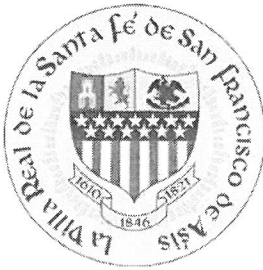


09/13/2017



BTAC AGENDA ITEM SUBMISSION FORM

Please use the template below to submit agenda items for BTAC deliberation. The objective is to assure that deliberations are guided by an understanding of the action sought of BTAC, the pertinence of the proposal to BTAC's mission and objectives, and ultimately the expectations and obligations to which BTAC is agreeing when it takes action on an agenda item.

1. TITLE OR BRIEF DESCRIPTION OF THE AGENDA ITEM:

BTAC Membership

2. INTRODUCTION TO THE TOPIC: A brief statement regarding origin of the agenda item and its relevance to the current activity of BTAC. **The Bicycle Trails Advisory Committee (BTAC) was established in 2003 by a resolution of the governing body to bring direct community involvement to the city's plans and policies related to bicycle and pedestrian trails, and to advise the governing body on such matters.**

3. BTAC ACTION BEING SOUGHT: Most BTAC deliberation is intended to achieve one of three outcomes. If appropriate be prepared to suggest a formal motion to the meeting floor for debate, discussion and vote.

***To inform:** The purpose is to inform board members of the actions/thoughts of the presenting group and to provide an opportunity for discussion and questions. (E.g., an update from a standing or ad-hoc subcommittee) **No action from BTAC is sought.**

***To discuss:** BTAC agrees that a preliminary proposal is worthy of further discussion. **A possible motion to direct** an individual to review the issue and return at a specified time with a formal proposal for action is sought.

***Ta act:** BTAC supports a plan that requires outlining actions and obligations for Board members and/or Staff. **A motion clarifying objectives, expectations and obligations of Board and/or Staff is**

sought. **Discussion of protocol for moving forward to advertise and solicit new membership for BTAC.**

4. ESTIMATION OF COST AND/ TIME: Who would be responsible for costs and/or BTAC or staff time? Has affected BTAC member or staff been apprised of the proposal and do they understand the obligations?

Volunteer Board with staff liaison

City of Santa Fe, New Mexico

memo

DATE: September 7, 2017
TO: City Council
FROM: Mayor Javier M. Gonzales
RE: Appointments

I would like to make the following appointments:

Bicycle and Trail Advisory Committee

Gretchen Grogan – Reappointment – term ending 6/2018
Jennifer Wellington – Reappointment – term ending 6/2019
Tomas Rivera – Reappointment – term ending 6/2018
Shelly Robinson – Reappointment – term ending 6/2019
Preston J. Martin – to fill unexpired term ending 6/2019 (Resume attached)
Stephen Newhall – to fill unexpired term ending 6/2018 (Resume attached)
Charles S. O’Leary – to fill unexpired term ending 6/2019 (Resume attached)
Marcus R. Sani – to fill unexpired term ending 6/2018 (Resume attached)

BICYCLE AND TRAIL ADVISORY COMMITTEE

CREATING AUTHORITY: Adopted on September 24, 2003 by Resolution No. 2003-87. Resolution 2003-87 amended on May 12, 2010 by Resolution 2010-33, amended on August 11, 2010 by Resolution 2010-64.

MEMBERS: The committee shall consist of a member of the City Council who shall also serve as its chair, along with eight members of the public, with recommendations from the city council to be made to the Mayor, and who will appoint the committee with a balance of recreational, commuter, biking, pedestrian, youth and neighborhood group users with the usual Council approval. The Chair may appoint subcommittees, as needed, to study in-depth the responsibilities assigned to the Committee and to present such information to the Committee. The subcommittees shall be made up of not more than four members of the committee and three interested members of the public. The subcommittees shall engage solely in investigating and assembling facts for the Committee, shall only be advisory in nature and shall not formulate public policy on behalf of the Committee.

