

Bicycle and Trails Advisory Committee
Meeting Index
February 21, 2018

Item	Description	Page
Cover Page		0
Call to Order	Councilor Joseph Maestas, called the meeting of the Bicycle and Trails Advisory Committee to order at 5:42 p.m. at the City Council Chambers in Santa Fe, New Mexico.	1
Roll Call	A quorum was established at 5:46 p.m.	1
Approval of the Agenda	Mr. Newhall moved to approve the agenda as amended with a second from Ms. Wellington which passed by voice vote.	1
Approval of Minutes from January 17, 2018	Mr. Newhall moved to approve the minutes of January 17, 2018 as amended with a second from Mr. O'Leary which passed by voice vote.	2
Citizen Communications from the Floor	Discussion Only	2
a. City Trails Coordinator Report		3
b. ADA Coordinator		
Information/Discussion/Action		
a.) Roadway and Drainage Section Project Updates-Guadalupe, Hospital Drive, Zia Road striping, etc.	Discussion Only	4,5
b.) La Tierra Trails-recommendation for remaining funds expenditure	Discussion Only	5 5
c.) Traffic Garden/Bicycle Playground Design		5
d.) Update of Santa Fe Bikeways & Trails Master Plan	Discussion Only	
e.) A Resolution amending Resolution 2000-33 establishing the Public Safety Committee to provide for the appointment of a BTAC member to serve on the committee.	Mr. Newhall moved to approve the Resolution and designate Ms. Wellington as the BTAC member to sit on the Public Safety Committee with a second from Ms. Robinson which passed by voice vote.	5,6
f.) A Resolution supporting continuing efforts to invest and promote Santa Fe's walkability and to achieve the highest designation as a walk friendly community.	Mr. O'Leary moved to approve the resolution with a second from Mr. Martin which passed by voice vote.	7
g.) A Resolution in support of a community walking program to improve public health	Mr. Newhall moved to approve the resolution with a second from Ms. Wellington which passed by voice vote.	7
BTAC Subcommittee Updates		
• On Road Subcommittee	Discussion Only	
a. February 21, 2018 Guadalupe Street liaison committee meeting report		3,4
• Off Road Trails		
• Going for the Gold		
• Education Subcommittee		

Staff Communications	Discussion Only	8
Committee Communications	Discussion Only	8
Communications from the Chair	Discussion Only	8
Adjournment	There being no further business to come before the Bicycle and Trials Advisory Board the meeting was adjourned at 7:37 p.m.	8
Signatures		8

**BICYCLE AND TRAILS ADVISORY COMMITTEE MEETING
City Council Chambers 200 Lincoln Ave. Santa Fe
February 21, 2018 – 5:30 PM – 7:30 PM
MEETING MINUTES**

1. CALL TO ORDER

Councilor Joseph Maestas, called the meeting of the Bicycle and Trails Advisory Committee to order at 5:42 p.m. at the City Council Chambers in Santa Fe, New Mexico. A quorum was established at 5:46 p.m.

2. ROLL CALL

Present:

Councilor Joseph Maestas, Chair
Preston Martin
Charlie O'Leary
Jennifer Wellington
Shelley Robinson
Stephen Newhall

Absent/Excused:

Mark Sani
Gretchen Grogan
Tomas Rivera

Staff & Others Present:

Leroy Pacheco, Staff Liaison
Tim Rogers, Santa Fe Conservation Trust
City ADA Coordinator
Steve Durrant, Alta Planning
Erick Aune
David Quintana, Project Manager City of Santa Fe
Linda Vigil, Stenographer

3. APPROVAL OF AGENDA

A discussion was held, it was decided to move BTAC Subcommittee reports before informational items to approve appointments for the subcommittees, to allow the new City ADA Coordinator to introduce himself after communications from the floor and also a correction to the dates of the next meeting and deadlines.

MOTION: Mr. Newhall moved to approve the agenda as amended with a second from Ms. Wellington which passed by voice vote.

