# CITY OF SANTA FE

# QUARTERLY FINANCIAL PERFORMANCE REPORT

As of December 31, 2017



**Presented to the Finance Committee** 

March 19, 2018

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# I. CITY OF SANTA FE – QUARTERLY REVENUE UPDATE

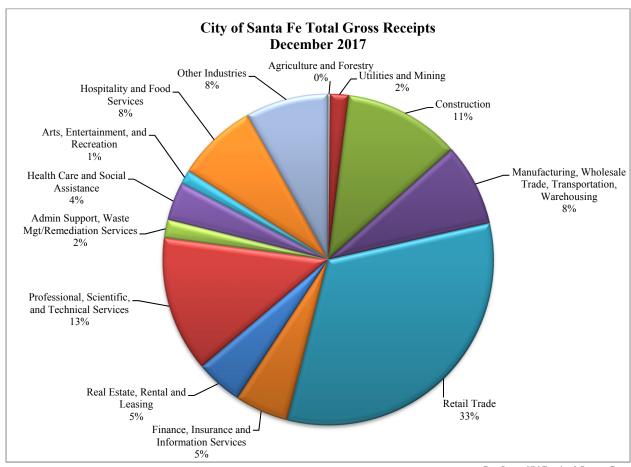
#### City of Santa Fe Gross Receipts & Lodgers' Tax Update through December 2017

The following provides a brief summary of the Gross Receipts Tax (GRT) for the City of Santa Fe. The New Mexico Taxation and Revenue Department (TRD) reports the monthly tax receipts collection activity data. The following overview covers the GRT activity for the month of December 2017, reported in February 2018.

December gross receipts activity typically experiences an annual uptick resulting from the holiday consumer activities and increased tourism from instate day-trips. Total gross receipts for December were \$531 million, up approximately 17 percent from \$453 million reported for December 2016. Receipts received were particularly strong in professional, scientific and technical services, construction and finance, insurance and information services sectors and retail trade. A slight increase was observed for the February 2018 GRT distribution to the city of \$9.88 million, up half of a percent over February 2017 at \$9.83 million. Areas of increased tax payments include: construction, real estate, information and cultural industries, admin support and finance and insurance. The increased total gross receipts revenue collected is reflective of observed activity reported at the state level as well. New Mexico, overall, reported an increase of 17.3 percent for December 2017 over the same period last year.

# **December 2017 GRT Review** (February 2018 Distribution)

#### Chart 1



Data Source: NM Taxation & Revenue Dept.

#### Table 1

| City of Santa Fe Total Gross Receipts December 2017         |             |             |                  |                 |  |  |  |  |
|---|-------------|-------------|------------------|-----------------|--|--|--|--|
|   | Dec-17      | Dec-16      | YOY \$<br>Change | YOY %<br>Change |  |  |  |  |
| Agriculture and Forestry                                    | 891,342     | 402,635     | \$488,707        | 121.38%         |  |  |  |  |
| Utilities and Mining  | 9,727,154   | 10,622,478  | (\$895,324)      | -8.43%          |  |  |  |  |
| Construction  | 60,735,838  | 39,630,019  | \$21,105,818     | 53.26%          |  |  |  |  |
| Manufacturing, Wholesale Trade, Transportation, Warehousing | 42,790,178  | 39,908,491  | \$2,881,687      | 7.22%           |  |  |  |  |
| Retail Trade  | 173,097,110 | 166,027,912 | \$7,069,198      | 4.26%           |  |  |  |  |
| Finance, Insurance and Information Services                 | 27,962,049  | 18,534,992  | \$9,427,057      | 50.86%          |  |  |  |  |
| Real Estate, Rental and Leasing                             | 24,248,612  | 19,463,559  | \$4,785,052      | 24.58%          |  |  |  |  |
| Professional, Scientific, and Technical Services            | 70,673,730  | 41,054,887  | \$29,618,843     | 72.14%          |  |  |  |  |
| Admin Support, Waste Mgt/Remediation Services               | 9,458,736   | 8,037,036   | \$1,421,700      | 17.69%          |  |  |  |  |
| Health Care and Social Assistance                           | 19,896,408  | 19,628,690  | \$267,719        | 1.36%           |  |  |  |  |
| Arts, Entertainment, and Recreation                         | 7,170,489   | 7,220,931   | (\$50,442)       | -0.70%          |  |  |  |  |
| Hospitality and Food Services                               | 41,922,072  | 42,348,352  | (\$426,280)      | -1.01%          |  |  |  |  |
| Other Industries  | 43,340,770  | 39,945,728  | \$3,395,042      | 8.50%           |  |  |  |  |
| All Industries  | 531,914,488 | 452,825,709 | \$79,088,779     | 17.47%          |  |  |  |  |

Data Source: NM Taxation & Revenue Dept. Please note a two month lag in data provided per reporting from TRD.

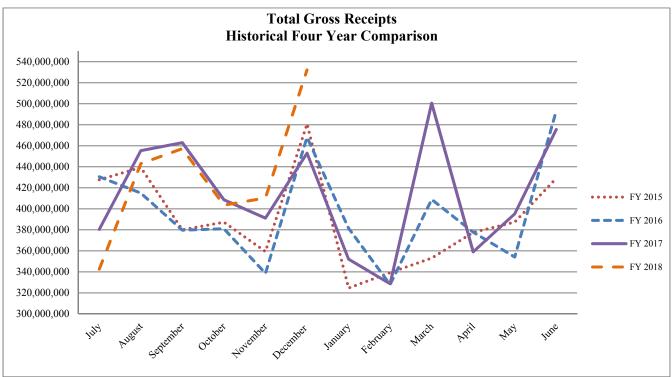
#### Table 2

### City of Santa Fe GRT Distribution Variance by Industry Sector FY 2018 vs. FY 2017 Month over Month Comparison

|   | February        |    | February  |    |            | %        |
|---|-----------------|----|-----------|----|------------|----------|
| Category                                | FY18            |    | FY17      | 9  | § Variance | Variance |
| Agriculture, Forestry, Hunting, Fishing | \$<br>14,968    | \$ | 9,072     | \$ | 5,896      | 65%      |
| Mining                                  | \$<br>908       | \$ | 1,425     | \$ | (517)      | 0%       |
| Utilities                               | \$<br>255,280   | \$ | 271,372   | \$ | (16,092)   | -6%      |
| Construction                            | \$<br>1,056,476 | \$ | 846,343   | \$ | 210,133    | 25%      |
| Manufacturing                           | \$<br>202,061   | \$ | 163,113   | \$ | 38,948     | 24%      |
| Wholesale                               | \$<br>184,680   | \$ | 175,133   | \$ | 9,547      | 5%       |
| Retail                                  | \$<br>2,978,796 | \$ | 3,222,929 | \$ | (244,133)  | -8%      |
| Transportation & Warehousing            | \$<br>34,068    | \$ | 49,294    | \$ | (15,226)   | -31%     |
| Information and Cultural Industries     | \$<br>425,989   | \$ | 340,571   | \$ | 85,418     | 25%      |
| Finance & Insurance                     | \$<br>190,813   | \$ | 153,854   | \$ | 36,959     | 24%      |
| Real Estate, Rental & Leasing           | \$<br>250,718   | \$ | 184,684   | \$ | 66,034     | 36%      |
| Professional, Scientific, Technical     | \$<br>702,049   | \$ | 696,167   | \$ | 5,882      | 1%       |
| Management of Companies                 | \$<br>7,382     | \$ | 11,618    | \$ | (4,236)    | -36%     |
| Admin & Support, Waste Mgt.             | \$<br>174,737   | \$ | 115,827   | \$ | 58,910     | 51%      |
| Educational Services                    | \$<br>47,694    | \$ | 72,441    | \$ | (24,747)   | -34%     |
| Health Care and Social Assistance       | \$<br>404,975   | \$ | 404,294   | \$ | 681        | 0%       |
| Arts, Entertainment & Recreation        | \$<br>96,492    | \$ | 94,989    | \$ | 1,503      | 2%       |
| Accommodation & Food                    | \$<br>1,139,032 | \$ | 1,213,518 | \$ | (74,486)   | -6%      |
| Other Services                          | \$<br>811,524   | \$ | 762,945   | \$ | 48,579     | 6%       |
| Public Administration                   | \$<br>254       | \$ | -         | \$ | 254        | 100%     |
| Unclassified                            | \$<br>47,368    | \$ | 71,746    | \$ | (24,378)   | -34%     |
| State Reimb-Food/Med Tax**              | \$<br>825,707   | \$ | 944,319   | \$ | (118,612)  | -13%     |
| Muni. Equivalent Distribution           | \$<br>33,858    | \$ | 27,763    | \$ | 6,095      | 22%      |
| Total Distribution                      | \$<br>9,885,829 | \$ | 9,833,417 | \$ | 52,412     | 0.53%    |

