



## BICYCLE AND TRAILS ADVISORY COMMITTEE MEETING

Wednesday, February 21, 2018,

5:30 p.m. – 7:30 p.m.

City Hall, 200 Lincoln Ave

CITY CLERK'S OFFICE

DATE 2/14/18 TIME 4:14 PM  
BY Leroy Pacheco  
M/

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF AGENDA
4. APPROVAL OF MINUTES FROM JANUARY 17, 2018
5. CITIZEN COMMUNICATIONS FROM THE FLOOR
6. COMMUNICATIONS FROM OTHER AGENCIES
  - a. City Trails Coordinator Report – SF Conservation Trust (Tim Rogers)
7. INFORMATION, DISCUSSION & ACTION
  - a. Roadway & Drainage Section Project Updates – Guadalupe, Hospital Drive, Zia Road Striping, etc. (David Quintana)
  - b. La Tierra Trails – recommendation for remaining funds expenditure (Charlie O'Leary)
  - c. Traffic Garden/Bicycle Playground Design (MPO hosting Steve Durrant, Alta Planning)
  - d. Update of Santa Fe Bikeways & Trails Master Plan – SF MPO (Erick Aune)
  - e. A RESOLUTION AMENDING RESOLUTION 2000-33 ESTABLISHING THE PUBLIC SAFETY COMMITTEE TO PROVIDE FOR THE APPOINTMENT OF A BICYCLE AND TRAILS ADVISORY BOARD MEMBER TO SERVE ON THE COMMITTEE. (Councilor Maestas) (*To be determined*)  
Committee Review:  
Bicycle and Trails Advisory 2/21/18  
City Council 2/28/18  
Fiscal Impact: ~~None~~
  - f. WALKABILITY AND TO ACHIEVE THE HIGHEST DESIGNATION AS A WALK FRIENDLY COMMUNITY. (Mayor Gonzales, Councilors Ives, Rivera, Trujillo, Villarreal and Maestas) (Mark Tibbets)

Committee Review:

Bicycle and Trails Advisory

2/21/18

- g. A RESOLUTION IN SUPPORT OF A COMMUNITY WALKING PROGRAM TO IMPROVE PUBLIC HEALTH. (Councilors Lindell, Villarreal, Ives, Rivera and Dominguez) (Sue Perry)

Committee Review:

Bicycle and Trails Advisory Committee	2/21/18
Finance Committee	3/5/18
City Council	3/14/18
Fiscal Impact: None	

8. BTAC SUBCOMMITTEE COMMUNICATIONS

- a. On Road Subcommittee (Stephen Newhall)
  - February 21, 2018 Guadalupe Street Liaison Committee Meeting Report
- b. Off-Road Trails (Charlie O'Leary)
- c. Education Committee (Jennifer Wellington)

9. STAFF COMMUNICATIONS

10. COMMITTEE COMMUNICATIONS

11. COMMUNICATIONS FROM THE CHAIR

12. ADJOURNMENT

***Next Scheduled Meeting for BTAC is February 21, 2018. Agenda & Packet Material due no later than February 12, 2018. Please submit via email [lnpacheco@santafenm.com](mailto:lnpacheco@santafenm.com)***

**Persons with disabilities in need of accommodations, contact the City Clerk's office at (505) 955-6521 five (5) working days prior to the meeting date.**

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Bicycle and Trails Advisory Committee  
Meeting Index  
January 17, 2018

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Call to Order	Councilor Joseph Maestas, called the meeting of the Bicycle and Trails Advisory Committee to order at 5:31 p.m. at the City Council Chambers in Santa Fe, New Mexico.	1
Roll Call	Roll call constitutes a quorum.	1
Approval of the Agenda	Mr. Pacheco stated the MPO report (Item 6 d) will be moved to next month.  Ms. Robinson moved to approve the agenda as amended with a second from Ms. Grogan which passed by voice vote	1
Approval of Minutes from November 15, 2017	Mr. Martin moved to approve the minutes as presented with a second from Mr. O'Leary which passed by voice vote.	1
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Staff Communications	Discussion Only	8
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Communications from the Chair	Discussion Only	8
Adjournment	There being no further business to come before the Bicycle and Trails Advisory Committee the meeting was adjourned at 8:00 p.m.	8
Signatures		8

**BICYCLE AND TRAILS ADVISORY COMMITTEE MEETING**  
**City Council Chambers 200 Lincoln Ave. Santa Fe**  
**January 17, 2018 – 5:30 PM – 7:30 PM**  
**MEETING MINUTES**

**1. CALL TO ORDER**

Councilor Joseph Maestas, called the meeting of the Bicycle and Trails Advisory Committee to order at 5:31 p.m. at the City Council Chambers in Santa Fe, New Mexico. Roll call constitutes a quorum.

**2. ROLL CALL**

**Present:**

Councilor Joseph Maestas, Chair  
Shelley Robinson  
Gretchen Grogan  
Preston Martin  
Charlie O'Leary  
Jennifer Wellington  
Stephen Newhall  
Tomas Rivera

**Absent/Excused:**

Mark Sani

**Staff & Others Present:**

Leroy Pacheco, Staff Liaison  
Tim Rogers, Santa Fe Conservation Trust  
Maria Lohman  
Brent Bronwell  
Kenneth Francis Surroundings Studio  
David Quintana, Project Manager City of Santa Fe  
Linda Vigil, Stenographer

**3. APPROVAL OF AGENDA**

Mr. Pacheco stated the MPO report (Item 6 d) will be moved to next month.

**MOTION:** Ms. Robinson moved to approve the agenda as amended with a second from Ms. Grogan which passed by voice vote.

**4. APPROVAL OF MINUTES FROM November 15, 2017**

**MOTION:** Mr. Martin moved to approve the minutes as presented with a second from Mr. O'Leary which passed by voice vote.

## **5. CITIZEN COMMUNICATION FROM THE FLOOR**

Mike Harris (Councilor) discussed a new trail head for Arroyo Chamiso Trail. Perhaps the trail head can be where the hand ball court is. He mentioned it before to the developers at Ragel Park. The other area would be the Monica Lucero park that is already being used as a trail head.

Mr. Harris discussed the Las Soleras area. Pulte has sold those first two phases and the hospital will be complete soon. A bridge is being built on Las Soleras drive. He encourages them to look at it as a whole. This is an opportunity to build a full trail network.

Brent Bronwell (1 Agua Viviendo) discussed the La Tierra Torture and how they would like to bring it back to La Tierra Trails. They have raised money half of the funds raised goes to several organizations. They moved it to Glorieta camps due to permitting and parking required. In the past, they were asked to conduct races with low budgets, they feel they don't have any support from the City.

Sandy Hurlacher and Lynn Bjorklund (District Ranger SF National Forest Service-Espanola District) they are working on a plan to look at all lands and develop a trail system that will work for everyone. The trail would be in part of Santa Fe and up to Los Alamos.

Ms. Bjorklund explained it would be a landscape and sustainable recreation. They are having a meeting on February 1, 2018. It is open to suggestions now, and they are looking at master trail plans. There are several other entities and co-conveners that are willing to review the plans. After they work with the governments they can get with organizations.

Mr. Hurlacher explained how the planning will work with a facilitator.

Councilor Maestas asked how BTAC can help with the effort. Mr. Hurlacher explained with outreach and knowledge.

Councilor Maestas recommended they meet with Mr. Pacheco and MPO.

Ms. Robinson asked if the meeting open for the public or just the agencies. Mr. Hurlacher stated it is just for the agencies.

Mr. Newhill volunteers to be a BTAC member to attend the meeting. Councilor Maestas thanked them for bringing this to the committee.

## **6. COMMUNICATIONS FROM OTHER AGENCIES**

### **a. Bicycle Safety Report**

Sgt. McCord was not in attendance. Mr. Pacheco stated he will continue to put this item

on the agenda.

Councilor Maestas would like bicycle safety on each agenda and is proposing a resolution be created for a BTAC member to sit on the Public Safety Committee.

### **b. City Trails Coordinator Report**

Mr. Rogers reviewed the highlights of the report that is included in the packet (See Exhibit A). Mr. Rogers discussed the rail triangle area, part of it will be lost but still useable as a trail. The works days for the year were listed. The first phase of the dog park connector trail will begin soon.

Mr. Rogers shared the "bike day at the capitol" on January 27, 2018 at the Roundhouse. They will meet at 10:00 am with the cyclists coming from Albuquerque, they will ride the Route 66.

Councilor Maestas asked Mr. Rogers to explain the contract work that he does for the City for the public here who may not know the work he does.

Mr. O'Leary mentioned the funds raised for transportation for the fieldtrips. Mr. Rogers mentioned there is an appreciation celebration planned for all volunteers.

Mr. O'Leary mentioned having the item of Hospital Drive be on the next agenda.

Ms. Robinson recalls the trails summit they had over 10 years ago where the trails coordinator position came out of.

Mr. Martin asked about the Los Soleras assessment and if they have made progress. Mr. Rogers mentioned they mapped it for the bicycle map. It connects to the Nava Ade trail.

### **c. Santa Fe County Open Space Program**

Councilor Maestas discussed the first mention of the organization that started the Open Space Program from geo bonds. Ms. Lohman explained the land the County has purchased for open space. The properties had goals when they were purchased. For example, an area near the Santuario de Chimayo was purchased for agricultural reasons. Some of the lands purchased have complex issues. There are archeological reasons, there are some that have flooding issues. They have been working on some other areas like the Ortiz Mountains.

Ms. Lohman explained they are working on a strategic management plan. They have started with the River trail projects. Construction has started on another project to diablo canyon. The Arroyo Hondo should connect the trail from 599 to the Santa Fe Community College.

Ms. Lohman explained the signage they came up with. The color coordination was made to match the City trails. They have worked with a consultant on the logos.

Ms. Lohman stated the strategic management plan will be set for years ahead. It will help outline their investments and management of the properties. It will help identify stewardship opportunities.

Councilor Maestas states the overall plan and the explanation of the different types of properties.

Ms. Wellington asked if the PowerPoint can be sent to Mr. Pacheco to share with the Committee. She is glad to see them working on the connections and hopes the overpass and underpass opportunities to keep bicyclists safe.

Ms. Grogan thanked them for their work. Are there milestones they are going to come across that she can report back to BTAC if they need assistance? Perhaps a BTAC member can attend their meetings.

Ms. Lohman states they can inform Mr. Pacheco and update him. There will be issues they will need feedback from BTAC.

Councilor Maestas suggests they also contact the MPO Policy Board with updates.

Ms. Robinson asked if they hold events when projects are complete. Ms. Lohman stated in June they will hold a celebration for the El Camino Real.

Mr. Martin asked about the surface on the El Camino Real trail. Ms. Lohman explained from Constellation Dr. to the MRC it is paved, it will be wide along the county road and left as a natural surface. It narrows and is left natural to Diablo Canyon.

#### **d. Update of Santa Fe Bikeways & Trails Master Plan**

This item was postponed until the next meeting.

### **7. INFORMATION, DISCUSSION & ACTION**

#### **a. International Mountain Bike Association-GOING FOR GOLD**

Mr. Bronwell explained the renewal application is due in 2019. There has to be 75 points to be Silver and 90 for Gold. Mr. Bronwell explained some of the points he believes they have now. Mr. Bronwell submitted information on the IMBA application in the packet (See Exhibit B).

Mr. Bronwell explained the need for the potable water and trails that need to be done. Mr. Bronwell mentioned the issues with Glorieta camps and the City Land Use



Department if they are able to get their variances it would help with points.

Mr. Newhall asked about the blue bus be considered for transportation. Mr. Bronwell stated it would not.

Mr. O'Leary asked about the Santa Fe Ski Basin uplift. Mr. Bronwell states it would be a while.

Ms. Grogan asked if the MPO can help with the data he needs. Mr. Bronwell will contact Mr. Aune.

Ms. Wellington asked about receiving the synopsis of the point system. Mr. Bronwell will get that to them. Mr. Bronwell explained the races planned would help with outreach points.

#### **b. La Tierra Trails-remaining funds expenditure**

Mr. O'Leary states there are funds left to be used. Mr. O'Leary states the single track trail being planned at the dog park is in that quadrant. There is a challenge with the historical issues. There is an opportunity to have it built and utilize some of the funds but not exhausting it. There are always issues with restrooms, there aren't any amenities offered there.

Councilor Maestas states there was a right of way issue. Can there be an interim trail, made until a decision is made?

Mr. Pacheco explained the plans for this project are in the packet. There is a synopsis in the packet. (See Exhibit C) He doesn't believe the right of way is the issue.

Mr. O'Leary asked about the work the volunteers can do. Mr. Newhall discussed the different costs and surfaces and the uses they will need to evaluate.

Ms. Grogan recalls the discussion BTAC had about these remaining funds.

Mr. Rivera asked about ADA compliance. Mr. Pacheco states the La Tierra Trails plan was reviewed by the Mayors Committee on Disability. Mr. Pacheco states he placed the items in the packet as a reminder that this has been pending for a year.

Mr. Rogers discussed the process of this project. Mr. Rivera would like to have someone from the Mayors Committee on Disability attend the next meeting to explain the requirements.

Mr. Martin asked about the archeological matter. Mr. Rogers states the SHIPO approval is still pending, they will need to re-record some sites. Also, the Santa Fe Public Schools land is pending.

Ms. Wellington stated the SFPS has a safe routes to school. Perhaps if they start something there it could link it to the schools. Ms. Robinson asked where the school's land is on the map.

Mr. Pacheco stated there are contracts in place with SFPS.

Mr. O'Leary asked if when Mr. Pacheco mentioned the trail be interim if he means, the trail be interim until the engineering starts. Mr. Pacheco states it doesn't really have to be until the trail starts there is a resolution in place and federal applications made.

Mr. O'Leary asked are volunteers going to be allowed to build the entire trail or are the stakeholders going to be involved? Mr. O'Leary does not want to mislead the public and wants to make sure the money is spent responsibly. This item will need further discussion.

Mr. Rogers states the City has looked at other plans for developing that land if it was passed that could change what happens.

Mr. Martin asked about the events that come to Santa Fe, there seem to be barriers. No parking, or restrooms. This is an opportunity for the events to have these and invest the funds.

Ms. Wellington agrees with Mr. Martin. She asked who will track the information from SHIPO. Mr. Rogers states he handles that, they have submitted the report.

Ms. Robinson will review old minutes for herself since this has been discussed before.

Ms. Wellington asked about the school owned land and if a survey needs to be done. Mr. Pacheco states that is too far ahead.

Ms. Grogan states the trail can be built by Mr. Rogers and the volunteers. The plan can be discussed and perhaps there are other projects that need the funds.

Ms. Robinson asked Mr. Pacheco bring this item back next month.