4. APPROVAL OF MINUTES FROM January 17, 2018

Corrections:

Page 4, ~~Mr. Bronwell~~ change to Bonwell

Page 2, ~~Mr. Hurlacher~~ change to Hurlocker

MOTION: Mr. Newhall moved to approve the minutes of January 17, 2018 as amended with a second from Mr. O'Leary which passed by voice vote.

5. CITIZEN COMMUNICATION FROM THE FLOOR

Christopher Cretella (4503 B Country Club Road) works with the Master's Program, he has teamed up with Bike Santa Fe. The program will also help promote bicycle use and safety, trail maintenance, and teach the students bicycle repair projects. Mr. Cretella will bring some of the students to present at a future meeting. Mr. Cretella shared a story about a student who had a bicycle and was riding on a trail, he was discouraged with his bike. Ms. Wellington allowed him to use one of her old bicycles and he is now enthused.

Ms. Robinson asked if the class is elected. Mr. Cretella states they have a Friday community service class, these students chose this to do.

Tim Touchstown (2600 W. Zia Road) is new to Santa Fe from Austin, Texas. He wanted to share his comments on the mutli-use trails that cross busy roads, there isn't any stripping or flashing warning. He would like to see other buttons to press to flash warnings. He reviewed other state statistics and the hazards here in Santa Fe. Mr. Touchdown explained the shoulders have a lot of debris which makes it dangerous to cycle.

6. COMMUNICATIONS FROM OTHER AGENCIES

a. City Trials Coordinator Report

Mr. Rogers reviewed the report included in the packet. (See Exhibit A) Mr. Rogers discussed that there will be volunteers from the Masters Program working on trails. The County has a similar program. There was approval to begin work on the Dog trail connector trail, a clear tread path has started.

Mr. Rogers reported that the community ride and bike day at the capital went well. Field trips are scheduled and they will complete their 100th trip. There is the VAMONOS Resolution later in the agenda there will be walks scheduled from May to October.

Mr. Rogers reported there were some comments submitted to Surroundings regarding the Museum Hill trail, he wasn't able to see the drawings. The process seems to be more inclusive. The proposal is to continue Camino Lejo and Camino Corrales, Mr.

Rogers expressed his concern with the design of the trail and the side paths. A copy of the AASHTO regulations were passed out. (See Exhibit B)

Ms. Wellington agreed the trails need to be concentrated on being separated from the busy roads.

b. City ADA Coordinator

Mr. Daniel Fernandez, the new liaison for the Mayors Committee on Disability introduced himself to the BTAC members. He invites the BTAC Committee to utilize him when there are projects being planned.

Mr. Fernandez has received some standards for outdoor development, there is information on trail design and tips on materials that can be used for the trails. He is at the Railyard location and is always available to meet. He will be here to meet with the members if they have questions.

Councilor Maestas asked about the city wide ADA assessment. Mr. Fernandez will get an update.

7. BTAC SUBCOMMITTEE REPORTS

Councilor Maestas discussed the new subcommittees and chairs and appointed members. (See Exhibit C)

APPOINTMENTS:

Business Bicycle Business Subcommittee: Mr. Martin will chair, David Bell and Mike Chapman will be members.

Education Committee: Ms. Wellington will chair, Chris Cretella, Irene Osulla (the cyclist who was hit-she wanted to be involved in creating better awareness for safety) will be members.

On Road Subcommittee: Stephen Newhall will Chair, he will be looking for some new members. Mr. Touchstown will volunteer.

Off Road Subcommittee: Mr. O'Leary will Chair, Bill Roth and Dean Frye will be members.

REPORTS:

Local Bicycle Business Subcommittee- Mr. Martin had no report. He discussed the idea to have a route system to send tourists on with different colors. Easy, Medium and Expert rides. They realize there isn't any recognition by the City on electric bicycles,

there are standards to regulate them, and they can borrow from another model.

Education Subcommittee- Ms. Wellington explained they have discussed more classes and visiting with the Police Department for safety concerns.

On Road Subcommittee- Mr. Newhall would like to have Santa Fe as one of the most bike friendly cities. In town he would like to finish marking the Route 66 signage.

Off Road Subcommittee- Mr. O'Leary would like to grow the off road trails, and single track trails. Mr. O'Leary discussed the new wilderness plans that will impact the trail system.