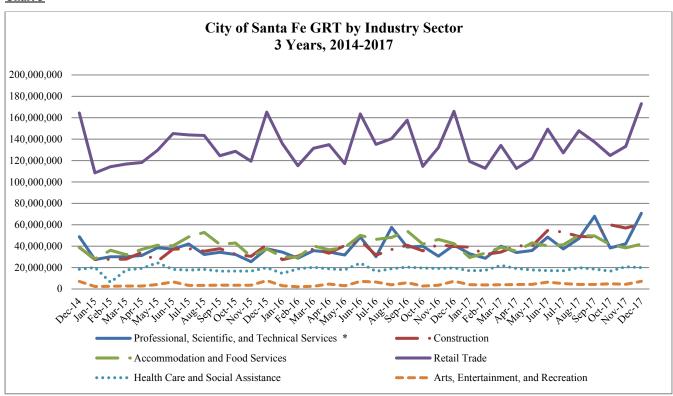
Data Source: NM Taxation & Revenue Dept. Please note a two month lag in data provided per reporting from TRD.

#### Chart 2



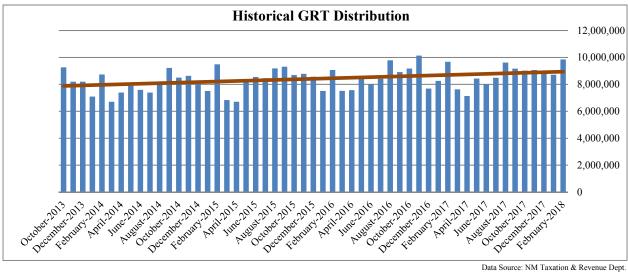
Data Source: NM Taxation & Revenue Dept.

#### Chart 3



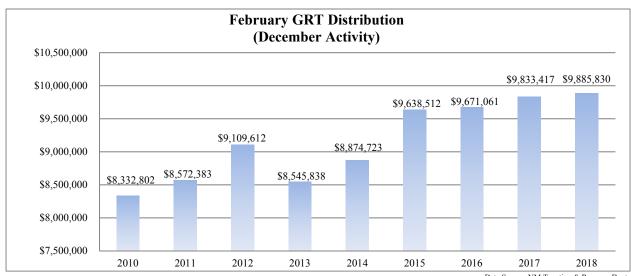
Data Source: NM Taxation & Revenue Dept.

#### Chart 4



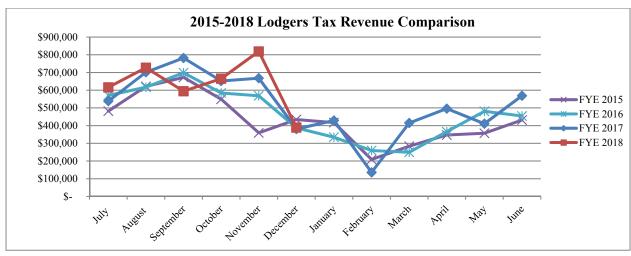
Data Source: NM Taxation & Revenue Dept.

#### Chart 5



Data Source: NM Taxation & Revenue Dept.

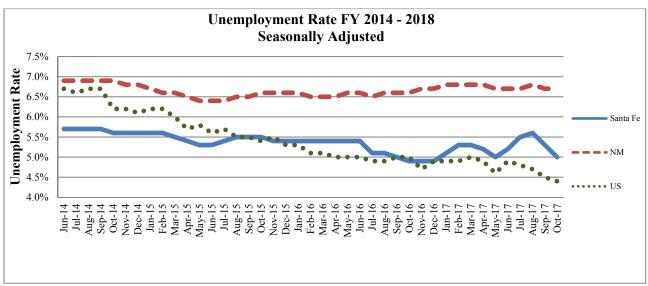
#### Chart 6



Data Source: City of Santa Fe - Finance Dept.

Employment is a strong economic indicator of the health of an economy. The Santa Fe MSA (metropolitan statistical area) has reported some growth in certain sectors, yet remains behind historical levels achieved during 2006-2007. In December, the Workforce Solutions Department (DWS) reported total non-seasonally adjusted employment in Santa Fe decreased by 0.6 percent over the month. Most losses were reported in the private sector service-providing industries. The leisure and hospitality sectors contracted significantly, followed by retail and professional and business services. Some of the losses were offset by increase in leisure and hospitality, the only industry adding jobs. This may be attributed to seasonal temporary hiring. The seasonally adjusted unemployment rate for Santa Fe was 4.7 percent in December 2017, down slightly from December 2016.

#### Chart 7



Data Source: NM Dept. Workforce Solutions

## II. CITY OF SANTA FE - REVENUE/EXPENDITURE PROJECTIONS

This report is a summary of financial results for the City through the second quarter of the fiscal year. It provides summarized information on how the City's financial sources and uses have performed to date by department and major categories. Significant financial developments and budget variances are highlighted and explained. The report also includes a projection of revenues and expenditures to the end of the fiscal year based on year-to-date activity and historical trends.

#### **HIGHLIGHTS**

Overall the City's revenue performance is a bit better than expected so far this fiscal year. Although Gross Receipts Tax (GRT) revenue is coming in much as anticipated (with a moderate improvement of 2% vs. budget); some other revenue categories are not performing as well as expected. While some revenue sources like Gasoline Taxes and Fines & Forfeitures are performing below budgeted expectations, many other revenue sources such as Property Tax and Ambulance Fees are performing better than expected. Overall revenues are projected to come in at 5% above budget.

On the expenditures side, the projections are largely based on past usage history in more 'discretionary' accounts such as contractuals, repairs/maintenance and supplies; as in past years, these categories tend to come in a bit more under budget in most instances than do other categories such as salaries and benefits. However, it should be noted that, because these projections for both revenues and expenditures are based on one-half of the fiscal year, accurate prediction of trends is a bit challenging at this point; therefore, it is likely that some revenue or expenditure trend predictions will change in subsequent financial forecasts as the fiscal year progresses and clearer patterns emerge. As a whole, expenditures are currently projected to come in at 10% below budget.

