses		1,245,358		1,109,396	
Capital Outlay		2,900		0	
Transfer to Other Funds	-	24,595	_	0	
TOTAL:	S	1,515,839	S	1,342,823	

Appropriation: \$ 2,398,363

Tourism is the second-largest industry in Santa Fe, and the Convention and Visitors Bureau (CVB) is the city organization responsible for attracting visitors to the city. The average number of visitors to Santa Fe is 1.6 million annually; these visitors generate approximately \$5.4 million in lodgers tax each year and provide a significant contribution to gross receipts tax revenues as well. Tourism also creates many jobs in the city, thereby stimulating the local and regional economy.

CVB staff work closely with local hotels and other tourism-related businesses to promote Santa Fe as a culturally and historically significant visitor and conference destination. Through advertising and promotional efforts, CVB generates visitor interest in Santa Fe and fulfills all visitor inquiries. The Bureau also coordinates with the local tourism industry to promote Santa Fe through advertising, direct mail, sales blitzes, familiarization tours and trade shows, in accordance with the CVB marketing plan.

#### 2005/06 Operational Highlights:

- Confirmed a total of 18,227 group hotel room nights in Santa Fe.
- Implemented an extensive direct sales program via CVB-organized "Sales Blitzes."
- Successfully completed architectural and contracting plans for the new Civic Convention Center and attached parking structure.
- Demolished the Sweeney Convention Center building in February 2006, making way for construction of the new Civic Convention Center.

#### 2006/07 Goals and Objectives:

- Increase the number of visits to the CVB website to 1,900,000 user sessions; redesign/redevelop the site for greater impact and ease of use; provide support for the new on-line booking engine; and upgrade the website server.
- Implement a Request For Proposals (RFP) process for new/updated advertising, media and website contracts.
- Deliver 500,000 visitors guides for potential visitors to Santa Fe.
- Generate and maintain 300,000 leads through media placement.
- Increase the number of rooms booked annually by actively promoting Santa Fe as a destination.
- Enhance lodgers tax revenue by pursuing groups having the potential to meet in Santa Fe; with the goal to raise annual lodgers tax revenue performance to \$8 million.
- Increase lodging room occupancy rates in the city by 3%.

Complete construction and commence operation of the city's new Civic Convention Center and parking garage to assist in making Santa Fe a world-class convention destination.

#### Budget Commentary:

The FY 2005/06 operating budget for the Convention and Visitors Bureau (CVB) is \$2,398,363, which is supported by the Marketing Lodgers Tax Fund (2115). This provides funding for the salaries and benefits of 16 staff members, an advertising budget of \$933,827 that is used for promotion purposes, and miscellaneous contracted promotional services (including website development) totaling \$206,674.

The primary resource used by the Bureau to support its activities is the Lodgers Tax. The Lodgers Tax derives its revenue from the collection of an occupancy tax imposed on lodging within the municipality. The tax is restricted as to use, and may only be expended for advertising, publicizing and promoting tourist facilities and attractions, the cost of safety and sanitation services, for special events, administrative costs, constructing and operating convention halls and similar facilities, and for payment of principal and interest on revenue bonds issued for construction or acquisition of these facilities. However, in July 1996 the State Legislature approved legislation to provide more flexibility in use of the tax. The city of Santa Fe has imposed an increment at 5% of the authorized tax for utilization as follows:

3% - For advertising, publicizing and promoting the city of Santa Fe, including Sweeney Convention Center and tourist facilities and attractions, and for operating and improving the convention center. Of the 3%, at least one-half must be expended on advertising and promotion.

1% - This increment, imposed effective July 1987, is dedicated to the promotion and advertising of non-profit performing arts and attractions that promote tourism and enrich the entire community. By state law, of the 1%, at least one-fourth must be expended on advertising and promotion.

1% - This increment, imposed effective May 1999, is dedicated for the new convention center (or major improvements to the former convention center). Although at least one-fourth must be expended on advertising and promotion for the two 1% increments combined, all of the first 1% increment is expended for those purposes so the city continues to meet or exceed the state requirement.

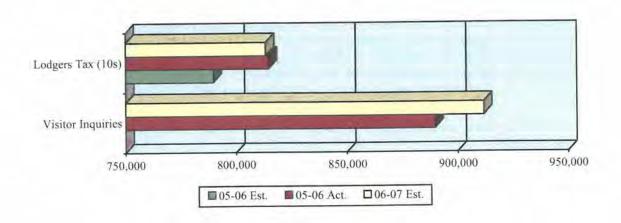
2% - These increments (one imposed effective February 2004 and one imposed effective July 2004) are dedicated for a new convention center and adjoining parking facility. It is technically a convention center fee, however, it is administered similar to a lodgers' tax increment. A bond issue has been approved for the project using these funds for debt service; however, any remaining funds may be used for operations and/or a capital reserve fund.

Total Lodgers Tax collections for FY 2006/07 are projected at \$8,134,322. All funds are deposited into the Lodgers Tax Fund (2114) and distributed to support various citywide activities.

The City of Santa Fe is currently constructing a new Civic Convention Center, which is scheduled for completion in July 2008. Convention Center operations will remain under the oversight of the Convention & Visitors Bureau, and personnel, operations and other expenses will be appropriated upon completion of the facility. Though eight positions are still authorized in this fund, they will be temporarily reassigned and paid under different funds for FY 2006/07 while the Convention Center is being completed.

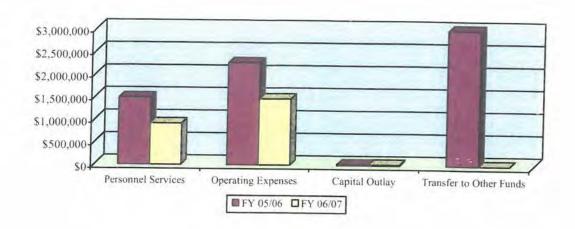
Sta	ndard Program Measurements:	05/06 EST.	05/06 ACTUAL	06/07 EST.
1	Lodgers tax collected	\$7,897,400	\$8,147,740	\$8,134,322
2.	Santa Fe visitor inquiries	N/A*	889,660	911,902
3.	Lodging—group room nights	25,000	20,000	25,000

<sup>\*</sup>Program measure updated to include web inquiries - no previous estimate provided



POSITION/CLASSIFICATION	FY 05/06 ACTUAL	FY 06/07 BUDGET
Convention & Visitors Bureau Director	1 – EX	1 - EX
Administrative Assistant	2 - CLFT	2-CLFT
Administrative Secretary	1 - CLFT	1-CLFT
Convention Center Operations Supervisor	1-CLFT	1 - CLFT
Convention Service Supervisor	1-CLFT	1 - CLFT
Convention Specialist	5 - CLFT	5 - CLFT
Convention Specialist Lead Worker	2 - CLFT	2 - CLFT
CVB Mail/Duplicating Technician	3 - CLFT	2 - CLFT
Information Specialist	4 - CLFT	3 - CLFT
Mailroom Specialist Lead Worker	1 - CLFT	1 - CLFT
Planner Senior	1 - TCF	1-TCF
Project Manager	1-CLFT	1 - CLFT
Sales & Marketing Assistant	I-CLFT	1 - CLFT
Sales & Marketing Manager	<u>2</u> – EX	<u>2</u> – EX
TOTAL:	26	24

#### **EXPENDITURE CLASSIFICATION**



		FY 05/06 REVISED		FY 06/07 APPROPRIATION	
Personnel Services	S	1,485,522	S	912,873	
Operating Expenses		2,263,041		1,463,490	
Capital Outlay		22,700		22,000	
Transfer to Other Funds	-	3,000,000	-	0	
TOTAL:	S	6,771,263	S	2,398,363	

#### STATE OF NEW MÉXICO MUNICIPALITY OF SANTA FE RESOLUTION NO. 2006 – 52 2006-2007 BUDGET ADOPTION (95th FISCAL YEAR)

WHEREAS, the Governing Body in and for the Municipality of Santa Fe, State of New Mexico has developed a budget for fiscal year 2006/2007, and

WHEREAS, said budget was developed on the basis of need and through cooperation with all user departments, elected officials and other department supervisors, and

WHEREAS, the official meetings for the review of said documents were duly advertised in compliance with the State Open Meetings Act, and

WHEREAS, it is the majority opinion of this Board that the proposed budget meets the requirements as currently determined for fiscal year 2006/2007.

NOW THERFORE, BE IT HEREBY RESOLVED that the Governing Body of the Municipality of Santa Fe, State of New Mexico hereby adopts the budget hereinabove described as to funds, categories and departments, and respectfully request approval from the Local Government Division of the Department of Finance and Administration.

COUNCI

RESOLVED:

ATTEST:

In session this 22nd day of May, 2006.

Yolanda y Jigal Kolanda y Vigil, Citx Olerk

MUNICIPAL GOVERNING BODY OF SANTA FE, NEW MEXICO

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COUNCILOR CHIES CALVERT

COUNCILOR WAREN HELDMEYER

COUNCILOR REBECCA WURZBURGER

COUNCILOR CARMICHAEL DOMINGUEZ

COUNCILOR MIGUEL M CHAVEZ

COUNCILOR RONALOS TRUJILLO

COUNCILOR MATTHEW E. ORPIZ

## CITY OF SANTA FE

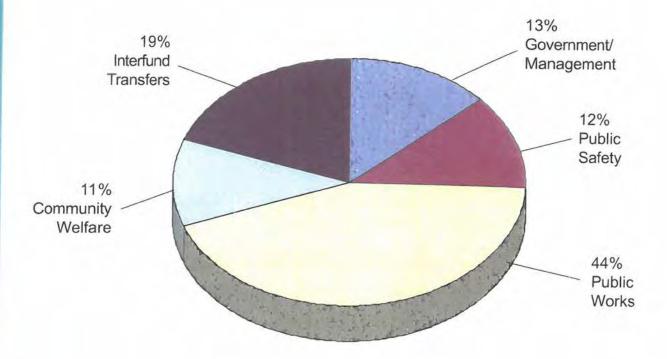
#### OPERATING BUDGET PROGRAM BY FUND SUMMARY FISCAL YEAR 2006/07

FUND	GOV'T./ MGMT.	PUBLIC SAFETY	PUBLIC WORKS	COMMUNITY WELFARE	TOTAL
GENERAL	12,511,322	34,161,513	7,380,178	13,392,414	67,445,427
SPECIAL REVENUE	2,805,334	3,001,194	1,673,490	10,294,296	17,774,314
CIP	1,848,517	197,348	15,946,137	6,522,563	24,514,565
DEBT SERVICE	134,288		12,079,761		12,214,049
ENTERPRISE	2,956,614	3,077,944	105,317,235	7,102,691	118,454,484
INTERNAL SERVICE	23,351,509				23,351,509
TRUST & AGENCY			237,383	65,350	302,733
SUB-TOTAL	43,607,584	40,437,999	142,634,184	37,377,314	264,057,081
TRANSFERS TO OTHE	ER FUNDS				63,697,276
TOTAL					327,754,357



# TOTAL APPROPRIATIONS BY PROGRAM

Fiscal Year 2006-2007



TOTAL	\$327,754,357
Interfund Transfers	63,697,276
Community Welfare	37,377,314
Public Works	142,634,184
Public Safety	40,437,999
Government/Management	\$ 43,607,584