8. INFORMATION, DISCUSSION AND ACTION

a. Roadway & Drainage Section Project Update- Guadalupe, Hospital Drive, Zia Road Striping etc.

Guadalupe-

Mr. Quintana reported there was a Guadalupe liaison meeting yesterday, they are still discussing connectivity. There will be another public meeting on March 29, 2018 to discuss alternatives. They are following federal procedures and are in Phase 1 A where they review the options and alternatives. Mr. Quintana explained the phases and how the process works.

Mr. O'Leary how do they chose the final design? Mr. Quintana states they use a matrix and a host of factors. Mr. O'Leary asked if Council gets to vote or pass the final. Mr. Quintana explained how they gather stakeholders and involve the public, historic preservation and the efforts they are exhaustive.

Ms. Robinson asked if this is the second public meeting, are they needing public feedback or will they already have options for the public to vote on? Mr. Quintana explained they are still gathering input and will reach out to the businesses as well.

Hospital Drive-

Mr. Quintana explained that when the hospital was permitted for construction, this was done as a traffic calming effort. Councilor Maestas asked if that is standard traffic calming measure. Mr. Quintana stated they can look at the option of painting a bike lane there is enough room for one.

Ms. Wellington states the City has lost ground on Guadalupe and Hospital Drive. Bike lanes should be primary in getting the city more Bike Friendly.

Mr. Newhall discussed the parking issue and the lot used for parking. Was there a study to show that parking was needed? Mr. Quintana would have to research that.

Mr. O'Leary asked about restriping a bike lane and could they have the bump outs reduced. Mr. Quintana states there may be room to add the lane without reducing the bump outs. Councilor Maestas agreed.

Mr. O'Leary discussed the striped crossings in some areas, there are some trails around the hospital that have bad connectivity.

Ms. Robinson discussed the speed limit, if there is a slow zone that may discourage drivers to drive on it. Mr. Quintana states they would have to research that because of the close proximity to the hospital. They will have to conform to UTO standards. They can change signage to slow them down.

Zia Restriping-

Mr. Quintana explained they will get plans to Mr. Pacheco for the next meeting. They have the contractor coming back to fix the layout.

b. La Tierra Trails-Recommendation for remaining funds expenditure

Mr. O'Leary discussed that there is an issue to spend down the money left over. (See Exhibit D) The plan is to have another meeting and invite Mr. Rogers and Mr. Pacheco to discuss the possibilities of amenities, possible latrines. There could be large events planned but they will need restrooms. They will discuss funding and other things.

Mr. Pacheco explained the item was on a Public Works agenda and they will expect a report back. Also, Mr. Pacheco passed out a letter from the Canada de Rincon and the Reserve Board, which praises the BTAC board for their work on it. (Exhibit E)

Mr. O'Leary asked why Public Works was notified and if City Council will have to approve it in the end? Mr. Pacheco states he would like to have it allocated to trails before it gets used elsewhere.

Mr. O'Leary stated it would be helpful to review some of the spreadsheets with Mr. Pacheco.

c. Traffic Garden/Bicycle Playground Design

Mr. Aune presented Alta Planning and design (See Exhibit F). Steve Durrant is the planner who worked on a similar project near Seattle. Mr. Aune brought him here to get an understanding of what it is and why Ashbough Park is a good location.

Mr. Durrant is a member of the American League of Bicyclists, he discussed and presented a slideshow on the traffic garden he worked on in Seattle.

Mr. Newhill loves the idea of the traffic garden, what would it cost? Mr. Durrant explained the similar project was \$100,000 and he would like to encourage them not to skip on anything.

Mr. Aune suggests as the next step, as a result of a site visit and meeting with Rob Carter he is very supportive. Mr. Carter would like to get that placed into the Parks budget as soon as possible. They will present to Parks some ideas.

Councilor Maestas would like to sponsor a Resolution to get this done.

Ms. Robinson is happy it is at Ashbough because it is connected to trails. Is it accessible by another trail? Mr. Aune explained there are two different surfaces, there is gravel and asphalt trails close by. They can change the surface and make it circular around the park.