### **c. Museum Hills Trails Master Plan**

Mr. Francis from Surroundings Studio was rewarded a state RFP for the landscape work to be done at Museum Hill. All museums formed a partnership. He is here to propose a safer Camino Lejo. They have an idea on how to connect trails. In the master plan they could create a safer trail along Santa Fe Trail. They are not funded yet.

Ms. Robinson states this was to be done a few years ago.

Mr. Francis states the left side of the road is best for the trail because of the drainage. They are pursuing funding for the signage. Many of the museums have private donors, however they are not definite.

Ms. Robinson asked if this project would require an ENN. Mr. Francis states it would. Mr. Pacheco states the City would not be in charge of the project. Mr. Pacheco included older maps and discussions on this project. (See Exhibit D)

Mr. Newhall is involved in the Folk Art Market, the older trail there will be difficult to go around. He asked if it will stay on the left side. Mr. Francis passed out a rendering of the plan which not a final plan as of yet.

Ms. Wellington asked about the idea of another trail idea they had in 2009. She expressed her concern for safety and removing trails from nearby streets.

#### **d. Guadalupe Street Reconstruction-project update**

Mr. Quintana is the project manager on this case. They had a citizen's meetings and got several comments, they are in the process of going through the comments and looking at different ideas.

A roadside safety audit was done that triggered this project. They would like to start construction in March. Mr. Newhall asked about bike lanes. Mr. Quintana stated they are hoping to have them.

Ms. Wellington sent an email to Mr. Pacheco with links to provide to staff with the complete streets ordinance for their consideration. She expressed her concern with the safety and the idea of having staff attend a smart cycle class.

Ms. Grogan states the bike lanes and sidewalks are a great idea.

Ms. Robinson suggests they look at other cities, perhaps like Raleigh as an alternative.

Mr. O'Leary asked if he could explain some of the ideas they were given.

Mr. Quintana explained the roadside safety audit proved some good alternatives. There are comments about crossings and parking.

Ms. Robinson asked about the people in attendance, where they business owners? Mr. Quintana stated it was a mix. Mr. Quintana is happy to return monthly to update the Committee.

### **8. BTAC SUBCOMMITTEE COMMUNICATIONS**

#### **a. On Road Subcommittee**

#### **b. Off Road Subcommittee**

**c. Education Committee**

**i.) League of American Bicyclists Bike Friendly Community Silver**

*Due to a lack of time, and some items have been discussed it was decided to pass these items.*

Mr. O'Leary would like to know how to select interested members who want to be on the subcommittees. Mr. Pacheco referred him to the bylaws and explained how to ratify a new subcommittee. Mr. Martin would like to start one for businesses in the industry.

**9. STAFF COMMUNICATIONS**

There was not any staff communications.

**10.COMMITTEE COMMUNICATIONS**

Mr. O'Leary would like to see the Zia Road restripe project on the next agenda and perhaps have an update on Hospital Drive.

Ms. Wellington would like to see the SF Police Department, and someone from traffic engineering at meetings for updates.

**11.COMMUNICATIONS FROM THE CHAIR**

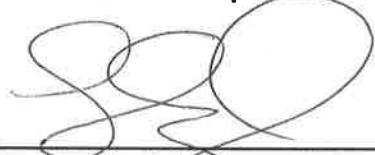
There were not any communications from the chair.

**12.ADJOURNMENT**

There being no further business to come before the Bicycle and Trails Advisory Committee the meeting was adjourned at 8:00 p.m.

**SIGNATURES**

**Councilor Joseph Maestas, Chair**

A handwritten signature in black ink, appearing to read 'Linda Vigil', written over a horizontal line.

**Linda Vigil, Stenographer**

6a.

**SANTA FE CONSERVATION TRUST**  
**REPORTING FOR CITY TRAIL VOLUNTEER COORDINATOR**  
**January 2018**

<b>TASKS TO BE COMPLETED</b>	<b>NOTES</b>	<b>Staff</b>
<b>1) <u>NEEDS ASSESSMENT</u></b>	Visit site of Dog Park Connector Phase 2	Rogers
<b>2) <u>RESEARCH &amp; FUNDING</u></b>	Application to Doppelt Family Fund for \$10,000 for development for strategy and action plan for acquisition of land / easements for trails on abandoned rail lines (NM Central RR and Chili Line), Jan. 31	Rogers
<b>3) <u>STEWARD RECRUITMENT</u></b>	Discussion with The Masters Program and with The Santa Fe Fat Tire Society regarding stewardship work in La Tierra Trails	Rogers
<b>4) <u>TRAIL MAINTENANCE</u></b>		
<b>5) <u>TRAINING &amp; EDUCATION</u></b>		
<b>6) <u>COMMUNITY EVENTS / PROMOTION</u></b>	Historic Routes Community Cruise for "Bike Day at the Capitol," Jan. 27; Scheduling and bus arrangements for 15 school field trips to Dale Ball Trails (South Section) in April and May (for approx. 350 participants); provide information on Dale Ball Trails and other area trails for County tourism publication and for Santa Fe New Mexican; prepare list of 2018 trail-related events and share with Trails Alliance of Santa Fe and SFCT staff; Vamonos Santa Fe meeting Jan. 16; Volunteer appreciation party, Jan. 18	Rogers, Noss, Smogor, Yeomans
<b>7) <u>CITY CONTACTS</u></b>	GIS data to Santa Fe MPO for bike map revision; Comments to Planning Commission on Cerro del Norte development (Bruns General Hospital Rail Triangle), Jan. 4; Forward e-mail with comments on Agua Fria crosswalk to City, MPO, and contractor; report to BTAC Jan. 17; confer with City Archaeologist and City Trails Engineer regarding "Marston Matting" material along Acequia Trail; communicate with City Parks regarding Adopt an Open Space	Rogers
<b>8) <u>PLANNING / COORDINATION</u></b>	Input to consultant for Museum Hill Trail "Master Plan"; GUSTO Steering Committee meeting Jan. 19; Outreach to SFNF, prepare for SFNF Recreation Planning meeting Feb. 1; meet with Cerro del Norte developers (Bruns General Hospital Rail Triangle) regarding trail alignments and historic preservation considerations; Rio Grande Trail Commission, Jan. 9; Santa Fe Fat Tire Society trails committee, Jan. 9; review SFCT Strategic Conservation Plan draft re trail considerations	Rogers
<b>9) <u>REPORTS</u></b>	Compile and post on web site year-end and multi-year statistics for field trips, promotional events, and work days; Report to BTAC Jan. 17; report volunteer hours for Historic Routes Cruise; create and post web material on Community Cruise and GUSTO	Rogers

Also see [www.sfct.org/trails](http://www.sfct.org/trails) on:

[Historic Routes Community Ride for Bike Day at the Capitol, Jan. 27](#)

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## SFCT Trail Events in 2018

### Historic Routes Ride for “Bike Day at the Capitol,” Jan. 27, 2018

The Trails Program Manager organized this first-ever January edition of the Community Cruise series to take members of the bicycle advocacy community from the Albuquerque area, Gallup, and Santa Fe for a spin before “Bike Day at the Capitol.”



Rail Trail: Waiting to go through the “Hole in the Fence” to get to the West Railyard



Lanman clan leads the way on the Acequia Trail



We met folks arriving on the Railrunner from the Albuquerque area at 10 am at South Capitol Station, and headed over to the new Acequia

Successfully passing under St. Francis Dr. and into the  
Railyard

Trail underpass and the  
Railyard before starting to  
trace the old Santa Fe Trail

south of downtown. Participants could pick where to close the loop to  
return on Old Pecos Trail as a sampler of “[Bike Route 66](#),” [Adventure  
Cycling Association](#)’s 2,000-mile touring route from Chicago to L.A.

We were then hosted by [NM Bike N Sport](#) and [BikeABQ](#) before joining  
members of the [New Mexico Motorcyclist Rights Organization](#) for “Bike  
Day” proceedings at the Roundhouse.

For related rides in 2017, see:

[Bike Day at the Capital 2017: Ride to the Gail Ryba Trail and Underpass](#),  
Feb. 25, 2017

[Bike Route 66 Ride with BTAC On-Road Subcommittee](#), April 23, 2017



Cordova Rd., on the home stretch to NM Bike N Sport. The City's first "road diet" converted four lanes to three lanes here over five years ago, creating space for striped shoulders – a vast improvement for pedestrians as well as cyclists that was replicated later on Siler Rd.

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7a



## BTAC AGENDA ITEM SUBMISSION FORM

Please use the template below to submit agenda items for BTAC deliberation. The objective is to assure that deliberations are guided by an understanding of the action sought of BTAC, the pertinence of the proposal to BTAC's mission and objectives, and ultimately the expectations and obligations to which BTAC is agreeing when it takes action on an agenda item.

### 1. TITLE OR BRIEF DESCRIPTION OF THE AGENDA ITEM:

Roadway & Drainage Section Project Updates – Section Supervisor, David Quintana PE

- Guadalupe Street Reconstruction; Hospital Drive Traffic Calming, and Zia Road Restriping

**2. INTRODUCTION TO THE TOPIC:** A brief statement regarding origin of the agenda item and its relevance to the current activity of BTAC.

BTAC requests periodic updates on projects in the planning design and construction responsibility of this section

**3. BTAC ACTION BEING SOUGHT:** Most BTAC deliberation is intended to achieve one of three outcomes. If appropriate be prepared to suggest a formal motion to the meeting floor for debate, discussion and vote.

**\*To inform:** The purpose is to inform board members of the actions/thoughts of the presenting group and to provide an opportunity for discussion and questions. (E.g., an update from a standing or ad-hoc subcommittee) **No action from BTAC is sought.**

**\*To discuss:** BTAC agrees that a preliminary proposal is worthy of further discussion. **A possible motion to direct** an individual to review the issue and return at a specified time with a formal proposal for action is sought.

**\*To act:** BTAC supports a plan that requires outlining actions and obligations for Board members and/or Staff. **A motion clarifying objectives, expectations and obligations of Board and/or Staff** is sought.

To inform BTAC of the activities and to provide an opportunity for discussion, questions and input

**4. ESTIMATION OF COST AND/ TIME:** Who would be responsible for costs and/or BTAC or staff time? Has affected BTAC member or staff been apprised of the proposal and do they understand the obligations?

N/A

76.



## BTAC AGENDA ITEM SUBMISSION FORM

Please use the template below to submit agenda items for BTAC deliberation. The objective is to assure that deliberations are guided by an understanding of the action sought of BTAC, the pertinence of the proposal to BTAC's mission and objectives, and ultimately the expectations and obligations to which BTAC is agreeing when it takes action on an agenda item.

### 1. TITLE OR BRIEF DESCRIPTION OF THE AGENDA ITEM:

La Tierra Trails Remaining Funds Recommendation (Charlie O'Leary)

### 2. INTRODUCTION TO THE TOPIC: A brief statement regarding origin of the agenda item and its relevance to the current activity of BTAC.

BTAC has been considering the use of remaining cash balance in NWQ fund since Jan 2017. (See attached presentation made by staff in Feb 2017).

### 3. BTAC ACTION BEING SOUGHT: Most BTAC deliberation is intended to achieve one of three outcomes. If appropriate be prepared to suggest a formal motion to the meeting floor for debate, discussion and vote.

**\*To inform:** The purpose is to inform board members of the actions/thoughts of the presenting group and to provide an opportunity for discussion and questions. (E.g., an update from a standing or ad-hoc subcommittee) **No action from BTAC is sought.**

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**\*Ta act:** BTAC supports a plan that requires outlining actions and obligations for Board members and/or Staff. **A motion clarifying objectives, expectations and obligations of Board and/or Staff** is sought.

Requestion BTAC make motion to recommend city manager direct staff to expend remaining funds for a particular use.

### 4. ESTIMATION OF COST AND/ TIME: Who would be responsible for costs and/or BTAC or staff time? Has affected BTAC member or staff been apprised of the proposal and do they understand the obligations?

Approximately \$280K remain in budget as cash

# City of Santa Fe, New Mexico

# memo

**DATE:** February 2, 2018

**TO:** Public Works Committee

**VIA:**   
John J. Romero PE, Acting Public Works Director,  
Leroy N. Pacheco PE, River Watershed & Trails Section Supervisor 

**ITEM/ISSUE:**

**RECOMMENDATION FOR USE OF REMAINING BALANCE IN NORTHWEST  
QUADRANT TRAILS 2008 BOND FUND - BU 426007 (LEROY PACHECO)**

**BACKGROUND/SUMMARY:**

There remains a cash balance of approximately \$280,000 in Business Unit 426007 (Northwest Quadrant Trails) from the 2008 Parks and Trail Bond Fund. There is an active and ongoing discussion by the City's Bicycle and Trails Advisory Committee (BTAC) since January 2017 for recommending use of that fund within the La Tierra Trails system in accord with unfinished projects in that system's approved master plan.

The committee has considered a connector trail to the La Tierra Trails from Frank Ortiz Dog Park and in March 2017 BTAC recommended that a single track path be developed by volunteers for a partial connection. This effort is currently underway under the auspices of the city's Parks & Recreation Department. The city has made application to NMDOT for federal funds to design and construct a multi-modal connection in 2015, and submitted Resolution 2015-8 in support of that effort which was not funded at that time.

BTAC will deliberate and make a recommendation for use of these funds at its February 21, 2018 meeting. The committee has been advised that since these are aging bond funds, the timeframe for executing a city council approved use of these funds is short. BTAC's recommended use of these remaining funds will be presented to the city's Public Works Committee for review and approval in March 2018.

