



Agenda

ART IN PUBLIC PLACES

Thursday, November 29, 2018

City Council Conference Room

200 Lincoln Ave.

505-955-6707

5:30 PM

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Approval of Minutes
 - a) August 23, 2018
 - b) October 25, 2018
5. Report of the Chair
 - a) Appointment of a nominating committee
6. Action Items
 - a) Request for approval of 2019 Committee Meeting Schedule
(Rod Lambert, Community Gallery Manager, rdlambert@ci.santa-fe.nm.us, 955-6705)
 - b) Request for approval of City parking garage mural project: (Rod Lambert)
 - i. Request for approval of project budget of \$50,000 (Rod Lambert).
 - ii. Request for approval of selection committee
(Rod Lambert).
 - c) Request for approval of Fall/Winter 2019 Community Gallery exhibit theme, "A Longer Table" (Rod Lambert).
 - d) Request for approval of 2019 Community Youth Mural Pilot Project (Debra Garcia y Griego, Director, degarcia@ci.santa-fe.nm.us, 955.6653).
 - e) Request for approval of change in design and corresponding increase in budget in the amount of \$4,626 (\$14,626 total) for Telepoem Booth project (Debra Garcia y Griego).
7. Discussion Items
 - a) Discussion of Pop Up exhibit policies
(Rod Lambert)
8. Adjourn

Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6520 five (5) working days prior to meeting date

RECEIVED AT THE CITY CLERK'S OFFICE

DATE: 11/19/2018

TIME: 8:24 AM

ART IN PUBLIC PLACES COMMITTEE MEETING – INDEX – AUGUST 23, 2018

Cover Page	Action Item	Page 0
Call to Order	Brian Vallo, Chair at 5:30 PM in the Community Gallery, Arts Commission office, called a regular meeting of the City of Santa Fe Art in Public Places Committee to order on this date. A quorum was reflected in roll call.	Page 1
Approval of Agenda Flood Update under Project Updates	<i>Mr. Hanna moved to approve the agenda as amended, second by Ashlyn Perry, motion carried by unanimous voice vote.</i>	Page 1
Approval of Minutes July 19, 2018	<i>Mr. Hanna moved to approve the minutes of July 19, 2018 as presented, second by Ms. Perry, motion carried by unanimous voice vote.</i>	Page 1
Action Items a) Request for Approval of Community Gallery Exhibit Spring 2019 b) Request for Approval: Public Arts Donation for Southside Library: the Tree of Knowledge by Jorge Luis Bernal	<i>Ms. Perry moved to approve the Community Gallery Exhibit Youth Art Exhibit (Spring 2019) - Unlocked Minds Inc., second by Ms. Peer, motion carried by unanimous voice vote.</i> <i>Ms. Peer moved to approve the Public Art Donation of the Tree of Knowledge, second by Mr. Hanna, motion carried by unanimous voice vote.</i>	Page 1 - 2
Project Updates IGNITE Program Telephone Kiosk Gateway to Santa Fe Flood Update	<i>Informational, no formal action</i>	Page 2 - 3
Discussion from the Chair and Committee Members Terms and Renewal of Terms	<i>Informational, no formal action</i>	Page 3

ART IN PUBLIC PLACES COMMITTEE MEETING – INDEX – AUGUST 23, 2018

Adjourn	<i>There being no further business to come before the Art in Public Places Committee the Chair called for adjournment at 6:15 pm</i>	Page 3
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ART IN PUBLIC PLACES

MINUTES

August 23, 2018

5:30 pm – 6:05 pm

1. Call to Order

Brian Vallo, Chair called the meeting of the Art in Public Places committee to order at 5:30 pm in the Community Gallery, Arts Commission Office, Santa Fe, New Mexico. A quorum is reflected in roll call.

2. Roll Call

Present:

Brian Vallo, Chair
Alex Hanna
Katelynn Peer
Ashlyn Perry
Sandra Deitch

Not Present:

Henry Muchmore
Drew Lenihan
Matthew Chase-Daniel

Others Present:

Jackie Camborde, Staff Liaison
Rod Lambert, Gallery Director
Fran Lucero, Stenographer

3. Approval of Agenda

Flood Update under Project Updates

Mr. Hanna moved to approve the agenda as amended, second by Ashlyn Perry, motion carried by unanimous voice vote.