#### **GENERAL FUND**

Although a few revenue categories in the General Fund such as Franchise Tax, Other Fees & Services and Fines & Forfeitures are trending below their budget targets, a slight uptick in GRT receipts in addition to better-than-expected revenue performance in some categories, such as the previously-noted Ambulance Fees and Planning & Land Use Fees, have left the General Fund revenue picture slightly better than expected, with overall revenue projected to come in at 2% above budget. On the expenditure side, as noted in previous reports, the City has recently tightened its personnel services budgets, and as a result salaries and benefits are trending closer to budget targets than in many previous years, when a significant portion of the personnel budget was left unspent due to an underestimation of employee vacancy savings trends. As a result, Departments such as Police and Fire whose salaries and benefits represent a greater share of their total budget are projected to end the fiscal year generally closer to (or in excess of) their budget targets, as compared to those Departments whose share is relatively smaller, such as the Finance and Planning & Land Use Departments. Overall, General Fund expenditures are projected to end the fiscal year at 2% below budget.

In conclusion, the overall City financial picture as of December 31 has improved a bit over the previous quarter's estimates. However, as noted above, the fiscal year is still only halfway completed, and more definite positive or negative trends may emerge later in the year. The Finance Department will continue to closely monitor the City's revenue and expenditure profile, and recommend adjustments where necessary, to ensure that the City's financial goals are met in the most efficient and effective manner possible.

#### ALL FUNDS - OPERATING BUDGET SUMMARY & PROJECTIONS

Table 3

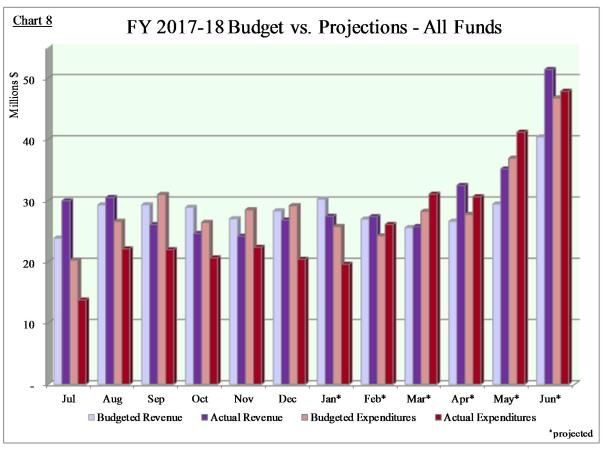
| Table 3                        | FISCAL YEAR | FISCAL YEAR 2017/2018 |             |             |             |                |
|--------------------------------|-------------|-----------------------|-------------|-------------|-------------|----------------|
|                                | 2016/2017   | APPROVED              | AMENDED     | YEAR        | PROJECTED   | PROJECTED      |
| DESCRIPTION                    | ACTUAL      | BUDGET                | BUDGET      | TO DATE*    | YEAR-END    | VARIANCE       |
| BEGINNING BALANCE              | 124,973,340 | 28,099,696            | 28,099,696  | 28,099,696  | 28,099,696  |                |
| Revenues :                     |             |                       |             |             |             |                |
| Gross Receipts Tax             | 105,536,453 | 103,559,489           | 103,559,489 | 54,379,316  | 105,537,694 | 2%             |
| Property Tax                   | 11,287,434  | 10,128,419            | 10,128,419  | 3,492,714   | 11,182,359  | 10%            |
| Franchise Tax                  | 4,104,877   | 4,625,575             | 4,625,575   | 634,559     | 4,520,554   | -2%            |
| Lodgers' Tax                   | 10,809,464  | 10,800,000            | 10,800,000  | 6,668,925   | 11,162,719  | 3%             |
| Gasoline Tax                   | 1,548,162   | 1,445,000             | 1,445,000   | 618,119     | 1,255,443   | -13%           |
| Other Taxes                    | 563,826     | 490,110               | 490,110     | 171,833     | 450,258     | -8%            |
| Licenses & Permits             | 3,486,444   | 4,305,298             | 4,305,298   | 2,138,672   | 4,504,637   | 5%             |
| Ambulance Fees                 | 4,209,915   | 1,641,543             | 1,641,543   | 1,251,877   | 2,495,692   | 52%            |
| Insurance Premiums/Deductibles | 28,033,614  | 28,774,848            | 28,774,848  | 11,652,816  | 25,390,976  | -12%           |
| Parking Fees                   | 4,710,913   | 4,967,697             | 4,967,697   | 2,531,820   | 4,827,130   | -3%            |
| Recreation Fees                | 3,417,599   | 3,345,194             | 3,345,194   | 1,435,026   | 3,501,294   | 5%             |
| Solid Waste Fees               | 20,910,384  | 19,835,218            | 19,835,218  | 11,392,007  | 23,856,669  | 20%            |
| Wastewater Fees                | 12,254,426  | 11,841,171            | 11,841,171  | 7,497,818   | 14,393,405  | 22%            |
| Water Fees                     | 34,606,175  | 34,102,559            | 34,401,801  | 25,286,977  | 43,499,327  | 26%            |
| Other Fees/Services**          | 25,345,796  | 23,043,050            | 23,632,117  | 4,661,564   | 23,655,519  | 0%             |
| Fines & Forfeitures            | 1,025,062   | 1,625,591             | 1,625,591   | 579,077     | 1,210,239   | -26%           |
| Miscellaneous Revenues***      | 7,951,072   | 6,796,020             | 7,050,165   | 3,087,006   | 7,000,091   | -1%            |
| Interest on Investments        | 1,422,603   | 2,044,579             | 2,044,579   | 17,100      | 2,044,579   | 0%             |
| State Grants                   | 3,632,140   | 3,943,087             | 5,606,086   | 1,536,211   | 5,606,086   | 0%             |
| Federal Grants                 | 2,958,892   | 4,177,483             | 5,430,314   | 516,701     | 5,430,314   | 0%             |
| SF County/Other Grants         | 85,312      | 22,500                | 7,890,907   | 30,490      | 7,890,907   | 0%             |
| Transfers In                   | 63,436,576  | 50,388,716            | 52,538,550  | 22,699,039  | 52,538,550  | <u>0</u> %     |
| Subtotal - Revenues            | 351,337,136 | 331,903,147           | 345,979,672 | 162,279,667 | 361,954,440 | <u>-</u><br>5% |
| TOTAL RESOURCES                | 476,310,476 | 360,002,843           | 374,079,369 | 190,379,363 | 390,054,137 |                |
| 10111211200011020              |             |                       |             |             |             |                |
| <u>Expenditures</u> :          |             |                       |             |             |             |                |
| Salaries                       | 72,028,538  | 69,828,417            | 72,105,267  | 34,754,491  | 72,639,370  | 1%             |
| Benefits                       | 50,348,375  | 42,434,426            | 43,644,246  | 18,261,786  | 41,117,465  | -6%            |
| Contractual Services           | 21,205,991  | 19,724,042            | 24,736,055  | 17,711,732  | 17,607,833  | -29%           |
| Utilities                      | 11,830,943  | 11,560,867            | 13,067,892  | 11,614,544  | 12,217,603  | -7%            |
| Repairs & Maintenance          | 4,867,518   | 7,136,729             | 8,772,791   | 4,025,451   | 5,555,635   | -37%           |
| Supplies                       | 9,076,346   | 13,620,557            | 13,442,311  | 7,691,263   | 9,505,184   | -29%           |
| Insurance                      | 30,843,677  | 30,725,962            | 30,881,485  | 14,415,281  | 27,022,580  | -12%           |
| Travel & Training              | 825,449     | 1,227,150             | 1,427,468   | 592,425     | 1,111,895   | -22%           |
| Other Operating                | 24,666,643  | 33,398,601            | 34,903,355  | 8,023,797   | 22,336,613  | -36%           |
| Capital Purchases              | 6,934,547   | 10,857,557            | 12,760,377  | 7,623,961   | 12,760,377  | 0%             |
| Land & Building                | 1,158,509   | 1,423,141             | 2,367,709   | 426,544     | 2,367,709   | 0%             |
| Debt Service-Principal         | 65,144,245  | 19,199,275            | 19,199,275  | 1,306,399   | 19,199,275  | 0%             |
| Debt Service-Interest          | 15,937,949  | 10,467,583            | 10,467,583  | 5,181,062   | 10,467,583  | 0%             |
| Transfers Out                  | 133,342,050 | 51,650,370            | 63,906,093  | 22,745,281  | 63,906,093  | <u>0</u> %     |
| TOTAL EXPENDITURES             | 448,210,779 | 323,254,677           | 351,681,906 | 154,374,015 | 317,815,215 | - <u>10</u> %  |
| ENDING BALANCE                 | 28,099,696  | 36,748,166            | 22,397,463  | 36,005,349  | 72,238,922  |                |

