

1 CITY OF SANTA FE, NEW MEXICO

2 BILL NO. 2018-__

3 INTRODUCED BY:

4
5 Councilor Mike Harris

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10 AN ORDINANCE

11 AMENDING AND ADDING TO SECTION 3 SFCC 1987 REGARDING THE SANTA FE
12 REGIONAL AIRPORT TO FULLY COMPLY WITH FEDERAL REQUIREMENTS
13 FOR COMMERCIAL AIR SERVICE.

14
15 BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF SANTA FE:

16 Section 1. Section 3-1 of SFCC 1987 (being Ord. #1986-28, as amended) is
17 amended to read:

18 3-1 ~~[ADOPTION OF AIRPORT MASTER PLAN]~~ SANTA FE REGIONAL AIRPORT.

19 3-1.1 Short Title.

20 This section shall be known as the "Santa Fe ~~[Municipal]~~ Regional Airport Ordinance".

21 3-1.2 ~~[Purpose]~~ Nature of Operation.

22 ~~[The purpose of this section is to adopt by reference Chapter 5 of "The Santa Fe~~
23 ~~Municipal Airport Master Plan". A copy of "The Santa Fe Municipal Airport Master Plan" and~~
24 ~~any subsequent amendments shall be kept on file in the office of the airport manager and city~~
25 ~~clerk's office and shall be at all reasonable times available and subject to inspection.]~~

1 A. As used in this code, the term "Santa Fe Regional Airport" or "Airport" shall
2 mean all facilities of whatsoever nature relating to or otherwise used in connection with the
3 foregoing or their replacements, including without limitation buildings, structures, terminals,
4 parking and ground transportation facilities, roadways, land, hangers, warehouses, runways,
5 shops, and administrative offices.

6 B. The Santa Fe Regional Airport System shall be a proprietary facility of the city
7 for the development, promotion and accommodation of air commerce, air travel and air
8 transportation.

9 **3-1.3 Reserved.**

10 **Section 2. Section 3-2 of SFCC 1987 (being Ord. #1986-28) is hereby repealed**
11 **and a new section is ordained to read:**

12 **3-2 [NEW MATERIAL] AIRPORT MASTERPLAN.**

13 A copy of The Santa Fe Regional Airport Master Plan and any subsequent amendments
14 shall be kept on file in the office of the airport manager and city clerk's office and shall be at all
15 reasonable times available and subject to inspection.

16 **Section 3. A new Section 3-3 of SFCC 1987 is ordained to read:**

17 **3-3 [NEW MATERIAL] PERMIT OR CONTRACT NECESSARY TO USE AIRPORT**
18 **FACILITIES FOR COMMERCIAL ACTIVITY.**

19 A. It shall be unlawful for any person to use Santa Fe Regional Airport as a base
20 or terminal for commercial aviation activities; or for any person to conduct any business or
21 concession upon Santa Fe Regional Airport or upon any land acquired by the city for use in
22 connection with the airport or roadways or other facilities used or operated in connection with
23 the airport system; or for any person to sell, offer for sale or furnish any commodity, article,
24 facility or service upon the Santa Fe Regional Airport, without first obtaining a written permit
25 from the airport manager issued pursuant to the rules and regulations for the operation,

1 management and control of the airport, or alternatively receiving a written contract from the
2 airport manager.

3 B. The term "concession" or "business" as used in this section shall mean the sale,
4 offering for sale, or the furnishing of any commodity, article, facility or service.

5 **Section 4. A new Section 3-4 of SFCC is ordained to read:**
6 **3-4 [NEW MATERIAL] RULES AND REGULATIONS.**

7 A. The airport manager shall have authority, and is hereby empowered and
8 authorized, to adopt rules and regulations for the management, operation and control of the
9 Santa Fe Regional Airport, and for the use and occupancy, management, control, operation,
10 care, repair and maintenance of all structures and facilities thereon, and all land on which Santa
11 Fe Regional Airport is located and operated.