TERMS: Beginning with the adoption of this resolution, four of the members shall be appointed for one year terms and five shall be appointed for two year terms. Subsequent terms shall be for two years to maintain staggering of terms. There is no limitation to reappointment. The members shall serve at the pleasure of the governing body and may be removed at any time with or without cause.

VACANCIES: Vacancies shall be filled in the same manner as initial appointments and shall be for the remainder of the term. Vacancies shall be filled as to maintain the balance of interest group representation.

MEETING TIMES: A quorum shall be at least five members. The Committee shall also conduct all meetings in accordance with the adopted City policies and procedures and shall use *Robert's Rules of Order* in conducting meetings. They shall meet monthly.

PURPOSE: The purpose of the Bicycle and Trails Advisory Committee is to assure implementation of the city's plan and policies related to bicycle and pedestrian trails and to advise the Governing Body on such matters.

STAFF LIAISON: Robert Siqueiros
(955-6977)

POWERS AND DUTIES: The Committee shall:

- (a) Prioritize bicycle and pedestrian trail related projects to be completed using CIP, state and federal funds;
- (b) Review all phases of the projects' design and construction;

- (c) Advise on policies, programs and ordinances as they relate to bicycle and pedestrian trail safety, design and construction;
- (d) Organize media and educational campaigns to provide information and promote bicycle and pedestrian trail related activities and education;
- (e) Work with other agencies for the enhancement of city and county trail systems;
- (f) Review and recommend Parks Master Plan updates related to trails;
- (g) Seek funding from city, state and federal sources;
- (h) Pursue designation of the city of Santa Fe as a bicycle friendly city; and
- (i) Advise on policies, projects, ordinances and funding as they relate to cycling and pedestrians as safe alternative means of transportation on roads and trails.

1 **CITY OF SANTA FE, NEW MEXICO**

2 **RESOLUTION NO. 2017-46**

3 **INTRODUCED BY:**

4
5 Councilor Joseph M. Maestas

6 Councilor Peter N. Ives

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9
10 **A RESOLUTION**

11 **AMENDING RESOLUTION NO. 2010-64 REGARDING THE BICYCLE AND TRAIL**
12 **ADVISORY COMMITTEE TO PERMIT A RESIDENT OF SANTA FE COUNTY TO**
13 **SERVE ON THE COMMITTEE.**

14
15 **WHEREAS,** the Governing Body updated the Bicycle and Trail Advisory Committee on
16 August 11, 2010 by adopting Resolution No. 2010-64 authorizing subcommittees; and

17 **WHEREAS,** Santa Fe's bicycle and pedestrian trails are used by city and county
18 residents alike; and

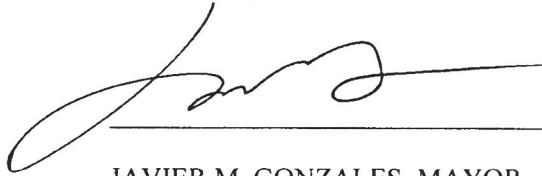
19 **WHEREAS,** it is the desire of the Governing Body to include the voice of a Santa Fe
20 county resident in the future of city bicycle and pedestrian trails.

21 **NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE**
22 **CITY OF SANTA FE** that the Membership of the Bicycle and Trail Advisory Committee is
23 amended to read:

24 **Section 5. MEMBERSHIP:** The Committee shall consist of a member of the City
25 Council who shall also serve as its chair, along with eight members of the public, of whom seven

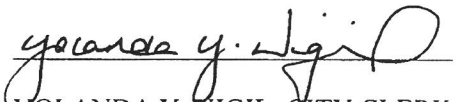
1 shall be residents of the city and one who may be a resident of Santa Fe county, with
2 recommendations from the City Council to be made to the Mayor, and who will appoint the
3 committee with a balance of recreational, commuter, biking, pedestrian, youth and neighborhood
4 groups users with Council approval. The chair may appoint subcommittees, as needed, to study
5 in-depth the responsibilities assigned to the Committee and to present such information to the
6 Committee. The subcommittees shall be made up of no more than four members of the
7 Committee and three interested members of the public. The subcommittees shall engage solely in
8 investigating and assembling facts for the Committee, shall only be advisory in nature and shall
9 not formulate public policy on behalf of the Committee.