4. Approval of Minutes – July 19, 2018

Mr. Hanna moved to approve the minutes of July 19, 2018 as presented, second by Ms. Perry, motion carried by unanimous voice vote.

5. Action Items

a. Request for approval of Community Gallery Exhibit Youth Art Exhibit (Spring 2019)

Mr. Lambert noted that every year they do an annual youth art show. This year they were more inclusive and regulated the proposal process and received nine proposals.

The Unlocked Minds Inc. proposal scored high in addition to the diversity of the population. They were very enthusiastic before they wrote the proposal and came to see the Gallery Space to envision what they could do.

The Chair noted that this process has engaged the applicants in a more positive manner to work with the Gallery. The Chair asked if this group has done anything with the city? Mr. Lambert said they have not done programs with the city. Ms. Peer said that they are very hands on in project management, which was reassuring and they bring diversity with their work.

Ms. Perry moved to approve the Community Gallery Exhibit Youth Art Exhibit (Spring 2019) - Unlocked Minds Inc., second by Ms. Peer, motion carried by unanimous voice vote.

- b. Request for Approval: Public Art Donation for Southside Library: The Tree of Knowledge by Jorge Luis Bernal

The tree of knowledge (information included in the meeting packet) fits in with the Southside Library décor. Staff will work with Parks and Recreation to assure that the size is conducive to placement. This piece would be donated to the city vs. the first sculpture, which was an art piece on loan.

Ms. Peer moved to approve the Public Art Donation of the Tree of Knowledge, second by Mr. Hanna, motion carried by unanimous voice vote.

6. Project Updates
 - a. IGNITE Program – Jackie Camborde

The Chair stated that a possible recommendation might be to host a reception at the Gallery to meet the Commission and the Staff to learn about the programs for future IGNITE programs.

Ms. Camborde said that is definitely a recommendation and staff will follow up.

Sage Bird: A member of the audience stated that there is a group of interested individuals who would like to submit a proposal for future projects. She invited the committee members to attend Africa Santa Fe Villa at the Railyard. She stated that allot of research has been done on how art helps and provides opportunities to low income families. She has worked with SOMOS UN Pueblo Unido and Chainbreakers and she continues to hear how the south side is underdeveloped. She would like more information on technical assistance from the Arts Commission.

- Telephone Kiosk

Ms. Camborde noted that the Telephone Kiosk is still moving forward and reviews of the ADA plan for the piece are working through the city and with the Artist. Revised plan should be available to review within the next 2 weeks. She stated that the Artist has asked for a Call for poets. Location has not been identified for the placement of the Telephone Kiosk. Ms. Deitch asked if they had considered the front of the Gallery. Ms. Camborde did add that recently she had discussed other locations with the Director and would bring back to the committee a list of possible locations and relocation throughout the year.

- Gateway to Santa Fe
This piece is ready and staff is working with Parks and Recreation to identify where the concrete pads will be placed and to assure that it is also ADA compliant. Folk Art Market would like to have a dedication the weekend of September 22nd. This piece will be at Larragoite Park.
- Flood Update
571 calls were documented reporting damage from roofs leaking, losing dry wall, carpeting, etc. How can we help? FEMA did come in and do an assessment but we aren't sure what the City will be able to do and how soon. We asked, "What can we do"? The city cannot give individual donations. We are working with the Santa Fe Community Foundation to set up a Fund similar to the Empty Pocket Fund, where people could apply to this fund. The review team would be Santa Fe Community Foundation, Habitat for Humanity and other community contractors. The money would not go to the individual but it would go to the contractor. Go Fund Me is heavily used but they take a big portion of the amount donated. Ms. Bird also recommended St. Vincent de Paul. One of the things that came up at the Arts Commission meeting was the question if we could pay with city funds for some of the losses and the answer is no. This new alternative would be another mechanism to do this. Mayor Webber will work with the New Mexican to publicize the losses and means to apply for assistance. It was clear that if there are any art organizations that need information or help, they could call the Arts Commission office for more information.

7. Discussion from the Chair and Committee Members

a) Terms and Renewals of Terms

Ashlyn Perry, Sandra Deitch, Matthew Chase Daniel and Henry Muchmore will come off the commission in October. The Chair asked for everyone to think of new candidates for this committee. For those whose terms are coming up for expiration; the Chair would like to have a discussion regarding feedback, recommendations and potential nominees. Mr. Hanna said they have a great grid of expertise on the present committee; it would be good to look across the board for new and innovative expertise. The Chair stated that there is a list of interested individuals who shared their information in the past. Ms. Camborde can review and bring potential candidates to the committee for review. Ms. Camborde will follow up with individuals to inquire if they are still interested. Ms. Camborde said they also put information on the website to seek interest of candidates. The terms end in October and it would be good to have a slate of nominees by September.

