

9a.

City of Santa Fe, New Mexico

memo

DATE: October 3, 2018

TO: Committee Liaisons

FROM: 
Geraldyn F. Cardenas, Office Manager

RE: Code of Ethics Registration Forms

BACKGROUND:

On July 13, 2018 Code of Ethics Registration Forms were mailed to all City committee, board, commission and task force members. Pursuant to the Code of Ethics §1-7 SFCC 1987, each member is required to complete the form.

As of this date the attached list of members have not returned their forms to the City Clerk's Office.

ACTION REQUESTED:

Please take the attached forms to your next meeting and have the member(s) on the list fill out and sign the forms. Please return the signed forms to the City Clerk's Office. Thank you.

ATTACHMENTS: Code of Ethics Registration Forms

PACHECO, LEROY N.

From: PACHECO, LEROY N.
Sent: Friday, October 19, 2018 10:33 AM
To: CARDENAS, GERALYN F.
Subject: Code of Ethics
Attachments: Code of Ethics - Letter.pdf; Code of Ethics - packet.pdf

Good morning,

The city clerk has requested that those BTAC members listed on page 2 of the letter return the required forms regarding code of ethics.

I forgot to catch each of you at the last BTAC with paper copies. You should have received this material previously via the US postal service.

Please return the required signatures to the city clerk's office as soon as possible. Let me know if you have questions.

Thank you,

Leroy Pacheco

MISSING CODE OF ETHICS REGISTRATION FORM

PLEASE HAVE THE MEMBER(S) BELOW FILL OUT AND SIGN THE CODE OF ETHICS FORMS AND RETURN THEM TO THE CITY CLERK'S OFFICE

Stephen Newhall	601 West San Mateo, Unit 92	Santa Fe, New Mexico 87505	Bicycle and Trail Advisory Committee	Public Works Department	Leroy Pacheco
Khalil J. Spencer	134 Camino de las Crucitas	Santa Fe, New Mexico 87501	Bicycle and Trails Advisory Committee	Public Works Department	Leroy Pacheco
Rachel Wexler	1302 Lujan Street	Santa Fe, New Mexico 87505	Bicycle and Trails Advisory Committee	Public Works Department	Leroy Pacheco
Sidney Redner	221 La Marta Ct.	Santa Fe, New Mexico 87501	Bicycle and Trails Advisory Committee	Public Works Department	Leroy Pacheco
Sky Tallman	2093 Fifth Street	Santa Fe, New Mexico 87505	Bicycle and Trails Advisory Committee	Public Works Department	Leroy Pacheco
Tom Sharpe	2168 Candelero Street	Santa Fe, New Mexico 87505	Bicycle and Trails Advisory Committee	Public Works Department	Leroy Pacheco

Open Meetings Act: Rolling Quorum

To clarify, the Open Meetings Act (OMA): it is prohibited for a quorum of the members of a committee that is subject to the OMA to participate in a discussion of public policy outside a properly noticed public meeting.

A **rolling quorum** is a sub-category of that overall issue. It occurs when a non-quorum of committee members participates in a conversation and then one or more of those members communicates regarding the same topic with other non-participants of the original communication, creating a communication that has reached a quorum of the committee.