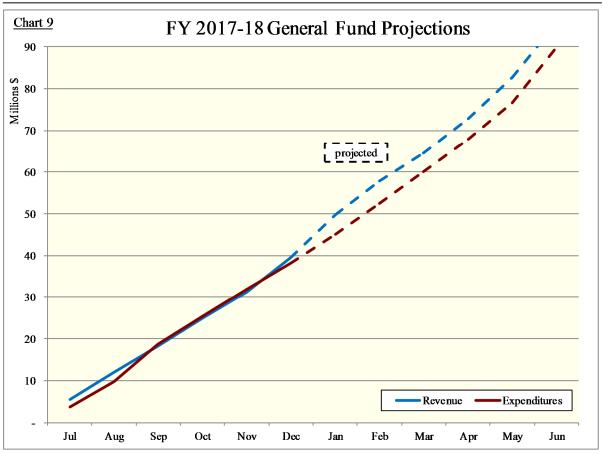
<sup>\*</sup>Includes year-to-date actuals plus encumbrances; excludes CIP funds

<sup>\*\*</sup>Other Fees/Services include: Internal Service Charges; Airport Fees; Police/Court Fees; Transit Fees; Land Use Fees; and various other fees/services

<sup>\*\*\*</sup>Miscellaneous Revenues are primarily comprised of Bond Proceeds. This category also includes: Bond Premiums; Sales Revenue; Reimbursements; Refunds; Advertising Income; Insurance Recoveries; Rental Income; and other miscellaneous revenues

# **PROJECTIONS ANALYSIS**





#### GENERAL FUND SUMMARY & PROJECTIONS

Table 4

| <u>rable 4</u>  | FISCAL YEAR |             | FISC        | FISCAL YEAR 2017/2018 |             |               |  |
|---|-------------|-------------|-------------|-----------------------|-------------|---------------|--|
|   | 2016/2017   | APPROVED    | AMENDED     | YEAR                  | PROJECTED   | PROJECTED     |  |
| DESCRIPTION   | ACTUAL      | BUDGET      | BUDGET      | TO DATE*              | YEAR-END    | VARIANCE      |  |
| BEGINNING BALANCE                                     | 15,262,955  | 8,951,003   | 8,951,003   | 8,951,003             | 8,951,003   |               |  |
| <u>Revenues</u> :                                     |             |             |             |                       |             |               |  |
| Gross Receipts Tax                                    | 59,246,682  | 64,694,523  | 64,694,523  | 31,384,268            | 65,930,574  | 2%            |  |
| Property Tax  | 6,737,420   | 8,129,139   | 8,129,139   | 2,495,590             | 8,360,441   | 3%            |  |
| Franchise Tax   | 4,090,448   | 4,605,575   | 4,605,575   | 625,594               | 4,501,385   | -2%           |  |
| Other Taxes   | 498,485     | 430,273     | 430,273     | 171,833               | 450,258     | 5%            |  |
| Licenses & Permits                                    | 3,449,984   | 4,289,598   | 4,289,598   | 2,122,232             | 4,456,245   | 4%            |  |
| Ambulance Fees  | 4,209,915   | 1,641,543   | 1,641,543   | 1,251,877             | 2,495,692   | 52%           |  |
| Planning/Land Use Fees                                | 327,703     | 264,817     | 264,817     | 188,395               | 359,894     | 36%           |  |
| Recreation Fees                                       | 477,258     | 443,051     | 443,051     | 190,781               | 586,675     | 32%           |  |
| Reimbursed Expenditures**                             | 7,014,308   | 5,021,173   | 5,021,173   | 48,134                | 5,021,173   | 0%            |  |
| Other Fees/Services                                   | 247,286     | 362,270     | 362,270     | 104,281               | 287,719     | -21%          |  |
| Fines & Forfeitures                                   | 304,712     | 746,421     | 746,421     | 120,100               | 275,252     | -63%          |  |
| Miscellaneous Revenues                                | 141,611     | 299,148     | 347,041     | 174,341               | 378,374     | 9%            |  |
| Interest on Investments                               | 27,545      | 1,613,272   | 1,613,272   | -                     | 1,613,272   | 0%            |  |
| State/Other Grants                                    | 63,430      | 205,427     | 295,427     | 301,085               | 392,685     | 33%           |  |
| Transfers In  | 459,980     | 692,860     | 695,739     | 349,555               | 695,739     | 0%            |  |
| Subtotal - Revenues                                   | 87,296,768  | 93,439,090  | 93,579,862  | 39,528,066            | 95,805,377  | 2%            |  |
| TOTAL RESOURCES                                       | 102,559,723 | 102,390,093 | 102,530,865 | 48,479,069            | 104,756,380 |               |  |
|   |             |             |             |                       |             |               |  |
| <u>Expenditures</u> :                                 |             |             |             |                       |             |               |  |
| Community Services Department:                        | 654.004     | 1 2 (1 020  | 1.261.020   | 475.701               | 004.770     | 2007          |  |
| -Administration Division                              | 654,984     | 1,261,030   | 1,261,030   | 475,781               | 884,779     | -30%          |  |
| -Library Division                                     | 3,619,964   | 3,750,737   | 3,790,287   | 1,862,260             | 3,733,211   | -2%           |  |
| -Senior Services Division                             | 2,423,473   | 2,701,986   | 2,701,986   | 1,200,824             | 2,701,986   | 0%            |  |
| -Youth & Family Division                              | 609,390     | 685,279     | 685,279     | 228,262               | 580,674     | -15%          |  |
| Finance Department                                    | 13,744,922  | 5,328,564   | 6,528,564   | 2,392,769             | 6,040,974   | -7%           |  |
| Fire Department                                       | 17,409,016  | 18,434,849  | 18,484,877  | 9,021,283             | 19,639,968  | 6%            |  |
| General Government                                    | 7,275,976   | 8,790,641   | 8,812,735   | 4,020,377             | 7,839,415   | -11%          |  |
| Human Resources Department Information Technology and | 910,996     | 1,157,631   | 1,157,631   | 725,703               | 1,114,759   | -4%           |  |
| Telecommunications Department                         | 4,157,037   | -           | -           | -                     | _           | 0%            |  |
| Parks & Recreation Department                         | 8,593,308   | 9,953,382   | 9,953,382   | 5,412,977             | 9,955,601   | 0%            |  |
| Planning & Land Use                                   | 4,404,317   | 5,219,988   | 5,283,085   | 2,091,082             | 4,793,577   | -9%           |  |
| Police Department                                     | 22,495,788  | 22,312,726  | 22,328,228  | 10,793,921            | 23,439,409  | 5%            |  |
| Environmental Services / Graffiti                     | 284,160     | 300,427     | 300,427     | 133,544               | 299,733     | 0%            |  |
| Public Works Department:                              | ,           | ,           | ,           | ,                     | ,           |               |  |
| -Administration Division                              | 60,444      | 377,945     | 377,945     | 76,208                | 277,373     | -27%          |  |
| -Airport Division (GF Subsidy)                        | 145,726     | 105,544     | 105,544     | 52,772                | 105,544     | 0%            |  |
| -Engineering Division                                 | 2,654,176   | 3,230,299   | 3,280,267   | 1,768,314             | 2,704,654   | -18%          |  |
| -Facilities Maintenance Division                      | 2,708,338   | 4,564,784   | 4,564,784   | 1,986,625             | 3,944,324   | -14%          |  |
| -Streets & Drainage Division                          | 1,456,705   | 2,412,576   | 2,412,576   | 899,495               | 2,026,833   | - <u>16</u> % |  |
| TOTAL EXPENDITURES                                    | 93,608,720  | 90,588,388  | 92,028,627  | 43,142,195            | 90,082,815  | - <u>2</u> %  |  |
| ENDING BALANCE  | 8,951,003   | 11,801,705  | 10,502,238  | 5,336,873             | 14,673,565  |               |  |
| City Council-Mandated Minimum                         |             |             |             |                       |             |               |  |
| General Fund Balance***                               | 7,926,112   | 8,560,788   | 8,584,812   |                       | 8,584,812   |               |  |
| Equivalent # Days of Operation                        | 41          | 50          | 45          |                       | 64          |               |  |