#### GOVERNMENT/MANAGEMENT

aun phoopau	2003/04 ACTUAL	2004/05 ACTUAL	2005/06 ACTUAL	2006/07 BUDGET
SUB-PROGRAM	ACTUAL	ACTOAL	ACTUAL	DODOLI
Operating Costs:				
Mayor/Council	392,394	475,040	484,825	552,229
City Manager	1,013,344	1,214,149	1,155,950	1,953,072
City Attorney	811,185	792,189	773,285	873,453
City Clerk	885,196	981,502	957,628	1,029,815
Human Resources	11,791,458	13,700,099	15,228,980	16,384,752
Municipal Court	1,102,751	1,181,184	1,533,871	1,350,052
Administrative Services				500 5-0
Administration	104,175	107,879	114,880	436,173
Finance	4,981,492	4,813,614	5,173,865	5,556,939
Information Technology & Telecomm.	4,021,710	3,968,283	3,580,103	3,866,680
Risk Management	10,220,406	7,520,959	7,729,042	8,263,618
<b>Economic Development</b>				
Convention & Visitors Bureau	2,147,534	2,340,566	2,362,378	2,398,363
Sweeney Convention Center	780,831	4,401,878	3,683,703	
Non-Departmental	55,486,259	36,945,504	50,136,802	34,434,718
Total Operating Costs	93,738,735	78,442,846	92,915,312	77,099,864
Debt Service:	-	-	9,021	1,071,000
Capital Improvements:			44.76.54	7500 453
Municipal Facilities	657,266	523,531	866,129	1,216,120
Total Capital Improvements	657,266	523,531	866,129	1,216,120
TOTAL PROGRAM	94,396,001	78,966,377	93,790,462	79,386,984

## PUBLIC WORKS

SUB-PROGRAM	2003/04 ACTUAL	2004/05 ACTUAL	2005/06 ACTUAL	2006/07 BUDGET
Operating Costs:				
Administrative Services				
Property Control	2,564,577	2,524,687	2,674,096	2,772,504
Public Utilities				
Administration	184,518	359,871	316,645	436,420
Solid Waste Management	8,799,855	7,591,175	9,171,619	9,501,629
Wastewater Management	8,695,788	7,342,384	7,564,267	8,562,695
Water Services	16,118,985	16,631,288	20,234,788	35,843,397
Public Works				
Administration	3,149,727	12,186,325	1,544,526	1,050,001
Airport	499,843	481,953	573.337	944,502
Engineering Division	3,607,736	3,651,174	3,626,867	4,049,174
Parking	3,767,686	4,709,403	3,752,049	4,485,139
Streets & Drainage Maintenance	1,429,697	1,357,686	1,108,647	1,219,281
Transit	6,567,629	6,369,593	6,635,371	7,672,354
Planning & Land Use				
Engineering Development Review		~		430,309
Long-Range Planning	3	39,000	1,732,992	54,000
North Central New Mexico				
Regional Transit District	-	22,583	132,368	237,383
Santa Fe Solid Waste				
Management Agency	5,886,639	7,158,550	7,811,813	8,430,736
Non-Departmental	1,289,349	900,827		
Total Operating Costs	62,562,029	71,326,499	66,879,385	85,689,524
Debt Service:	22,044,546	22,578,360	21,299,901	22,293,768
Capital Improvements:				
sirport	1,135,197	149,025	962,610	3,790,267
Sewer & Drainage	5,927,056	1,326,211	533,275	806,866
Streets, Highways & Sidewalks	9,192,538	3,783,971	4,090,947	13,727,106
Vater Projects	11,955,455	3,836,418	10,298,630	18,546,990
Other Projects	280,457	2,102,720	4,213,390	20,670,238
otal Capital Improvements	28,490,703	11,198,345	20,098,852	57,541,467
OTAL PROGRAM	113,097,278	105,103,204	108,278,138	165,524,759

## PUBLIC SAFETY

SUB-PROGRAM	2003/04 ACTUAL	2004/05 ACTUAL	2005/06 ACTUAL	2006/07 BUDGET
Operating Costs:				
Police				
Administration	2,088,779	2,496,263	2,402,583	2,543,194
Operations Division	11,342,250	12,459,709	12,572,707	13,778,068
Support Services Division	3,916,429	4,367,205	3,859,509	4,241,798
Corrections Fee	210,000	350,000	246,467	225,000
DWI Assessment/School	88,749	38,730	87,715	83,100
aw Enforcement Protection	116,312	110,374	149,498	112,800
Regional Emergency				
Communications Center	3,213,391	3,141,512	3,382,433	3,077,944
Planning & Land Use				
Administration	550,847	933,753	828,808	852,316
Code Administration	3,036,253	3,015,391	2,764,286	1,945,173
Current Planning	203,163	191,373	204,217	645,166
Long-Range Planning	314,845	639,732	484,535	805,907
Neighborhood Services	*	~	*	84,546
Fire				
Administration	463,513	797,850	708,866	651,425
Field Services	8,871,636	9,614,596	10,010,798	10,400,221
Support Services	591,462	628,670	608,827	688,577
Fire Hazard Reduction	~	76,202	301,265	88,739
Emergency Medical Services	26,444	14,008	32,124	20,000
Emergency Preparedness	141,098	2,669	383,587	. 8
State Fire Fund	348,952	1,284,731	267,053	320,000
Total Operating Costs	35,524,123	40,162,768	39,295,278	40,563,974
Capital Improvements:				
Dispatch/911	150,000			7
Fire Facilities	4,334	130,753	2,384,746	-
Police Facilities		÷	32,361	197,348
Total Capital Improvements	154,334	130,753	2,417,107	197,34
TOTAL PROGRAM	35,678,457	40,293,521	41,712,385	40,761,32

#### COMMUNITY WELFARE

aug pagentu	2003/04	2004/05	2005/06	2006/07
SUB-PROGRAM	ACTUAL	ACTUAL	ACTUAL	BUDGET
Operating Costs:				
Public Works				
Parks, Trails & Watershed	5,016,836	5,289,174	5,387,716	5,252,219
Municipal Recreation Complex	1,009,517	995,583	1,073,491	1,242,467
Community Services				
Administration	2,546,081	3,072,252	3,197,545	2,820,163
Genoveva Chavez Community Center	3,413,215	3,529,660	3,580,377	4,179,666
Library	2,660,820	2,655,254	2,863,837	3,937,124
Recreation	1,776,799	1,835,577	1,860,509	2,270,292
Senior Services	4,729,418	4,622,381	5,748,211	4,948,118
Youth & Family	3,699,410	4,477,801	4,201,366	4,030,216
Affordable Housing	1,921,642	1,733,000	1,474,974	2,006,734
Economic Development				
Administration	A P		-	582,598
Arts & Culture	1,238,471	1,359,617	1,275,299	1,225,603
Enterprise & Workforce Development	426,419	524,202	899,648	1,241,911
Non-Departmental	217,115		-	4.
Total Operating Costs	28,655,743	30,094,501	31,562,973	33,737,111
Debt Service:	1,464,228	1,468,133	1,217,290	1.283.123
Capital Improvements:				
Park Facilities	1,062,610	2,030,329	1,840,695	4,821,417
Recreation Facilities	255,624	229,028	851,335	314,000
Other Projects	1,997,510	2,096,302	11,440,094	1,925,641
Total Capital Improvements	3,315,744	4,355,659	14,132,124	7,061,058
TOTAL PROGRAM	33,435,715	35,918,293	46,912,387	42,081,292

#### CITY OF SANTA FE DEPARTMENT EXPENDITURE SUMMARY FISCAL YEAR 2006/07

		FY 2005/06 REVISED	FY 2005/06 ACTUAL	FY 2006/07 BUDGET	PERCENT CHANGE
GENERAL GOVERNMENT	Salaries & Benefits	4,143,131	3,916,351	4,901,202	25.1%
GENERAL GOVERNIVENT	Operating Expenses	17,486,451	15,936,807	17,242,171	8.2%
	Capital Outlay	258,142	14,720	*	-100.0%
	Debt Service	536,000	9,021	1,071,000	11772.3%
	Transfer To Other Funds	266,661	266,661	-	-100.0%
	TOTAL	22,690,385	20,143,560	23,214,373	15.2%
ADMINISTRATIVE	Salaries & Benefits	8,824,089	8,464,998	9,475,464	11.9%
	Operating Expenses	9,664,811	8,702,547	9,746,450	12.0%
SERVICES	Capital Outlay	217,600	130,791	74,000	-43.4%
	Transfer To Other Funds	1,975,000	1,975,000	1,600,000	-19.0%
	TOTAL	20,681,500	19,273,336	20,895,914	8.4%
5050 S 050 T 050	Calcalas <sup>9</sup> Deposito	13,512,922	12,539,166	14,312,731	14.1%
PUBLIC UTILITIES	Salaries & Benefits	18,107,513	14,836,524	17,958,778	21.0%
	Operating Expenses	2,312,505	2,070,494	1,729,051	-16.5%
	Capital Outlay Debt Service	7,089,774	6,918,421	7,088,436	2.5%
	Transfer To Other Funds	7,841.135	7,841,135	20,343,581	159.4%
	TOTAL	48,863,849	44,205,740	61,432,577	39.0%
PUBLIC WORKS	Salaries & Benefits	15,550,681	15,060,206	17,329,559	15.1%
FUBLIC WORKS	Operating Expenses	9,004,013	8,419,592	8,745,403	3.9%
	Capital Outlay	2,268,696	474,861	1,049,010	120.9%
	Debt Service	1,569,028	1,422,458	3,480,319	144.7%
	Transfer To Other Funds	4,983,649	763,069	10,000	-98.7%
	TOTAL	33,376,067	26,140,186	30,614,291	17.1%
POLICE	Salaries & Benefits	13,955,821	13,857,983	14,916,130	7.6%
POLICE	Operating Expenses	5,724,858	5,044,235	5,657,613	12.2%
	Capital Outlay	492,185	400,678	410,217	2.4%
	Transfer To Other Funds	15,583	15,583		-100.0%
	TOTAL	20,188,447	19,318,479	20,983,960	8.6%
	0 P	4.044.000	2 600 050	4,096,329	13.1%
PLANNING & LAND USE	Salaries & Benefits	4,011,606	3,620,952	510,564	11.6%
	Operating Expenses	566,472	457,614 22,118	44,923	103.1%
	Capital Outlay Transfer To Other Funds	47,274 1,914,154	1,914,154	165,601	-91.3%
	TOTAL	6,539,506	6,014,838	4,817,417	-19,9%
	. Since	-14-41-49	10,780 100,500		