**RECOMMENDED ACTION:**

**INFORMATION ONLY, NO ACTION REQUIRED**

Line Item	Trail Name	Funds Available in Cash	Cost	Notes
1	NWQ Trails			
1	Canada Rincon Trail		\$280	
1	Acequia Trail Connections -Otowi to Madlovía		\$75	
1	Acequia Trail from Madlovía to Hermanos Rodriguez Park. This project with others shown in this plan will complete the Acequia Trail within City limits.		\$175	
1	Acequia Trail Maclovía to Hermanos Rodriguez Park		\$500	
2	Rail Trail Extension Project			
2				Includes budgeting Cash Reserve. \$220,000 of this cash reserve was for the purpose of Rail Trail crossing improvements at St Michaels drive, which is currently programmed for funding in its entirety by the NMDOT as NMDOT led project.
2				In order to fully fund and complete this shovel ready project, we are proposing to use remaining funds from Acequia Trail Extension- Rufina/South Meadows to San Felipe Acequia Trail Connections -Otowi to Maclovía; and Arroyo Chamiso Trail at Santa Fe Place Mall projects.
1	Acequia Trail Connections-Harrison Road to Onate/Kathryn			
1	Canada Rincon Trail			
1				Canada Rincon Trail from Calle Francisca to Calle Mejía.
TOTAL UNFUNDED CIP Trails				
TOTAL Trails				\$5,625

Company	Business Unit	Object Account	Subsidiary	Account Description	Cumulative 13 Actual 2017	Cumulative 13 Budget 2017	Cumulative 13 Actual 2016	Cumulative 13 Budget 2015	Cumulative 13 Actual 2015	Cumulative 13 Budget 2015	Cumulative 13 Actual 2014	Cumulative 13 Budget 2014
46007	46007	100700	07000	Cash due from Hub	279,153.52		279,153.52		279,153.52		284,622.24	
46007	46007	200100		Vouchers Payable	-		-		-		(5,468.72)	
46007	46007	202010		Accrued Wages Payable	-		-		-		-	
46007	46007	301010		Fund Balance-Unreserved	(279,153.52)		(279,153.52)		(279,153.52)		(286,117.58)	
Total Business Unit 46007					-		-		-		(6,964.06)	
46007	416007	490215		NM Dept of Game and Fish	-		-		-		-	
46007	416007	600100		Operating Transfers In	-		-		-		-	(10,000.00)
46007	416007	600100	0114400	Operating Transfers In	-		-		-		-	(10,000.00)
Total Business Unit 416007					-		-		-		(10,000.00)	(20,000.00)
46007	426007	500110	0108400	Full-Time	-		-		-		-	
46007	426007	500110	0110400	Classified Full-Time	-		-		-		-	
46007	426007	500350	0108400	Full-Time	-		-		-		1,259.99	57,824.00
46007	426007	500350	0110400	Full-Time	-		-		-		-	
46007	426007	500750	0108400	Full-Time	-		-		-		-	
46007	426007	500750	0108400	Full-Time	-		-		-		-	
46007	426007	503100	0108400	FICA	-		-		-		-	
46007	426007	503100	0110400	FICA	-		-		-		-	
46007	426007	503150	0108400	Retirement (PERA)	-		-		-		96.38	
46007	426007	503150	0110400	Retirement (PERA)	-		-		-		-	
46007	426007	503200	0108400	Employee Health Insurance	-		-		-		-	
46007	426007	503200	0110400	Employee Health Insurance	-		-		-		-	
46007	426007	503250	0108400	Retiree Health Care	-		-		-		-	
46007	426007	503250	0110400	Retiree Health Care	-		-		-		-	
46007	426007	503350	0108400	Workers' Comp	-		-		-		-	
46007	426007	503350	0110400	Workers' Comp	-		-		-		-	
46007	426007	503400	0108400	City Share Dental Insurance	-		-		-		0.15	
46007	426007	503400	0110400	City Share Dental Insurance	-		-		-		-	
46007	426007	555260	0110400	Benefits Dept. Assessments	-		-		-		-	
46007	426007	572400	0108400	Inventory Exempt	-		-		-		-	
46007	426007	572500		Remodeling & Replacement	-		-		-		-	835.00
46007	426007	572500	0108400	Remodeling & Replacement	-		-		-		5,607.54	10,000.00
46007	426007	572960		WIP Design	-		-		-		-	275.00
46007	426007	572960	0108400	WIP Design	-		-		-		-	
46007	426007	572960	0110400	WIP Design	-		-		-		-	9,251.00
46007	426007	572970	0108400	WIP Construction	-		-		-		-	47,659.00
46007	426007	572970	0110400	WIP Construction	-		-		-		-	
46007	426007	572970	0114400	WIP Construction	-		-		-		-	119,635.00
46007	426007	700100		Operating Transfers Out	-		-		-		10,000.00	10,000.00
Total Business Unit 426007					-		-		-		15,964.06	255,479.00
Total 46007					-		-		-		-	235,479.00
Grand Total					-		-		-		-	235,479.00

Fund 46007 Summary	
Cash Available	279,153.52
0108400	(753.34)
0110400	(278,400.18)
0114400	-
NM Game & Fish	(0.00)

Cumulative 13 Actual 2013	Cumulative 13 Budget 2013	Cumulative 13 Actual 2012	Cumulative 13 Budget 2012	Cumulative 13 Actual 2011	Cumulative 13 Budget 2011	Cumulative 13 Actual 2010	Cumulative 13 Budget 2010	Cumulative 13 Actual 2009	Cumulative 13 Budget 2009	Cumulative 13 Actual 2008	Cumulative 13 Budget 2008
286,117.58	-	928,772.64	-	2,127,355.36	-	(51,309.55)	-	150,138.40	-	183,779.39	-
-	-	(366,411.57)	-	(69,667.78)	-	(34,963.96)	-	-	-	(780.56)	-
(558,355.50)	-	(4,005.77)	-	(1,337.90)	-	(1,556.94)	-	-	-	-	-
(272,237.72)	-	(2,056,349.68)	-	87,830.45	-	(150,138.40)	-	(182,998.83)	-	-	-
-	-	(1,497,994.38)	-	2,144,180.13	-	(237,968.85)	-	(32,860.43)	-	182,998.83	-
(10,000.00)	(10,000.00)	-	-	-	-	-	-	-	-	-	-
-	-	-	-	(2,765,328.00)	(2,765,328.00)	-	-	-	-	(200,000.00)	(200,000.00)
(10,000.00)	(10,000.00)	-	-	(2,765,328.00)	(2,765,328.00)	-	-	-	-	(200,000.00)	(200,000.00)
168.03	50,856.00	-	-	-	-	-	-	-	-	-	-
-	110,753.00	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-
12.86	-	-	-	(3,302.77)	-	-	-	-	-	-	-
-	-	-	-	3,302.77	-	-	-	-	-	-	-
32.26	-	-	-	(8,371.88)	-	-	-	-	-	-	-
-	-	-	-	8,371.88	-	-	-	-	-	-	-
-	-	-	-	(2,395.60)	-	-	-	-	-	-	-
-	-	-	-	2,395.60	-	-	-	-	-	-	-
3.39	-	-	-	(807.63)	-	-	-	-	-	-	-
-	-	-	-	807.63	-	-	-	-	-	-	-
-	-	-	-	(5.11)	-	-	-	-	-	-	-
-	-	-	-	5.11	-	-	-	-	-	-	-
-	-	-	-	(103.73)	-	-	-	-	-	-	-
-	-	-	-	103.73	-	-	-	-	-	-	-
-	-	741.00	-	-	-	-	-	-	-	-	-
-	835.00	-	-	-	835.00	-	-	-	835.00	2,164.71	3,000.00
-	275.00	1,172.64	-	-	81,011.00	-	81,847.00	1,152.21	82,164.00	14,836.45	97,000.00
10,000.00	10,000.00	-	-	-	-	-	-	-	-	-	-
17,241.00	26,492.00	28,137.94	-	-	-	-	-	-	-	-	-
26,043.22	73,702.00	113,027.77	147,160.00	220,808.20	367,968.00	182,032.22	-	-	-	-	-
-	-	216.55	-	-	-	42,154.09	-	31,708.22	-	-	-
228,736.96	295,443.00	1,354,698.48	1,536,892.00	325,106.67	1,802,805.00	13,782.54	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	75,233.00	75,233.00	-	-	-	-	-	-
282,237.72	568,356.00	1,497,994.38	2,056,350.00	621,147.87	2,702,431.00	237,968.85	181,847.00	32,860.43	182,999.00	17,001.17	200,000.00
-	558,356.00	-	2,056,350.00	(0.00)	(62,897.00)	-	181,847.00	(0.00)	182,999.00	0.00	-
-	558,356.00	-	2,056,350.00	(0.00)	(62,897.00)	-	181,847.00	(0.00)	182,999.00	0.00	-





## BTAC AGENDA ITEM SUBMISSION FORM

Please use the template below to submit agenda items for BTAC deliberation. The objective is to assure that deliberations are guided by an understanding of the action sought of BTAC, the pertinence of the proposal to BTAC's mission and objectives, and ultimately the expectations and obligations to which BTAC is agreeing when it takes action on an agenda item.

### 1. TITLE OR BRIEF DESCRIPTION OF THE AGENDA ITEM:

Proposal to extend "Montoyas Trail" south through City-owned land east of Camino de las Montoyas, to an existing pedestrian gate, as a natural-surface single-track trail, along a 0.6-mile alignment flagged by Santa Fe Conservation Trust with city trail volunteers in 2016.

**2. INTRODUCTION TO THE TOPIC:** A brief statement regarding origin of the agenda item and its relevance to the current activity of BTAC.

This item responds to direct request from BTAC members on February 13, in discussion under Item 7b, for the City Trail Volunteer to report on plans relevant to the proposed "Connector Trail from Frank Ortiz Dog Park to La Tierra Trails."

**3. BTAC ACTION BEING SOUGHT:** Most BTAC deliberation is intended to achieve one of three outcomes. If appropriate be prepared to suggest a formal motion to the meeting floor for debate, discussion and vote.

**\*To inform:** The purpose is to inform board members of the actions/thoughts of the presenting group and to provide an opportunity for discussion and questions. (E.g., an update from a standing or ad-hoc subcommittee) **No action from BTAC is sought.**

**\*To discuss:** BTAC agrees that a preliminary proposal is worthy of further discussion. **A possible motion to direct** an individual to review the issue and return at a specified time with a formal proposal for action is sought.

**\*Ta act:** BTAC supports a plan that requires outlining actions and obligations for Board members and/or Staff. **A motion clarifying objectives, expectations and obligations of Board and/or Staff** is sought.

SFCT requests that BTAC support the following proposal and request that the city manager direct the Parks Division, Trails Engineering, and any other city staff or committees to support this effort as well. Based on Exhibit C distributed to BTAC on Feb. 13, SFCT, as City Trail Volunteer Coordinator, proposes to work with the Parks Division and city trail volunteers to formalize the proposed trail alignment as a natural-surface, single-track trail to serve hikers and bicyclists on City Open Space between the two existing pedestrian access gates. The remainder of the alignment to the Frank Ortiz Dog Park will involve right-of-way, drainage, and historic resource issues that may be best addressed by city staff in the future, with the support of remaining bond funds dedicated to the implementation of the La Tierra Trails Master Plan.

**4. ESTIMATION OF COST AND/ TIME:** Who would be responsible for costs and/or BTAC or staff time? Has affected BTAC member or staff been apprised of the proposal and do they understand the obligations?

This proposal was presented to BTAC as an informational update on Feb. 13, was discussed by BTAC under Item 7b, and discussed in more detail with the BTAC member focusing on La Tierra Trails, Mr. Frank Herdman. This project can be completed by volunteers with minimal requirements on city staff and with no significant financial requirements on the City. SFCT ~~would request~~ only that City Parks staff assist with removal of trash that is gathered by volunteers, and possibly with adjustments to boulders placed as obstacles inside of the pedestrian gate on the south terminus. SFCT would also request that the City Parks Division support approximately \$100 in costs for installations of wayfinding and related signage, to be designed by SFCT with City Parks approval, and sign posts that can be installed at each gate by trail volunteers, or by City Parks staff, if preferred.

This trail can be completed in two or three work days primarily through (1) removal of grasses from tread area in some locations and (2) placement of rock and dirt fill into small gullies that the trail crosses in such a way as to remediate erosion and prevent further erosion of surrounding soils. The primary form of improving the tread will be simply through use by hikers and bicyclists. There will be no need for digging or "bench cutting" at any significant depth below the ground level for this trail as cross slopes are minimal throughout the alignment. Trash removal, including removal of broken glass, will be an initial focus and an ongoing maintenance activity to be taken on by volunteers.

The area in question has been subjected to significant levels of illegal motorized use, producing various self-eroding "double-track" trails left by ATV's and motor vehicles, as well as decades of illegal dumping of glass, cans, construction materials, and various other materials. To the extent the City requires reviews or clearances for the construction of this natural-surface trail, SFCT is prepared to pay for such processes through specific private support for the GUSTO project.

Mr. Herdman stated different members represent certain districts, perhaps in a few meetings some time can be spent working on the list.

A discussion was held about having an event or booth set up for Bike to Work Week to get input.

Ms. Grogan discussed when ~~there are subcommittees~~ formed there are often slots for members of the public to join.

Mr. Aune explained that MPO is an effort of the City, County and Tesuque. If a public hearing were to be held that would have to be considered.

Mr. Abbatacola would like to see the interactive map show the projects from 5 years ago to now.

A brief discussion was held about the time frame and the CIP process. It would be helpful to have the project list.

Mr. Herdman is leaning in favor of reviewing the list at the BTAC meetings.

Councilor Maestas asked if it was possible to have the contact person be Mr. Rogers and include it in the contract they currently hold. Councilor Maestas would like Mr. L. Pacheco to be the point staff contact and work with Parks in changing the contract for Mr. Rogers.

A discussion was held about working on the baseline status of all projects at a workshop. There is also a need to discuss how to develop new projects.

Councilor Maestas would like to have Mr. L. Pacheco clarify the budget. Councilor Maestas would like the Committee to get reacquainted with the master plan by the next meeting. Councilor Maestas and Mr. L. Pacheco are working on a memo to send to the councilors.

#### **c.) Camino de los Montoyas Trail South of NM599**

Mr. Rogers discussed the Santa Fe Conservation Trusts plan for the area in Camino de los Montoyas to 599. (See Exhibit E)

Mr. Rogers discussed the shovel ready projects. In this proposal, there are spots for signage and there may be the need to dig bench cuts. The biggest issue right now is trash removal. Perhaps Parks can help haul it out.

A discussion was held about the funds for the NW Quad. Mr. Herdman stated he walked the proposed alignment, it makes sense to ~~do this trail~~. Eventually there can be a second phase to the project.

A discussion was held about allowing some of the surplus funds to go towards a second phase.

**MOTION:** Mr. R. Pacheco moves to endorse the work to be done on the trail and add a phase to connect to

the dog park with funds from the surplus, Ms. Robinson seconds the motion which passed by voice vote.

A brief discussion was held about the land and the future development.

## **8. BTAC SUBCOMMITTEE UPDATES**

### **a.) On Road Subcommittee**

Mr. Abbatacola stated the only update is the bike rack project which was discussed earlier.

### **b.) Off-Road Trails**

Mr. Herdman discussed his concern with the ATV use on the La Tierra trail. He would like to see this item on the next agenda and perhaps invite SFPD.

### **c.) Going for the Gold**

Ms. Grogan provided a memo from Bob Siqueiros regarding the application. The extension was given until August. Mr. Siqueiros has been out caring for his ill mother. He assured her he will be able to dedicate more time to it in April.

The BTAC Committee would all like to review the application before it is submitted. Ms. Grogan stated Mr. Siqueiros will try to attend the next meeting.

A discussion was held on how to count the number of people to commute to work by bike. Mr. Rivera offered help from Chainbreaker.

A brief update was given on the underpass it will be complete in late September.

## **9. STAFF COMMUNICATION**

## **10. COMMITTEE COMMUNICATIONS**

Ms. Wellington discussed the smart cycling class and the options for dates. This class is very important for the application.