Ms. Wellington thanked them for their work and presentation.

d. Update of Santa Fe Bikeways & Trails Master Plan

Mr. Aune reported there has been a company working on the interactive portion of the master plan. There is a meeting tomorrow to conduct a demo to discuss the productive interactive map. After the input is giving they will present it to the public for their suggestions. There hasn't been any other contracts thus far.

Councilor Maestas would like to make sure the master plans do not get stove piped. He would like to have a reoccurring line item in the CIP. Mr. Aune stated there was concern that there would be more money \$25,000 would be more than enough.

Mr. O'Leary asked what the money would be for. Councilor Maestas explained for trail maintenance.

Mr. Newhall cannot make it tomorrow will there be information sent to BTAC? Mr. Aune states after tomorrow they will send an email with some power point slides.

e. A RESOLUTION AMENDING RESOLUTION 2000-33 ESTABLISHING THE PUBLIC SAFETY COMMITTEE TO PROVIDE FOR THE APPOINTMENT OF A BICYCLE AND TRAILS ADVISORY BOARD MEMBER TO SERVE ON THE COMMITTEE.

Councilor Maestas states this is a way to have bicycle safety and education to have a member on the Public Safety Committee. (See Exhibit G) Ms. Wellington expressed interest to be the member. There is not an immediate vacancy at this time however once that occurs Ms. Wellington will step in.

MOTION: Mr. Newhall moved to approve the Resolution and designate Ms. Wellington as the BTAC member to sit on the Public Safety Committee with a second from Ms. Robinson which passed by voice vote.

f. A RESOLUTION SUPPORTING CONTINUING EFFORTS TO INVEST IN AND PROMOTE SANTA FE'S WALKABILITY AND TO ACHIEVE THE HIGHEST DESIGNATION AS A WALK FRIENDLY COMMUNITY.

Mr. Tibbets states the MPO, city staff worked with public safety, land use and public works to apply for the designation. (See Exhibit H) They will hear by April if they are going to be approved.

Mr. Tibbets states there may be a modification to the fiscal impact. Mr. Tibbets states the name of BTAC does not include pedestrian issues, he would like to see more pedestrian focus. BTAC was listed as the committee in the Resolution, however he would like to see more support for pedestrians.

Ms. Wellington would like to see a copy of the application. Mr. Tibbetts will get that to her.

Ms. Robinson states she and Mr. Rivera worked on the master plan, and Mr. Rivera advocates for pedestrians and mutli-modal ways of transportation. Was there a pedestrian master plan? Mr. Tibbets states there used to be a joint committee many years ago, however there should be advocacy group.

A discussion was held about the pedestrian issues, there are many issues that need attention. Councilor Maestas states there is a mention of hiring a full time pedestrian coordinator, he would like to have that done before they change the name if the BTAC committee.

MOTION: Mr. O'Leary moved to approve the resolution with a second from Mr. Martin which passed by voice vote.

g. A RESOLUTION IN SUPPORT OF A COMMUNITY WALKING PROGRAM TO IMPROVE PUBLIC HEALTH.

Mr. Rogers explained the resolution is to request support in a collaborative to promote walking on trails as a health measure. (See Exhibit I) There are several partners listed in this effort.

In their next meeting they will discuss the fees charges to use Parks for events.

MOTION: Mr. Newhall moved to approve the resolution with a second from Ms. Wellington which passed by voice vote.

9. BTAC SUBCOMMITTEES COMMUNICATIONS

- a. On Road Subcommittee
 - 1. February 21, 2018 Guadalupe Street Liaison Committee Meeting Report (See Exhibit J)
- b. Off-Road Subcommittee
- c. Education Subcommittee

(This item was moved up and discussed earlier)

10. STAFF COMMUNICATION

Mr. Pacheco states the Rail Trail will be approved at the next Council meeting.

11. COMMITTEE COMMUNICATION

Ms. Wellington would like to have a Police or Public Safety presence here at the meeting, however there hasn't been any here. Mr. Pacheco states he will invite them every month and perhaps the presence of having a BTAC member serving on PSC will help.