#### CITY OF SANTA FE DEPARTMENT EXPENDITURE SUMMARY FISCAL YEAR 2006/07

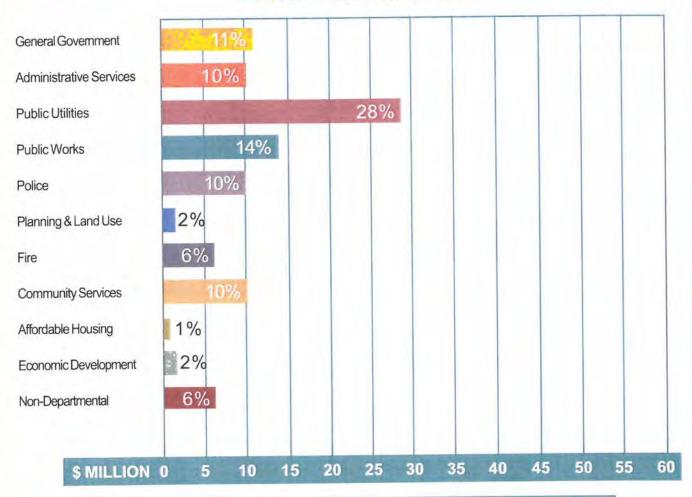
		FY 2005/06 REVISED	FY 2005/06 ACTUAL	FY 2006/07 BUDGET	PERCENT CHANGE
FIRE	Salaries & Benefits	10,524,659	10,144,188	10,723,328	5.7%
1.64	Operating Expenses	1,424,197		1,103,162	-15.3%
	Capital Outlay	1,267,177		130,750	-74.5%
	Transfer To Other Funds	353.788	353,788	211,722	-40.2%
	TOTAL	13,569,821	12,312,520	12,168,962	-1.2%
COMMUNITY SERVICES	Salaries & Benefits	10,698,379	10,419,953	11,422,638	9.6%
	Operating Expenses	6,948,179	6,208,572	6,472,294	4.2%
	Capital Outlay	693,398	625,959	71,910	-88.5%
	Transfer To Other Funds	4,197,361	4,197,361	4,218,737	0.5%
	TOTAL	22,537,317	21,451,845	22,185,579	3.4%
AFFORDABLE HOUSING	Salaries & Benefits	256,614	221,393	407.075	02.20/
AFFORDABLE HOUSING	Operating Expenses	1,990,994	1,419,633	427,975	93.3%
	Capital Outlay	2,095	2,739	1,577,759 1,000	11.1% -63.5%
	TOTAL	2,249,703	1,643,765	2,006,734	22.1%
ECONOMIC	Salaries & Benefits	1,809,630	1,512,102	1,677,268	10.9%
DEVELOPMENT	Operating Expenses	4,292,767	3,553,204	3,464,486	-2.5%
	Capital Outlay	28,131	15,485	22,000	42.1%
	Transfer To Other Funds	3,041,398	3,041,398	401,941	-86.8%
	TOTAL	9,171,926	8,122,189	5,565,695	-31.5%
NON-DEPARTMENTAL*	Salaries & Benefits	4,014,291	3,617,924	4,695,162	29.8%
	Operating Expenses	2,288,092	2,008,571	2,542,039	26.6%
	Capital Outlay	6,789,070	1,392,316	2,834,080	103.6%
	Debt Service	927,875	912,955	928,375	1.7%
	Transfer To Other Funds	4,307,803	4,307,803	1,674,782	-61.1%
	TOTAL	18,327,131	12,239,569	12,674,438	3.6%
CITY SUMMARY	Salaries & Benefits	97 204 922	83,375,216	02 077 706	40.70
OTT LOOMWAY	Operating Expenses	87,301,823 77,498,347	67,889,373	93,977,786 75,020,719	12.7%
	Capital Outlay	14,376,273	5,662,631	6,366,941	10.5% 12.4%
	Debt Service	10,122,677	9,262,855	12,568,130	35.7%
	Transfer To Other Funds	28,896,532	24,675,952	28,626,364	16.0%
	GRAND TOTAL	218,195,652	190,866,027	216,559,940	13.5%
	The state of the s		107 24 27 21 21 21 2	110,000,010	10.070

<sup>\*</sup> Includes the non-municipal entities; Regional Emergency Communications Center, Solid Waste Management Agency, and North Central New Mexico Regional Transit District



# APPROPRIATED OPERATING BUDGET (ALL FUNDS)

Fiscal Year 2006-2007



General Government	\$ 23,214,373
Administrative Services	20,895,914
Public Utilities	61,432,577
Public Works	30,614,291
Police	20,983,960
Planning and Land Use	4,817,417
Fire	12,168,962
Community Services	22,185,579
Affordable Housing	2,006,734
Economic Development	5,565,695
Non-Departmental	12,674,438
TOTAL	\$216,559,940

#### CITY OF SANTA FE

#### PERSONNEL SUMMARY: TEN YEAR HISTORY

The total number of authorized positions for fiscal year 2006/07 is 1,723, which is a 1.23% increase over last year's 1,702 positions. The total number of authorized full-time positions for fiscal year 2003/07 is 1,347, which represents an increase of 20 full-time positions from the previous fiscal year.

For the ten-year period from 1997 to 2007, the total number of authorized positions has increased by 23.6%, from 1,394 in fiscal year 1997/98 to 1,723 for fiscal year 2006/07.

POSITION STATUS	F. Y. 1997/98	F. Y. 1998/99	F. Y. 1999/00	F.Y. 2000/01	F.Y. 2001/02
* ELECTED  * EXEMPT  * CLASSIFIED F.T.  TEMP./P.T.  * TERM. C.F.  * TERM. G.F.	10.00 53.00 929.00 241.00 101.75 	10.00 55.00 916.00 264.00 104.75 51.25	10.00 56.00 943.00 308.00 114.75 46.25	10.00 58.00 987.00 340.00 108.00 56.25	10.00 57.00 1,073.00 328.00 105.00 52.00
	1,394.00	1,401.00	1,478.00	1,559.00	1,625.00
POSITION STATUS	F.Y. 2002/03	F.Y. 2003/04	F.Y. 2004/05	F.Y. 2005/06	F.Y. 2006/07
* ELECTED  * EXEMPT  * CLASSIFIED F.T. TEMP./P.T.  * TERM C.F.  * TERM G.F.	10.00 57.00 1,064.00 340.00 106.00 51.00 1,628.00	10.00 57.00 1,073.00 363.00 111.00 58.00 1,672.00	10.00 58.00 1,079.00 368.00 112.00 60.00	10.00 60.00 1,091.00 365.00 120.00 56.00	10.00 61.00 1,100.00 366.00 132.00 54.00
	FISCAL YEAR	FULL-T		ER 000 <u>I</u>	POPULATION
* FULL-TIME EMPLOYEES	1997 1998 1999 2000 2001 2002 2003 2004 2005 2006 2007	1,112 1,143 1,150 1,182 1,247 1,286 1,272 1,299 1,309 1,327 1,347	18. 18. 19. 19. 20. 19. 20. 20. 19. 19.	56 58 00 86 25 88 03 03	61,350 61,600** 61,900** 62,203** 62,800** 63,500** 64,000** 64,700** 65,800** 66,500**

<sup>\*\*</sup>Long-Range Planning Division Estimates

# CITY OF SANTA FE, NEW MEXICO COMMUNITY PROFILE

DATE OF INCORPORATION		JUNE 17, 1891		
FORM OF GOVERNMENT		Mayor/Council - Ci Mayor (elected to City Council (elec- terms) City Manager (a) with consent of the	o four-year term cted to four-year opointed by May	yor
CITY LIMITS (Square Mi	les)	(37.3)		
POPULATION *	1900 1910 1920 1930	5,603 5,072 7,236 11,176 20,325	* + +	9% 43% 54% 82%
	1940 1950 1960 1970 1980	20,325 27,998 33,394 41,167 49,299 55,859	+ + + + + +	38% 19% 23% 20%
	1990 2000 2001 2002	62,794 64,242 66,350	+ + +	12% 2% 3%

2003

2004

2005

67,933

69,305

70,631

2%

2%

2%

<sup>\*</sup>US Census Bureau

# Population Comparison and Growth Rates

Geographic Area		Populatio	n	Annual Gro	wth Rate
	1980	1990	2000	1980- 1990	1990- 2000
City of Santa Fe	49.299	55,859	62,203	1.33	1.14
Santa Fe MSA*	93,118	116,575	147,635	2.52	2.66
Santa Fe County	75,519	98,928	129,292	3.10	3.07
Los Alamos County	17,599	17,647	18,343	0.03	0.39
State of New Mexico	1,303,303	1,515,069	1.819,046	1.62	2.01

<sup>\*</sup>Santa Fc MSA includes Santa Fc County and Los Alamos County.

City	
White Percent of total population Black Percent of total population American Indian, Eskimo, or Aleut Percent of total population Asian or Pacific Islander Percent of total population Other Race Percent of total population Hispanic origin (of any race) Percent of total population	47,459 76.30 409 0.70 1,373 2.20 791 1.20 12,171 19.60 29,744 47.80
Sex	
City	
Male Female	29,733 32,470

Sources: 2000 U.S. Census

## Population Comparison and Growth Rates (continued)

Age	Percentage
City Under 18 years 21 to 24 years 25 to 44 years 45 to 64 years 65 years and over	20.3 8.9 29.0 28.0 13.9
Median Age - 2000 Census	
City	39.8 years
Number of Households	
City	22,783
Percentage breakout by household category:	
Family households:	54.3
Children under 18 years Married couples Female householders	24.1 37.6 12.1
Non-family households:	45.7
Householders living alone 65 years old and older	36.4 10.2
Average population per:	
Household Family	2.2 2.9

Source: 2000 U.S. Census

## Major Employers in Santa Fe

State of New Mexico	9,443
Santa Fe School District	1,850
U.S. Federal Government	1,750
City of Santa Fe	1,723 *
St. Vincent Hospital	1,450
Santa Fe Community College	717
Santa Fe Opera	650
College of Santa Fe	564
County of Santa Fe	445
Santa Fe Ski Company	437
Albertsons Food Centers (3)	360
Wal-Mart	350
Presbyterian Medical Services	291
Whole Foods	280
Eldorado Hotel	265
U.S. Postal Service	250
Charter Bank	229
La Fonda Hotel	225
La Posada de Santa Fe (Hotel)	220
The Santa Fe New Mexican	202
Bishops Lodge	202
Nambé Mills, Inc.	200
Santa Fe Indian School	190
Sam's Club	188
Home Depot	176
1 <sup>st</sup> National Bank of Santa Fe	164
Target	164
Hilton of Santa Fe	160
McDonald's Family Restaurant	160
Dillard's Department Store	151
Santa Fe Premium Outlets	150
Wells Fargo Bank	150
Century Bank	147
St. John's College	136
Quail Run Association	135
Inn at Loretto	130
Lowe's Super Save	125
Inn of the Anasazi	120
Wild Oats Community Market	102
Radisson Hotel	101
Casa Real (Retirement Community)	100
Coca-Cola (Bottler)	94
Ten Thousand Waves	92
Mervyn's Department Store	90
Smith's Food & Drug	90
Institute of American Indian Arts	81
Courtyard by Marriott	80
Outside Magazine	65
Subside magazine	05