 $<sup>*</sup>Includes\ year-to-date\ actuals\ plus\ encumbrances$ 

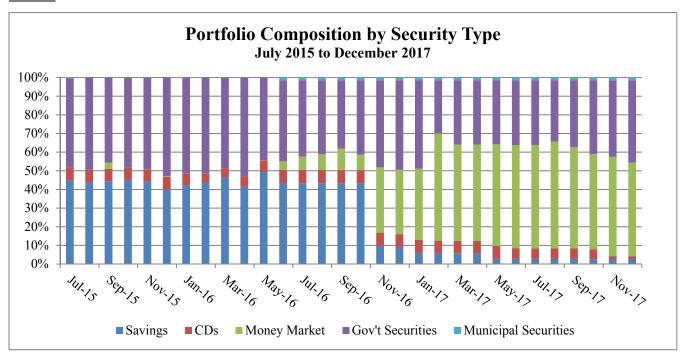
<sup>\*\*</sup>Reimbursed Expenditures are mostly comprised of internal charges to various City Divisions for services provided by GF Departments such as Finance, ITT, & HR

<sup>\*\*\*</sup>Minimum balance defined as 1/10 (10%) budgeted annual General Fund expenditures excluding transfers

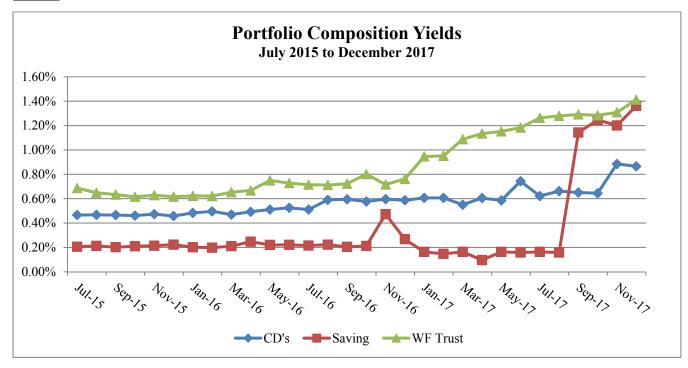
# III. <u>CITY OF SANTA FE INVESTMENT PORTFOLIO</u> <u>AS OF DECEMBER 31, 2017</u>

Certificates of Deposit totaling \$6.5 million were not renewed in the quarter, dropping the total investment in CDs to \$2.45 million. A total of \$15 million of floating rate notes were purchased during the quarter.

#### Chart 10

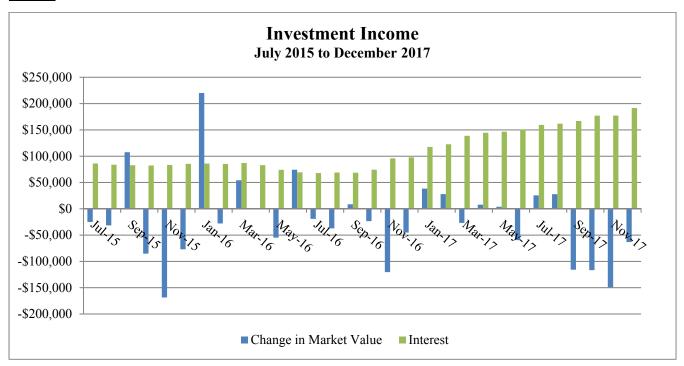


#### Chart 11



The spike in the savings rate reflects moving funds from a savings account to investing in a Prime Money Market Fund. As the Federal Reserve continues to increase short-term interest rates, the City will benefit from the resulting increase in interest income.

Chart 12



As interest rates rise, existing bonds decline in value, this is known as "interest rate risk" and has impacted the portfolio over the past four months. The two year US Treasury started the quarter at 1.48 percent, and ended the quarter at 1.92 percent. This is the primary reason staff has kept the duration of the portfolio short and invested in money market funds. It is why staff added \$15 million in floating rate securities, because their interest rate resets every month based on LIBOR. (London Inter Bank Offering Rate)