12. COMMUNICATIONS FROM THE CHAIR

Councilor Maestas stated this is his last meeting as Chair he is very proud of how far the BTAC has involved. He is excited for the new members and energy.

13. ADJOURNMENT

There being no further business to come before the Bicycle and Trials Advisory Board the meeting was adjourned at 7:37 p.m.

SIGNATURES

Councilor Joseph M. Maestas, Chair



Linda Vigil, Stenographer

Bicycle and Trails Advisory Committee
Meeting Index
March 21, 2018

Item	Description	Page
Cover Page		0
Call to Order	Councilor JoAnne Vigil Coppler, called the meeting of the Bicycle and Trails Advisory Committee to order at 5:31 p.m. at the City Council Chambers in Santa Fe, New Mexico.	1
Roll Call	A quorum was established with roll call.	1
Approval of the Agenda	Ms. Robinson moved to approve the agenda as amended with a second from Ms. Wellington which passed by voice vote.	1
Approval of Minutes from February 21, 2018	It was decided to approve the minutes at the next meeting along with previous months minutes.	1
Citizen Communications from the Floor	Discussion Only	2
Communications from other agencies		
a. City Trails Coordinator Report, Santa Fe County, MPO and Parks and Recreation	Discussion Only	2-4
b. Public Safety Report-SF Police Dept.		5
Information/Discussion/Action		
a.) Welcome and Member Introductions	Discussion Only	6
b.) La Tierra Trails-recommendation for remaining funds expenditure	Mr. O'Leary moved to discuss and approve the recommendation of remaining funds from the La Tierra Trails at the next BTAC meeting, with a second from Ms. Grogan which passed by voice vote.	6
c.) River, Watershed & Trails Section-projects summary	Discussion Only	6,7
BTAC Subcommittee Updates		7
<ul style="list-style-type: none"> On Road Subcommittee Off Road Trails Education Bicycle Business 	Discussion Only	
Staff Communications		7
Committee Communications		7,8
Communications from the Chair		8
Adjournment	Mr. Newhall moved to adjourn at 7:42, with a second from Ms. Grogan.	8
Signatures		8

**BICYCLE AND TRAILS ADVISORY COMMITTEE MEETING
City Council Chambers 200 Lincoln Ave. Santa Fe
March 21, 2018 – 5:30 PM – 7:30 PM
MEETING MINUTES**

1. CALL TO ORDER

Councilor JoAnne Vigil Coppler, called the meeting of the Bicycle and Trails Advisory Committee to order at 5:31 p.m. at the City Council Chambers in Santa Fe, New Mexico. A quorum was established with roll call.

2. ROLL CALL

Present:

Councilor JoAnne Vigil Coppler, Chair
Jennifer Wellington
Shelley Robinson
Charlie O'Leary
Stephen Newhall
Gretchen Grogan
Tomas Rivera

Absent/Excused:

Preston Martin
Mark Sani

Staff & Others Present:

Leroy Pacheco, Staff Liaison
James Martinez, Engineering
Richard Thompson, Parks and Recreation City of Santa Fe
Sarah Noss, Santa Fe Conservation Trust
Carol Branch, Santa Fe County
Sgt. Christopher McCord, SF Police Department
Linda Vigil, Stenographer

3. APPROVAL OF AGENDA

Mr. Pacheco would like to change the order of the Communications from other Agencies Item 6B to include an item from Parks and Recreation, MPO and the SF County Trails Volunteer Coordinator Report and a project informational item from Parks and Recreation. Mr. Pacheco would also like to switch Items 7B and C.

MOTION: Ms. Robinson moved to approve the agenda as amended with a second from Ms. Wellington which passed by voice vote.

4. APPROVAL OF MINUTES FROM February 21, 2018

Mr. Pacheco had some written corrections from the ADA Coordinator. (See Exhibit A).

Page 3 Item B Councilor Maestas ADA assessment Transition Plan, he is still reviewing. Mr. O'Leary would like to add a member to his subcommittee on Page 3 under Off Road Subcommittee add Mike Chapman.

Ms. Wellington would like to recall small errors in previous month's minutes. She would like to address them and will meet with Mr. Pacheco.