<sup>\*</sup> Authorized Positions 2006/07

## CITY-OWNED BUILDINGS

1.	Bicentennial Pool	1121 Alto Street
2.	Building A/City Warehouse (Streets and Solid Waste)	1142 Siler Road
3.	Building B (Parts & Garage)	1142 Siler Road
4.	Building C - Antonio Roybal (Parks & Rec.)	1142 Siler Road
5.	City Hall	200 Lincoln Ave.
6.	Civic Convention Center (construction in progress)	201 W. Marcy Street
7.	Day Care Center	1121 Alto Street
8.	Fire Station #1	200 Murales Road
9.	Fire Station #3	1751 Cerrillos Road
10.	Fire Station #4	1130 Arroyo Chamiso
11.	Fire Station #5	1750 Siler Road
12.	Fire Station #6	1030 W. Alameda Street
13.	Fire Station #7	2391 Richards Avenue
14.	Fire Station #8	6796 Jaguar Drive
15.	Fort Marcy Complex	Artist Road
16.	Genoveva Chavez Community Center	3221 Rodeo Road
17.	La Familia Clinic	1035 Alto Street
18.	La Farge Library	1730 Llano Street
19.	Main Library	122 Washington Ave.
20.	Monica Roybal Center	735 Agua Fria Street
21.	Municipal Court Building	2511 Camino Entrada
22.	Municipal Recreation Complex/Golf Course	205 Caja Del Rio Road
23.	New Vistas	1121 Alto Street
24.	Police Administration Building	2515 Camino Entrada
25.	Police Sub-Station	Agua Fria
26.	Police Sub-Station	Airport Road
27.	Police Sub-Station	Alameda Street
28.	Salvador Perez Pool	601 Alta Vista
29.	Sandoval Parking Facility	Sandoval Street
30.	Santa Fe Airport - Terminal/Offices/Machine Shop	4099 Aviation Drive
31.	Senior Citizens Center	1121 Alto Street
32.	Siringo Road Complex (9 Bldgs.)	2651 Siringo Road
	(ITT, Graphics, Property Control, Purchasing,	
22	Central Warehouse, Police Records, Public Utilities)	6599 Jaguar Drive
33.	Southside Library Telecommunications	301 Montezuma
34.	Tino Griego Pool	1735 Llano Street
35. 36.	Transfer Station	1686 Paseo de Vista
	Transit Administrative Office/Fleet Repair	2931 Rufina Street
37.	Wastewater Management Facility (9 Bldgs.)	73 Paseo Real
38. 39.	Water Division Administrative Offices (3 Bldgs.)	801 W. San Mateo Road
40.	Water Pump Stations (5)	Buckman Road
41.	Water Treatment Plant	Upper Canyon Road
42.	Water Street Parking Lot	Water Street
44.	White Street Lathing Doc	1000000 012-022

## FIRE PROTECTION

Nu	mber of Stations	5
	ces of Fire Equipment:	
	Pumpers	5
	Pumper Reserve Units	
	Aerials	
	Ambulance Units	
	Ambulance Reserve Unit	
	HAZMAT/Rescue Truck	
	Hazardous Material Trailer	
	Brush Fire Truck	
	Compressed Breathing Air Trailer	
	Staff Vehicles	
	Parade Unit (1932)	
Dore	sonnel:	
rers	Administration	_
	Emergency Services	
	Support Services Fire Prevention	
	rire rrevention	6
	POLICE PROTECTION	
	TOBICETROTECTION	
Nun	nber of Police Stations	1
Num	nber of Police Substations	3
	nber of Sworn Personnel1	
Vun	iber of Authorized Civilian Personnel	44
Num	nber of Police Vehicles:	
	Marked Vehicles	
	Unmarked Vehicles	40
	Undercover Vehicles	
	Public Safety Aide Vehicles	
	Crime Scene Technician Vans	-
		2
		1
		1
	Prisoner Transport Vans	
	Animal Control Trucks	
	Pickup Trucks	
		4
		2
		7
	Trailers	8

#### PARKS

Las Acequias Alta Vista/St. Francis Dr. Walkway Los Marquez Alto/Bicentennial Park and Pool Los Milagros Ashbaugh Maloof Park Atalaya "Marc" Brandt (Siringo Rd.) Calle Alvarado Monica Lucero (Vista del Sol) Calle Lorca/Southridge Monica Roybal Center (Agua Fria) Calle Serena Municipal Recreation Complex Candelero/Tennis Courts Old Ft. Marcy/Commemorative Walkway Cathedral Park Orlando Fernandez (Pueblo) Cesar Chavez Elementary (Soccer) Patrick Smith (Canyon Rd.) Cornell (Rose Garden) Peralta (Grant) De Vargas (East & West)/Skateboard Park Plaza/Downtown Dos Hermanos Ragle/Handball Court Dr. Richard Angle Tennis Courts/Chamisa Rancho Siringo Entrada/Don Diego Salvador Perez Pool/Walkway Escondido SF Horse Park Espanicitas/Hopewell Franklin E. Miles (Nat'l Guard) & Skateboard Park SF River (West & East) SF Riverside (Boy's Club) Frank S. Ortiz (Solana) "Dog Park" Sweeney Elementary (Soccer) Frenchy's Field/Barn Tino Griego/Llano Pool Ft. Marcy Ballpark/Recreation Complex Tom Macaione (Hillside) Gabriel Armijo (Cerro Gordo) Torreon Galisteo Tennis Courts Vietnam Memorial/Airport Genoveva Chavez Community Center Villa Linda Gregory Lopez (Casa Alegre) Wood Gomley Elementary (Soccer) Herb Martinez/La Resolana (Cam. Carlos Rey) Young John F. Griego (Barrio de la Canada) La Cieneguita Parkland (Undeveloped) .......3,620 Acres Parkland (Irrigated)......275 Acres Parkland (Turf) ......225 Acres Parkland (Trails) ......53 Miles PARK FACILITIES: Softball Fields (Lighted)......4 Tennis Courts (Lighted)......8 

#### RECREATION FACILITIES:

Swimming Pools (Indoor)	3
Swimming Pools (Outdoor)	1
Community Centers & Recreation Buildings	3

#### OPEN SPACE & TRAILS:

Arroyo de los Chamisos Atalaya Dale Ball Nava Ade Paseo del Sol Pueblos del Sol San Miguel Plaza Vista del Prada

#### **BUILDING CONSTRUCTION**

#### City Building Permits - New Residences

	SINGLE	TOWNHOUSES AND	MOBILE	TOTAL SINGLE	MULTIPLE FAMILY
YEAR	DETACHED	CONDOMINIUMS	HOMES	<b>FAMILY</b>	UNITS
1983	407	287	47	741	262
1984	282	379	25	686	571
1985	256	75	8	339	364
1986	221	103	5	329	182
1987	181	150	9	340	25
1988	215	69	14	298	453
1989	226	129	14	369	204
1990	212	128	10	350	263
1991	220	71	9	300	9
1992	350	91	9	450	8
1993	277	76	10	363	72
1994	271	114	5	390	9
1995	271	11	3	285	8
1996	367	7	6	380	9
1997	389	1	11	401	28
1998	442	7	1	450	1
1999	376	6	4	386	76
2000	334	10	3	347	30
2001	478	16	4	498	32
2002	648	15	11	674	27
2003	629	15	8	665	0
2004	421	111	49	581	1

#### City Building Permits - New Non-Residential Construction

	2001	2002	2003	2004
Retail #	17	5	6	4
Valuation	12,217,500	1.491,000	3,736,000	2,518,927
Office #	31	26	28	16
Valuation	14,338,024	11,736,899	1,106,919	4,757,434
Hotel/Motel #	-0-	1	-0-	-0-
Valuation	-0-	820,000	-0-	-0-
Industrial #	17	28	4	22
Valuation	1,221,996	5,043,507	545,600	1,456,388
Institutional #	2	4	-0-	1
Valuation	1,315,000	3,470,232	-0-	3,166,000

## WASTEWATER COLLECTION & TREATMENT SYSTEM

Residential Sewer Accounts	25,044		
Commercial Sewer Accounts	2,229		
Average Daily Treatment	5.28 Million Gallons		
Maximum Daily Treatment	6.75 Million Gallons		
Treatment Capacity Per Day	8.50 Million Gallons		
Sanitary Sewer Collection System	300 Miles		

## SOLID WASTE COLLECTION SYSTEM

Refuse is collected once per week in residential areas and on a scheduled route basis in commercial areas. Collection services are provided to 25,257 residential accounts and 3,884 commercial accounts. An average of 5,800 tons per month is collected and disposed within the city's service area.

#### Number of Routes

sidential	6
mmercial (front end loaders)	6
(rear end loaders)	2
(special)	1

## WATER PRODUCTION AND DISTRIBUTION SYSTEM

Residential Water Accounts Commercial Water Accounts Average Daily Treatment Peak Daily Treatment Distribution System Size 25,617 2,654 9.40 Million Gallons 16.63 Million Gallons 497 Miles

## GLOSSARY OF TERMS

ACCRUAL BASIS	-	A method of accounting that recognizes the financial effect of transactions, events and interfund activities when they occur, regardless of the timing of related cash flows.
APPROPRIATION		An authorization made by the City Council which permits the city to incur obligations and to make expenditures of resources.
ASSESSED VALUATION	0	A valuation set upon real estate or other property by the city or another governmental entity as a basis for levying property taxes.
BASE BUDGET	0	Cost of continuing the existing levels of service in the current budget year.
BUDGET	4	The annual fiscal year document which outlines expected revenues and expenditures.
BUDGET ADJUSTMENT	***	A procedure to revise a budget appropriation either by City Council approval through the adoption of a budget resolution or by City Manager authorization to adjust appropriations within a departmental budget.
BUDGET OFFICER	*	The person responsible for developing and maintaining the annual budget, reporting to the Finance Director and City Manager.
BUSINESS UNIT	×	The term used to categorize and numerically identify a specific cost center. Thus, 12003 identifies the cost center for the City Manager.
CAPITAL IMPROVEMENT PROGRAM	20	A long term financing and expenditure plan for the improvement or acquisition of capital facilities and equipment.

CAPITAL OUTLAY		Items greater than \$1,000 in value with a life expectancy of more than one year. Also known as "Capital
		Expenditure".
CHART OF ACCOUNTS		The numerical listing and description of all funds, activities, accounts, and sub-accounts used by the city to manage its money. All money managed by the city must be assigned to a "Chart of Accounts" listing.
CITY COUNCIL	-	This body is responsible for approving the annual budget, any adjustments thereto, and for ensuring the city's overall fiscal integrity.
CLASSIFIED FULL-TIME (CLFT)	-	A permanent full-time position for which there is a class specification detailing tasks and minimum qualifications.
DEPARTMENT	**	The designated organizational title for a total grouping of divisions which are complimentary or dependent in nature.
DEPT. OF FINANCE & ADMINISTRATION	-	Also known as "DFA". The New Mexico State agency responsible for overseeing municipal finances.
DIVISION	#	Designated organizational title which reflects a single operation or group of similar operations. A division can stand alone or be supported by a listing of sections and units.
ENCUMBRANCE		The legal commitment of appropriated funds to purchase an item or service. To encumber funds means to set aside or commit funds for a future expenditure.
EXEMPT (EX)	-	A position of employment exempt from the city personnel ordinance and city rules and regulations.
EXPANSION REQUEST	144	The request for additional funding of new programs or positions that were not appropriated in the current fiscal year.
EXPENDITURE	-	Any payment disbursed by the city from the city's accounts. An expenditure may only be made against an approved budgeted amount,

FINANCE DIRECTOR	-	The individual responsible for providing financial, budgeting and administrative support services to all departments of city government.
FINANCE COMMITTEE	-	A standing committee of the City Council appointed by the Mayor which reviews financial and budget matters and forwards recommendations to the City Council for action.
FUND	-	The term used to identify a specific area of revenues and expenditures for a single purpose. The first four digits of the accounting system numbers designate the fund. The first digit identifies the fund category such as general, enterprise, agency, etc
FUND BALANCE	-	The excess of assets over liabilities and reserves, also known as surplus funds.
GENERAL OBLIGATION BONDS	***	Bonds sold by the city to finance capital improvements.  The property tax is the source of revenues for payment of these bonds.
GRANT	8	Funds awarded to the city for a <u>specific</u> purpose. A separate fund is usually established for each grant and all revenues and expenditures are accounted for in that fund.
IMPACT FEE	G	Fees charged to property developers to cover the anticipated cost of improvements that will be necessary as a result of the development (e.g. street lights, sidewalks).
INFRASTRUCTURE		Long-lived capital assets that normally are stationary in nature and can be preserved for a significantly greater number of years than most capital assets (e.g. roads, bridges, water/sewer systems).
LOCAL GOVERNMENT DIVISION		The division of the New Mexico Department of Finance and Administration (DFA) which ensures that municipal governments comply with state regulations.