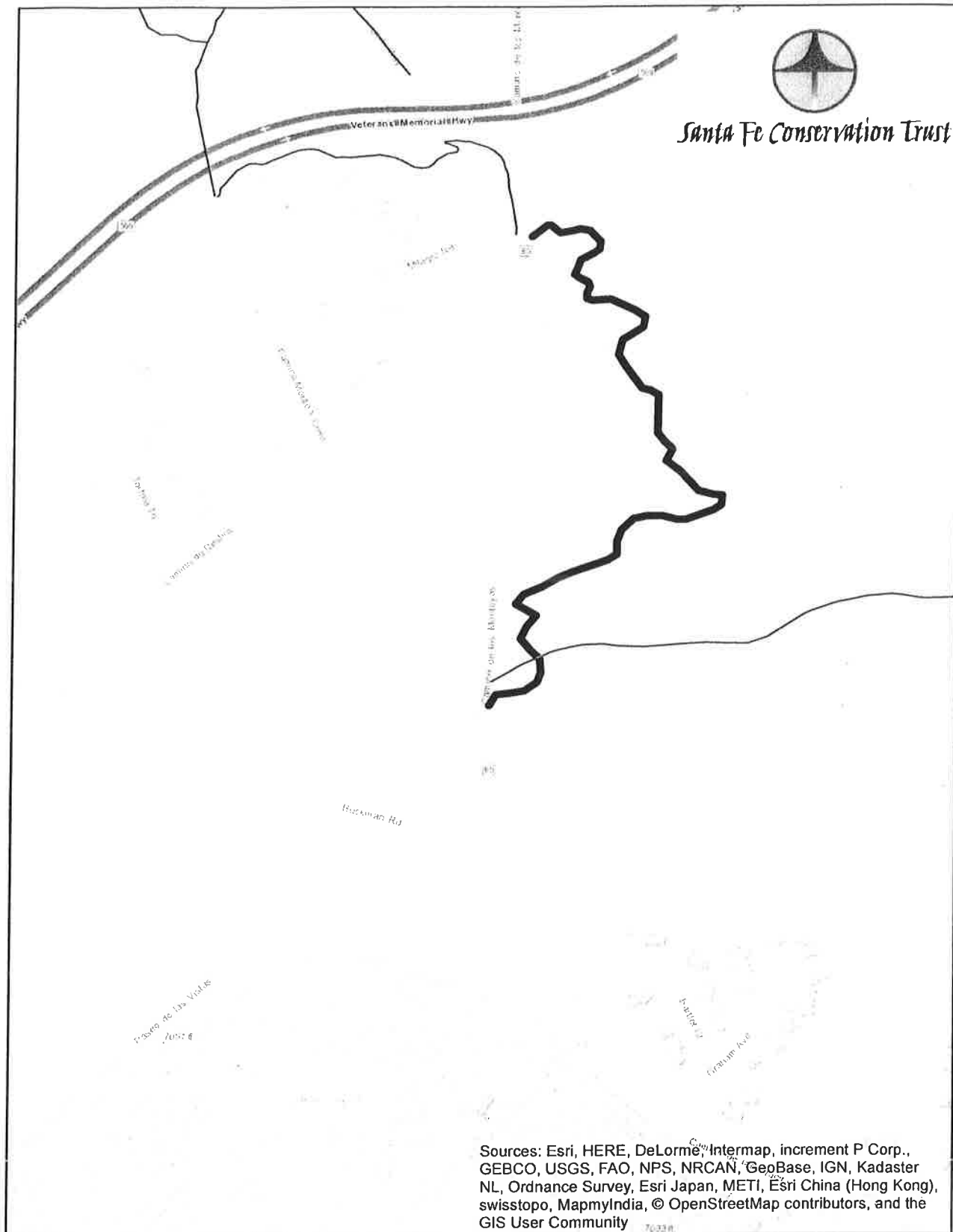
A discussion was held and it was decided to send out a doodlepoll to confirm dates. Ms. Wellington would like to extend the invitation to MPO and Mr. Rogers as well.

Mr. L. Pacheco discussed the City wellness coordinator would like to offer a short class to the employees who sign up for the bike to work week.

Mr. Rivera stated he would like to invite a representative of TAB to a meeting to discuss the bike rebate.

Mr. L. Pacheco expressed the need for the form to be filled out.

# La Tierra Trails / Proposed Montoyas Trail Extension



Alignment between Two Existing Open Space Pedestrian Gates  
 flagged in 2016 by City Trail Volunteer Coordinator with SFFTS volunteers  
 3,420 ft. = approx 0.6 mile



## BTAC AGENDA ITEM SUBMISSION FORM

Please use the template below to submit agenda items for BTAC deliberation. The objective is to assure that deliberations are guided by an understanding of the action sought of BTAC, the pertinence of the proposal to BTAC's mission and objectives, and ultimately the expectations and obligations to which BTAC is agreeing when it takes action on an agenda item.

### 1. TITLE OR BRIEF DESCRIPTION OF THE AGENDA ITEM:

Preliminary engineer's estimate to design and construct the La Tierra Trails Connector Trail from Frank Ortiz Dog Park to Camino de los Montoyas Trailhead and the La Tierra Trails System. (Leroy Pacheco)

**2. INTRODUCTION TO THE TOPIC:** A brief statement regarding origin of the agenda item and its relevance to the current activity of BTAC.

The item was prompted by a motion made by Ron Pacheco at the Jan 2017 BTAC meeting when the use of remaining NWQ trails funds was being discussed. This connection is included among a list of potential projects in the original La Tierra Trails Master Plan, and a city council resolution and application for federal funds for this project was submitted to NMDOT in spring 2015.

**3. BTAC ACTION BEING SOUGHT:** Most BTAC deliberation is intended to achieve one of three outcomes. If appropriate be prepared to suggest a formal motion to the meeting floor for debate, discussion and vote.

**\*To inform:** The purpose is to inform board members of the actions/thoughts of the presenting group and to provide an opportunity for discussion and questions. (E.g., an update from a standing or ad-hoc subcommittee) **No action from BTAC is sought.**

**\*To discuss:** BTAC agrees that a preliminary proposal is worthy of further discussion. **A possible motion to direct** an individual to review the issue and return at a specified time with a formal proposal for action is sought.

**\*To act:** BTAC supports a plan that requires outlining actions and obligations for Board members and/or Staff. **A motion clarifying objectives, expectations and obligations of Board and/or Staff is sought.**

The purpose of this item is to for BTAC to discuss costs of design and construction for this potential project.

**4. ESTIMATION OF COST AND/ TIME:** Who would be responsible for costs and/or BTAC or staff time? Has affected BTAC member or staff been apprised of the proposal and do they understand the obligations?

Public Works Department – Engineering Division would be the responsible agency. Funding appropriations and budgets are subject to city council review and approval.

Mr. Herdman asked about the ATV use on La Tierra trail and how the ATV's are accessing the trail. Mr. Rogers explained there is an area near Frijoles arroyo where the fence was cut.

## **7. INFORMATION/DISCUSSION/ACTION:**

### **a.) Canada Rincon Trail Project Status**

Ms. Horn presented some ~~slides that~~ were presented at the public meeting for the project. (See Exhibit D). There was a lot of positive feedback.

Ms. Horn stated the population has grown in the neighborhood. In the topography graph there is a majority of flood zone area.

Ms. Horn discussed the alternative for the connection to Avenida Rincon, an elevated ramp is one option. There is a 12-foot increase.

A discussion was held about the public input. Ms. Horn stated the Reserve is aware of the plans and they have not voiced any concerns.

Mr. L. Pacheco stated they have completed the right of way, there is 30% conceptual design and the full survey has all been done.

A gentleman in the audience asked about the area up to Tano, it is not paved. Seniors on bikes support the project so it will be done as soon as possible.

Ms. Robinson asked if there was a sense the Reserve would close off the path. Mr. L. Pacheco hoped someone from the Reserve would be presented to discuss tonight, however they had a meeting and he did not get that sense.

Mr. L. Pacheco would like to have the Reserve attend a BTAC meeting within the next few months to discuss their concerns if any.

A woman from the audience asked if the trail would be on City property can they refuse access to it.

A brief discussion was held about the ramp and how it can be brought to code.

**MOTION:** Mr. R. Pacheco moved to allow City staff ask the agent representing the Reserve to make a report to BTAC so that the project can move forward with a second from Ms. Wellington which passed by voice vote.

A gentleman in the audience asked about the section under the 599 bridge that is unpaved. Mr. Herdman stated there is nothing on the master plan but it can be added and any input is welcome. There is limit funding.

### **b.) Preliminary Estimate for Connector Trail from Frank Ortiz Dog Park to La Tierra Trails**

Mr. L. Pacheco discussed the cost estimate requested from last month's meeting. (See Exhibit E) The

project was estimated at \$300,000.

Mr. R. Pacheco asked why the trail couldn't go along the road. Mr. L. Pacheco explained the map (See Exhibit F) shows the alignments. When he walked the trail he didn't follow the road.

Mr. Cooley asked if the reason was that it may conflict with future development in that area. Mr. R. Pacheco suggested it be a temporary trail. Mr. L. Pacheco stated the Ridge was left for the view.

Ms. Robinson asked if in the meantime the volunteers can make a temporary soft surface trail or will they have to follow the same process to get public input.

Mr. L. Pacheco gave an example of a single track trail if it is managed by Parks. He would defer that question to Parks and Mr. Rogers.

Mr. Herdman explained there is not any options at this time. Mr. Herdman explained and showed on the map an area where the dog park joins Camino de los Montoyas. There is a large area where it drops off.

A discussion was held about the users of the trail and ADA compliance.

Ms. Horn discussed the master plan and the importance of the City to use infill. She recommends the interim soft surface trail. Also, speak to the SFPS about making that change to their property.

Ms. Grogan works with volunteers on other trails in the Galisteo basin. The only issue with temporary trails is people will think they are permanent.

Mr. Herdman would like to see this item again and make sure it stays in focus.

Mr. Cooley would like to hear from Mr. Rogers at the next meeting.

Mr. L. Pacheco will ask Mr. Rogers to discuss his ideas at the next meeting. Also Mr. L. Pacheco explained the form he needs filled out for items for the next agenda.

## **8. BTAC SUBCOMMITTEE UPDATE**

These items will be discussed at the next meeting.

**a.) On Road Subcommittee**

**b.) Off-Road Trails**

**c.) Going for the Gold**

Ms. Grogan stated they would like to bring Mr. Sisqueiros to the next meeting.

## **9. STAFF COMMUNICATIONS**

**a.) Trails Projects Status Update**



## La Tierra Trails System – Connector Trail from Frank Ortiz Dog Park to Camino de los Montoya's Trail

- The project is listed in the August 2012 updated Trails Master Plan Project List with a cost range estimated at **\$300,000.00**
- In 2009 the city council amended the General Land Use Plan to include amendments to parcels in the 542 acres in the Northwest Quadrant south of NM 599.
- The Santa Fe Public Schools owns approximately 7% of the property in the Northwest Quadrant, and is a stakeholder in development of city infrastructure in the area.
- In 2015 the city made application to the **New Mexico DOT** for consideration of a federal grant for this connector trail with a proposed cost to design and construct of **\$250,000.00**. **Application included a city council approved resolution to indicate political support for the trail.** The application was not selected for grant of funds.
- The proposed connector trail would be approximately 0.65 miles in length, and typically 10-ft wide with a firm and unyielding surface.
- Project stakeholder's include:
  1. Surrounding Neighborhoods (Casa Solana, Santa Fe Estates, etc.)
  2. Diverse Trail users (hikers, bicyclists, equestrians, dog-walkers,)
  3. Americans with Disabilities
  4. Archeological interests (Native American Tribes)
  5. The Santa Fe Public Schools
- City agents: Public Works (Engineering, Traffic, Streets and Drainage), Historic Preservation, Mayor's Committee on Disability, Land Use, Parks & Recreation
- There are drainage and terrain considerations and challenges to be considered and overcome in the proposed trail corridor.
- There are traffic design considerations in crossing users at Camino de las Crucitas and Camino de los Montoyas.

### Preliminary Estimate for Budgeting Purposes (assumes all ROW is owned by CSF)

<b>Conceptual Design</b>	<b>\$75,000</b>
Includes public outreach, survey, coordination and clearances with ADA, Historic, SFPS, etc	
<b>Final Design</b>	<b>\$50,000</b>
Includes final design documents, and bidding support	
<b>Construction</b>	<b>\$200,000.00</b>
Assumes no major bridging structures) Includes a 5% contingency	
<b>Construction Engineering/Management</b>	<b>\$25,000.00</b>
Construction support services	

**TOTAL ESTIMATE: \$300,000.00**

Exhibit 1 – La Tierra Trails and NWQ Master Plan (Vicinity Map)



# TRAILS MASTER PLAN PROJECTS LIST

## PROJECT INVENTORY FOR THE NORTHWEST QUADRANT TRAILS

### Five Priority Categories for Future Expenditures

Based on the Northwest Quadrant Trails Priority Plan (Wilson & Company, 2009)

- ☒ Trails Master Plan - La Tierra Trails - improvement projects
- ☒ Access Control - fencing, gates, chicanes
- ☒ Trail Connections - regional multi-use trail, regional trailheads
- ☒ Clean Up - large trash pick-up
- ☒ Trail Signage - signage plan, design + placement of signs

**\* Cost Estimates:** Cost ranges represent conceptual level estimates for project design, construction, and materials costs. Total project costs as indicated below amount to \$3.3 million.

**Project Timeline:** Design and construction timeline estimates are based on current projections of consultant availability, master plan approval, and project funding.

**Priority Project Selection:** The selected projects are based on information gathered from two rounds of user group meetings and the first public meeting (May 2010). These projects reflect user safety, needs, and concerns, collected from this public process. Projects listed in red are non-currently programmed and can be funded and implemented separately.

**Environmental Sensitivity:** The project team will design all projects to be site-sensitive and respectful of the natural vegetation and characteristics that are highly valued within the La Tierra Trails site.