8. Adjourn

There being no further business to come before the Art in Public Places Committee, the Chair called to adjourn the meeting 6:15 pm.

Signature Page:

Brian Vallo, Chair



Fran Lucero, Stenographer

ART IN PUBLIC PLACES COMMITTEE MEETING – INDEX – OCTOBER 25, 2018

Cover Page	Action Item	Page 0
Call to Order	Brian Vallo, Chair called the meeting of the Art in Public Places committee to order at 5:30 pm in the City Councilor's Conference Room, Santa Fe, New Mexico. Lack of quorum is reflected in roll call.	Page 1
Approval of Agenda	<i>No action lack of quorum</i>	Page 1
Approval of Minutes August 23, 2018	<i>No action lack of quorum</i>	Page 1
Report of the Chair Appointment of Nominating Committee	The Chair appointed the following members for the Nominating Committee: Katelyn Peer Alex Hanna Henry Muchmore	Page 1
Discussion Items a. Public Works – Garage Project b. Discussion of the City of Santa Fe Deaccessioning Policy c. Discussion of the De-Accession of "Recycled Forest" on Midtown Campus due to Damage Sustained in July Flood Event	<i>Informational, no formal action</i>	Page 2 - 4
Action Items	<i>No formal action on Item a, lack of quorum. Item b discussed no action.</i>	Page 4
Adjourn	<i>There being no further business to come before the Art in Public Places Committee the Chair called for adjournment at 6:30 pm</i>	Page 4

ART IN PUBLIC PLACES

MINUTES

October 25, 2018

5:30 pm – 6:30 pm

1. Call to Order

Brian Vallo, Chair called the meeting of the Art in Public Places committee to order at 5:30 pm in the City Councilor's Conference Room, Santa Fe, New Mexico. A quorum is reflected in roll call.

2. Roll Call

Present:

Brian Vallo, Chair
Henry Muchmore
Matthew Chase-Daniel
Ashlyn Perry

Not Present:

Drew Lenihan, Excused
Alex Hanna, Excused
Katelynn Peer, Excused
Sandra Deitch

Others Present:

Debra Garcia y Griego, Director
Rod Lambert, Gallery Director
Fran Lucero, Stenographer

3. Approval of Agenda

No action lack of quorum.

4. Approval of Minutes – August 23, 2018

No action lack of quorum.

5. Report of the Chair

a. Appointment of Nominating Committee

The Chair spoke with Ms. Camborde at the last meeting and asked members to submit names of prospective members, thank you to those who sent in names.

The Chair appointed the following members for the Nominating Committee:

Katelyn Peer
Alex Hanna
Henry Muchmore

Mr. Chase Daniel asked if they would continue as members after their October termination date. Ms. Garcia y Griego said they would serve until further notice. Mr. Chase Daniel would like to remain as a member.

6. Discussion Items

a. Regina Wheeler, Public Works Director

Mural – Garage Project

Mayor is very interested in getting people to park in our parking garages and we feel that this would be a perfect location to do beautification. There is a lot of support from the governing body. It would be great to bring Santa Fe in to the garage. In partnership with the City of Santa Fe Parking Division, the beautification project would focus to begin on the Convention Center and Market Station in the Railyard parking garages.

The Parking Division has emphasized a desire for younger, “urban” designs created by up and coming artists. In that light, it is necessary to mention that any selected artists will be working in the public venue, possibly on ladders, around private vehicles with possibly aerosol products. Thus, a requirement for issuance policies as well as business licenses, W-9s and CRS#s is necessary.

Ms. Perry asked if the mural project was going to be standing or changing.

Ms. Garcia y Griego said this particular project would be for 10 years, according to the grant. We would use the process in our guidelines, we would issue an RFP and we would select approximately 6-8 artists to submit a design for both locations and select an artist for each location.

Mr. Chase Daniel said we would pick one wall at each location?

Mr. Lambert has done a walk through and there are open opportunities as there are many walls and stairwells, there is a way to leverage imagery and be creative. Many of the areas he was interested in were photographed and sent to Historic Design for review.