10 PASSED, APPROVED, and ADOPTED this 14th day of June, 2017.

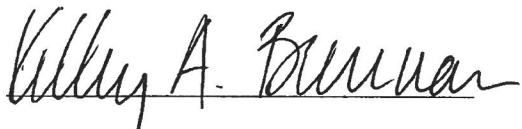
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JAVIER M. GONZALES, MAYOR

14 ATTEST:

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17 YOLANDA Y. VIGIL, CITY CLERK

18 APPROVED AS TO FORM:

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21 KELLEY A. BRENNAN, CITY ATTORNEY
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1 **CITY OF SANTA FE, NEW MEXICO**

2 **RESOLUTION NO. 2010-64**

3 **INTRODUCED BY:**

4
5 Councilor Bushee

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9
10 **A RESOLUTION**

11 **AMENDING RESOLUTION NO. 2010-33 REGARDING THE BICYCLE AND TRAIL**
12 **ADVISORY COMMITTEE IN ORDER TO AUTHORIZE SUBCOMMITTEES; AND**
13 **CLARIFYING DUTIES RELATED TO CYCLING AND PEDESTRIANS AS SAFE**
14 **ALTERNATIVE MEANS OF TRANSPORTATION.**

15
16 **WHEREAS**, the Governing Body updated the Bicycle and Trail Advisory Committee on
17 May 12, 2010 by adopting Resolution No. 2010-33; and

18 **WHEREAS**, the Governing Body desires to authorize the Bicycle and Trails Advisory
19 Committee to create subcommittees, as needed, to study in-depth the responsibilities assigned to
20 the Committee and to present such information to the Committee; and

21 **WHEREAS**, following its creation in 2003, the Bicycle and Trails Advisory Committee
22 established a plan for 14 bicycle and pedestrian trails throughout the city that have been approved
23 by the Governing Body some of which are complete and others are under construction or
24 designed; and

25 **WHEREAS**, thousands of Santa Feans enjoy the resulting Arroyo Chamisos Trail and

1 Acequia Madre Trail and the completed segments of the River Trail and Rail Trail for bicycle and
2 pedestrian transportation and recreation; and

3 **WHEREAS**, many existing streets are currently used as bicycle routes and further on-
4 street improvements can ~~be made to~~ provide safe accommodation of bicycles by applying road
5 design standards which meet the intent of the "Complete Streets" concepts; and

6 **WHEREAS**, many miles of bicycle trails remain to be completed, including: the stretch
7 of the River Trail from Camino Alire to Frenchy's Field and from St. Francis Drive into
8 downtown to Camino Cabra; the Acequia Madre Trail; the Rail Trail from Alta Vista Street to
9 Alarid Street; and the extension of the trails to the Santa Fe Community College; and others; and

10 **WHEREAS**, in 2005, the Governing Body adopted a resolution to explore the creation of
11 a "Santa Fe Walks" program to promote walking in Santa Fe; and

12 **WHEREAS**, in 2009, the Governing Body adopted a resolution supporting the federal
13 "Safe Routes to Schools" program by working with the Santa Fe public school district to identify
14 and provide necessary safety improvements to access public schools; and

15 **WHEREAS**, the Santa Fe Metropolitan Planning Organization, of which the Governing
16 Body is a member, produced in cooperation with the City and County a "Santa Fe Bikeways and
17 Trails" Map identifying both on and off road bicycle routes; and

18 **WHEREAS**, the Santa Fe Metropolitan Planning Organization, of which the Governing
19 Body is a member, in its 2010-2012 Unified Planning Work Program will undertake planning
20 tasks to develop a Bikeways Master Plan, a Pedestrian Master Plan and a formalized Safe Routes
21 to School Program for the MPO Planning Area; and

22 **WHEREAS**, the livability of and sustainability of Santa Fe will be greatly enhanced with
23 the completion of pedestrian and bicycle trails and related improvements; and

24 **WHEREAS**, Resolution 1984-56 (Articles 1 and 2) requires that all committees, task
25 forces and adhoc committees be created by resolution.