Ms. Robinson would like to correct on page 2 ~~elected class~~ change to elective class, and on page 3 under Subcommittee members to add the BTAC members Ms. Robinson and Ms. Grogan to the Education/Safety Subcommittee.

It was decided to approve the minutes at the next meeting along with previous months minutes.

5. CITIZEN COMMUNICATIONS FROM THE FLOOR

Mr. Gary Schiffmauer (924 Osage Ave.) discussed an incident where he was hit while driving his bicycle. After his review of the UTO (Uniform Traffic Code) he believes the charge of careless driving charges on a driver involving an accident between vehicle and bicycle is too lenient.

Sgt. McCord, City of Santa Fe Police Department explained the difference between careless and reckless charges. The officer must witness the event and be able to testify in court under oath. When the case goes on to the District Attorney the charges often get changed. When a cyclist is injured, he contacts the DA for their interpretation. The case goes through the court system.

A member of the audience (*no name given*) asked if there is video on the accident can it be used? Sgt. McCord stated yes.

Mr. Schiffmauer asked about the section of the UTO that mentions bike lanes. Sgt. McCord stated discussed the greater offense is if the driver is not in the traffic lane and in the designated bike lane.

Mr. Schiffmauer asked about his accident in particular (*the driver did not clean the ice off the window*) can the charge be changed? Sgt. McCord explained the charges can be elevated. He explained the process with the District Attorney. Sgt. McCord also explained the process in court and the difference between City and State charges. He prefers to pursue State charges, because there is a record for drivers.

6. COMMUNICATIONS FROM OTHER AGENCIES

a. Public Safety Report-SF Police Department

Sgt. McCord passed out (See Exhibit B) which is a chart detailing accidents since 2014. There is some data from 2018. Sgt. McCord reviewed the data in 2017. The majority of pedestrian accidents are on Cerrillos Rd. near the shelter. Helmet use was found in all

cyclist accidents. Motorcycle users was different 80% do not wear a helmet or safety equipment.

Ms. Wellington wanted to clarify that Ms. Solo's accident was hit in October not November as indicated in the chart. Sgt. McCord explained the process and the time on the chart is when the case finally closes.

Ms. Robinson asked for clarification on the ped 95 code. Sgt. McCord explained that is the code used to identify a pedestrian.

Sgt. McCord explained there has been roughly one fatality every year since 2014. The data shows that the cases even out as to who the responsible party was, either the driver or the pedestrian/cyclist.

Ms. Wellington would like to review the details of the cases. Sgt. McCord explained they cannot be reviewed until it has been closed in court. There is also personal information in the cases that cannot be released.

Ms. Wellington would like to review serious crashes where they are injuries and other problems so much that the person can't contribute to the community, similar to her case. She suffered injuries that prevented her from working.

Ms. Grogan asked if the older cases shown are only fatalities or if it includes all calls. Sgt. McCord explained the traffic division gets called out any time there is a major crash. Sgt. McCord explained if they wanted County data, they would have to IPRA request the County. He only has information from within the City.

Chair Vigil Coppler asked if this info can be requested from the County. Mr. Pacheco will request it on behalf of the BTAC-Safety Committee.

Mr. O'Leary asked about incidents where cyclists are run off the road or cited? Sgt. McCord explained that there are not that many, they have to be reported. Often times those go unreported.

Ms. Robinson explained in order to create the curriculum it would help to know about calls or reports. Sgt. McCord explained that it depends on the way the calls came in. It would take time to pull that info and how the dispatcher coded and classified the call.

Ms. Grogan would like to discuss the data on those calls.

Ms. Wellington thanked him for the spreadsheet.

Sgt. McCord stated the other data they would like can be put in that spreadsheet, but there should be a timeline.

Sgt. McCord discussed the ordinances and why he prefers to pursue the state charges. Municipal Court actions do not always report to the State MVD.

Ms. Grogan asked about if a call is made where a driver did not give the 5 feet to pass. Sgt. McCord explained because it is the lesser charge, they wouldn't cite for that.

