

**SUMMARY OF ACTION
 PARKS AND RECREATION ADVISORY COMMISSION
 GENOVEVA CHAVEZ COMMUNITY CENTER, CONFERENCE ROOM
 3221 RODEO ROAD
 TUESDAY, OCTOBER 17, 2017, 5:30 PM**

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**PARKS AND RECREATION ADVISORY COMMISSION
GENOVEVA CHAVEZ COMMUNITY CENTER, CONFERENCE ROOM
3221 RODEO ROAD
TUESDAY, OCTOBER 17, 2017, 5:30 PM**

1. CALL TO ORDER

The meeting of the Parks and Recreation Advisory Commission was called to order by Victoria Bruneni, Chair, at 5:30 pm, on Tuesday, October 17, 2017, at the Geneveva Chavez Community Center Conference Room 3221 Rodeo Road, Santa Fe, New Mexico.

2. ROLL CALL

MEMBERS PRESENT

Victoria Bruneni, Chair
Tom Dominguez
Peggy Vasquez
Linda Jackson
Damon Archuleta
Terrence Foreback

MEMBERS ABSENT

Patricia Cardona, Excused
David Sidebottom

OTHERS PRESENT

Rob Carter, Parks and Recreation Director
Katherine O'Brien, Chair, Municipal Tree Board

3. APPROVAL OF AGENDA

MOTION A motion was made by Mr. Foreback, seconded by Ms. Jackson, to approve the agenda as presented.

VOTE The motion passed unanimously by voice vote.

**4. APPROVAL OF MINUTES
SEPTEMBER 19, 2017**

MOTION A motion was made by Ms. Vasquez, seconded by Mr. Foreback, to approve the minutes as presented.

VOTE The motion passed unanimously by voice vote.

5. PARKS AND RECREATION DEPARTMENT UPDATE

Mr. Carter reported that park maintenance is winding down and they have started winterizing fountains. Porta Potties are to be pulled in mid November. The Veterans parade is scheduled for November 19th downtown; the Christmas lighting event is on Saturday, November 25th and will be multi colored lights again. There are new dog parks going in at Ft. Marcy. We are just waiting for the Purchase Orders. Donations from the community will pay for this. Regarding the golf course, the RFP for the restaurant contract renewal was reviewed by a Committee. The choice will be shared with the Council in December.

6. NEW BUSINESS

A. REQUEST A VOTE FOR UPCOMING PARC MEETING ON NOVEMBER 21, 2017

After discussion it was decided that the November meeting would be cancelled.

MOTION A motion was made by Ms. Jackson, seconded by Mr. Foreback, to cancel the meeting in November due to the Thanksgiving holiday.

VOTE The motion passed unanimously by voice vote.

7. PUBLIC COMMENT

None.

8. COMMISSIONER COMMENTS

Ms. Vasquez asked for Mr. Carter to send copies of the Parks and Recreation Master Plan to the members of the Commission when it is completed and before it goes to Council.

9. COMMITTEE REPORTS/GOLF AND TREE BOARD

Ms. O'Brien asked if they would be able to see the Master Plan before it goes to Council as they are concerned with whether anything was going to be in the plan about trees.

Mr. Carter said that he was not sure if the trees were singled out in the plan or not, but would be happy to send the Commission a copy when he gets it.

Chair Bruneni said that the plan process was to obtain input from all groups, but that not all of the information may be included in the final draft. If there is language that PARC would like to see added we would like to do that. We will need to work with the contractor on that.

**10. DATE OF NEXT MEETING
DECEMBER 19, 2017**

11. ADJOURNMENT

There being no further business before the Commission the meeting adjourned at 6:00 pm.

Victoria Bruneni, Chair



Elizabeth Martin, Stenographer