The Chair asked if there are any concerns regarding the exhaust fumes?

Ms. Garcia y Griego said that initially Rod and Knoll identified areas where cars would not show as much idling.

Mr. Muchmore said that discussion would need to take place on a maintenance program and upkeep.

Ms. Wheeler said that her department could add this maintenance program to staff requirements to assure that there was consistent upkeep.

The commission talked about the different types of products that would need to be used and the concern for graffiti.

Mr. Lamberts said that there are a lot of the official requirements, i.e., Business License, CRS number, insurance, etc., and that may be more difficult for the younger generation.

Ms. Wheeler asked if we could provide support for these things to the younger artist?

Mr. Lambert said that he talked about the possibility of two murals at approximately \$50,000 for the project. One of the Artist said that \$20,000 might be limited, it depends on the size. Mr. Lambert has a list of artist that he would definitely assure get the announcement and there are many more in the community that will share their interest.

Ms. Perry said there is a difference between a mural and an image.

Ms. Wheeler said regarding style, both locations might reflect the characteristics of the area. The Farmers Market also asked if we could highlight the stairwells or directions to the market showing fruits and vegetables in their images.

Ms. Garcia y Griego said it is good to describe this in the initial RFP and engage the artist in the cultural significance of the project.

Mr. Chase Daniel said we also need to be clear that after the 10 years that it can be removed.

The Chair asked what is the funding source? Ms. Garcia y Griego said that it is 2014 Bond Money.

Informal consensus of the committee is to bring this back to the November meeting for approval, take to the Arts Commission and publish the RFP, possibly for a month, committee would pick the artist, you want to give the artist several months to prepare the proposal, this would go to the City Council since it is under \$60,000. This process would be estimated to be at least 6 months.

b. Discussion of the City of Santa Fe Deaccessioning Policy

Ms. Garcia y Griego distributed wording on the Maintenance: Only the SFAC may recommend removal and/or relocation of works of art, along with the consent of the user agency, and a reasonable effort must be made to locate the artist involved.

Ms. Garcia y Griego is seeking a more robust policy with more attention to detail. There is a piece right now in the permanent collection and another at the college campus that are in question. As our collections get older it becomes more important to have a clear policy to make the decisions outside of the process that are owned by the city.

Mr. Chase Daniel: There is deaccessioning due to damage?

Ms. Garcia y Griego: I will start with the contracting, scope and cost of maintenance in out weighing the value of the piece, the city needs to change a facility or a roadway and the piece might be destroyed, you would want to have a policy for that. You would want to guard against the whim of taste, and often a piece gets installed and they hate it and then somewhere down the line they end up loving it and they don't want it taken out. Ms. Garcia y Griego said it is also important to look at the Museum Policy as it relates to the College of Santa Fe art collection.

Ms. Garcia y Griego said that the Artist today know about the stipulating point on life of art pieces.

The Chair asked if there are any other city representatives that need to be involved in this?

Ms. Garcia y Griego said that input should probably include Leroy Pacheco and Ms. Regina Wheeler and other key staff would need to be identified.

c. Discussion of the De-Accession of "Recycled Forest" on Midtown Campus due to Damage Sustained in July Flood Event

Ms. Garcia y Griego talked about a fair number of outdoor sculptures of work at the University. The quality and significance or artist vary. Some are student works, artist that were residents and some of them are on loan pieces. Ms. Garcia y Griego and Mr. Lambert are working together to inventory these pieces. A lot of them were not meant for permanent installation, the flood showed the wear and tear on the piece of art in question. There was a piece that was done by a visiting artist and pieces of the structure had actually been knocked over and spread throughout the grounds. The name of the piece was called Recycled Forest; artists now reside in California. Since the initial install, many of the artists went in and added pieces to the structure. We have pictures of when it was installed and how it grew through the years. The City Engineer has now said that this piece has to go; there was a large amount of damage during the flood. Rick from the University has offered to go out and restore the piece and not enforce the de-accession. We are listening but we also need to listen to what the Structural Engineer has directed. Ms. Garcia y Griego said she is open to comments.

Mr. Chase Daniel said that this piece is no longer the original piece, 1) we deaccession it or 2) Rick gets involved in building it to engineering specifications if it is even something we want to keep. This would then be a renewed commitment.

Ms. Garcia y Griego said that the reality for the campus is to remove it for safety vs. renewal to restore this piece. Where this piece is located now would bring questions in the future and status is not determined.