1 **NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE**
2 **CITY OF SANTA FE** that:

3 Section 1. A Bicycle and Trail Advisory Committee was established in 2003 and
4 continues to serve in an advisory capacity.

5 Section 2. NAME: The advisory committee shall be called the Bicycle and Trail
6 Advisory Committee ("Committee").

7 Section 3. PURPOSE: The purpose of the Bicycle and Trails Advisory Committee
8 is to assure implementation of the city's plans and policies related to bicycle and pedestrian trails
9 and to advise the Governing Body on such matters.

10 Section 4. DUTIES AND RESPONSIBILITIES: The Committee shall:

11 (a) Prioritize bicycle and pedestrian trail related projects to be completed using CIP,
12 state and federal funds;

13 (b) Review all phases of the projects' design and construction;

14 (c) Advise on policies, programs and ordinances as they relate to bicycle and
15 pedestrian trail safety, design and construction;

16 (d) Organize media and educational campaigns to provide information and promote
17 bicycle and pedestrian trail related activities and education;

18 (e) Work with other agencies for the enhancement of city and county trail systems;

19 (f) Review and recommend Parks Master Plan updates related to trails;

20 (g) Seek funding from city, state and federal sources;

21 (h) Pursue designation of the city of Santa Fe as a bicycle friendly city; and

22 (i) Advise on policies, projects, ordinances and funding as they relate to cycling and
23 pedestrians as safe alternative means of transportation on roads and trails.

24 Section 5. MEMBERSHIP: The Committee shall consist of a member of the City
25 Council who shall also serve as its chair, along with eight members of the public, with

1 recommendations from the City Council to be made to the Mayor, and who will appoint the
2 committee with a balance of recreational, commuter, biking, pedestrian, youth and neighborhood
3 groups users with Council approval. The chair may appoint subcommittees, as needed, to study
4 in-depth the responsibilities assigned to the Committee and to present such information to the
5 Committee. The subcommittees shall be made up of no more than four members of the
6 Committee and three interested members of the public. The subcommittees shall engage solely in
7 investigating and assembling facts for the Committee, shall only be advisory in nature and shall
8 not formulate public policy on behalf of the Committee.

9 Section 6. TERMS: Beginning with the adoption of this resolution, four of the
10 members shall be appointed for one year terms and five shall be appointed for two year terms.
11 Subsequent terms shall be for two years to maintain staggering of terms. There is no limitation to
12 reappointment. The members shall serve at the pleasure of the Governing Body and may be
13 removed at any time with or without cause.

14 Section 7. VACANCIES: Vacancies shall be filled in the same manner as initial
15 appointments and shall be for the remainder of the term. Vacancies shall be filled as to maintain
16 the balance of interest group representation.

17 Section 8. MEETINGS: A quorum shall be at least five members. The
18 Committee shall also conduct all meetings in accordance with adopted City policies and
19 procedures and shall use *Robert's Rules of Order* in conducting its meetings. They shall meet
20 monthly.

21 PASSED, APPROVED, and ADOPTED this 11th day of August, 2010.

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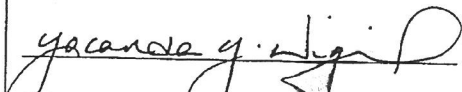
24 DAVID COSS, MAYOR
25

1 ATTEST:

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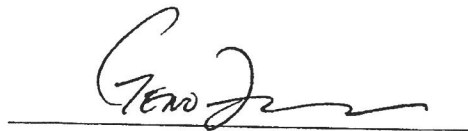

YOLANDA Y. VIGIL, CITY CLERK

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APPROVED AS TO FORM:

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GENO ZAMORA, CITY ATTORNEY

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jp/ca/jpmb/2010 res/bicycle and trails subcommittee