Chart 13

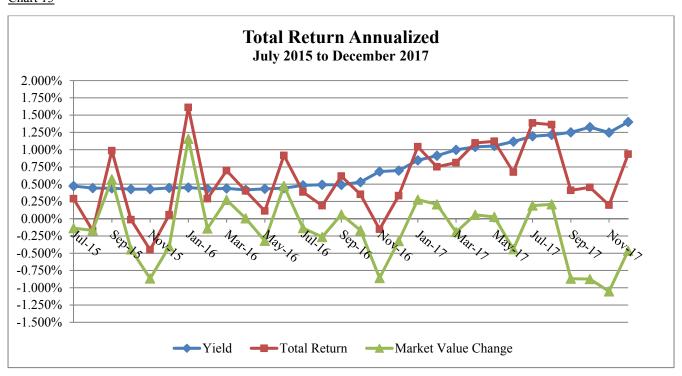
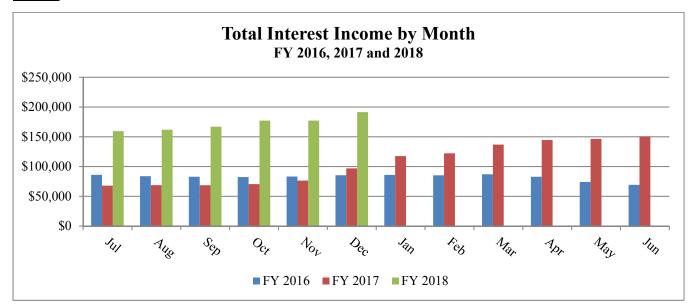
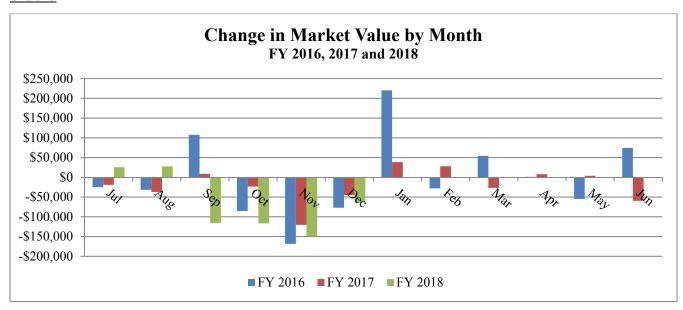


Chart 14



As you can see from the above chart, interest income has grown significantly in the past couple years. Treasury staff believes this trend will continue for all of Fiscal Year 2018. In the most recent testimony to the US Congress, newly elected Federal Reserve Chair, Jerome Powell was extremely clear that he expects the Federal Reserve will continue to increase short-term interest rates in 2018, and surprised the market by suggesting that they might raise rates four times, instead of the three previously indicated.

Chart 15

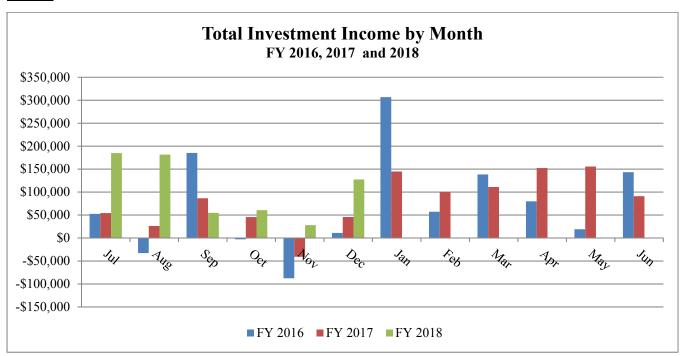


As the City's securities approach maturity, the market value of those securities will move back towards par, reversing the previous market value adjustments. Treasury staff is managing the desire to get the higher interest rates against the market value adjustments. The following chart presents the generic, two-year US Treasury note interest rate. Money market funds are currently yielding 1.5 percent and the two-year US Treasury is yielding 2.25 percent. The money market fund interest rate will go up each time the Federal Reserve raises interest rates, where a security has a fixed rate, and will stay at 2.25 percent for two years. Staff conducted a breakeven analysis based on their expectations of the market and determined if the City is better off locking in the two year rate, or foregoing the higher rate and take the incremental increases in money market funds as the Federal Reserve increases interest rates.

#### Chart 16

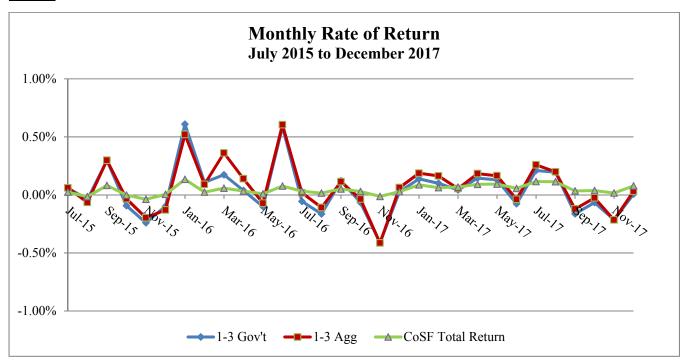


#### Chart 17



In FY 2018, the portfolio has had positive earnings, even with the market value adjustments. This can be attributed to the Treasury staff's management of duration, the high balance in money market funds and the inclusion of floating rate securities in the portfolio.

Chart 18



Charts 18 and 19 compare the City's investment returns to standard industry benchmarks for short-term investment portfolios; government only, and the other includes all issuers including Corporate, Mortgage and other Asset backed securities. The take away from Chart 18 is the City's investment portfolio is not as volatile as the benchmarks. The lack of volatility is directly related to the portfolio's duration which is substantially less than the benchmarks. It is important to point out that the variance between the two benchmarks represents "credit risk" which is minimal compared to the interest rate risk which causes significant variance of return, month to month.

#### Chart 19

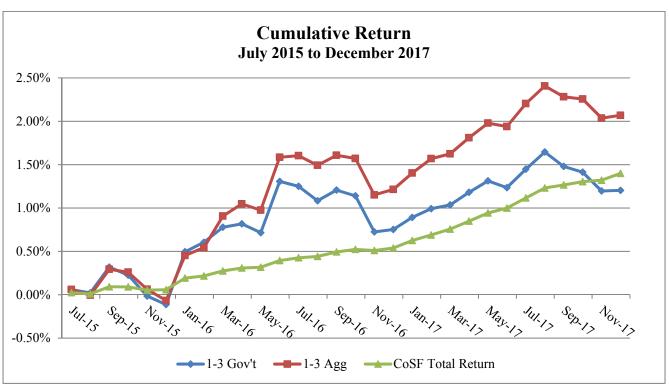
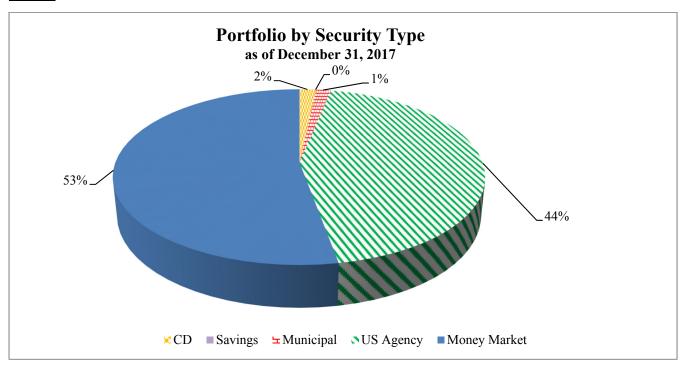


Chart 20



Treasury staff continues to keep a large balance in the money market funds with the expectation that the Federal Reserve will continue to raise short-term interest rates. The current yield curve does not compensate investors to take additional interest rate risk by extending maturities. Treasury staff began adding floating rate securities to the portfolio in the second quarter in order to keep a balance between money market funds and securities. Floating rate securities have similar duration characteristics to money market funds.