Mr. Muchmore said that initially it was the aesthetic value when it first went up but to bring it back and refurbish will still bring question.

The Chair said that if this is brought back as an action item the question is to allow the renovation by Rick and the commitment that would need to be made for maintenance.

Ms. Garcia y Griego will continue a conversation with Rick Fisher, former Instructor at the University and bring this back to the committee for discussion.

7. Action Items

~~a. Request for approval of 2019 Committee Meeting Schedule~~
Tabled to next month meeting, lack of quorum.

b. Request for Approval of Opioid Exhibition for Fall/Winter of 2019

Mr. Lambert said that this collaborative exhibit was proposed earlier this year. Staff went out and did additional research for a commitment to this exhibit. We moved away from the scope and vision of the request, NM Behavioral Science and La Familia both have exhibits they want to put in and we would then have other groups bring in the services they provide, we would have a workshop and they would bring a collective piece. Mr. Lambert went back and asked these community organizations who was ready to commit and he got a response from MIHO (Mobile Integrated Health Office) of the Fire Department.

Mr. Lambert asked the committee members for their involvement to bring this project back to scope.

Ms. Garcia y Griego said that she feels like a month in the gallery is a long time and they have we drifted away from the scope.

Ms. Perry said it seems like we are taking on more and it would fit better in another agency. It is an important cause, we aren't behavioral health people. Our mission is a bit different and we can find projects that are more conducive to our mission.

The Chair echoed this sentiment and as discussed previously; do we have this capability?

Mr. Lambert said that the Behavioral Health Group and La Familia could take the lead and he was using them as the anchors. Mr. Lambert did say that when he did a second request the response was not as robust as the first time.

Ms. Garcia y Griego said staff can go back to the partners and work with them to find a home for their project. This item will be removed from next month's agenda.

8. Adjourn

There being no further business to come before the Art in Public Places Committee, the Chair called to adjourn the meeting 6:30 pm.

Signature Page:

Brian Vallo, Chair



Fran Lucero, Stenographer



THE CITY OF SANTA FE
arts commission

Proposed

2019 ART IN PUBLIC PLACES COMMITTEE MEETING SCHEDULE

Monthly Meetings

Meetings begin at 5:00 p.m. in the City Councilors' Conference Room, City Hall, 200 Lincoln Avenue.

- **Thursday, January 24**
- **Thursday, February 28**
- **Thursday, March 28**
- **Thursday, April 25**
- **Thursday, May 23**
- **Thursday, June 27**
- **Thursday, July 25**
- **Thursday, August 22**
- **Thursday, September 26**
- **Thursday, October 24**
- **Thursday, November 21**
- **Thursday, December 19**

All meeting dates, times and locations are subject to change.

Parking Garage Mural Program

The City of Santa Fe Parking Division has proposed a joint mural project for parking garages at the Convention Center and Market Station in the Railyard. They have expressed a desire for an “urban” aesthetic. They hope the project will interest younger artists, such as those in the “Cred: Street Art” exhibit in 2017. They also have an interest in murals that reflect the location of the garage, such as the history of the area, area businesses or activities, serve as wayfinding.

It is preferable that selected artists have professional experience, existing portfolio and references. We will issue a Request for Qualifications requiring artists to submit cover letters, artist statements, bios and images of past work. From this pool, a jury composed of representatives from the Parking Division, the community, Arts Commission, an artist, historian and the Art in Public Places Committee (non-voting) will select six finalists. Each artist will develop a full, site-specific proposal for an honorarium of \$250 each. The City will award multiple contracts from this RFQ. The total budget for the project is \$50,000.

Parking Garage Mural Jury (proposed)

Site Representative: Regina Wheeler, Parking Division

Community Representative: Carlos Munoz

Arts Commission Representative: Appointed by the Chair of the Arts Commission

Artist: Hernan Gomez Chavez

Area or Art Historian: Andrew Lovato

Art in Public Places Representative (non-voting): Brian Vallo

Longer Table: Food, Nourishment and Sustainability

Fall/Winter 2019

In the spirit of the quote, “When you have more than you need, build a **longer table** not a higher fence,” the Community Gallery will host an exhibit that challenges artists to address issues related to food production, sustainability, scarcity, affordability, safety, access and availability. According to an article in 2016, the effects of climate change on food production around the world could lead to more than 500,000 deaths by the year 2050. Climate related impacts on agriculture could lead to an overall global decline in food availability. We are headed into a world food crisis and the evidence is mounting.