Ms. Grogan asked what the consequence of careless driving is. Sgt. McCord explained it has more impact rather than a small citation.

b. City Trails Coordinator Report

Mr. Richard Thompson the Parks Division Director introduced himself, discussed the work that they do on the trails during winter. They will be adding the wooden decking to bridges this year on the CIP list.

The crew will go to trails building class. There have been some promotions and changes and there will be some vacancies to fill.

Mr. Thompson did not get a report in time, if action is required for the bench he will bring it back next month. Mr. Thompson passed out information on the style of benches that will be placed on the Acequia Trail tunnel project. (See Exhibit C) One bench will be near the school and the other further down the trail. The proposed benches are in memoriam of two cyclists.

Mr. Thompson discussed the material used in the benches and colors.

Joy Pool (125 W. Lupita Rd.) spoke on behalf of the SF Century Board, they are willing to pay for the benches for these past members of their board. She would also like to have the trails named after these two individuals, which will go through a separate process.

Mr. Rivera asked what action they were taking this evening. Mr. Thompson explained, tonight is just for the benches out of courtesy and requesting input. Mr. Pacheco discussed the two different processes. The benches can be done at the staff level.

Mr. O'Leary asked if there will be a plaque with the cyclist's names? Mr. Thompson stated yes there would be.

Ms. Robinson agreed on the style of the metal or stainless steel. Mr. Thompson discussed the benches on the plaza and in Cornell Park. The wood is hard for maintenance. Mr. Thompson states there are some that can be powder coated. Ms. Robinson asked if the landscape designers that worked on the Railyard helped with the design. Mr. Thompson stated as a courtesy he will show them.

Mr. Thompson mentioned the new bike racks that are at the Railyard offices would look great on these benches.

Mr. Newhall thanked them for the honors of the two individuals.

Chair Vigil Coppler would like Mr. Thompson to proceed and work with the Century

Board on this project.

Mr. Aune updated the board on the Bike to Work Week event. Perhaps the MPO can be a standing update to the agenda. Mr. Aune explained the MPO is hosted by the City, this event has turned into a community event. It would be preferred that BTAC have a formal presence in the event planning.

Ms. Robinson explained that Bike and Brew will be in fall and not in conjunction or close to the Bike to Work Week.

Mr. Aune discussed the new idea of the movie and bike ride they are working on that with sponsorship.

Ms. Robinson asked how BTAC can be involved in the bike to work week. Mr. Aune states that any member can attend the planning meetings. Mr. Pacheco can get the info out if he is sent the information.

Ms. Grogan stated the Santa Fe Century is that week as well. She can attend and discuss the other events.

Ms. Noss discussed her role at the Santa Fe Conservation Trust. (See Report as Exhibit D) She wanted to update the Committee and report that the dog park connector trail is complete, there may be discussion of using the leftover bond money to make it ADA compliant. As a dirt trail it is complete.

Ms. Noss discussed the VAMANOS project. The Conservation Trust gathered several organizations and the City to be a part of it. There will be 42 walks scheduled to be on the trails within the City. There will be Doctors leading some of the walks, the Mayor and some councilors will also be part of the walks.

Ms. Robinson asked if dogs are included. Ms. Noss states they are, if leashed.

c. Santa Fe County Volunteer Coordinator Report

Ms. Carol Branch is the volunteer coordinator for the County. She stated they maintain over 37 miles of trails. She has youth groups and other organizations around the City who help. There are projects with the schools, the public lands class with the Masters Class program and the teen court youth. They spend a lot of time on the trails and along the river. Some have begun restoring vegetation and riparian replanting along the river. They also built the County's first rain garden.

Ms. Branch discussed the trails steward program. Those volunteers watch and report on the condition of the trails. There is a mentorship program with the youth.

This shows the youth the impact of community service is often underestimated. Some youth keep returning to this as community service. There are 20 crew leaders they teach the youth work ethic and how to care for the county lands.

Mr. Pacheco explained that Mr. Martin is the BTAC member from the County that sits on the board.

7. INFORMATION, DISCUSSION AND ACTION

a. Welcome and Member Introductions

Mr. Pacheco wanted the members to introduce themselves to the new chair. He also mentioned that the reapplication process needs to be done again. Mr. Pacheco stated the last time he asked for letters of interest, there were over 30 interested community members. There are four spots that will expire soon.