Chart 21

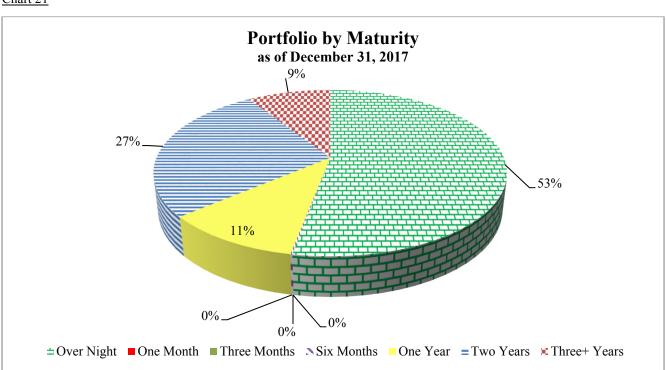
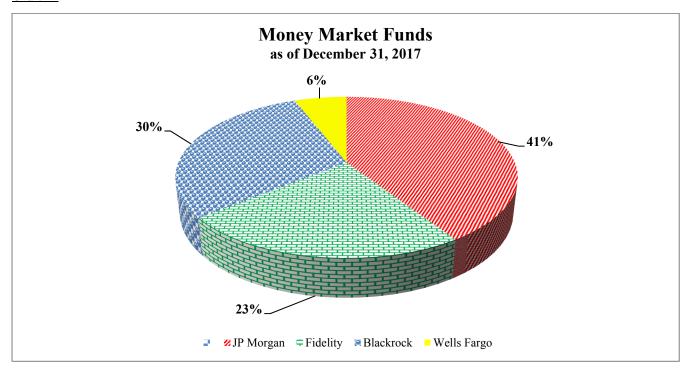


Chart 22



The JP Morgan, Fidelity and Blackrock money market funds are Prime Funds which invest in Commercial Paper, Yankee CDs, Corporate Notes, and Mortgage products as well as US Government issues. Wells Fargo Government Money Market fund invest only in US Government and US Government Agency issues.

Chart 23

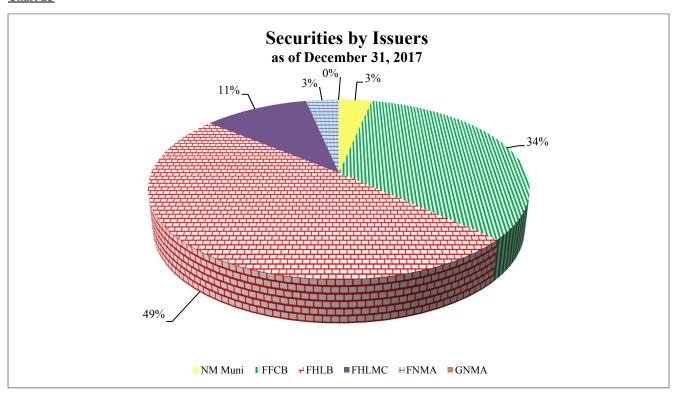
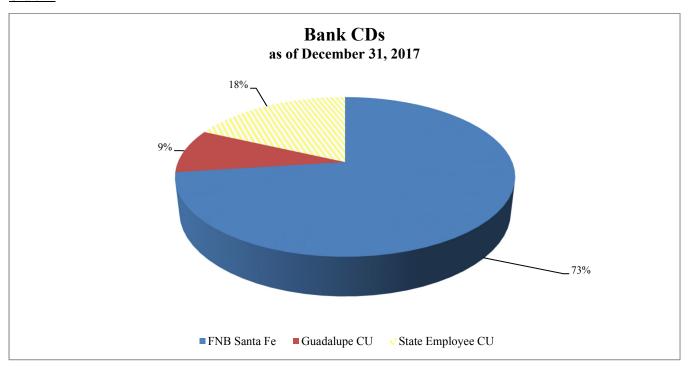
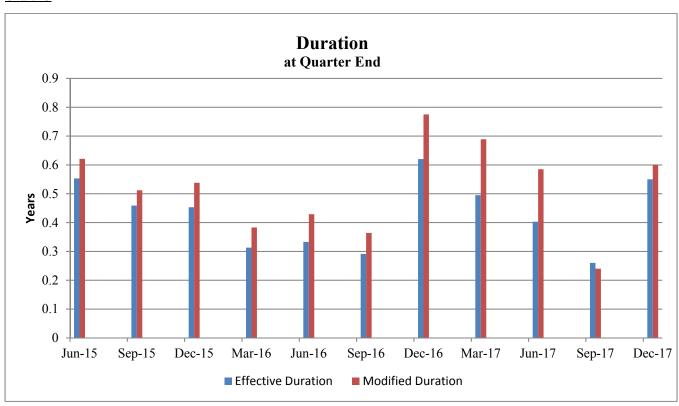


Chart 24



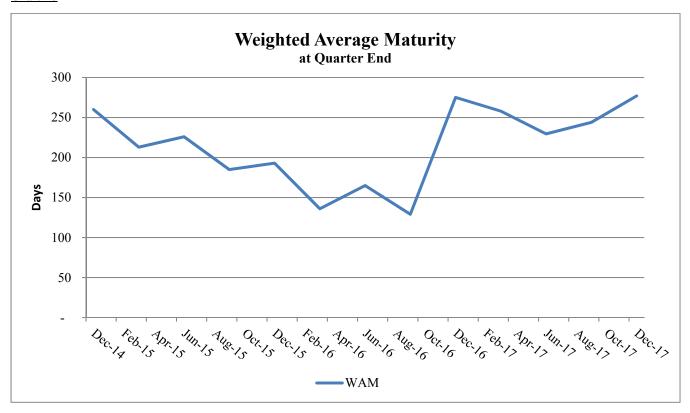
The portfolio's duration and weighted average maturity reflects the Treasury Department's investment strategy to avoid interest rate risk.

Chart 25



The difference between Modified Duration and Effective Duration is driven by the amount of callable securities in the portfolio relative to all securities.

#### Chart 26



#### **Investment Strategy**

Federal Reserve Chair Jerome Powell was very clear in his Congressional testimony that the Federal Reserve was going to continue to increase interest rates in 2018, and in fact may raise rates four times, where previous expectations were for only three. It depends on the strength of the economy, and the inflation rate. Reviewing the "Dot Plot" where the members of the Federal Reserve Open Market Committee plot their expectations of where short-term interest rates will be out into the future, the committee has increased their expectations, individually and collectively. Treasury staff will continue to monitor the FOMC's expectations, the strength of the economy, employment and inflation, but if nothing changes, the investment strategy will remain the same, short-duration, and a significant balance in money market funds and floating rate securities. However, any economic weakness reported will lead Treasury staff to re-evaluate the portfolio's position and consider increasing the portfolio's duration.