In the United States food insecurity is now recognized as a major health crisis. Research indicates that more than 42 million persons in America were food insecure in 2015, impacting New Mexico residents most significantly in the senior, low-income and Native American populations. When healthy food becomes a luxury item for our citizens, it is time to address the current model of food production, processing and distribution that shape how we access and consume our food.

“Longer Table” will ask interested artists in all media to address the myriad issues related to our nation’s food economy and the ramifications of our food policies in New Mexico.

Potential Partners might include, for example: Food Policy Council, The Food Depot, MoGro Mobile Grocery, The Community Farm, Kitchen Angels, Atalaya Achievement Aftercare, Bienvenidos Outreach, St. Elizabeth Shelter, Santa Maria El Mirador and Life Link Casa Milagro.

Programming Options: Identifying and Solving the Problem of Food Deserts Lecture, Farm to Table Lecture, Food Scarcity in New Mexico Lecture, Food Drives, Back to Basics: Affordable Organic Cooking Workshop, Home Gardening Lecture, Souper Bowl Partnership- January 2020, Empty Bowls Project with SFCC /IAIA and/or Santa Fe Clay.

“Request for Qualifications” Community Youth Mural Projects

Opportunity:

The City of Santa Fe Arts Commission, in partnership with the City of Santa Fe Parks & Recreation Department are pleased to announce funding to complete Community Youth Mural projects on three City sites. Based on the Arts Commission’s popular Community Youth Mural Program (1995-2001), this opportunity will:

- Provide youth with a positive experience working on the creation of public art;
- Build networks and community among youth;
- Allow public self-expression and education through the arts;
- Decrease graffiti vandalism in the city.

Project proposals should come jointly from a sponsoring nonprofit organization and a professional lead artist or artist collective. Projects must include active, creative participation by a group of young artists¹. The project must ensure that the young artists have a direct voice in the entire process of creating the mural, from working together on design, to final creation of the mural. Through involvement in every step of making the mural, the youth should be encouraged to understand responsibility to the project and each other. Through the mentorship of the lead artist/collective, youth should experience the power of directing their artistic talents into positive works with a lasting impact on their community.

Each project should start with education about murals through field trips and/or workshops. This process should educate, but also provide teambuilding opportunities. The youth should be taught every step of creating a mural – researching, designing, comparing costs, acquiring materials, assembling scaffolding, scheduling, preparing surfaces, drawing, painting or other execution, sealing, and cleaning up, increasing their skills over the course of the project. Projects should also include a way that youth gather input from residents, neighbors and/or stakeholders in close proximity to the mural early in the design process.

Mural proposals for the following specific walls:

- TBD
- TBD
- TBD

The City will contract for mural projects up to \$5,000 each, inclusive of applicable gross receipts tax. The available budget is between \$10,000 and \$20,000, so multiple mural projects will be funded.

Project Requirements:

- The sponsoring nonprofit agrees to act as fiscal agent for the project. They become legally responsible for completion of the project, reporting, insurance and financial management.
- The lead artist/collective understand that he/she/they are playing the role of “mentor.” They are responsible for facilitating and overseeing the youth artists’ work from start to finish, but are not to actually create the mural with their own hands. The lead artist/collective does not make changes to the final design. The sponsoring nonprofit must ensure the lead artist/collective act as positive role models.
- The sponsoring nonprofit will establish a process for approving the subject matter and design of

¹ “Young artists” are individuals up to age 23 for this RFQ.

the mural. A process for reviewing required changes in the final design should also be set up.

- Ideally, participating young artists come from close geographic proximity to the location of the mural to increase pride and sense of neighborhood ownership for the completed mural.
- The sponsoring nonprofit and lead artist/collective must create a mechanism for stakeholders within immediate proximity of the mural to have input early in the design process.
- Lead artist/collective must be experienced with using the mural's materials and equipment and be knowledgeable in the safety and first aid approaches necessary to keep the youth safe in case of an accident related to creating the mural. All youth artists must receive training and oversight in using the mural's materials and equipment.
- Sponsoring organization and lead artist/collective will take proper precautions when creating the mural to keep the participants safe, i.e., facemasks must accompany the use of spray paint; closed-toe shoes are required when working with sharp medium [glass] or heavy equipment.
- The mural site will be kept clean and waste free. Secured storage of materials and equipment on site is required.
- The mural must last at least five years. Use of a sealer/graffiti coating is required, if appropriate for the material.
- Photographic documentation of the project throughout the process of creating the mural, including before, during and after are required. Additionally, demographic and written documentation are required. The City withholds 10% of the total contract until the required documentation is submitted.
- The sponsoring nonprofit may secure additional funding for the mural. It is allowable to use the City funds as matching funds for this purpose.
- The sponsoring nonprofit and lead artist/collective can hold a dedication ceremony at a time and date that is mutually agreeable with the City.