MODIFIED ACCRUAL BASIS		A basis of accounting according to which (a) revenues are recognized in the accounting period in which they become available and measurable, and (b) expenditures are recognized in the accounting period in which the fund liability is incurred, if measurable, except for non-matured interest on general long-term debt and certain similar accrued obligations, which should be recognized when due.
OBJECT CODE	=	A six digit code directly following the business unit number which identifies the type of revenue or expense account. Thus, 12003.530100 is identified as office supplies for the City Manager's Office.
ORDINANCE	<b>₩</b>	A permanent rule of action, a law, enacted by the City Council,
PAYMENT IN LIEU OF TAXES	181	A payment that a citizen or organization not subject to taxation makes in order to compensate the city for services received that are normally financed through such taxes.
PROGRAM	-	Those activities within operating areas designed to achieve specific goals and objectives.
PROGRAM MEASUREMENTS	+	Reported and projected quantitative outcomes of program service efforts and accomplishments.
RESERVE	-	An account used to indicate that a portion of a fund's assets is legally restricted for a specific purpose and is, therefore, not available for general appropriation.
REVENUE	25.	Any money received by the city as a fee, tax, grant or other source.
REVENUE BOND	=	Bonds sold by the city to finance capital acquisitions and paid from gross receipts taxes or enterprise fund revenues.
REVENUE ESTIMATE	100	The amount of revenue anticipated to be collected during the fiscal year.

RESOLUTION	-5	The formal expression of the opinion or will of the governing body, adopted by vote.
SECTION	-	Designated organizational title for a specific group of activities within a division. Though numerous services may be provided under one section, these services would not be applicable to other operational areas.
TEMPORARY FULL-TIME (TFT)	-	A temporary position which requires the service of a full- time employee for less than one year.
TEMPORARY PART-TIME (TFT)	~	A temporary position which requires the service of a part- time employee for less than one year.
TERM CITY-FUNDED (TCF)	=	A position which requires the services of an employee over a determined period of time beyond one year and which is partially or totally funded by city taxes or service fees.
TERM GRANT-FUNDED (TGF)	-	A position which requires the services of an employee over a determined period of time beyond one year and which is partially or totally grant-funded.
TRANSFER	<u>₩</u>	Any movement of money between funds, activities, accounts and sub-accounts.
UNIT	4	Designated organizational title for a specific program (task), provided within each division or section and designed for specific benefit of the general public or city organization.
VACANCY SAVINGS	7-7	The term used to describe the result of budget savings realized from an authorized position or several positions being vacant for part of the fiscal year or for the entire fiscal year. It can also be realized from hiring an employee at a lesser amount than appropriated for the

# **ABBREVIATIONS**

AIDS - Acquired Immune Deficiency Syndrome

ADA - Americans with Disabilities Act

AFSCME - <u>American Federation of State, County and Municipal Employees</u>

CAT - <u>Cultural Arts and Tourism Board</u>

CDBG - Community Development Block Grant

CD-ROM - Compact Disc - Read-Only Memory (computer data storage media)

CLFT - <u>Classified Full-Time</u>

CLPT - <u>Classified Part-Time</u>

CIP - Capital Improvements Program

CNG - <u>Compressed Natural Gas</u>

COBRA - Consolidated Omnibus Budget Reconciliation Act (Health Benefits)

COLA - Cost-of-Living Adjustment

CPR - <u>Cardio-Pulmonary Resuscitation</u>

CVB - Convention & Visitors Bureau

CYFD - New Mexico State Children, Youth & Families Department

Drug Awareness Resistance Education

DFA - New Mexico State Department of Finance and Administration

DOL - U.S. Department of Labor

DWI - <u>Driving While Intoxicated</u>

EMS - Emergency Medical Services

EMT - Emergency Medical Technician

EPA Environmental Protection Agency

EX - Exempt

EZA - Extraterritorial Zoning Authority

EZC - Extraterritorial Zoning Commission

FAA <u>Federal Aviation Administration</u>

FEMA - Federal Emergency Management Agency

FGP - Foster Grandparent Program

FHWA - Federal Highway Administration

FT - Full-Time

FTA - <u>Federal Transit Administration</u>

FY Fiscal Year

GAAP - Generally Accepted Accounting Principles

GASB Governmental Accounting Standards Board

GCCC - Genoveva Chavez Community Center

GF - General Fund

GFOA Government Finance Officers Association

GIS - Geographic Information Systems

GO - General Obligation

GOHW - Growing Old with Health and Wisdom Program

GRT - Gross Receipts Tax

HHS - U.S. Department of Health & Human Services

HMO - <u>Health Maintenance Organization</u>

HUD - U.S. Department of Housing & Urban Development

IP - Industrial Pretreatment

IPM - Integrated Pest Management

1TT - Information Technology & Telecommunications Department

LAN - <u>Local Area Network</u>

MGRT - <u>Municipal Gross Receipts Tax</u>

MIS - <u>Management Information Systems</u>

MOW - <u>Meals On Wheels</u>

MRC - <u>Municipal Recreation Complex</u>

MSA - <u>Metropolitan Statistical Area</u>

MVD - <u>Motor Vehicle Division</u> (NM Taxation & Revenue Dept.)

MWB - Metropolitan Water Board

NCNMEDD - North Central New Mexico Economic Development District

NCRTD - North Central New Mexico Regional Transit District

NEA National Endowment for the Arts

NMSA - New Mexico Statutes Annotated

NPDES - National Pollutant Discharge Elimination System

OSHA - Occupational Health and Safety Administration

PDR - Permit & Development Review Division

PERA - Public Employees Retirement Association

PGA - Professional Golfers' Association

PNM - Public Service Company of New Mexico (Electric/Gas Utility)

PT - <u>Part-Time</u>

QOL - Quality of Life

RECC - Regional Emergency Communications Center

RSVP - Retired Senior Volunteer Program

SFCC - Santa Fe City Code

SFFD - Santa Fe Fire Department

SFPD - Santa Fe Police Department

SWAT - Special Weapons And Tactics

SWMA - Santa Fe Solid Waste Management Agency

TB - <u>Tub</u>erculosis

TFT - <u>Temporary Full-Time</u>

TPT - Temporary Part-Time

TCF <u>Term City-Funded/Full-Time</u>

TCP - <u>Term City-Funded/Part-Time</u>

TGF -  $\underline{\underline{T}}$ erm  $\underline{\underline{G}}$ rant- Funded/ $\underline{\underline{F}}$ ull - $\underline{\underline{T}}$ ime

TGP - <u>Term Grant- Funded/Part-Time</u>

UMTA - <u>Urban Mass Transit Act</u>

UNM - <u>University of New Mexico</u>

USDA - <u>U.S.</u> <u>Department of Agriculture</u>

WAN - <u>Wide Area Network</u>

WSD - <u>Water Services Division</u>

WW - <u>W</u>aste <u>W</u>ater

WWM Waste Water Management Division

YAFL - Young American Football League

# **FUND DESCRIPTIONS**

#### GENERAL FUND:

General Fund (1001) - The General Fund is used to account for all revenues and expenditures which are not accounted for in other funds. The General Fund finances the regular day-to-day operations of the city.

#### SPECIAL REVENUE FUNDS:

- Railyard Property (2111) to account for revenues and expenditures related to the acquisition and development of the railyard property.
- 1% Lodgers Tax Advertising (2112) to account for funds earmarked from the Lodgers Tax for the promotion and advertising of non-profit performing arts and attractions that promote tourism and enrich the community.
- Special Uses Lodgers Tax (2113) to account for revenues from the Lodgers Tax which are utilized for improvements to the convention center, operating expenses, advertising and other uses.
- Lodgers Tax Proceeds (2114) to account for revenues from the 5% Lodgers Tax distributed to the specific use funds. Use of these revenues is restricted to promotion, tourist development related activities and construction, improvements and operations of convention centers, auditoriums.
- <u>Marketing Lodgers Tax (2115)</u> to account for Lodgers Tax revenues earmarked for promotion and other tourist development related activities through the Santa Fe Convention and Visitors Bureau.
- MGRT Transit/Municipal (2116) to record the revenues from the 1/4% Municipal Gross Receipts Tax dedicated for the Bus System, replacement of lost General Fund revenues, and for Quality of Life Programs.
- <u>Economic Development (2117)</u> to account for proceeds received from the sale or rental of city land or property used for various economic development programs.
- <u>Capital Equipment Reserve (2118)</u> to account for proceeds from the sale of city owned assets and for transfers for contingent purposes.
- Santa Fe Business Incubator (2119) to provide assistance and support to small businesses seeking to open in Santa Fe.
- <u>Municipal GRT Railyard General Fund (2120)</u> to account for the GRT increment allocated to the railyard and general purposes.

Municipal GRT GCCC/Parks Fund (2121) – to account for the GRT increment allocated to the Genoveva Chavez Community Center (GCCC) and parks.

Convention Center Lodgers Tax (2122) - to account for funds available for a new convention center or improvements.

Special Events Projects (2123) - to account for donations to the Mayor's Holiday Food Drive and other events.

Watershed Clearing (2124) – to provide for thinning of excess vegetation in the areas surrounding the city's reservoirs, thereby providing fire protection and preventing consequent contamination of the city's water supplies.

Bank One Purchase (2125) - to account for funds available from the Bank One equipment financing.

Grants Administration (2126) - to provide oversight and administration for the city's grant-funded programs.

Municipal Court Automation (2130) – to account for a grant from the New Mexico Administrative Office of the Courts to implement a new court management software system.

<u>Corrections Fee (2201)</u> – to account for fines and forfeitures collected through the Santa Fe Municipal Court for moving traffic violations to provide for care and custody of municipal prisoners.

<u>Municipal Court Liability (2202)</u> – to account for fines imposed by the Municipal Court for DWI and drug violations. Payments are made to the Administrative Office of the Courts to oversee drug programs.

Fire Apparatus Reserve (2203) - to account for the purchase of certain fire equipment.

Federal Forfeiture Sharing (2204) - to account for the city's share of property seized under Federal laws.

<u>DWI School (2205)</u> – to account for tuition payments by drivers sentenced to attend Driving While Intoxicated (DWI) School to fund the program.

Emergency Medical Services (2206) - to account for a grant from the State of New Mexico to upgrade emergency medical services.

Emergency Preparedness (2207) – to account for a grant from the Federal Emergency Management Assistance Program to coordinate preparedness for major catastrophes.

State Fire (2209) - to account for a grant from the State of New Mexico for specified fire department needs.