Completed, On-going, or Programmed Projects	Projects not currently programmed	No. Project Type	Project	Cost Range	Projected Costs (for projects not currently programmed)
				<b>\$3,270,000*</b>	<b>\$1,310,000</b>
			<b>ACCESS CONTROL</b>	<b>\$300,000*</b>	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	1 Fencing New/Repair	Perimeter Fencing - Access Control Secure perimeter of site along LTT property lines (now fence installation + fence repair); install perimeter fencing around technical park areas; and upgrade access gates/chicanes to comply with standards.	\$300,000	
			<b>CLEAN UP</b>	<b>\$100,000*</b>	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	1 Clean-Up	Trash Clean-up Clean up remaining areas with trash.	\$100,000	
			<b>SIGNAGE</b>	<b>\$120,000*</b>	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	1 Signage New	Phase 1 - Orientation Signage A phase 1 signage system will include critical orientation signs and internal trail markers.	\$30,000	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	2 Signage New	Phase 1 - Trail Maps Trail map brochures will be published for public distribution.	\$10,000	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	3 Signage New	Orientation / Regulatory Signage Fabricate and install wayfinding signage for the La Tierra Trails area. This includes orientation and regulatory signage as proposed in the draft signage master plan. The family of signs includes trailhead kiosks, trailhead signs, internal regulatory signs, internal orientation signs, and internal trail markers.	\$60,000	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	4 Signage New	Interpretive Signage Interpretive signs at major trailheads, nature areas, and vantage points will provide information on the native ecology, geology, history of the site, etc.	\$25,000	\$ 25,000
			<b>CONNECTIONS</b>	<b>\$1,340,000*</b>	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	1 Trail New	Multi-Use Regional Trail - NM 599 ROW Underpass Connector Trail A new multi-use regional trail will provide a safe connection to the LTT trail system by making use of the existing NM 599 underpass (west of NM 599 / Montoya intersection). This ca. 0.5 mile new trail segment will connect from a new trail access point on the east side of Montoya (south of NM 599) to a new trailhead north of Unity Church and terminate at a new large trailhead parking area at the Frijoles Arroyo / Montoya intersection.	\$600,000	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	2 Trail New	Multi-Use Regional Trail - Don Park to NM 599 Connector Trail A new multi-use regional trail segment will provide a safe off-road connection from neighborhoods south of NM 599 to the LTT trail system. This ca. 0.65 mi trail will connect from the Frank Ortiz Dog Park to the NM 599 underpass trail.	\$300,000	\$300,000
<input type="checkbox"/>	<input checked="" type="checkbox"/>	3 Trail New	Multi-Use Regional Trail - North of NM 599 A new ca. 0.85 multi-use regional trail will provide a safe off-road connection from the new "Frijoles" trailhead north to a new expanded cell tower trailhead.	\$300,000	\$300,000
<input type="checkbox"/>	<input checked="" type="checkbox"/>	4 Trailhead New / Repair	Meja Park N Ride New trailhead and wilderness trail connection at the Park-a-Ride along Calle Meja with signage.	\$50,000	\$ 50,000
			<b>MASTER PLAN</b>	<b>\$1,500,000*</b>	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	1 Trailhead New	ATV / MX Trailhead New ca. 0.3 mi access road and trailhead parking (15 vehicles w/ trailers) for dedicated motorized ATV/MX Park. The new ATV/MX Park will have a perimeter fence, signage, trail and maintenance access, and site amenities.	\$400,000	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	2 Trailhead Expansion	Unity Church Trailhead New trailhead north of Unity Church with parking area for up to 30 cars; trail and maintenance access; signage; and site amenities.	\$150,000	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	3 Trailhead New	Frijoles Trailhead New trailhead east of Montoya south of Frijoles Arroyo with parking area for up to 60 cars; trail and maintenance access; signage; and site amenities.	\$175,000	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	4 Parking New	Pipeline Event Parking New event parking area off of pipeline road for up to 60 cars.	\$250,000	\$250,000
<input type="checkbox"/>	<input checked="" type="checkbox"/>	5 Trailhead Expansion	North Trailhead Drainage improvements and expanded parking area for up to 24 cars. The improved trailhead will have accessible parking, signage, trail and maintenance access, and site amenities.	\$100,000	\$100,000
<input type="checkbox"/>	<input checked="" type="checkbox"/>	6 Picnic Area New	North Trailhead Picnic Area New group shade structure (18 x 36) with picnic tables (50 person capacity), 8 individual picnicking areas with connecting accessible pathway, signage, and site amenities.	\$50,000	\$ 50,000
<input checked="" type="checkbox"/>	<input type="checkbox"/>	7 Trailhead New	Southwest Trailhead Montoya - Miscellaneous Trailhead Improvements New trail access (shuttle) west of Montoya to access perimeter loop trail of entire 1600 acre area.	\$5,000	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	8 Trail New	West Connector Trail New ca. 0.35 mi connector trail internal to site along west property boundary.	\$20,000	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	9 Trail New	East Connector Trail New ca. 0.65 mi connector trail internal to site along east property boundary.	\$30,000	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	10 Trail New	Central Connector Trail New ca. 0.25 mi connector trail between existing trail south of pipeline north to ridge trail.	\$15,000	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	11 Trail New	Meadow Connector Trail New ca. 0.20 mi connector trail between new regional trail to meadow trail.	\$10,000	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	12 Trail New / Repair	Mountain Blue Freeride Park Connector Trails New ca. 0.40 mi connector trails around Freeride Area and connecting to BMX Park.	\$20,000	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	13 Trail Repair	Trail Realignment Various trail realignments into sustainable alignments.	\$20,000	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	14 Trail Repair	Trail Repair / Rehabilitation Trail repair / rehabilitation for ca. 4.50 miles of trail.	\$45,000	\$ 45,000
<input checked="" type="checkbox"/>	<input type="checkbox"/>	15 Trail Closure	Trail Closure Ca. 0.40 mi of trail to be closed and marked (old ATV / MX trails).	\$20,000	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	16 Trail New / Repair	Nature Trail - Northeast Corner Nature trail area restoration and trail establishment.	\$15,000	\$ 15,000
<input type="checkbox"/>	<input checked="" type="checkbox"/>	17 Technical Area New / Repair	BMX Dirt Jump Park Improvements BMX Park improvements to increase safety between BMX riders and spectators / other trail users, and to create a safer environment for BMX riders of various skill levels. Park improvements include perimeter fencing and signage, grading and drainage, maintenance amenities (water cistern, tool shed, etc.), and site amenities. **	\$75,000	\$ 75,000
<input type="checkbox"/>	<input checked="" type="checkbox"/>	18 Technical Area New / Repair	Mountain Bike Freeride Park Improvements Freeride Park improvements to increase safety between Freeride riders and spectators / other trail users, and to create a safer environment for Freeride riders of various skill levels. Park improvements include perimeter fencing and signage, grading and drainage, maintenance amenities (water cistern, tool shed, etc.), and site amenities. **	\$50,000	\$ 50,000
<input type="checkbox"/>	<input checked="" type="checkbox"/>	19 Technical Area New / Repair	ATV/MX Park Improvements ATV / MX Park improvements to increase safety between ATV / MX riders and spectators, and to create a safer environment for ATV / MX riders of various skill levels. Park improvements include internal fencing and signage, beginner area track, and additional site amenities. **	\$50,000	\$ 50,000
<input checked="" type="checkbox"/>	<input type="checkbox"/>	20 Archaeology New	Archaeological Clearance for Master Plan Improvement Projects Archaeological surveying, reporting, and clearance of areas of planned improvements.	\$20,000	

\*\* Although some improvements have been made (perimeter fencing, perimeter signage, and water tank installation), the skills park area still requires detailed planning for internal circulation, signage, features, and other amenities.

## PROPOSED PROJECTS + IMPLEMENTATION TIMELINE

### TRAILS MASTER PLAN

design office - donald hays trail contractor, inc. - wilson & company

updated AUG 2012  
AUG 2011





CONNECTOR TRAIL FROM  
FRANK S ORTIZ DOG PARK TO 699 UNDERPASS TRAIL

SCALE: 1"=300'

**WILSON  
& COMPANY**  
4800 LANG AVE., N.E.  
ALBUQUERQUE, NEW MEXICO  
87119  
PH (505) 348-4000  
FAX (505) 348-4072  
www.wilco.com

**CITY OF SANTA FE, NEW MEXICO**

**RESOLUTION NO. 2015-8**

**INTRODUCED BY:**

Councilor Signe Lindell

**A RESOLUTION**

**AUTHORIZING AND SUPPORTING THE SUBMITTAL OF THE CITY'S PROJECT APPLICATION TO THE SANTA FE METROPOLITAN PLANNING ORGANIZATION FOR FUNDING UNDER THE FISCAL YEAR 2016/2017 NMDOT ADMINISTERED FUNDS FROM THE TRANSPORTATION ALTERNATIVES PROGRAM AND RECREATIONAL TRAILS PROGRAM.**

**WHEREAS**, the City of Santa Fe has the legal authority to apply for, receive and administer federal funds; and

**WHEREAS**, the City of Santa Fe desires to submit an application for Federal Fiscal Year 2016/2017 (FFY16/17) for New Mexico Transportation Alternatives Program ("TAP") funds in the amount of \$320,000, as set forth by the Federal legislation, Moving Ahead for Progress in the 21<sup>st</sup> Century (MAP-21) and as outlined in the FFY 16/17 New Mexico TAP Guide; and

**WHEREAS**, the project named below will be included in the TAP application and are eligible project(s) under New Mexico TAP and MAP-21:

1. Arroyo Chamiso Trail @ SF Place Mall (Phase I) - cost \$320,000 with match of



1               \$46,592

2               **WHEREAS**, the City of Santa Fe desires to submit an application for Federal Fiscal Year  
3 2016/2017 (FFY16/17) for New Mexico Recreational Trails Program ("RTP") funds in the amount of  
4 \$400,000, as set forth by ~~the Federal~~ legislation, Moving Ahead for Progress in the 21<sup>st</sup> Century  
5 (MAP-21) and as outlined in the FFY 16/17 New Mexico RTP Guide; and,

6               **WHEREAS**, the projects named below will be included in the RTP application and are  
7 eligible project(s) under New Mexico TAP and MAP-21:

- 8               1. La Tierra Trails North Connector – cost \$150,000 and match \$21,840  
9               2. La Tierra Trails South Connector – cost \$250,000 and match \$36,400

10              **WHEREAS**, the City of Santa Fe acknowledges availability of the required local match of  
11 14.56% and the availability of funds to pay all upfront costs, since TAP and RTP are cost  
12 reimbursement programs; and

13              **WHEREAS**, the City of Santa Fe agrees to pay any costs that exceed the project amount if  
14 the applications are selected for funding; and

15              **WHEREAS**, the City of Santa Fe, agrees to maintain all project(s) constructed with TAP  
16 and RTP funding for the useable life of the project(s).

17              **NOW, THEREFORE BE IT RESOLVED BY THE GOVERNING BODY OF THE**  
18 **CITY OF SANTA FE** that the Governing Body:

19              1. Authorizes staff to submit an application for FFY16/17 New Mexico TAP funds in  
20 the amount of \$320,000 and RTP funds in the amount of \$400,000 from the New Mexico Department  
21 of Transportation (NMDOT) on behalf of the residents of the city of Santa Fe.

22              2. Assures the NMDOT that if TAP and RTP funds are awarded, sufficient funding for  
23 the local match and for upfront project costs are available, since TAP and RTP are reimbursement  
24 programs, and that any costs exceeding the award amounts will be paid for by the City of Santa Fe.

25              3. Assures NMDOT that if awarded TAP and RTP funds, sufficient funding for the

1 operation and maintenance of the TAP and RTP projects will be available for the life of the projects.

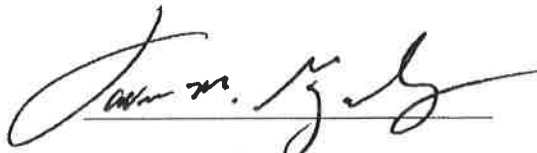
2 **BE IT FURTHER RESOLVED** that:

3 1. The City of Santa Fe is authorized to enter into a Cooperative Project Agreement  
4 with the NMDOT for construction of TAP and RTP projects using these funds as set forth by MAP-  
5 21 on behalf of the residents of Santa Fe.

6 2. City staff is also authorized to submit additional information as may be required and  
7 act as the official representative of the City of Santa Fe in this and subsequent related activities.

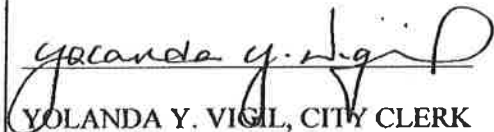
8 6. The Governing Body assures the NMDOT that the City of Santa Fe is willing and  
9 able to administer all activities associated with the proposed projects.

10 PASSED, APPROVED AND ADOPTED this 28<sup>th</sup> day of January, 2015.

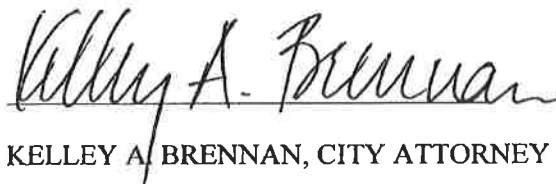
11  
12 

13 JAVIER M. GONZALES, MAYOR

14 ATTEST:

15  
16   
17 YOLANDA Y. VIGIL, CITY CLERK

18 APPROVED AS TO FORM:

19  
20   
21 KELLEY A. BRENNAN, CITY ATTORNEY

Mr. Aune reported meeting with the GIS Department who provided him with a conceptual map to show the interactive aspects. It may show past, present and future projects.

Mr. Aune stated there will be a Senate Joint Memorial to honor work throughout the next decade this year at the Session. He has a copy if anyone is interested.

#### **b.) City Trails Coordinator Report**

Mr. Rogers left early, however Ms. Sandra Noss will present his report. (See Exhibit A)

Ms. Noss reported the work done on the way finding signs on the Dale Ball Truila is complete.

Ms. Noss reported there is another trail near Arroyo Polay on Upper Canyon Road. There is an area near the trail head for sale which goes up the Dorothy Stewart trail. They would like to get that as an official trail. In Las Estrellas there are some unofficial trails that need to be made official.

Ms. Robinson asked if there will be room for parking at that trail head. Ms. Noss stated they are working with the landowner on that issue.

Councilor Maestas stated he was approached by the Upper Canyon Association about the old sand filtration plant. It has been knocked down and he wants to make sure that its cleaned up well. Ms. Noss will have Mr. Rogers check if there is to be any trail rerouting.

Mr. Bonwell stated the Natures Conservancy is going to buy the materials needed to reroute the trail.

Councilor Maestas would like to see the plans.

### **7. INFORMATION/DISCUSSION & ACTION**

#### **a.) Resolution of conflict with February 15, 2017 Mayor's State of the City Address/BTAC**

Mr. L. Pacheco stated the February meeting conflicts with the Mayor's State of the City Address. A discussion was held and a date was confirmed to reschedule.

**MOTION:** Mr. Pacheco moved to hold the February meeting on Monday, February 13, 2017 at the same time at the Market Street Offices at the Railyard with a second from Mr. Cooley which passed by voice vote.

#### **b.) League of American Bicyclists – Gold Application Status Update**

Mr. Aune reported on behalf of Mr. Siqueiros. He stated the application in on track.

#### **c.) Report on La Tierra Trails Master Plan Projects and Remaining NWQ budget**

**MOTION:** Mr. Pacheco moved to move Item 7c before 7a due to the public in attendance with a second from Ms. Robinson which passed by voice vote.

Mr. Herdman explained the La Tierra Master Plan was adopted in 2011. It's a very well developed master plan which got a lot of public input. The City Resolution and the Master Plan are included (See Exhibit B).



Staff put together a priority list and BTAC approved it. In 2014 it was determined there was a surplus and several projects were left incomplete.

