



CITY CLERK'S OFFICE  
*Agenda* DATE 4/19/18 TIME 8:50a  
PREPARED BY Phyllis Ortiz  
APPROVED BY [Signature]

**OCCUPANCY TAX ADVISORY BOARD**  
**April 24, 2018 – 10:00 A.M.**  
**SANTA FE COMMUNITY CONVENTION CENTER**  
**ADMINISTRATIVE CONFERENCE ROOM**

10:00 a.m.

**Regular Meeting**

**I. Procedures:**

- a. Call to Order
- b. Roll Call
- c. Approval of Agenda
- d. Approval of Minutes: March

10:05 a.m.

**II. Lodgers Tax:**

- a. Update—Randy Randall

10:15 a.m.

**III. Final Report NMPBS—Michael Kamins**

10:30 a.m.

**IV. Northern New Mexico Air Alliance Update**

10:45 a.m.

**V. Visit SF Activity Reports:**

- a. Sales Report – David Carr
- b. Marketing Report – Cynthia Delgado
- c. Executive Director Report – Randy Randall

11:30 a.m.

**VI. Other Matters by the Board**

11:45 p.m.

**VII. Adjournment**

The next regularly scheduled meeting will be held on May 22, 2018  
City Council Chambers at 10:00 a.m.

Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6520,  
five (5) working days prior to meeting date.