- <u>Municipal GRT Police Fund (2210)</u> to account for the GRT increment to support 15 police officers, related support costs and other police operations.
- <u>Law Enforcement Protection (2211)</u> to account for a grant from the State of New Mexico for police capital outlay, training/tuition, and equipment repair expenditures.
- <u>Municipal Court DWI Program (2223)</u> to account for special fees assessed for the purpose of administering a DWI education program.
- Municipal Court Special Revenue (2224) to provide support for the Municipal Court automation project.
- <u>Municipal Court Home Detention (2225)</u> = to reduce costs of incarceration by housing and electronically monitoring non-violent, low-risk offenders under house arrest.
- Municipal Court DWI Screening (2228) to provide drug and alcohol testing services as needed for ongoing cases and compliance monitoring.
- <u>Animal Control (2230, 2231)</u> to provide operational support to the city's animal spaying/neutering program and animal control officer training and education.
- Fire Hazard Reduction Grants (2232) to account for grant funding for fire hazard reduction and mitigation.
- <u>Impact Fee Fund (2301)</u> a fund established to account for arterial impact fees and signalization impact fees collected by the city.
- MGRT Environmental/Infrastructure (2302) to record the revenues from a 1/8% Municipal Gross Receipts Tax, of which 1/16% is dedicated for improvements associated with the wastewater collection and treatment systems and 1/16% is dedicated for siting, construction, development, maintenance, closure, and post-closure care of any landfill operated by the city in conjunction with other entities.
- <u>FHWA Ridefinders (2304)</u> to account for a grant from the Federal Highway Administration (FHWA) to support the operations of Ridefinders, a regional carpool/vanpool program for the use of alternative modes of travel to reduce traffic congestion.
- <u>Development Impact Fees (2306)</u> to account for development fees transferred to capital projects to pay for development-related infrastructure.
- FHWA Section 112 Grant (2324) to account for a FHWA grant providing funding support for expenditures incurred by the Santa Fe Metropolitan Planning Organization for transportation planning and special studies.

- FTA Section 8 Grant (2325) to account for an assistance program funded by the Federal Transit Administration (FTA) to develop transportation plans and programs for the City of Santa Fe.
- FTA Section 9-Santa Fe Ride Grant (2326, 2327) to account for an assistance program funded by the FTA to finance the operations of the Santa Fe Ride Program for senior or handicapped persons.
- Storm Water Drainage (2401) to provide operations and maintenance support for the city's storm water drainage system, as well as river and drainage channel maintenance and improvements.
- NW Quadrant Development (2502) to account for revenues and expenditures related to the development of the city's northwest quadrant.
- Quality of Life (2505) to account for projects in the area of recreation, open space, libraries and parks, funded from residual balances of a 1/4% Municipal Gross Receipts Tax.
- Community Development Block Grant (2506) to account for a grant from the Department of Housing and Urban Development (HUD) to carry out a wide range of community development activities directed toward neighborhood revitalization, housing, economic development, and the provision of improved community facilities and services.
- Affordable Housing Trust (2508) to account for a grant from HUD that is administered by the Santa Fe Community Housing Trust for affordable housing development to assist low-income buyers and persons with special needs.
- Shelter Plus Care (2509) to account for a grant from HUD that is administered by the Santa Fe Community Housing Trust to provide rental assistance to homeless people who have contracted the AIDS virus.
- <u>Tierra Contenta Land Sale (2512)</u> to account for proceeds from the sale of city-owned land in the Tierra Contenta area.
- Youth Activities (2513) to account for funds received through the General Fund (up to 3% of the State Shared Gross Receipts Tax) for the purpose of contracting with non-profit agencies providing a wide range of services to children and youth between the ages of 1 21.
- Human Services Providers (2515) to account for funds received through the General Fund (up to 2% of the State Shared Gross Receipts Tax) for the purpose of contracting out with non-profit agencies providing a wide range of services to children and youth between the ages of 1 21.
- <u>Juvenile Justice Program (2516)</u> to provide for case management and alternative corrections strategies for juvenile offenders.

- SF Boys and Girls Club (2517) to account for operating grants provided to the Santa Fe Boys & Girls Club.
- <u>Senior Companion Program (2519)</u> to account for a grant received from the New Mexico State Agency on Aging used to provide services to homebound senior citizens by other senior citizens.
- <u>Title III-B Grant (2521)</u> to account for a grant from the Federal Government received through the State of New Mexico used to operate senior citizens programs providing social services.
- <u>Title III C-1 Grant (2522)</u> to account for a grant from the Federal Government received through the State of New Mexico used for providing congregate meals to persons aged 60 and over.
- <u>Title III C-2 Grant (2523)</u> to account for a grant from the Federal Government received through the State of New Mexico used for providing home-delivered meals to persons aged 60 and over.
- Senior Employment (2524) to account for grants and grant-funded employment of seniors.
- Nutrition Donations (2525) to account for volunteer donations received from senior citizen meal participants.

  These monies are used for matching Title III–C–1 and Title III–C–2 Senior Citizen Meal Programs.
- Foster Grandparent (2526) to account for a grant from the United States Department of Health and Human Services (HHS) used to operate a Foster Grandparent Program.
- Retired Senior Citizens Volunteer Program (2527) to account for grants from HHS used to operate a Retired Senior Citizens Volunteer Program.
- <u>County Senior Grant (2531)</u> to account for funds received from Santa Fe County to provide transportation for elderly county residents.
- <u>Transportation Project Income (2533)</u> to account for donations from elderly participants in the transit program.
- <u>Cash-In-Lieu of Commodities Grant (2536)</u> to account for a grant received from the U.S. Department of Agriculture through the State of New Mexico to purchase USDA foods for the Senior Citizens Nutrition Program.
- Respite Care (2538) to account for a grant received from the New Mexico State Agency on Aging to provide relief services for the primary care givers of individuals diagnosed with Alzheimer's or Dementia related disorders.
- New Mexico State Agency Capital Improvements Grant (2539) to provide funding support for capital needs among city community services agencies.

- <u>Crisis Response Project (2540)</u> to account for funds received from different foundations, St. Vincent Hospital and city and county government to oversee the operations of mental health and substance abuse emergencies.
- <u>Title III-E Grant (2541)</u> to account for a grant from the Federal Government received through the State of New Mexico used for providing home health care to families in need.
- Community Service Miscellaneous Grants (2542) to account for funding received from institutions, individuals, and local, State and Federal governments for various department activities and programs.
- <u>Gates Library Grant (2700)</u> to support library services in the community with grants from the Bill & Melinda Gates Foundation.
- NEA Grant (2701) provides grant funding support for various local arts programs through the National Endowment for the Arts (NEA).
- Park Purchase and Improvement (2702) to account for money remitted by developers in lieu of land contributions.
- State Library Grant (2703) to provide State grants-in-aid to support library services in the community.
- <u>Plaza Use Fund (2704)</u> to account for funds associated with improvements and beautification of the plaza area.
- Recreation Fund (2705) to account for Quality of Life funding for youth programs, as well as the portion of cigarette tax revenue received by the city that is required by State law to be used only for recreation purposes.
- <u>Archaeological Fund (2706)</u> to account for fees charged to contractors and developers building within the downtown historical area for the purpose of financing archaeological digs prior to any construction.
- <u>Historic Preservation Grant (2707)</u> to account for a grant received from the New Mexico Office of Cultural Affairs for the purpose of performing archaeological and historic surveys.
- Impact Fee Projects (2708) to account for operating transfers into impact fee projects.
- Regional Planning Authority (2709) to account for city and county funding support for professional contracts and operating expenses of the Regional Planning Authority.
- Cops in Schools (2710) funding to provide crime awareness and safety education services in area schools.
- <u>Food Bank/Home-Bound Meal Program (2711)</u> to provide a central repository for community food donations and provide supplies for meals delivered to home-bound citizens.

- Santa Fe Beautiful (2712) funding provided to support community beautification activities including education, outreach and volunteer clean-ups.
- <u>Fair Housing Initiative (2713)</u> funding provided to help ensure fair and equal housing opportunities for all citizens of Santa Fe.
- Arts Education Grants (2714) -to account for grants from private entities and the National Foundation for the Arts and Humanities to promote arts appreciation and education among the community's citizens.
- Southside Library (2716) to account for a operations and maintenance at the Southside Library.
- Resource Conservation (2800) funding to promote water conservation among City of Santa Fe water customers.

#### CAPITAL IMPROVEMENT PROJECT FUNDS:

- 1/2% Gross Receipts Tax Income (3102) to account for revenues from the 1/2% Municipal Gross Receipts Tax dedicated for capital improvements and related costs.
- <u>CIP Re-Allocation (3103)</u> a fund established for the purpose of accumulating interest earnings and project balances from capital improvement projects to be used for other capital improvement projects as approved by the City Council.
- Municipal Court Facility (3120) to account for the design and construction of the new Municipal Court Facility.
- Operations & Maintenance Complex (3121) to account for improvements and new facilities at the Complex located on Siler Road.
- Municipal Facility Repair (3125) to account for repair projects to various facilities.
- City Hall Renovation (3126) to account for remodeling of City Hall and the Montoya Building.
- <u>Property Control (3127)</u> to account for minor repair and maintenance projects by Property Control Division throughout the city.
- Library Carpeting (3128) to account for re-carpeting the main library.
- <u>Parks & Recreation Maintenance Building (3129)</u> to account for remodeling the north Parks & Recreation maintenance facility.

<u>Prime Site Radio Communications (3201)</u> – to account for relocation and equipment upgrade of the prime radio communication site.

Fire Station Renovation (3203, 3204, 3207, 3211, 3212, 3215 and 3221) - to account for repairs and improvements to various fire stations.

Police Complex (3209) - to account for construction of a new Police Department administrative facility.

Airport Improvement Master Plan (3213) - to account for development of the airport improvement master plan.

Transit Improvements (3218) - to account for various improvements to transit facilities.

Airport Roof Repair (3220) - to account for roof repairs at the airport.

Landfill Projects (3301) - to account for continuing cell closure/construction costs at the old city landfill.

Landfill Closure (3302) - to account for the closure and remediation of the old city landfill.

Beautification of Medians (3308) – to account for the improvement and beautification of medians along major arterial streets.

Rufina Extension (3309) - to account for design and construction of the extension of Rufina Street.

<u>Rufina Street Extension Drainage (3310)</u> – to account for design services on drainage for the Rufina Street extension.

Monterey/Harrison Road (3311) - to account for improvements at the intersection of these two streets at Cerrillos Road.

Camino Alire Bridge (3313) - to account for the design and reconstruction of a bridge on Camino Alire.

Santa Fe River Channel Improvement (3314) - to account for construction of trails and erosion control along the Santa Fe River.

<u>Cerrillos Road Improvements (3315)</u> – to account for the design and improvements to Cerrillos Road, including signalization and drainage systems.

South Side Signal (3317) - To account for the city's share of installing traffic signals at the intersections of St. Francis and Sawmill Road.

<u>Airport Terminal Improvements (3319)</u> – to account for residual balances for grants from the Federal Aviation Administration (FAA) and the state Aviation Department for the purpose of constructing the apron expansion and boundary fencing, installation of apron lighting and security lighting, and other projects.

Airport Pavement Project Design (3321) - to account for design of pavement projects at the airport.

Airport Fire Station (3322) - to account for design of an airport fire station.

<u>Airport Improvement (3323)</u> – to account for grants from the FAA and the State Aviation Department for runway construction and pavement maintenance.

Street Light Projects (3324) - to account for street light construction projects.

Unpaved Street Rehabilitation (3325) – to account for rehabilitation of unpaved streets.

<u>Repaving Program (3326)</u> – to account for on-going street resurfacing projects including crack sealing, curb and gutter repair, overlay, repaving, and cold-milling.

<u>Cold Milling (3327)</u> – to account for a program to reprocess stockpiled cold millings for application to unpaved streets.

Richards Avenue (3329) – to account for the extension of Richards Avenue from Cerrillos Road to Alameda Street, with a new bridge across the Santa Fe River.

Valley Drive (3333) - to account for curb chokers, landscaping and replanting of associated vegetation.