1 **CITY OF SANTA FE, NEW MEXICO**

2 **RESOLUTION NO. 2010-33**

3 **INTRODUCED BY:**

4
5 Councilor Bushee

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9
10 **A RESOLUTION**

11 **AMENDING RESOLUTION NO. 2003-87 REGARDING THE BICYCLE AND TRAIL**
12 **ADVISORY COMMITTEE.**

13
14 **WHEREAS**, the City Council adopted the Bicycle Master Plan in 1993; and

15 **WHEREAS**, the General Plan adopted in 1999, includes several guiding policies
16 regarding bicycle and pedestrian circulation including: provide a comprehensive network of
17 bikeways for safe and efficient transportation; recognize bicycling and walking as viable
18 alternatives to motorized transportation; provide off-road trails as an alternative to on-road travel;
19 and provide necessary amenities; and

20 **WHEREAS**, following its creation in 2003, the Bicycle and Trails Advisory Committee
21 established a plan for 14 bicycle and pedestrian trails throughout the city that have been approved
22 by the Governing Body some of which are complete and others are under construction or
23 designed; and

24 **WHEREAS**, thousands of Santa Feans enjoy the resulting Arroyo Chamisos Trail and
25 Acequia Madre Trail and the completed segments of the River Trail and Rail Trail for bicycle and

1 pedestrian transportation and recreation; and

2 **WHEREAS**, many existing streets are currently used as bicycle routes and further on-
3 street improvements can be made to provide safe accommodation of bicycles by applying road
4 design standards which meet the intent of the "Complete Streets" concepts; and

5 **WHEREAS**, many miles of bicycle trails remain to be completed, including: the stretch
6 of the River Trail from Camino Alire to Frenchy's Field and from St. Francis Drive into
7 downtown to Camino Cabra; the Acequia Madre Trail; the Rail Trail from Alta Vista Street to
8 Alarid Street; and the extension of the trails to the Santa Fe Community College; and others; and

9 **WHEREAS**, in 2005, the Governing Body adopted a resolution to explore the creation of
10 a "Santa Fe Walks" program to promote walking in Santa Fe; and

11 **WHEREAS**, in 2009, the Governing Body adopted a resolution supporting the federal
12 "Safe Routes to Schools" program by working with the Santa Fe public school district to identify
13 and provide necessary safety improvements to access public schools; and

14 **WHEREAS**, the Santa Fe Metropolitan Planning Organization, of which the Governing
15 Body is a member, produced in cooperation with the City and County a "Santa Fe Bikeways and
16 Trails" Map identifying both on and off road bicycle routes; and

17 **WHEREAS**, the Santa Fe Metropolitan Planning Organization, of which the Governing
18 Body is a member, in its 2010-2012 Unified Planning Work Program will undertake planning
19 tasks to develop a Bikeways Master Plan, a Pedestrian Master Plan and a formalized Safe Routes
20 to School Program for the MPO Planning Area; and

21 **WHEREAS**, the livability of and sustainability of Santa Fe will be greatly enhanced with
22 the completion of pedestrian and bicycle trails and related improvements; and

23 **WHEREAS**, Resolution 1984-56 (Articles 1 and 2) requires that all committees, task
24 forces and adhoc committees be created by resolution.

25 **NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE**

1 **CITY OF SANTA FE** that:

2 Section 1. A Bicycle and Trail Advisory Committee was established in 2003 and
3 continues to serve in an advisory capacity.

4 Section 2. ~~NAME:~~ The advisory committee shall be called the Bicycle and Trail
5 Advisory Committee ("Committee").

6 Section 3. PURPOSE: The purpose of the Bicycle and Trails Advisory Committee
7 is to assure implementation of the city's plans and policies related to bicycle and pedestrian trails
8 and to advise the Governing Body on such matters.

9 Section 4. DUTIES AND RESPONSIBILITIES: The Committee shall:

10 (a) Prioritize bicycle and pedestrian trail related projects to be completed using CIP,
11 state and federal funds;

12 (b) Review all phases of the projects' design and construction;

13 (c) Advise on policies, programs and ordinances as they relate to bicycle and
14 pedestrian trail safety, design and construction;

15 (d) Organize media and educational campaigns to provide information and promote
16 bicycle and pedestrian trail related activities and education;

17 (e) Work with other agencies for the enhancement of city and county trail systems;

18 (f) Review and recommend Parks Master Plan updates related to trails;

19 (g) Seek funding from city, state and federal sources; and

20 (h) Pursue designation of the city of Santa Fe as a bicycle friendly city.

