



# Agenda

**OCCUPANCY TAX ADVISORY BOARD  
November 27, 2018 – 10:00 A.M.  
CITYHALL  
COUNCIL CHAMBERS**

10:00 a.m.

Regular Meeting

- I. Procedures:
  - a. Call to Order
  - b. Roll Call
  - c. Approval of Agenda
  - d. Approval of Minutes: September 25, 2018 (no October Meeting)

10:10 a.m.

- II. Final Reports
  - a. SITE Santa Fe  
*(Kate Kita, Grants Manager, kita@sitesantafe.org, 989-1199)*  
*(Anne Wrinkle, Director of External Affairs, wrinkle@sitesantafe.org, 989-1199)*

10:20 a.m.

- III. Updates from Randy Randall:  
*(Randy Randall, TSF Executive Director, rrandall@santafenm.gov, 955-6209)*
  - a. Lodgers Tax
  - b. Northern New Mexico Air Alliance

10:30 a.m.

- IV. 2019 OTAB Grant Review Schedule  
*(Randy Randall, TSF Executive Director, rrandall@santafenm.gov, 955-6209)*

10:45 a.m.

- V. CVB Activity Reports:
  - a. Sales Report  
*(David Carr, TSF Director of Sales, dacarr@santafenm.gov, 955-6206)*
  - b. Marketing Report  
*(Jordan Guenther, TSF Marketing Director, jguenther@santafenm.gov, 955-6212)*
  - c. Executive Director Report  
*(Randy Randall, TSF Executive Director, rrandall@santafenm.gov, 955-6209)*

11:45 a.m.

- VI. Other Matters by the Board

12:00 p.m.

- VII. Adjournment

The next regularly scheduled meeting will be held on January 22, 2019  
at 10:00am in the Council Chambers.  
Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6520,  
five (5) working days prior to meeting date.

**RECEIVED AT THE CITY CLERK'S OFFICE**

**DATE: 11/06/2018**

**TIME: 10:16 AM**