Mr. Herdman explained the multi-use of the trail. The motocross area was incorporated as an alternative to deter the unlawful use of ATV's on other trails. The trail has earned a Silver rating and has been recognized nationally.

There are some emails that Mr. Herdman received with input on where people would like to see the money used.

Mr. Herdman discussed the area from the dog park to the lower portion near 599. The City built a bike lane up Las Montoyas that gets you to the dog park but nothing under 599. Some ideas received are for the following:

*Shade structures*

*Spectator areas*

*Storage sheds- for the Jump areas*

*Water source to maintain to water the jumps*

Although the Board can't prioritize the projects perhaps there can be a Public Hearing to hear more items. Mr. Herdman offered to create a spreadsheet to organize the ideas.

Ms. Grogan asked the timeline and what projects are still incomplete. Mr. Herdman states that it difficult to read the items and the plan.

Mr. Bonwell explained where the trails are. There is a new subdivision where they have trails in that area. Most of the easements are in the arroyos. They are going to work with the subdivisions while developing so the trails aren't left until the very end of the process.

Mr. Herdman reported the area where the trail will go has been taken over by illegal dumping. Ms. Robinson asked if the entire amount of surplus can be used for one large item. Mr. Herdman stated the process should not be rushed. To honor the resolution and the public input.

Mr. Pacheco stated this item has been discussed for a while now and it should be a priority. If staff can look at the list and prioritize the items, it would be great. Mr. Herdman is unsure on the amount needed for this project.

A discussion was held about a bond for some items. Mr. L. Pacheco stated there was an estimate done previously if they would like to go off of that.

Mr. Newhall (601 West San Mateo) stated his organization offered to help build the trail about 3 years ago. He believes it can be done very inexpensively, all that will be needed is the archeology search.

Mr. Herdman likes that idea, perhaps Mr. L. Pacheco can provide the estimate with a portion done with volunteers and all other costs. Mr. L. Pacheco will check into the scope for an urban trail to a city trail and also the ADA requirements and right of way issues. The master plan went through the Mayor's Committee on Disability. He will check with the Legal department.

Mr. Abbatacola asked about signage on the trail. Mr. L. Pacheco stated it was on the priority plan. Mr. John Branch with I Ride NM discussed the fact that the trails are getting nationally recognized the money should be used to reflect the reputation. There is an RTP grant available.

**MOTION:** Mr. Pacheco moved that the BTAC request staff provide an estimate for the trail from the dog park to the 599 and update the board if there is an affordable way to stay within budget with a second from Mr. Herdman which passed by ~~voice vote~~.

Mr. Pacheco thanked the public in attendance and if there is a public hearing he hopes they all attend.

## **8. BTAC SUBCOMMITTEE UPDATES**

### **a.) On Road Subcommittee**

Mr. Abbatacola reported the Route 66 exploratory ride has had to be rescheduled due to the snow. He thanked Mr. Aune for the meeting with Mr. Lemon.

### **b.) Off Road Trails**

Nothing to report.

### **c.) Going for the Gold**

A discussion was held about the application date. There is a date for later in the year. They will get it confirmed with Mr. Siqueiros.

Mr. Newhall announced Bike Santa Fe will be offering the Smart Cycling Classes. They will be in May and it may help with the application. There have been 3 members who have taken the class so far.

## **9. STAFF COMMUNICATIONS**

### **a.) Trails Projects Status Update**

Mr. L. Pacheco reported the ENN for the Canada Rincon project is going to be held on February 7, 2017. On February 10, 2017 the bid will open for the bridges over the river crossings behind the School for the Deaf area.

Mr. L. Pacheco stated the new budgets will be reviewed and then he will know which projects can be completed.

Mr. Abbatacola asked for an update on the work on the underpass. He believes they will begin again in April.

A discussion was held about when the Smart Cycling Class will be held. A formal invitation with a date will be sent out and invites will go out to the SFPD Bicycle Unit and the Mayor.

Ms. Robinson stated Bike and Brew and Bike to Work Week is in May as well. Perhaps by then a safe area to use the underpass can be done so they can showcase it.

7c.



## BTAC AGENDA ITEM SUBMISSION FORM

Please use the template below to submit agenda items for BTAC deliberation. The objective is to assure that deliberations are guided by an understanding of the action sought of BTAC, the pertinence of the proposal to BTAC's mission and objectives, and ultimately the expectations and obligations to which BTAC is agreeing when it takes action on an agenda item.

### 1. TITLE OR BRIEF DESCRIPTION OF THE AGENDA ITEM:

Traffic Garden/Bicycle Playground Design (SF MPO hosting Steve Durrant, Alta Planning)

**2. INTRODUCTION TO THE TOPIC:** A brief statement regarding origin of the agenda item and its relevance to the current activity of BTAC.

The MPO will be hosting Steve Durrant, from Alta Planning who designed the Bicycle Playground in Seattle for a site visit on Feb. 21st. Rob Carter and Richard Thompson are very supportive of making this a reality for the City. After the afternoon site visit at Ashbaugh Park we would like to have him discuss options, ideas, costs and opportunities with the BTAC that night. We estimate 20 min.

**3. BTAC ACTION BEING SOUGHT:** Most BTAC deliberation is intended to achieve one of three outcomes. If appropriate be prepared to suggest a formal motion to the meeting floor for debate, discussion and vote.

**\*To inform:** The purpose is to inform board members of the actions/thoughts of the presenting group and to provide an opportunity for discussion and questions. (E.g., an update from a standing or ad-hoc subcommittee) **No action from BTAC is sought.**

**\*To discuss:** BTAC agrees that a preliminary proposal is worthy of further discussion. **A possible motion to direct** an individual to review the issue and return at a specified time with a formal proposal for action is sought.

**\*To act:** BTAC supports a plan that requires outlining actions and obligations for Board members and/or Staff. **A motion clarifying objectives, expectations and obligations of Board and/or Staff** is sought.

To inform BTAC of the activities and to provide an opportunity for discussion, questions and input

**4. ESTIMATION OF COST AND TIME:** Who would be responsible for costs and/or BTAC or staff time? Has affected BTAC member or staff been apprised of the proposal and do they understand the obligations?

N/A

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## Steve Durrant, FASLA, PLA

Vice President

Based In [Seattle](#)

Phone (206) 735-7466

Email [stevedurrant@altaplanning.com](mailto:stevedurrant@altaplanning.com)

### Registrations + Affiliations

- Professional Landscape Architect: Minnesota (#16845), Missouri (#2003010901), Oregon (#554), Washington (#928), Wyoming (#LA-0134C), Colorado (#948)
- Fellow of the American Society of Landscape Architects
- Association of Pedestrian and Bicycle Professionals
- League of American Bicyclists (#871)
- Council of Landscape Architecture Registration Boards (#3230)

The work I get to do is really rewarding. We've got great clients and colleagues and everything we do contributes in a positive way to healthier communities. I know how fortunate I am to have found one of those careers that make you happy to get up in the morning.

## BICYCLE/TRAFFIC PLAYGROUNDS: A Place to teach kids to love their bikes

**WHAT:** A dedicated space designed where riders of all abilities can safely learn how to ride within the context of our local roadway and multi-use trail environment. Design characteristics are reduced in size to match a child's perspective and provide realistic traffic simulation with features that may include traffic lights, roundabouts, road signs, street markings, bike paths, sharrows, and more.

**WHY:** In the United States there are no comprehensive and consistent bike education programs. Thankfully local police and fire departments such as those in Santa Fe host "Bicycle Rodeos" as a means to promote bicycle safety, provide helmets and other safety gear and a means for youth to engage with public safety officials in a positive environment. A Bicycle/Traffic Playground may provide a consistent location for public safety, public school, non-profits and local governments to host youth in an environment where they are encouraged to return again and again.

Studies clearly indicated that parents worried about their children's welfare are reluctant to allow their children to bike to school or to other neighborhood amenities; yet

biking and walking to school are both proven methods to increase children's health and school performance.



In October of 2016, White Center, WA opened one of the nation's premier bicycle/traffic playgrounds



# Ashbaugh Park Bicycle Playground/Traffic Garden Conceptual



## BENEFITS

- Ample Parking including ADA
- LOW WATER USE
- Centralized Location
- SF Fire Department in Proximity

- Existing under utilized paved structures
- .65 Mile In-Park Loop Trail
- Direct access to Acequia Trail
- Attractive tree canopies and grass
- Existing electric infrastructure/Access
- Security Quarters
- Potential partnership with Indian School

Cost: Variable depending on size, design elements, lighting,... Estimate between \$250K and \$500K including upgrade of loop trail



7d.





## BTAC AGENDA ITEM SUBMISSION FORM

Please use the template below to submit agenda items for BTAC deliberation. The objective is to assure that deliberations are guided by an understanding of the action sought of BTAC, the pertinence of the proposal to BTAC's mission and objectives, and ultimately the expectations and obligations to which BTAC is agreeing when it takes action on an agenda item.

### 1. TITLE OR BRIEF DESCRIPTION OF THE AGENDA ITEM:

Santa Fe MPO Bicycle Master Plan Update

### 2. INTRODUCTION TO THE TOPIC:

A brief statement regarding origin of the agenda item and its relevance to the current activity of BTAC.

Update to the RFQ Let in Sept. now under contract with design office of Santa Fe, New Mexico

### 3. BTAC ACTION BEING SOUGHT:

Most BTAC deliberation is intended to achieve one of three outcomes. If appropriate be prepared to suggest a formal motion to the meeting floor for debate, discussion and vote.

**\*To inform:** The purpose is to inform board members of the actions/thoughts of the presenting group and to provide an opportunity for discussion and questions. (E.g., an update from a standing or ad-hoc subcommittee) **No action from BTAC is sought.**

**\*To discuss:** BTAC agrees that a preliminary proposal is worthy of further discussion. **A possible motion to direct** an individual to review the issue and return at a specified time with a formal proposal for action is sought.

**\*To act:** BTAC supports a plan that requires outlining actions and obligations for Board members and/or Staff. **A motion clarifying objectives, expectations and obligations of Board and/or Staff** is sought.

To inform

### 4. ESTIMATION OF COST AND/ TIME:

Who would be responsible for costs and/or BTAC or staff time? Has affected BTAC member or staff been apprised of the proposal and do they understand the obligations?

Click here to enter text.

7e.

# City of Santa Fe, New Mexico

## LEGISLATIVE SUMMARY

Resolution No. 2018-\_\_\_\_  
BTAC Member on PSC

---

**SPONSOR(S):** Councilor Maestas

**SUMMARY:** The proposed resolution appoints a member of the Bicycle and Trails Advisory Committee (BTAC) to sit on the Public Safety Committee (PSC).

**PREPARED BY:** Linda Vigil, Legislative Liaison Assistant

**FISCAL IMPACT:** No

**DATE:** February 2, 2018

**ATTACHMENTS:** Resolution  
FIR

1 **CITY OF SANTA FE, NEW MEXICO**

2 **RESOLUTION NO. 2018-\_\_**

3 **INTRODUCED BY:**

4  
5 Councilor Joseph M. Maestas  
6  
7  
8  
9

10 **A RESOLUTION**

11 **AMENDING RESOLUTION 2000-33 ESTABLISHING THE PUBLIC SAFETY**  
12 **COMMITTEE TO PROVIDE FOR THE APPOINTMENT OF A BICYCLE AND**  
13 **TRAILS ADVISORY BOARD MEMBER TO SERVE ON THE COMMITTEE.**  
14

15 **WHEREAS,** the Governing Body adopted resolution 2000-33 creating the Public Safety  
16 Committee; and

17 **WHEREAS,** the Bicycle and Trails Advisory Board desires to appoint a member to  
18 address traffic concerns relating to pedestrians and the bicycle community.

19 **NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE**  
20 **CITY OF SANTA FE THAT:**

21 **NAME:** The committee shall be called the Public Safety Committee.

22 **PURPOSE:** The Public Safety Committee shall be charged with reviewing programs,  
23 initiatives, projects, construction, signage and such other matters regarding the Santa Fe Police  
24 and Fire Departments operations as may require public examination prior to Governing Body  
25 approval. The Public Safety Committee shall also be charged with making recommendations to

1 the Finance Committee, Governing Body and such other bodies as may be required to consider  
2 public safety issues.

3 **DUTIES AND RESPONSIBILITIES:** The Public Safety Committee shall be  
4 responsible for the ten items listed in resolution 1984-56, Article 3, Section 3 (A) including  
5 making recommendations to the Governing Body consistent with the purpose provided above.

6 **MEMBERSHIP:** The Public Safety Committee shall consist of nine members. The term  
7 of each member shall be four years. Members need not be residents of the City of Santa Fe.  
8 Membership of the committee shall consist of a chairperson who shall be a member of the  
9 governing body, a vice chair who shall be a citizen at large, and seven other at large members,  
10 one of which will be a sitting member of the Bicycle and Trails Advisory Committee.

11 PASSED, APPROVED and ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 2018  
12  
13  
14

15 \_\_\_\_\_  
JAVIER M. GONZALES, MAYOR

16 ATTEST:  
17 \_\_\_\_\_

18 YOLANDA Y. VIGIL, CITY CLERK

19 APPROVED AS TO FORM:

20   
21 \_\_\_\_\_

22 KELLEY A. BRENNAN, CITY ATTORNEY  
23  
24  
25

*M/Legislation/Resolutions 2018/PSC BTAC member*

## City of Santa Fe Fiscal Impact Report (FIR)

This Fiscal Impact Report (FIR) shall be completed for each proposed bill or resolution as to its direct impact upon the City's operating budget and is intended for use by any of the standing committees of and the Governing Body of the City of Santa Fe. Bills or resolutions with no fiscal impact still require a completed FIR. Bills or resolutions with a fiscal impact must be reviewed by the Finance Committee. Bills or resolutions without a fiscal impact generally do not require review by the Finance Committee unless the subject of the bill or resolution is financial in nature.