Chair Vigil Coppler would like members that are close to expire to express their interest in either staying on the board or giving up their seat.

Chair Vigil Coppler would like the members to introduce themselves and give a brief background. Ms. Vigil Coppler discussed her expectations of how she would like to run the meetings.

b. River, Watershed and Trails Section – Projects summary report

Mr. Pacheco discussed the report, (See Exhibit E) he had printed that lists the different department projects that are linked to trails. He can update the Committee quarterly, there are some developers who also create trails within their developments, and he would like to keep the BTAC members updated.

Mr. Pacheco discussed the trails and connections in the City. There is a map showing the La Tierra Trail connection and the improvements that will be done.

Mr. Martinez discussed the restriping project that will be going forward. Mr. Pacheco stated for the sake of time the committee can ask brief questions and then take action.

Mr. O'Leary asked if they have been able to show where improvements surrounding pedestrian and cycling or a loss of facilities. They would like to review the plans before any decisions are made.

Mr. Martinez stated the changes would have to be given within the week and a half on this project. On Rodeo Road they are working on the ADA ramps now. The road will be milled after that, Mr. Martinez stated that the contractor will have to be given the plans to begin restriping.

Mr. Martinez stated Rodeo Road and Paseo de Peralta will remain the same. Ms. Grogan asked if the sharrows on Paseo will be reapplied. Mr. Martinez stated yes they would.

Ms. Wellington would like them to show what will be improved or removed for pedestrians and bicyclists. Mr. Martinez states they can highlight the changes.

Mr. O'Leary is interested in knowing that they are not taking any facilities away or adding them. Mr. Newhall states the BTAC should be able to give input, the on road committee can meet with Mr. Martinez.

Mr. Pacheco states that is a better forum to bring the information to the Committee. Mr. Pacheco reminded the Committee that there is a public meeting about the Guadalupe Street project soon.

Ms. Grogan asked that when planning these projects, they place BTAC input in the timeline so that it is brought in advance for review. Mr. Martinez states they will do so.

c. La Tierra Trails-recommendation of remaining funds expenditure

Mr. O'Leary will discuss this at the next meeting.

MOTION: Mr. O'Leary moved to discuss and approve the recommendation of remaining funds from the La Tierra Trails at the next BTAC meeting, with a second from Ms. Grogan which passed by voice vote.

8. BTAC SUBCOMMITTEE COMMUNICATIONS

a. On Road

Mr. Newhall would like to add Mr. Tim Rogers to his subcommittee.

b. Off Road

Mr. O'Leary did not have any items to discuss.

c. Education

Ms. Wellington did not have any items to discuss.

d. Bicycle Business

Mr. Martin was not in attendance this evening.

9. STAFF COMMUNICATIONS

Mr. Pacheco explained that packet material is due April 9, 2018 so that the packet can be delivered to members before the meeting for the sake of time. Mr. Pacheco also discussed the rolling quorum issue.

10. COMMITTEE COMMUNICATIONS

Ms. Wellington asked if the BTAC Committee has a budget. Mr. Pacheco explained they are an advisory committee, anything approved would need to come through the City

Manager.

Ms. Grogan asked about the CIP process and if some of these projects can be done with money from that process. Mr. Pacheco will find out.

Ms. Robinson would like Mr. Pacheco to update the Committee on the Penn Road project.

Mr. Newhall announced the Bike Swap event on April 7, 2018 at 10:00 am.

Mr. O'Leary stated at the last meeting Mr. Quintana reported there is still room of for a bike lane on Hospital Drive, he would like a follow up.

11. COMMUNICATIONS FROM THE CHAIR

The Chair did not have any items to discuss.

12. ADJOURNMENT

MOTION: Mr. Newhall moved to adjourn at 7:42, with a second from Ms. Grogan.

SIGNATURES

Councilor JoAnne Vigil Coppler, Chair

A handwritten signature in black ink, appearing to be 'L. Vigil', written over a horizontal line.

Linda Vigil, Stenographer