<u>Small Sidewalks (3338)</u> – to account for modifying existing sidewalks for handicapped access and for construction of small–scale sidewalk projects.

Agua Fria Safety Project (3340) - to account for construction of various safety improvements on Agua Fria st.

Miscellaneous Safety Projects (3341) - to account for construction projects that address traffic safety deficiencies in the city.

<u>Small Drainage Projects (3343)</u> – to account for drainage channel improvements, bank protection, replacement or modification of culvert structures, and grade control structures.

Drainage Management Plan (3344) - to account for development of a city drainage master plan.

GIS (3346) – to account for Geographic Information Systems (GIS) area photos, surveys and documentation, topography mapping, and GIS training

<u>Signal Light Projects (3347, 3366)</u> – to account for traffic signal construction projects for new installations or modifications to existing installations.

Santa Fe Estates Street Paving (3348) - to account for street paving in Santa Fe Estates.

West Zia Road Realignment (3352) - to account for design and construction costs.

Botulph Road Improvements (3355) - to account for cold milling pavement improvements on Botulph Rd.

Arroyo Chamiso (3360) - to account for culvert placement and increasing drainage.

Sign. Paint, Signal (3363) - to account for installation and maintenance of traffic signs and signals.

Cordova Road (3367) - to account for pavement resurfacing.

Hillside Avenue (3369) - to account for street improvements.

Delgado Street (3370) - to account for street improvements.

Tano Road (3371) - to account for construction costs of a roadway extension.

<u>Traffic Cabinets (3373)</u> – to account for traffic signal construction projects for new installations or modifications to existing installations.

Santa Fe River Bike/Pedestrian Trail (3374) - to account for construction of a trail between Camino Alire bridge and the pedestrian bridge below Arroyo Mascaras confluence.

<u>Intersection Safety (3375)</u> – to account for construction projects that address deficiencies at various existing intersections.

Santa Fe River Urban Trail (3376) - to account for the local portion of trail construction costs.

Traffic Controllers (3377) - to account for installing controllers on various streets.

Cordova Sidewalks (3378) - to account for constructing continuous sidewalks along Cordova Road.

Delgado Street Paving (3379) - to account for street paving on Delgado St.

Casa Solana Traffic Calming (3380) - to account for analysis and mitigation of traffic in Casa Solana.

Relief Route - Pedestrian/Equestrian Trail (3381) - to account for constructing a trail along the relief route.

<u>Growth Impact Model (3382)</u> – to account for professional services to develop a growth model for financial and infrastructure impacts.

Design Traffic Mitigation (3383) - to account for professional services to design traffic mitigation.

North Ridgetop Road (3384) - to account for construction of the Tano Road extension.

St. Michael's Sidewalks (3385) - to account for the construction of sidewalks near St. Michael's High School.

Arroyo Saiz (3386) - to account for the construction of drainage improvements.

Curb Chokers (3387) - to account for the construction of curb chokers.

Arroyo Chamisa Trail (3388) - to account for improvements to the Arroyo Chamisa trail.

Nicole Place (3389) - to account for the construction of sidewalks.

Paseo de la Conquistadora Paving (3390) - to account for street paving on Paseo de la Conquistadora.

Paved Street Resurfacing (3392) - to account for resurfacing of paved city streets.

<u>Camino Real River Connection (3394)</u> – to account for construction of a trail connecting the Camino Real route to the Santa Fe River.

<u>ADA Improvements (3395)</u> – to account for various improvements mandated by the Federal Americans with Disabilities Act (ADA).

Osage Bridge (3396) - to account for rehabilitation of the Osage Street Bridge.

Ortiz Landfill (3397) - to account for environmental remediation activities at the Ortiz Landfill site.

Siler Extension (3398) - to account for design and construction of the extension of Siler Road.

La Familia Medical Center (3501) - to account for improvements to a medical clinic.

Child Care Center (3502) - to account for design and construction of a child care center.

Monica Roybal Teen Center (3503) - to account for remodeling the teen center.

De-Tox Center (3504) - to account for construction of a detoxification center.

Senior Center Improvements (3505) - to account for improvements to the Southside Senior Center.

Social Services Facility (3506) - to account for design and construction of a social services facility.

Affordable Housing Infrastructure (3507) – to account for the provision of infrastructure improvements to support affordable housing.

Rail Corridor (3600) - to account for improvements to the rail corridor.

Talaya Wilderness Trail (3701) - to account for construction of the Talaya Wilderness Trail.

Santa Fe Rail Trail & River Trail (3702) - to account for construction of two trails.

Southside Recreation Complex (3705) – to account for the construction of the Genoveva Chavez Community Center, including an ice rink, swimming pool, gymnasium and other facilities.

Municipal Recreation Complex (3706) – to account for the construction of the Municipal Recreation Complex golf course, sports fields and other amenities.

Plaza Improvement (3707) - to account for improvements and maintenance to the downtown plaza.

<u>Art for CIP Projects (3708)</u> – to account for the 1% of capital improvement project bond issues set aside for the provision of Art in Public Places.

City Hall Heating/Carpet (3709) - to account for miscellaneous heating and carpet repairs at City Hall.

Main Library HVAC Project (3710) – to account for improvements to the heating, ventilation and air conditioning (HVAC) system in the downtown Main Library facility.

Ragle Park (3712) - to account for a planned expansion of Ragle Park.

SF Boys and Girls Club (3714) - to account for renovations and improvements at the Boys & Girls Club.

Senior Citizen Center Renovation (3717) – to account for renovations and improvements to the Mary Esther Gonzales Senior Center.

Main Library (3718) - to account for improvements to the downtown Main Library facility.

Miles Park Development (3720) - to account for improvements to the Franklin Miles Park.

Torreon Park (3725) - to account for renovations and improvements to Torreon Park.

Court Rehabilitation (3726) - to account for renovations and improvements to the Municipal Court facility.

Small Parks (3728) – to account for improvements at various small parks.

<u>Play Lot Equipment (3731)</u> – to account for the renovation and replacement of play equipment at the city's various playgrounds and recreation centers.

<u>Parks/Water Management (3735)</u> – to account for the establishment of a computerized irrigation system utilized at all city parks.

<u>Frenchy's Park (3736)</u> – to account for the land purchase, design, and construction of a low maintenance passive use park.

Salvador Perez Pool Improvement (3739) - to account for renovations and improvements to the pool facility.

Neighborhood Park (3741) - to account for the design, land acquisition and construction of a neighborhood park.

Ortiz Park (3747) - to account for renovations and improvements to Ortiz Park.

<u>Scenic Byways (3751)</u> — to account for Federal funding provided for beautification and maintenance of local scenic routes.

Parks Dedication (3752) - to provide funding for the dedication of new parks, trails and open space.

Parks Maintenance (3754) - to account for capital maintenance needs at the city's various parks.

<u>Trails/Bike Paths (3757)</u> – to account for trails and bike paths throughout the city for citizen access and mobility.

Patrick Smith Park Renovations (3758) - to account for parking lot and court surface renovations.

Don Diego Entrada Park (3759) - to account for embellishment of a small downtown park.

Gonzales Recreation Fields (3760) - to account for multi-purpose recreation fields including trails, park furniture and playfields.

Parks & Recreation (3762) - to account for miscellaneous projects related to parks and recreation.

Zia Traffic Calming (3763) - to account for traffic calming improvements to Zia Road.

Governor Miles Road (3764) - to account for the extension of Governor Miles Road.

Maes/Siler Drainage (3765) - to account for sewer/drainage improvements along Siler Road.

Santa Fe Youth Consortium (3766) – to account for a contribution by the city in acquiring land for a future youth and family service center.

Southside Library (3767) - to account for land purchase and design for a new Southside Library.

Bridge Rehabilitation (3768) - to account for the renovation and rehabilitation of various bridges in the city.

Recycled Asphalt Maintenance (3770) - to account for re-use of asphalt in street paving and resurfacing projects.

Paseo de Vistas (3772) - to account for improvements to Paseo de Vistas.

Richards Ave./Rodeo Rd. (3773) - to account for safety improvements to a busy city intersection.

La Cienguita del Camino Real Park (3774) - to account for improvements to a neighborhood park.

Citywide Traffic Calming (3775) - to account for traffic calming improvements throughout the city.

Central Warehouse (3776) - to account for additional warehouse and storage space for the Purchasing Division.

Cathedral Park (3778) - to account for a complete renovation of this historic urban park.

Veteran's Memorial (3779) - to account for construction of a memorial at John F. Griego Park.

Espinacitas Street Park (3780) - to account for improvements to a neighborhood park.

Hidalgo Bridge (3781) - to account for rehabilitation of the Hidalgo Bridge.

Burro Alley (3782) - to account for improvements to Burro Alley,

Railyard Traffic Impact (3783) - to study traffic impacts of the railyard revitalization project.

ITT Rewiring Projects (3784) - to account for various phone/computer network rewiring projects.

Old Pecos Trail (3785) - to account for design services for the Old Pecos Trail improvement project.

Turf Rehabilitation (3786) - to provide landscaping and maintenance for various city parks and facilities.

<u>Intelligent Traffic System (3787)</u> – to account for design and feasibility studies for a proposed intelligent traffic system.

<u>Building Infrastructure Technology (3788)</u> – to account for infrastructure improvements to various city-owned buildings.

Regional Dispatch 911 (3789) – to account for the city's share of design and construction costs of the integrated regional emergency dispatch facility.

Casa Allegre (Osage) Street (3790) - to account for the addition of traffic signals.

Juan de Dios Road (3791) - to account for construction of improvements to Juan de Dios Road.

Camino Real River Trail (3792) - to account for design and construction of a new urban trail.

Avenida Contenta Park (3793) - to account for improvements to a neighborhood park.

Camino de los Montovas (3794) - to account for street improvements.

Frenchy's Park Bridge (3795) - to account for rehabilitation of the Frenchy's Park Bridge.

Santa Fe Farmers' Market (3796) - to account for facility/infrastructure improvements.

Downtown Santa Fe Master Plan (3797) - to account for the design of a master plan for downtown Santa Fe.

<u>Cerrillos Road Pedestrian Review (3798)</u> – to study pedestrian traffic patterns on Cerrillos Road and design improvements to facilitate pedestrian traffic.

Plaza Gazebo (3799) - to account for improvements to the downtown Plaza.

Park & Ride Parking Lot (3800) - to account for construction of a commuter parking lot.

Tierra Contenta Trail Extension (3801) - to account for improvements to Tierra Contenta trail.

Second St. Signal (3802) - to account for the installation of traffic signals on Second Street.

Trails Projects (3803) - to account for design, construction and improvements to various trails in the city.

Tierra Contenta Park (3804) - to account for improvements to a neighborhood park.

La Cieneguita Park (3805) - to account for improvements to a neighborhood park.

Plaza Construction (3806) - to account for improvements to the downtown Plaza.

State Fish & Game Property (3807) - to account for the city's responsibilities on a state-owned parcel.

Amelia White Park (3808) - to account for improvements to a neighborhood park.