### Section A.      General Information

(Check) Bill: \_\_\_\_\_ Resolution:   X  

(A single FIR may be used for related bills and/or resolutions)

Short Title(s): **A RESOLUTION AMENDING RESOLUTION 2000-33 TO MEMBERSHIP REQUIREMENTS FOR THE PUBLIC SAFETY COMMITTEE TO INCLUDE THE APPOINTMENT OF A BICYCLE AND TRAILS ADVISORY BOARD MEMBER TO SERVE ON THE COMMITTEE.**

Sponsor(s): Councilor Maestas

Reviewing Department(s): Santa Fe Police Department

Persons Completing FIR: Jessica Pfeifer Date: 1/16/18 Phone: 955-5074

Reviewed by City Attorney: Kelly A. Brennan Date: 1/30/18  
(Signature)

Reviewed by Finance Director: [Signature] Date: 1/31/18  
(Signature)

### Section B.      Summary

Briefly explain the purpose and major provisions of the bill/resolution:

**This resolution would allow one member from the Bicycle and Trails Advisory Board to fill a position on the Public Safety Committee.**

### Section C.      Fiscal Impact

**Note:** Financial information on this FIR does not directly translate into a City of Santa Fe budget increase. For a budget increase, the following are required:

- a. The item must be on the agenda at the Finance Committee and City Council as a "Request for Approval of a City of Santa Fe Budget Increase" with a definitive funding source (could be same item and same time as bill/resolution)
- b. Detailed budget information must be attached as to fund, business units, and line item, amounts, and explanations (similar to annual requests for budget)
- c. Detailed personnel forms must be attached as to range, salary, and benefit allocation and signed by Human Resource Department for each new position(s) requested (prorated for period to be employed by fiscal year)\*

#### **1. Projected Expenditures:**

- a. Indicate Fiscal Year(s) affected – usually current fiscal year and following fiscal year (i.e., FY 03/04 and FY 04/05)
- b. Indicate:      "A" if current budget and level of staffing will absorb the costs  
                      "N" if new, additional, or increased budget or staffing will be required
- c. Indicate:      "R" – if recurring annual costs  
                      "NR" if one-time, non-recurring costs, such as start-up, contract or equipment costs
- d. Attach additional projection schedules if two years does not adequately project revenue and cost patterns
- e. Costs may be netted or shown as an offset if some cost savings are projected (explain in Section 3 Narrative)

Finance Director: \_\_\_\_\_

X   Check here if no fiscal impact

Column #:	1	2	3	4	5	6	7	8
	Expenditure Classification	FY _____	"A" Costs Absorbed or "N" New Budget Required	"R" Costs Recurring or "NR" Non-recurring	FY _____	"A" Costs Absorbed or "N" New Budget Required	"R" Costs – Recurring or "NR" Non-recurring	Fund Affected

Personnel\*      \$ \_\_\_\_\_      \_\_\_\_\_      \_\_\_\_\_      \$ \_\_\_\_\_      \_\_\_\_\_      \_\_\_\_\_      \_\_\_\_\_

Fringe\*\*      \$ \_\_\_\_\_      \_\_\_\_\_      \_\_\_\_\_      \$ \_\_\_\_\_      \_\_\_\_\_      \_\_\_\_\_      \_\_\_\_\_

Capital Outlay      \$ \_\_\_\_\_      \_\_\_\_\_      \_\_\_\_\_      \$ \_\_\_\_\_      \_\_\_\_\_      \_\_\_\_\_      \_\_\_\_\_

Land/ Building      \$ \_\_\_\_\_      \_\_\_\_\_      \_\_\_\_\_      \$ \_\_\_\_\_      \_\_\_\_\_      \_\_\_\_\_      \_\_\_\_\_

Professional Services      \$ \_\_\_\_\_      \_\_\_\_\_      \_\_\_\_\_      \$ \_\_\_\_\_      \_\_\_\_\_      \_\_\_\_\_      \_\_\_\_\_

All Other Operating Costs      \$ \_\_\_\_\_      \_\_\_\_\_      \_\_\_\_\_      \$ \_\_\_\_\_      \_\_\_\_\_      \_\_\_\_\_      \_\_\_\_\_

Total:      \$ \_\_\_\_\_      \_\_\_\_\_      \_\_\_\_\_      \$ \_\_\_\_\_      \_\_\_\_\_      \_\_\_\_\_      \_\_\_\_\_

\* Any indication that additional staffing would be required must be reviewed and approved in advance by the City Manager by attached memo before release of FIR to committees. \*\*For fringe benefits contact the Finance Dept.

## 2. Revenue Sources:

a. To indicate new revenues and/or

b. Required for costs for which new expenditure budget is proposed above in item 1.

Column #:	1	2	3	4	5	6
	Type of Revenue	FY _____	"R" Costs Recurring or "NR" Non-recurring	FY _____	"R" Costs – Recurring or "NR" Non-recurring	Fund Affected

\_\_\_\_\_      \$ \_\_\_\_\_      \_\_\_\_\_      \$ \_\_\_\_\_      \_\_\_\_\_      \_\_\_\_\_

\_\_\_\_\_      \$ \_\_\_\_\_      \_\_\_\_\_      \$ \_\_\_\_\_      \_\_\_\_\_      \_\_\_\_\_

\_\_\_\_\_      \$ \_\_\_\_\_      \_\_\_\_\_      \$ \_\_\_\_\_      \_\_\_\_\_      \_\_\_\_\_

Total:      \$ \_\_\_\_\_      \_\_\_\_\_      \$ \_\_\_\_\_      \_\_\_\_\_      \_\_\_\_\_      \_\_\_\_\_

### 3. Expenditure/Revenue Narrative:

Explain revenue source(s). Include revenue calculations, grant(s) available, anticipated date of receipt of revenues/grants, etc. Explain expenditures, grant match(s), justify personnel increase(s), detail capital and operating uses, etc. (Attach supplemental page, if necessary.)

N/A

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### Section D.      General Narrative

**1. Conflicts:** Does this proposed bill/resolution duplicate/conflict with/companion to/relate to any City code, approved ordinance or resolution, other adopted policies or proposed legislation? Include details of city adopted laws/ordinance/resolutions and dates. Summarize the relationships, conflicts or overlaps.

None identified.

---

### **2. Consequences of Not Enacting This Bill/Resolution:**

Are there consequences of not enacting this bill/resolution? If so, describe.

This vacancy can be filled by a citizen. However the Bicycle and Trails Advisory Board (BTAC) is aware of pedestrian and cyclist matters and concerns.

---

### **3. Technical Issues:**

Are there incorrect citations of law, drafting errors or other problems? Are there any amendments that should be considered? Are there any other alternatives which should be considered? If so, describe.

None identified.

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### **4. Community Impact:**

Briefly describe the major positive or negative effects the Bill/Resolution might have on the community including, but not limited to, businesses, neighborhoods, families, children and youth, social service providers and other institutions such as schools, churches, etc.

The Public Safety Committee will have more insight with regards to problem areas that pedestrians and cyclists encounter.

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7f.

# City of Santa Fe, New Mexico

## LEGISLATIVE SUMMARY

### Resolution No. 2017-\_\_\_\_ Walk Friendly Community

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**SPONSOR(S):** Mayor Gonzales, Councilors Maestas, Ives, Trujillo, Rivera and Villarreal

**SUMMARY:** The proposed resolution supports continuing efforts to invest in and promote Santa Fe's walkability, and to achieve the highest designation as a Walk Friendly Community.

**PREPARED BY:** Jesse Guillen, Legislative Liaison

**FISCAL IMPACT:** No

**DATE:** December 8, 2017

**ATTACHMENTS:** Amendment (Villarreal)  
Amendment (Ives)  
Resolution  
FIR

**CITY OF SANTA FE, NEW MEXICO**  
**PROPOSED AMENDMENT(S) TO RESOLUTION NO. 2018-\_\_\_\_**  
**Walk Friendly Community**

---

**Mayor and Members of the City Council:**

**I propose the following amendment(s) to Resolution No. 2018-\_\_\_\_:**

1. On page 3, *delete* lines 4-6 and *insert* in lieu thereof:

“**WHEREAS**, future application for higher levels of designation would be aided by taking the following actions that show a more project-focused commitment to improving the pedestrian environment:”

Respectfully submitted,

\_\_\_\_\_  
Renee D. Villarreal, Councilor

ADOPTED: \_\_\_\_\_  
NOT ADOPTED: \_\_\_\_\_  
DATE: \_\_\_\_\_

\_\_\_\_\_  
Yolanda Y. Vigil, City Clerk

**CITY OF SANTA FE, NEW MEXICO**  
**PROPOSED AMENDMENT(S) TO RESOLUTION NO. 2018-\_\_\_\_**  
**Walk Friendly Community**

---

**Mayor and Members of the City Council:**

**I propose the following amendment(s) to Resolution No. 2018-\_\_\_\_:**

1. On page 3, line 17 after "invest in" *insert* ", subject to appropriation,"

Respectfully submitted,

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Peter N. Ives, Councilor

ADOPTED: \_\_\_\_\_  
NOT ADOPTED: \_\_\_\_\_  
DATE: \_\_\_\_\_

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Yolanda Y. Vigil, City Clerk

1 **CITY OF SANTA FE, NEW MEXICO**

2 **RESOLUTION NO. 2018-\_\_**

3 **INTRODUCED BY:**

4  
5 Mayor Javier M. Gonzales Councilor Joseph M. Maestas  
6 Councilor Peter N. Ives Councilor Ronald S. Trujillo  
7 Councilor Christopher M. Rivera Councilor Renee D. Villarreal  
8  
9

10 **A RESOLUTION**

11 **SUPPORTING CONTINUING EFFORTS TO INVEST IN AND PROMOTE SANTA FE'S**  
12 **WALKABILITY AND TO ACHIEVE THE HIGHEST DESIGNATION AS A WALK**  
13 **FRIENDLY COMMUNITY.**  
14

15 **WHEREAS,** a Walk Friendly Community is a city or town that has shown a  
16 commitment to improving and sustaining walkability and pedestrian safety through  
17 comprehensive programs, plans, and policies; and

18 **WHEREAS,** Communities receive recognition in the form of a Bronze, Silver, Gold or  
19 Platinum designation; and

20 **WHEREAS,** Walk Friendly Communities is a national recognition program developed to  
21 encourage towns and cities to establish or recommit to a high priority for supporting safer  
22 walking environments; and

23 **WHEREAS,** Walk Friendly Communities is supported by the Pedestrian and Bicycle  
24 Information Center (PBIC), a national clearing house on bicycling and walking funded by the US  
25 department of Transportation; and

1       **WHEREAS**, the City has already achieved Silver status as a Bike Friendly Community  
2 and is currently applying for a Gold designation; and

3       **WHEREAS**, the benefits of being walk friendly include:

- 4       1. Safety – designing streets for people instead of cars improves safety for all users
- 5       2. Health – regular physical activity reduces the risk of chronic disease and improves  
6       quality of life for people of all ages
- 7       3. Equity – prioritize and invest in travel modes that serve all members of the  
8       community
- 9       4. Environment – more walking, biking and transit use means less air pollution from  
10      motor vehicles and a reduced dependence on fossil fuels
- 11      5. Economic – walkable communities draw investment from residents, businesses and  
12      tourists alike; and

13      **WHEREAS**, these benefits speak directly to the City's General Plan themes and  
14 aspirations including: Quality of Life, Sustainability, Transportation Alternative, and Santa Fe's  
15 Urban Form and Character; and

16      **WHEREAS**, Santa Fe continues to invest in and improve its excellent arterial system of  
17 dedicated urban multi-use trails for bicycles and pedestrians; and

18      **WHEREAS**, Santa Fe continues to reconstruct roads with Complete Street design  
19 elements and has improved safety for all modes by reducing lanes through Road Diets; and

20      **WHEREAS**, the City has completed a Public Right of Way Transition Plan in  
21 compliance with the Americans with Disabilities Act with the intended long term outcome of  
22 providing specific pedestrian facilities investment improving accessibility for all users; and

23      **WHEREAS**, the Santa Fe Metropolitan Planning Organization (MPO) has completed a  
24 stand-alone but inclusive Pedestrian Master Plan for the City that provides guidance for creating  
25 and maintaining a safe, attractive, and functional environment for pedestrians; and

**WHEREAS**, the MPO has also has completed a Bus Stop Inventory and Sidewalk Connectivity Study to identify and prioritize infrastructure improvements for pedestrians and transit users; and

**WHEREAS**, the following actions will help advance future application for higher levels of designation by showing a more project focused commitment to improving the pedestrian environment:

1. Increase allocation of funds or seek additional funding to invest in pedestrian safety and sidewalk infrastructure improvements;
2. Create a full time position for a Bike/Pedestrian Coordinator position to provide staff support and planning assistance; to identify funding opportunities and write grants; and, to interface with local bike and pedestrian advocacy groups;
3. Restructure the Bicycle and Trails Advisory Committee to add pedestrian advocates and be a forum to gather public input and address pedestrian related issues and to program pedestrian infrastructure improvement projects through the Public Works Committee and to City Council.

**NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF SANTA FE** that it approves and supports these continuing efforts to invest in and to promote Santa Fe's walkability and to achieve the highest designation as a Walk Friendly Community.

PASSED, APPROVED AND ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

JAVIER M. GONZALES, MAYOR

1 ATTEST:

2

3

4 YOLANDA Y. VIGIL, CITY CLERK

5 APPROVED AS TO FORM:

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KELLEY A. BRENNAN, CITY ATTORNEY

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*M/Legislation/Resolutions 2018/Walk Friendly Community*



## City of Santa Fe Fiscal Impact Report (FIR)

This Fiscal Impact Report (FIR) shall be completed for each proposed bill or resolution as to its direct impact upon the City's operating budget and is intended for use by any of the standing committees of and the Governing Body of the City of Santa Fe. Bills or resolutions with no fiscal impact still require a completed FIR. Bills or resolutions with a fiscal impact must be reviewed by the Finance Committee. Bills or resolutions without a fiscal impact generally do not require review by the Finance Committee unless the subject of the bill or resolution is financial in nature.

### Section A.      General Information

(Check) Bill: \_\_\_\_\_ Resolution: X

(A single FIR may be used for related bills and/or resolutions)

Short Title(s): A RESOLUTION SUPPORTING CONTINUING EFFORTS TO INVEST IN AND PROMOTE SANTA FE'S WALKABILITY AND TO ACHIEVE THE HIGHEST DESIGNATION AS A WALK FRIENDLY COMMUNITY.

Sponsor(s): Mayor Gonzales, Councilors Maestas, Ives and Trujillo

Reviewing Department(s): SFMPO

Persons Completing FIR: Mark Tibbetts Date: 12/11/17 Phone: 955-6614

Reviewed by City Attorney: \_\_\_\_\_ Date: \_\_\_\_\_  
(Signature)

Reviewed by Finance Director:  Date: 1/10/2018  
(Signature)

### Section B.      Summary

Briefly explain the purpose and major provisions of the bill/resolution:

Support efforts to advance Santa Fe's designation as a Walk Friendly Community to the highest levels of national recognition.