If selected, the sponsoring nonprofit will be required to enter into a Professional Services Agreement with the City of Santa Fe (Exhibit A). A current City of Santa Fe Business Registration and a State of New Mexico CRS registration number are required. Proof of required insurance, naming the City as an additional insured are also needed.

Eligibility Requirements:

The nonprofit sponsoring agency must provide proof of 501(c)3 status, or be a public/educational institution as defined under State Law. Sponsoring agencies with missions related to art, youth and social services are encouraged to apply, but any nonprofit who can provide the required services is eligible.

Individual artists and artist collectives are eligible to apply with a nonprofit sponsor. Artist/Collectives must have a record of working in a mentorship capacity with young people. They should demonstrate an ability to complete projects within budget and on time. They must have a proven capacity to seek and respond to public input in the creation of murals. A strong ability to communicate in written, oral and graphic formats is required.

Selection Process

Staff will review all proposals for eligibility and completeness. A committee consisting of artists, youth service providers and representative of the Art in Public Places Committee, Arts Commission and Parks & Recreation Department will review all eligible proposals.

In assessing the proposals for funding, the committee will look at the following factors:

- 20% Qualifications of the lead artist/collective; ability to communicate, involve and work with young artists;
- 20% Strength of educational component and demonstrated commitment to developing young artists' talents;
- 20% Artistic excellence of lead artist/collective based on past work;
- 10% Administrative capacity of sponsoring nonprofit;
- 10% Proposed project budget and feasibility.

IGNITE - Changes to Telepoem Project

Summary: The contracted Telepoem proposal called for the conversion of a vintage telephone booth with a rotary dial phone into a public art piece where the user would sit inside and dial a number to hear a poem. When the project gained publicity, an ADA advocate brought to our attention that the piece was not ADA compliant. We consulted with Daniel Fernandez, ADA Coordinator for the City of Santa Fe about what could be done to make the piece ADA accessible. Suggestions were made and the following changes were made to the plan:

- Change the public art piece from a telephone booth to a telephone kiosk that can be approached from any angle, with elevations and dimensions that are ADA compliant.
- Add a QR code and braille message next to the phone directing users to an existing online PDF directory which is compatible with vision-impaired translation devices.
- Add large format print to the printed directory.
- Change the rotary dial phone to a pushbutton phone.
- Ensure that the handset is in compliance with the Hearing Aid Compatibility Act of 1988 and has volume control.
- Ensure that the cord is long enough to reach a user in a wheelchair and that the handset is also reachable.

Additional compensation is required to accomplish the required changes. The cost of the required changes is \$4,626, see attached. This would increase the total budget to \$14,626.

POP UP Exhibits: Points of Conversation

Considerations:

- What factors have given rise to the popularity of the “Pop Up” trend? What need/desire does it fill? Where is the trend overall in the art and retail worlds?
- How have past pop up exhibits at the Community Gallery fit into the mission? Have they? What are some ways pop up exhibits could deepen the mission?
- What constituency do pop up exhibits serve? What audience(s) do they serve? Are these new or existing constituencies/audiences?
- Should the Community Gallery continue to present pop up exhibits? If so, what purpose should they serve? How long should they be? Who should present them? How often should they occur?
- What should the artistic considerations be? What role should community involvement play?
- What kinds of partnerships could we build through pop up exhibits? What are considerations of artist vs non-artist? Arts organizations vs non-arts organizations?

Examples of past Pop Ups:

ArtWorks Works! (1 month)
Santa Fe Public Schools (1 month)
Stitching Our Stories (Immigration Quilts, 2 months)
Pastel Society of New Mexico (1 month)
Narrows (with Strangers Collective, 2 months)
Santa Fe Studio Tour (1 month)
Santa Fe School for the Arts Senior Show (1 month)