## DEBT SERVICE FUNDS:

- 1994 Gross Receipts Tax Bond Service (4103) to accumulate monies (transferred from the ½% GRT Fund) for payment of principal and interest on the City of Santa Fe January 1994 Gross Receipts Tax Bond Issue.
- 1995 A/B GRT Bond Service (4106) to accumulate monies (transferred from the Railyard Fund) for payment of principal and interest on the City of Santa Fe 1995 A/B Gross Receipts Tax Bond Issue.
- 1996 A/B GRT Bond Service (4107) to accumulate monies (transferred from the 1/16% Environmental/Infrastructure GRT Fund) for payment of principal and interest on the City of Santa Fe 1996 A/B Gross Receipts Tax Bond Issue.
- 1997 A GRT Bond Service (4109) to accumulate monies (transferred from the ½% GRT Fund) for payment of principal and interest on the City of Santa Fe 1997 A Gross Receipts Tax Bond Issue.
- 1997 B GRT Bond Service (4110) to accumulate monies (transferred from the 1/16% Environmental/Infrastructure GRT Fund) for payment of principal and interest on the City of Santa Fe 1995 A/B Gross Receipts Tax Bond Issue.
- 1999 Lease Purchase (4111) to accumulate monies for payment of principal and interest for the 1999 Lease Purchase.
- 1999 GRT Bond Service (4112) to accumulate monies (transferred from the ½% GRT Fund) for payment of principal and interest on the City of Santa Fe 1999 Gross Receipts Tax Bond Issue.
- 2002 GRT Bond Service (4113) to accumulate monies (transferred from the ½% GRT Fund) for payment of principal and interest on the City of Santa Fe 2002 Gross Receipts Tax Bond Issue.
- 2004 GRT Bond Service (4114) to accumulate monies (transferred from the ½% GRT Fund) for payment of principal and interest on the City of Santa Fe 2004 Gross Receipts Tax Bond Issue.
- 2004 B GRT Refunding Bond Service (4115) to accumulate monies for payment of principal and interest on the City of Santa Fe 2004 B Gross Receipts Tax Refunding Bond Issue.

## DEBT SERVICE FUNDS (continued)

- 2006 GRT Bond Service (4116) to accumulate monies (transferred from the ½% GRT Fund) for payment of principal and interest on the City of Santa Fe 2006 Gross Receipts Tax Bond Issue.
- NMFA Fire Department (4201) to account for debt service payments on a loan for Fire Department equipment from the New Mexico Finance Authority.
- NMFA Railyard Infrastructure (4202) to account for debt service payments on a loan for the development of Railyard infrastructure improvements from the New Mexico Finance Authority.
- <u>HUD Section 108 Loan (4203)</u> to account for debt service payments made by city recipients of low-cost HUD housing loans.

#### ENTERPRISE FUNDS:

- Sweeney Convention Center (5100) to account for the operation of the city's Convention Center; rental and user fees, the Lodgers Tax subsidy and operating expenses are accounted for in this fund.
- Convention Center CIP (5110) to account for design and construction of a new downtown Convention Center.
- Parking Fund (5150) to account for the city's on-street and off-street parking operations; user fees and operating expenses are accounted for in this fund.
- Railyard Parking Facility (5158) to account for the design and construction of a parking facility at the Railyard property.
- <u>Utilities Administration (5200)</u> to account for the administration of solid waste, water and wastewater operations; related costs are funded through assessments from each of these operations.
- <u>Utility Customer Service (5205)</u> to provide customer services (including billing, meter reading and on/off services) to the solid waste, water and wastewater operations; related costs are funded through assessments from each of these operations.
- Water Meter Reading Project (5206) to account for the Automated Water Meter Reading Pilot Project administered by the Utility Customer Service Division.
- Solid Waste Management (5250) to account for the operation of the city's solid waste collection and disposal system, and curbside recycling program; user fees and operating expenses are accounted for in this fund.
- <u>Municipal GRT Designated Funding (5259)</u> dedicated funding for solid waste management capital needs. including infrastructure and equipment improvements/replacements.

Refuse Bond Acquisition (5261) - to account for solid waste equipment bond proceeds and the acquisition of the equipment.

Relocate Solid Waste Division (5262) - capital project funds for the relocation of the Solid Waste Division.

CIP Landfill Closure (5280) - capital project funds accumulated for the planned future closure of the landfill.

Water Operations (5300) - to account for the operations and maintenance of the city's water systems; service fees and operating expenses are accounted for in this fund.

Water Debt Service Fund (5301) - to account for debt service payments on revenue bonds issued to pay for water system and infrastructure improvements.

Water Acquisition Fund (5302) - to account for acquisition of tangible assets by the water utility.

Water Reserve - Arbitrage Fund (5303) - to provide a reserve for arbitrage judgments against the water utility.

Water Line Extensions (5304) — to account for extending water lines primarily funded through developer contributions with balance of funding through revenue and bond proceeds.

Water CIP/San Mateo Building (5310) - to account for capital improvements to the Water Division's facility on San Mateo Road.

Watershed Clearing (5312) - to provide capital equipment and other needs for the watershed clearing project, which reduces the danger of fire and resultant water supply contamination by thinning out underbrush and small trees that could fuel wildfires.

Water Construction Projects (5313/5352/5359) – to account for capital improvements to various areas of the city's water supply, treatment and distribution system infrastructure.

Water Rights Acquisition Fund (5316) - to account for the acquisition of water supply rights for the city's future use.

Water 1/4% GRT Fund (5330) — to account for revenues received from a special 1/4% Gross Receipts Tax increment to pay for water system improvements.

Water Conservation (5353) - to account for various projects related to water conservation.

Large Meter Replacement (5354) - to account for replacement of large (mostly commercial) water meters.

Tank Projects (5355) - to account for construction and rehabilitation of the city's potable water storage tanks.

- Well & Booster Station Projects (5356) to account for construction and rehabilitation of the city's various water wells and pumping stations.
- Water Treatment Plant Projects (5357) to account for various upgrades and improvements at the city's water treatment plant.
- Water Supply Projects (5358) to provide funding for water rights acquisition and new sources of supply.
- Water Federal Grants (5367) to account for various water system improvements funded with Federal grants.
- Transit Bus Operations (5400) to account for the operation of the city's transit system; user fees, the 1/4% GRT subsidy and operating expenses are accounted for in this fund.
- <u>Transit Section 3 (5407)</u> to account for funds received from the Federal Transit Administration (FTA) in support of the city's transit system.
- <u>Transit Bus CIP (5408)</u> to account for capital spending, including facilities improvements and new bus/equipment purchases.
- Welfare-to-Work (5409) to account for Federal funding dedicated to transportation support for participants in the Federal Welfare-to-Work Program.
- <u>Transit Facility CIP/Grant (5410)</u> to account for CIP and grant appropriations dedicated to the design and construction of a new transit operations and maintenance facility.
- <u>Downtown Transit Center (5411)</u> to account for CIP and grant appropriations dedicated to the design and construction of a new downtown transit center.
- <u>Transit Bus Federal Grants (5416)</u> to account for Federal grant funds received in support of the city's transit system.
- Wastewater Operations (5450) to account for the operation of the city's wastewater collection and treatment system; service fees and operating expenses are accounted for in this fund.
- Sewer Line Extension (5459) to fund the extension of existing sanitary sewer lines.
- Sewer Line Rehabilitation (5460) to fund the repair and rehabilitation of existing sanitary sewer lines.
- Wastewater 5-Year Plan (5463) to account for design and construction of a five-year sewage treatment plant improvement project.

- Wastewater Impact Fee Fund (5464) to account for impact fees received from developers for the purpose of offsetting wastewater operating/capital costs related to new development; these fees are collected through the building permit process.
- Wastewater Miscellaneous Improvements (5467, 5468) to account for miscellaneous improvements to the wastewater system.
- Wastewater 3-Year Plan (5472) to account for design and construction of a three-year wastewater collection system improvement project.
- Wastewater Lab Expansion (5473) to account for an expansion and improvement to the wastewater testing/sampling laboratory.
- Wastewater Effluent Treatment Plan (5475) to account for various improvements related to the effluent treatment master plan.
- SWMA City/County Landfill Operations (5500) to account for the operation of the City/County Caja del Rio Landfill by the Santa Fe Solid Waste Management Agency (SWMA).
- SWMA Equipment Replacement (5502) to provide for capital equipment replacement at the landfill facility.
- SWMA Gas Collection System (5503) to provide for venting and collection of hazardous gases produced by decomposition within the landfill.
- SWMA Insurance Deductibles (5505) to provide a reserve for payment of SWMA insurance deductibles.
- SWMA Bond Reserve (5506) to provide a reserve for debt service payments on bonds issued by the Agency.
- SWMA Cell 3 Development (5507) to account for development of cell 3 at the Caja del Rio Landfill.
- SWMA Emergency Cash Reserve (5508) to provide a reserve for unanticipated contingencies facing the Agency.
- SWMA Closure/Post-Closure (5509) to provide funding for eventual closure and monitoring of the landfill.
- SWMA CIP (5520) to account for various capital improvements to the landfill and associated properties.
- <u>Municipal Recreation Complex (5600)</u> to account for the operation of the city's golf course and recreation facilities at the Municipal Recreation Complex (MRC); user fees and operating expenses are accounted for in this fund.

MRC Capital Improvements (5601) — to account for additional improvements to the complex in addition to the original bond issue proceeds.

MRC Bond Fund (5602) – to account for debt service payments on bonds issued to pay for the design and construction of the complex.

MRC Fore Kids Golf Tournament (5603) – to provide funding support for the annual Fore Kids Golf Tournament held at the city's golf course.

Genoveva Chavez Community Center Operations (5700) – to provide funding support for the operation, maintenance and administration of the Genoveva Chavez Community Center (GCCC) facility; user fees and operating expenses are accounted for in this fund.

GCCC Equipment Reserve (5702) - to account for capital purchases supporting the operation of the GCCC.

GCCC Equipment Reserve (5720) - to provide a reserve for unanticipated equipment needs at the GCCC.

GCCC CIP Construction (5721) - to support ongoing capital improvements at the GCCC.

Airport (5800) - to account for the operation and maintenance of the Santa Fe Municipal Airport.

Airport CIP (5810 through 5816) - to support ongoing capital improvements to Airport facilities.

<u>Railyard Development (5850 through 5855)</u> – to account for revenues and expenditures related to the development of the Railyard property and associated infrastructure and amenities improvements.

Regional Emergency Communications Center (5900) – to account for the City's share of operations and maintenance costs for the City/County emergency communications/dispatch center.

<u>RECC Contingency Reserve (5902)</u> – to provide a reserve for unforeseen contingencies at the Regional Emergency Communications Center (RECC).

RECC E-911 Grants (5905) - to account for grant-funded support of the RECC.

#### INTERNAL SERVICE FUNDS:

<u>Risk Management (6101)</u> – to account for the premiums, administration, and operating costs of the property and liability insurance and safety programs.

Insurance Claims (6104) - to account for claims filed against the city's self-funded general liability program.

# INTERNAL SERVICE FUNDS (continued)

Benefits Administration (6106) - to provide support for the city's employee benefits programs.

Santa Fe Health Fund (6107) - to account for the premiums, claims and operating costs of the city's self-funded health-insurance program.

Retiree Health Care Fund (6108) - to account for the premiums, claims and operating costs of the city's selffunded retiree health insurance program.

Workers' Compensation (6109) - to account for the premium, claims and operating costs of the city's self-funded workers' compensation program.

## TRUST AND AGENCY FUNDS:

Special Recreation Leagues (7103) - to account for league fees collected from, and expenditures incurred by, the basketball, volleyball and softball recreation leagues.

North Central Regional Transit District (7300) - to account for the city's share of the establishment, operation and maintenance of a new rapid transit district for the north central New Mexico region.

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Finance Department
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