### Section C.      Fiscal Impact

Note: Financial information on this FIR does not directly translate into a City of Santa Fe budget increase. For a budget increase, the following are required:

- a. The item must be on the agenda at the Finance Committee and City Council as a "Request for Approval of a City of Santa Fe Budget Increase" with a definitive funding source (could be same item and same time as bill/resolution)
- b. Detailed budget information must be attached as to fund, business units, and line item, amounts, and explanations (similar to annual requests for budget)
- c. Detailed personnel forms must be attached as to range, salary, and benefit allocation and signed by Human Resource Department for each new position(s) requested (prorated for period to be employed by fiscal year)\*

#### **1. Projected Expenditures:**

- a. Indicate Fiscal Year(s) affected – usually current fiscal year and following fiscal year (i.e., FY 03/04 and FY 04/05)
- b. Indicate:      "A" if current budget and level of staffing will absorb the costs  
                      "N" if new, additional, or increased budget or staffing will be required
- c. Indicate:      "R" – if recurring annual costs  
                      "NR" if one-time, non-recurring costs, such as start-up, contract or equipment costs
- d. Attach additional projection schedules if two years does not adequately project revenue and cost patterns
- e. Costs may be netted or shown as an offset if some cost savings are projected (explain in Section 3 Narrative)

Finance Director: \_\_\_\_\_

X     Check here if no fiscal impact

Column #:	1	2	3	4	5	6	7	8
	Expenditure Classification	FY _____	"A" Costs Absorbed or "N" New Budget Required	"R" Costs Recurring or "NR" Non-recurring	FY _____	"A" Costs Absorbed or "N" New Budget Required	"R" Costs -- Recurring or "NR" Non-recurring	Fund Affected

Personnel*	\$ _____	_____	_____	\$ _____	_____	_____	_____
Fringe**	\$ _____	_____	_____	\$ _____	_____	_____	_____
Capital Outlay	\$ _____	_____	_____	\$ _____	_____	_____	_____
Land/ Building	\$ _____	_____	_____	\$ _____	_____	_____	_____
Professional Services	\$ _____	_____	_____	\$ _____	_____	_____	_____
All Other Operating Costs	\$ _____	_____	_____	\$ _____	_____	_____	_____
Total:	\$ _____			\$ _____			

\* Any indication that additional staffing would be required must be reviewed and approved in advance by the City Manager by attached memo before release of FIR to committees, \*\*For fringe benefits contact the Finance Dept.

**2. Revenue Sources:**

- a. To indicate new revenues and/or
- b. Required for costs for which new expenditure budget is proposed above in item 1.

Column #:	1	2	3	4	5	6
	Type of Revenue	FY _____	"R" Costs Recurring or "NR" Non-recurring	FY _____	"R" Costs -- Recurring or "NR" Non-recurring	Fund Affected

_____	\$ _____	_____	\$ _____	_____	_____
_____	\$ _____	_____	\$ _____	_____	_____
_____	\$ _____	_____	\$ _____	_____	_____
Total:	\$ _____		\$ _____		

### 3. Expenditure/Revenue Narrative:

Explain revenue source(s). Include revenue calculations, grant(s) available, anticipated date of receipt of revenues/grants, etc. Explain expenditures, grant match(s), justify personnel increase(s), detail capital and operating uses, etc. (Attach supplemental page, if necessary.)

No specific funding is requested for this fiscal year.

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### Section D. General Narrative

**1. Conflicts:** Does this proposed bill/resolution duplicate/conflict with/companion to/relate to any City code, approved ordinance or resolution, other adopted policies or proposed legislation? Include details of city adopted laws/ordinance/resolutions and dates. Summarize the relationships, conflicts or overlaps.

No conflicts.

---

### 2. Consequences of Not Enacting This Bill/Resolution:

Are there consequences of not enacting this bill/resolution? If so, describe.

Loss of an opportunity to promote Santa Fe's livability and walkability through a nationally recognized organization.

---

### 3. Technical Issues:

Are there incorrect citations of law, drafting errors or other problems? Are there any amendments that should be considered? Are there any other alternatives which should be considered? If so, describe.

None identified.

---

### 4. Community Impact:

Briefly describe the major positive or negative effects the Bill/Resolution might have on the community including, but not limited to, businesses, neighborhoods, families, children and youth, social service providers and other institutions such as schools, churches, etc.

A high designation is a major opportunity to promote Santa Fe's livability and walkability through a nationally recognized organization. Will encourage programs like Safe Routes to Schools; will enhance attractiveness of transit use for residents and tourists; will compliment construction of Complete Streets to provide safer passage for all users on Santa Fe's streets.

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7g.

# City of Santa Fe, New Mexico

## LEGISLATIVE SUMMARY

Resolution No. 2018-\_\_\_\_  
Santa Fe Walking Collaborative

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**SPONSOR(S):** Councilors Lindell and Villarreal

**SUMMARY:** The proposed resolution supports the community Walking Collaborative program which will utilize trails around the city.

**PREPARED BY:** Linda Vigil, Legislative Liaison Assistant

**FISCAL IMPACT:** No

**DATE:** February 5, 2018

**ATTACHMENTS:** Resolution  
FIR

**CITY OF SANTA FE, NEW MEXICO**  
**PROPOSED AMENDMENT(S) TO RESOLUTION NO. 2018-\_\_**  
**Santa Fe Collaborative**

---

**Mayor and Members of the City Council:**

**I propose the following amendment(s) to Resolution No. 2018-\_\_:**

1. On page 2, line 8 after "Railyard" *insert* "Park"

Respectfully submitted,

---

Signe I. Lindell, Councilor

ADOPTED: \_\_\_\_\_

NOT ADOPTED: \_\_\_\_\_

DATE: \_\_\_\_\_

---

Yolanda Y. Vigil, City Clerk

1 **CITY OF SANTA FE, NEW MEXICO**

2 **RESOLUTION NO. 2018-\_\_**

3 **INTRODUCED BY:**

4  
5 Councilor Signe I. Lindell

6 Renee D. Villarreal  
7  
8  
9

10 **A RESOLUTION**

11 **IN SUPPORT OF A COMMUNITY WALKING PROGRAM TO IMPROVE PUBLIC**  
12 **HEALTH.**  
13

14 **WHEREAS**, walking has been shown to have many health benefits, including reducing  
15 impact of heart disease, diabetes, different types of cancers, and high blood pressure, and providing  
16 help with weight loss; and

17 **WHEREAS**, obesity is associated with an increased risk for many chronic diseases,  
18 including heart disease, stroke, diabetes, arthritis and some cancers; and

19 **WHEREAS**, based on data from the 2017-2019 Community Health Needs Assessment, 54%  
20 of surveyed Santa Fe County adults were obese or overweight and 48% of middle schoolers said they  
21 were trying to lose weight with almost 30% self-described as overweight; and

22 **WHEREAS**, heart disease is the leading cause of adult mortality throughout NM and Santa  
23 Fe County and diabetes ranks sixth as a leading cause of death in NM; and

24 **WHEREAS**, being outdoors in nature has been tied to a range of beneficial health outcomes  
25 related to physical, mental, and emotional health, and that access to nature may constitute a powerful,

1 inexpensive public health intervention; and

2       **WHEREAS**, the City of Santa Fe has more than 50 miles of dirt trails and 30 miles of ADA-  
3 accessible, paved trails around almost every City park and along the Santa Fe River, rail line, Acequia  
4 Madre, and Arroyo de las Chamisas, providing Santa Feans with safe and accessible walking routes to  
5 improve their health in a natural environment; and

6       **WHEREAS**, the Santa Fe Walking Collaborative is composed of members of the Santa Fe  
7 Conservation Trust, the City of Santa Fe Public Works, the City of Santa Fe Parks Departments, the  
8 City of Santa Fe Human Resources Department, the Railyard Conservancy, the New Mexico  
9 Department of Health, the Santa Fe Indian Hospital, Southwest Care Center, National Park Service,  
10 New Mexico School for the Deaf, La Familia Medical Center, Christus St. Vincent, and Presbyterian  
11 Health Services-is working toward creating a City-wide walking program called VÁMONOS-SANTA  
12 FE WALKS, targeting the uninsured, the underserved and those with chronic conditions that can be  
13 improved with exercise.

14       **NOW THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE**  
15 **CITY OF SANTA FE**, that the Governing Body endorses the work of the Santa Fe Walking  
16 Collaborative to implement a City-wide program entitled VÁMONOS-SANTA FE WALKS starting  
17 in May 2018, to encourage the citizens of Santa Fe to walk more as a means of improving public  
18 health.

19       **BE IT FURTHER RESOLVED** that staff from the Santa Fe Parks and the City Wellness  
20 Department assist in the coordination of the project to include marketing the program, posting events  
21 and information in the City calendar and on the City website, and continuing to update and distribute  
22 the already existing Prescription Trails maps.




1 PASSED, APPROVED AND ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

2  
3  
4 \_\_\_\_\_  
5 JAVIER M. GONZALES, MAYOR

6 ATTEST:

7  
8 \_\_\_\_\_  
9 YOLANDA Y. VIGIL, CITY CLERK

10 APPROVED AS TO FORM:

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12 \_\_\_\_\_  
13 KELLEY A. BRENNAN, CITY ATTORNEY

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25 *M/Legislation/2018/Santa Fe Walking Collaborative*

## City of Santa Fe Fiscal Impact Report (FIR)

This Fiscal Impact Report (FIR) shall be completed for each proposed bill or resolution as to its direct impact upon the City's operating budget and is intended for use by any of the standing committees of and the Governing Body of the City of Santa Fe. Bills or resolutions with no fiscal impact still require a completed FIR. Bills or resolutions with a fiscal impact must be reviewed by the Finance Committee. Bills or resolutions without a fiscal impact generally do not require review by the Finance Committee unless the subject of the bill or resolution is financial in nature.

### Section A.      General Information

(Check) Bill: \_\_\_\_\_ Resolution:   X  

(A single FIR may be used for related bills and/or resolutions)

Short Title(s): A RESOLUTION IN SUPPORT OF A COMMUNITY WALKING PROGRAM TO IMPROVE PUBLIC HEALTH.

Sponsor(s): Councilor Lindell, Councilor Villarreal

Reviewing Department(s): Human Resources-Wellness, and Parks and Recreation

Persons Completing FIR: Susan Perry, Wellness Coordinator Date: 1/29/2018 Phone: 955-6582

Reviewed by City Attorney:

*Kelly A. Brunner*  
(Signature)

Date:

1/30/18

Reviewed by Finance Director:

*Chad K. J. B.*  
(Signature)

Date:

2.5.18

### Section B.      Summary

Briefly explain the purpose and major provisions of the bill/resolution:

The resolution would support a group initiative to help get Santa Fe citizens healthy. Starting in May it will encourage citizens to walk more and use the trails.

### Section C.      Fiscal Impact

**Note:** Financial information on this FIR does not directly translate into a City of Santa Fe budget increase. For a budget increase, the following are required:

- a. The item must be on the agenda at the Finance Committee and City Council as a "Request for Approval of a City of Santa Fe Budget Increase" with a definitive funding source (could be same item and same time as bill/resolution)
- b. Detailed budget information must be attached as to fund, business units, and line item, amounts, and explanations (similar to annual requests for budget)
- c. Detailed personnel forms must be attached as to range, salary, and benefit allocation and signed by Human Resource Department for each new position(s) requested (prorated for period to be employed by fiscal year)\*

#### **1. Projected Expenditures:**

- a. Indicate Fiscal Year(s) affected – usually current fiscal year and following fiscal year (i.e., FY 03/04 and FY 04/05)
- b. Indicate:      "A" if current budget and level of staffing will absorb the costs  
                      "N" if new, additional, or increased budget or staffing will be required
- c. Indicate:      "R" – if recurring annual costs  
                      "NR" if one-time, non-recurring costs, such as start-up, contract or equipment costs
- d. Attach additional projection schedules if two years does not adequately project revenue and cost patterns
- e. Costs may be netted or shown as an offset if some cost savings are projected (explain in Section 3 Narrative)

Finance Director: \_\_\_\_\_

X   Check here if no fiscal impact

Column #:	1	2	3	4	5	6	7	8
	Expenditure Classification	FY _____	"A" Costs Absorbed or "N" New Budget Required	"R" Costs Recurring or "NR" Non-recurring	FY _____	"A" Costs Absorbed or "N" New Budget Required	"R" Costs – Recurring or "NR" Non-recurring	Fund Affected

Personnel*	\$ _____	_____	_____	\$ _____	_____	_____	_____
Fringe**	\$ _____	_____	_____	\$ _____	_____	_____	_____
Capital Outlay	\$ _____	_____	_____	\$ _____	_____	_____	_____
Land/ Building	\$ _____	_____	_____	\$ _____	_____	_____	_____
Professional Services	\$ _____	_____	_____	\$ _____	_____	_____	_____
All Other Operating Costs	\$ _____	_____	_____	\$ _____	_____	_____	_____
Total:	\$ _____			\$ _____			

\* Any indication that additional staffing would be required must be reviewed and approved in advance by the City Manager by attached memo before release of FIR to committees. \*\*For fringe benefits contact the Finance Dept.

## 2. Revenue Sources:

- To indicate new revenues and/or
- Required for costs for which new expenditure budget is proposed above in item 1.

Column #:	1	2	3	4	5	6
	Type of Revenue	FY _____	"R" Costs Recurring or "NR" Non-recurring	FY _____	"R" Costs – Recurring or "NR" Non-recurring	Fund Affected

_____	\$ _____	_____	\$ _____	_____	_____
_____	\$ _____	_____	\$ _____	_____	_____
_____	\$ _____	_____	\$ _____	_____	_____
Total:	\$ _____		\$ _____		

### 3. Expenditure/Revenue Narrative:

Explain revenue source(s). Include revenue calculations, grant(s) available, anticipated date of receipt of revenues/grants, etc. Explain expenditures, grant match(s), justify personnel increase(s), detail capital and operating uses, etc. (Attach supplemental page, if necessary.)

None.

### Section D. General Narrative

**1. Conflicts:** Does this proposed bill/resolution duplicate/conflict with/companion to/relate to any City code, approved ordinance or resolution, other adopted policies or proposed legislation? Include details of city adopted laws/ordinance/resolutions and dates. Summarize the relationships, conflicts or overlaps.

None.

### **2. Consequences of Not Enacting This Bill/Resolution:**

Are there consequences of not enacting this bill/resolution? If so, describe.

The City of Santa Fe would not be noted as a participant in the collaborative effort.

### **3. Technical Issues:**

Are there incorrect citations of law, drafting errors or other problems? Are there any amendments that should be considered? Are there any other alternatives which should be considered? If so, describe.

None.

### **4. Community Impact:**

Briefly describe the major positive or negative effects the Bill/Resolution might have on the community including, but not limited to, businesses, neighborhoods, families, children and youth, social service providers and other institutions such as schools, churches, etc.

The Resolution would be beneficial for those who suffer from common chronic illnesses and medical conditions, as well as to prevent common chronic diseases. This resolution will promote walking and use of the City's trails.

8a.

February 7, 2018

Liaison Committee Representative,

The City of Santa Fe as well as ~~the~~ Design Team from Wilson and Company would like to invite you to the second Liaison Committee Meeting for the Guadalupe Street Roadway Reconstruction Project. This meeting will discuss the preferred design alternatives for the project as well as serve as a pre-Public Meeting open discussion.

**Where:** City of Santa Fe Public Works Department, 500 Market Street Suite 200, Santa Fe, NM;  
Engineering Conference Room

**When:** Wednesday, February 21, 2018, 10:00 am- 12:00 pm

Outlook Invitation to Follow