# Table 5

| City of Santa Fe               |             |              |                   |        |            |                      |                 |                 |
|--------------------------------|-------------|--------------|-------------------|--------|------------|----------------------|-----------------|-----------------|
| Portfolio Holdings Report      |             |              |                   |        |            |                      |                 |                 |
| As of December 31, 2017        |             |              |                   |        |            |                      |                 |                 |
|                                |             |              |                   |        |            |                      | Modified        | Effective       |
| <u>Issuer</u>                  | Par Value   | Market Value | <b>Book Value</b> | Coupon | <b>YTM</b> | <b>Maturity Date</b> | <b>Duration</b> | <b>Duration</b> |
| State Employee CU              | 256,320     | 256,320      | 256,320           | 1.00%  | 1.00%      | 04/18/2018           | 0.400           | 0.400           |
| Guadalupe CU                   | 245,000     | 245,000      | 245,000           | 1.21%  | 1.21%      | 08/20/2018           | 0.632           | 0.632           |
| State Employee CU              | 240,000     | 240,000      | 240,000           | 1.56%  | 1.56%      | 07/21/2019           | 1.531           | 0.537           |
| First National Bank of Santa F | 2,000,000   | 2,000,000    | 2,000,000         | 0.75%  | 0.75%      | 07/16/2018           | 0.537           | 0.537           |
| Total CDs                      | 2,741,320   | 2,741,320    | 2,741,320         |        | 0.89%      |                      | 0.62            | 0.53            |
| Blackrock Prime Inst #24       | 26,035,407  | 26,035,459   | 26,035,407        |        | 1.39%      |                      |                 |                 |
| JP Morgan Prime MM Fund #3605  | 35,368,383  | 35,368,419   | 35,368,383        |        | 1.43%      |                      |                 |                 |
| Fidelity Prime MM Port #2014   | 20,207,710  | 20,207,771   | 20,207,710        |        | 1.45%      |                      |                 |                 |
| Wells Fargo Bank MM            | 661,157     | 661,157      | 661,157           |        | 1.20%      |                      |                 |                 |
| Wells Fargo Bank Savings       | 2,541       | 2,541        | 2,541             | 0.00%  | 0.17%      |                      |                 |                 |
| Total Money Market             | 82,275,198  | 82,275,346   | 82,275,198        |        | 1.42%      |                      | -               | -               |
| New Mexico Severance Tax       | 2,500,000   | 2,491,925    | 2,555,425         | 2.00%  | 1.25%      | 07/01/2019           | 1.469           | 1.469           |
| Total Municipal                | 2,500,000   | 2,491,925    | 2,555,425         |        | 1.25%      |                      | 1.47            | 1.47            |
| Federal Home Loan Bank         | 5,000,000   | 4,945,200    | 5,003,550         | 1.63%  | 1 60%      | 09/11/2020           | 2.607           | 2.607           |
| Federal Home Loan Bank         | 5,000,000   | 4,918,800    | 4,953,800         |        |            | 11/29/2019           | 1.875           | 1.875           |
| Federal Home Loan Bank         | 2,000,000   | 1,979,940    | 1,995,780         |        |            | 11/15/2019           | 1.833           | 1.833           |
| Farmer Mac                     | 5,000,000   | 4,970,400    | 5,000,000         |        |            | 08/20/2019           | 1.600           | 1.600           |
| Federal Home Loan Bank         | 5,000,000   | 4,994,550    | 5,054,730         |        |            | 12/14/2018           | 0.939           | 0.939           |
| Federal Home Loan Bank         | 5,000,000   | 4,980,100    | 5,034,800         |        |            | 06/14/2019           | 1.426           | 1.426           |
| Federal Home Loan Bank         | 5,000,000   | 4,980,100    | 5,032,550         |        |            | 06/14/2019           | 1.426           | 1.426           |
| Federal Home Loan Bank         | 5,000,000   | 4,953,650    | 4,985,300         |        |            | 09/13/2019           | 1.663           | 1.663           |
| Federal Home Loan Bank         | 5,000,000   | 5,006,500    | 5,046,450         |        | 1.52%      | 09/13/2019           | 1.654           | 1.654           |
| Federal Farm Credit Bank       | 5,000,000   | 4,994,850    | 5,000,000         |        |            | 01/07/2019           | 1.002           | 1.002           |
| Federal Farm Credit Bank       | 5,000,000   | 4,967,700    | 4,982,400         |        | 1.43%      | 02/27/2019           | 1.136           | 1.136           |
| Federal Farm Credit Bank       | 10,000,000  | 9,992,000    | 10,000,000        |        |            | 10/20/2020           | 0.250           | 0.250           |
| Federal Home Loan Mtg Corp     | 3,000,000   | 2,981,910    | 3,000,000         |        | 1.05%      | 11/07/2018           | 0.840           | 0.000           |
| Federal Home Loan Mtg Corp     | 2,000,000   | 1,987,940    | 1,997,600         | 1.05%  | 1.11%      | 11/07/2018           | 0.840           | 0.000           |
| Federal Home Loan Mtg Corp     | 3,000,000   | 2,981,490    | 3,000,000         |        | 1.13%      | 11/28/2018           | 0.897           | 0.000           |
| Federal National Mtg Assn      | 2,500,000   | 2,486,400    | 2,500,000         |        | 1.13%      | 10/29/2018           | 0.817           | 0.000           |
| Total                          | 72,500,000  | 72,121,530   | 72,586,960        | 0.23   | 0.22       | 0.00                 | 1.26            | 1.14            |
| Total Portfolio                | 160,016,518 | 159,630,121  | 160,158,903       | 0.23   | 0.25       | _                    | 0.60            | 0.55            |

# Table 6

| Collateral for Demand Deposits                                       |                                     |  |  |  |
|--|-------------------------------------|--|--|--|
| 31-Dec-17  | 7                                   |  |  |  |
|  |                                     |  |  |  |
| First National 1870  |                                     |  |  |  |
| Security   | CUSIP                               | Maturity                               | Par Value  | Market Value   |
| FNR 2013-94 CA   | 3136AGJV5                           | 08/25/2038                             | 2,229,573  | 2,282,344  |
|  |                                     |  | -  |  |
| Total First National 1870  |                                     |  | 2,229,573  | 2,282,344  |
| Wells Fargo Bank, NA   |                                     |  |  |  |
| Security   | CUSIP                               | Maturity                               | Par Value  | Market Value   |
| FNMA FNMS 3.5%   | 3138EEPW3                           | 03/01/2042                             | 14,777,029   | 6,282,402  |
|  |                                     |  | , ,  | -,,  |
| FNMA FNMS 3.0%   | 3138MFHC                            | 11/01/2042                             | 345,650  | 196,570  |
| FNMA FNMS 3.0%<br>FNMA FNMS 3.5%                                     | 3138MFHC<br>3138WZWB4               | 11/01/2042<br>07/01/2043               |  |  |
|  |                                     |  | 345,650  | 196,570  |
| FNMA FNMS 3.5%   | 3138WZWB4                           | 07/01/2043                             | 345,650<br>687,950                                       | 196,570<br>480,210                                       |
| FNMA FNMS 3.5%<br>FNMA FNMS 2.5%                                     | 3138WZWB4<br>3140F3PM4              | 07/01/2043<br>06/01/2031               | 345,650<br>687,950<br>4,237,249                          | 196,570<br>480,210<br>3,456,284                          |
| FNMA FNMS 3.5%<br>FNMA FNMS 2.5%<br>FNMA FNMS 3.0%                   | 3138WZWB4<br>3140F3PM4<br>31417DKG7 | 07/01/2043<br>06/01/2031<br>10/01/2042 | 345,650<br>687,950<br>4,237,249<br>50,066,566            | 196,570<br>480,210<br>3,456,284<br>30,532,263            |
| FNMA FNMS 3.5%<br>FNMA FNMS 2.5%<br>FNMA FNMS 3.0%<br>FNMA FNMS 3.0% | 3138WZWB4<br>3140F3PM4<br>31417DKG7 | 07/01/2043<br>06/01/2031<br>10/01/2042 | 345,650<br>687,950<br>4,237,249<br>50,066,566<br>690,706 | 196,570<br>480,210<br>3,456,284<br>30,532,263<br>430,967 |