21 Section 5. MEMBERSHIP: The Committee shall consist of a member of the City
22 Council who shall also serve as its chair, along with eight members of the public, with
23 recommendations from the City Council to be made to the Mayor, and who will appoint the
24 committee with a balance of recreational, commuter, biking, pedestrian, youth and neighborhood
25 groups users with Council approval.

CITY OF SANTA FE, NEW MEXICO

RESOLUTION NO. 2003- 87

INTRODUCED BY:

Carroll Robinson Jones
Rebecca W. Wagoner
David H. Hoffer
Scott J. Anderson

A RESOLUTION

CREATING A BICYCLE AND TRAIL ADVISORY COMMITTEE.

WHEREAS, the City Council adopted a Bicycle Master Plan in 1993; and

WHEREAS, thousands of Santa Feans enjoy the resulting Arroyo Chamisa Trail and the short segments of the River Trail and Rail Trail for bicycle recreation and commuting; and

WHEREAS, many on street projects for bicycle safety could be accompanied by further on-street improvements; and

WHEREAS, many miles of bicycle trails remain to be completed, including the stretch along the river from Camino Alire to Frenchys Field, the river from St. Francis Drive into downtown to Camino Cabra, the Accquia Madre Trail, the rail trail from Siringo to the Railyard, extension of the trails to the Santa Fe Community College and others; and

WHEREAS, the livability of Santa Fe will be greatly enhanced with the completion of these bicycle trails and other bicycle improvements; and

WHEREAS, Resolution 1984-56 (Articles 1 and 2) requires that all committees, task forces and ad hoc committees be created by resolution; and

1 NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE
2 CITY OF SANTA FE THAT:

3 Section 1. The Council hereby establishes a Bicycle and Trail Advisory Committee.

4 Section 2. A Bicycle and Trail Advisory Committee is established to serve in an
5 advisory capacity.

6 Section 3. NAME: The advisory committee shall be called the Bicycle and Trail
7 Advisory Committee ("Committee").

8 Section 4. PURPOSE: The Committee shall evaluate the 1993 Bicycle Master
9 Plan and the trail portion of the Parks, Open Space, Trails & Recreation Master Plan and advise
10 city staff on measures needed to expedite the plans' implementation.

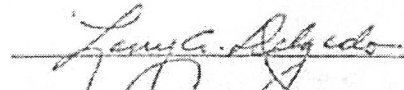
11 Section 5. DUTIES AND RESPONSIBILITIES: The Committee shall help
12 prioritize the projects to be completed using CIP funds, review construction plans, review
13 allocation of funds for improvements, seek funding through CIP, state or federal funds.

14 Section 6. MEMBERSHIP: The Committee shall consist of a member of the City
15 Council who shall also serve as its chair, along with eight members of the public, with
16 recommendations from the city council to be made to the Mayor, and who will appoint the
17 committee with a balance of recreational, commuter, biking, pedestrian, youth and neighborhood
18 group users with the usual Council approval.

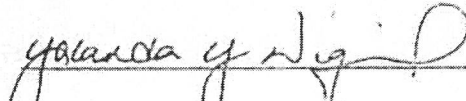
19 Section 7. TIME: The members of the Committee shall have two year terms
20 and shall serve at the pleasure of the governing body and may be removed at any time with or
21 without cause.

22 Section 8. MEETINGS: The Committee shall also conduct all meetings in
23 accordance with adopted City policies and procedures and shall use *Robert's Rules of Order* in
24 conducting its meetings. The shall meet at least every three months (quarterly) but may meet
25 more often.


1 PASSED, APPROVED and ADOPTED this 27th day of September, 2023.

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3 
4 LARRY A. DELGADO, MAYOR

5 ATTEST:

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8 YOLANDA Y. VIGIL, CITY CLERK

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10
11 APPROVED AS TO FORM:

12 
13
14 BRUCE THOMPSON, CITY ATTORNEY