12 B. The airport manager shall have the authority, and is hereby empowered and
13 authorized, upon the basis of traffic engineering or other investigations and studies or where
14 necessitated by the peculiar character of the Santa Fe Regional Airport to adopt rules and
15 regulations pertaining to the operation of automobile and vehicular traffic and parking facilities
16 at the Santa Fe Regional Airport. By way of example, but not by way of limitation, such rules
17 and regulations may provide for the following:

- 18 1. Establishment of zones for special parking;
- 19 2. Establishment of zones for the loading and unloading of passengers and
20 for the deliveries of goods, and time limitations thereon;
- 21 3. Designation of bus stops;
- 22 4. Setting speed limits;
- 23 5. Installation of traffic-control signs, signals and devices for the
24 regulation of traffic;
- 25 6. Establishment of accident reporting procedures;

- 1 7. Establishment of right-of-way regulations;
- 2 8. Prescribing methods of parking; and
- 3 9. Designation of one-way and through traffic roadways, driveways and
- 4 thoroughfares.

5 C. The city of Santa Fe, Santa Fe Regional Airport, reserves the right to enforce
6 these rules and regulations through an enforcement and civil administrative process that will be
7 followed for any alleged violation of these rules and regulations.

8 D. The city of Santa Fe, Santa Fe Regional Airport, reserves the right to levy
9 monetary fines up to five-hundred dollars (\$500.00) in accordance with Section 1-3 SFCC 1987
10 for each violation of these rules and regulations.

11 **Section 5. A new Section 3-5 of SFCC is ordained to read:**

12 **3-5 [NEW MATERIAL] AIRPORT SECURITY PROGRAM.**

13 A. The Santa Fe Regional Airport has the responsibility to designate an airport
14 security coordinator(s) in accordance with 49 CFR § 1542.3 to develop and maintain an airport
15 security program, in accordance with 49 CFR § 1542, Subpart B. This program shall be
16 considered Sensitive Security Information (SSI) that is controlled under 49 CFR parts 15 and
17 1520. No part of this record may be disclosed to persons without a “need to know”, as defined in
18 49 CFR parts 15 and 1520, except with the written permission of the administrator of the
19 Transportation Security Administration or the secretary of the Department of Transportation.
20 Unauthorized release may result in civil penalty or other action.

21 B. Any person who has been issued identification media by the airport authorizing
22 access to the security identification display area (SIDA), air operations area (AOA), public area,
23 or sterile area shall comply with the Airport Security Program and Airport Security Rules and
24 Regulations.

25 C. If a penalty is assessed against the City of Santa Fe by the Federal Aviation

1 Administration (FAA) or Transportation Security Administration (TSA) because a person who
2 has been issued airport identification media has failed to comply with the airport security
3 program, the airport manager shall assess the same penalty against the tenant or person who
4 committed the violation.

5 D. The airport security coordinator(s) of the Santa Fe Regional Airport have primary
6 responsibility for enforcement of the airport security program. The city of Santa Fe, Santa Fe
7 Regional Airport, reserves the right to levy monetary fines up to five-hundred dollars (\$500.00) in
8 accordance with city of Santa Fe Code Section 1-3 for each violation of this Section or of airport
9 security rules and regulations.

10 **Section 6. A new Section 3-6 of SFCC is ordained to read:**

11 **3-6 [NEW MATERIAL] AIRPORT USER FEES.**

12 A. Airport user fees as set forth in Schedule A shall be administered by the airport
13 manager.

14 B. The airport user fees set forth in Schedule A may be adjusted or expanded from
15 time to time by the airport manager with the approval of the city manager.

16 **Section 7. A new Section 3-7 of SFCC is ordained to read:**

17 **3-7 [NEW MATERIAL] MINIMUM STANDARDS AND REQUIREMENTS.**

18 **3-7.1 [NEW MATERIAL] Short Title.**

19 This section shall be known as the "Santa Fe Regional Airport Minimum Standards
20 Ordinance".

21 **3-7.2 [NEW MATERIAL] Purpose.**

22 The Santa Fe Regional Airport Minimum Standards shall be adopted by ordinance and be
23 kept on file at the airport manager's office and the city clerk's office.

24 **3-7.3 [NEW MATERIAL] Minimum Standards and Requirements for**
25 **Commercial Aeronautical Operations.**

1 A. Minimum standards and requirements for commercial aeronautical operations
2 shall be administered by the airport manager.

3 B. The standards and requirements shall apply to a person or persons, firm or
4 corporation based upon and engaging in one (1) or more commercial aeronautical operations at
5 the Santa Fe Regional Airport.

6 C. A copy of the minimum standards shall be kept on file in the office of the airport
7 manager and city clerk's office and shall be at all reasonable times available and subject to
8 inspection.

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10 APPROVED AS TO FORM:

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13 KELLEY A. BRENNAN, CITY ATTORNEY

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25 *M/Legislation/Bills 2018/Airport Ordinance Updates*