

**AIRPORT ADVISORY BOARD
SANTA FE MUNICIPAL AIRPORT
121 AVIATION DRIVE, BUILDING 3002B
WEDNESDAY, SEPTEMBER 14, 2017, 4:00 PM**

1. CALL TO ORDER

The meeting of the Airport Advisory Board was called to order by Stephen Ross, Chair, at 4:00 pm, on Wednesday, September 14, 2017, at the Santa Fe Municipal Airport, 121 Aviation Drive, Building 3002B, Santa Fe, New Mexico.

2. ROLL CALL

MEMBERS PRESENT

Stephen Ross, Chair
Chris Ortega, Vice Chair
Simon Brackley
Bud Hamilton
Troy Padilla
Eleanor Ortiz
Mike Szczepanski, telephonically

MEMBERS ABSENT

OTHERS PRESENT

Cameron Humphres, Airport Manager
Stuart Kirk, Fly Santa Fe
Bob Wood, Airport Tower
Nick Schiavo, Public Works, Interim Director
Jeff Brogan, Enterprise Rent a Car
David Alexander, KSA
Molly Waller, KSA
Chuck Higgins, Economic Development Advisory Board
Mark Baca, Airport
Joe Gamez, Signature
Elizabeth Martin, Stenographer

3. APPROVAL OF AGENDA

MOTION A motion was made by Mr. Ortiz, seconded by Mr. Hamilton, to approve the agenda as presented.

VOTE The motion passed unanimously by voice vote.

**4. APPROVAL OF MINUTES
 AUGUST 30, 2017**

MOTION A motion was made by Mr. Padilla, seconded by Ms. Ortiz, to approve the minutes as presented.

VOTE The motion passed unanimously by voice vote.

5. OLD BUSINESS

A. AIRPORT PROJECTS UPDATE

I. RUNWAY 2/20 MIL AND OVERLAY

Mr. Alexander said we are working on the bid currently. It will be the same contractor for both projects. An award is in process. There are concerns about starting in cold months so he anticipates pushing it to spring. We will do Taxiway Delta first then the runway.

Chair Ross asked is it more work to do Taxiway Delta.

Mr. Alexander said yes, it if full construction. We will take it down to the base and then to the construction. The runway is just the surface so it will be faster.

Chair Ross asked is there a plan to reroute traffic.

Mr. Alexander said yes, we submit the plan to FAA. The runway will be done at night. For the Taxiway there will be some back taxiing and run around on the runway. We will be working at the far end of the runway.

Chair Ross asked have you talked to the tower about how to manage traffic.

Mr. Alexander said we will work with them and the airport tenants. There will be one day where the airport will be completely shut down.

Chair Ross asked do you know what day that will be.

Mr. Alexander said that will be planned on regarding what is best for the airport.

Chair Ross asked regarding the runway being closed at night is that 7 days a week.

Mr. Alexander said we have planned for 14 days, 7 days a week. They think they can do it in 7 days.

Chair Ross asked will that be from midnight to dawn.

Mr. Alexander said it will be after the last flight at 5:00 pm to 6:00 am. 1533 will be open for nighttime operations.

Mr. Padilla said the FAA grant announcement is on the 18th.

Mr. Alexander said they already announced it. That is the formal announcement. They are in the process of actually issuing the grant offer letter. Then that letter goes to the City Council.

Mr. Humphres said we have a package prepared for City Council. It will go through Committees and Council. The City Manager can sign it if we get close to the deadline before getting it through all Committees and Council.

Mr. Padilla said we did a lot of campaigning with the Councilors. Is the window for approval now open longer.

Mr. Humphres said no. We did talk to the City Council and the Mayor about grants in general and the fact that sometimes we don't have time to get them through the Committees and Council in time. A Resolution was passed by the Council to allow the City Manager to sign grants if they come up to a deadline before all the approvals are in place.

Mr. Alexander said the turn around time will be shorter than the City process.

Mr. Padilla said we prepared the Council to understand that. We told them we would keep them abreast of what was happening.

Mr. Humphres said the first process is the FAA Notice of Grants. We notify the Mayor, City Manager and City Council that we expect the grants to come in.

Ms. Waller said the airports at Clovis and Ruidoso got an email that they had to have the grant offer and approval turned over in 2 days.

Mr. Padilla asked is there an official notification that needs to go to City Council to make sure there are no interruptions.

Mr. Humphres said the City Manager was involved in the process of the Resolution and the Council passed it. In order for the City Manger to sign the grants it does not require notification of the Council, but that will occur.

Mr. Ortega asked if the work starts in spring is it safe to say most of the work initially will be reconstruction work where temperature is not a concern.

Mr. Alexander said that is correct. We anticipate that May will be when the 2 week period will be. 210 days is the total contract time.

Mr. Ortega asked will the revision of this schedule reflect this.

Mr. Alexander said yes. We will revise the schedule and talk to the contractor as well.

Mr. Ortega asked when does the 210 days run.

Mr. Alexander said it starts with the Notice to Proceed. The Council has to approve the contract. We will have a pre-construction meeting and decide on the Notice to Proceed.

Chair Ross asked what is your best guess for a start date.

Mr. Alexander said February 1st.

Chair Ross asked what is your best guess of when the 14 day period will be.

Mr. Alexander said the end of May or the first part of June.

Mr. Ortega asked how confident are you that the contractor you are proposing to select will hold his prices for that long.

Mr. Alexander said they understand that the project will be next year. They will hold their prices. He does not anticipate that being an issue.

II. TWY D PHASE 1

This item is the Taxiway Delta. It is discussed in item 1.

III. MASTER DRAINAGE PLAN

Mr. Padilla asked is there a plan.

Mr. Alexander said the draft plan was submitted.

Chair Ross asked will it be done soon.

Mr. Alexander said we looked at the Airport as a whole and came up with an

infrastructure plan and survey.

Mr. Padilla said the airport has a lot of drainage issues. Will we get a chance to discuss those. A lot of the water goes through the Signature property. We even had a car that flooded. Where the drains are you get a whirlpool effect. It happens 6 to 8 times a year. It is a safety hazard.

Mr. Alexander asked where is that on the airport priority list.

Mr. Padilla said if there is a plan it would be nice to look at that plan.

Mr. Humphres said he has reviewed it and commented. His plan was when those comments have been added he will then bring it back here for your review and comment.

Mr. Alexander said we will do a priority list.

Chair Ross asked what is the drainage plan used for.

Mr. Alexander said for people who develop out here. It is not a design but a plan. When we look at the priority list then we will look at design and costs. We are identifying problem areas.

Chair Ross said if you are going to do a project you are saying whoever does that would not have to repeat that drainage study and can rely on that data.

Mr. Alexander said yes. There could be some movement in how to do it. The survey is an airfield survey.

Chair Ross asked so we can count on a final draft in October.

Mr. Alexander said yes and we will get you a copy.

IV. SNOW REMOVAL EQUIPMENT

Mr. Alexander said the Airport received a grant for this. We are going through the process now of identifying equipment.

Mr. Baca said we are looking for a 19 foot ramp plow, a broom and a 22 foot plow.

Chair Ross asked are those acquisitions funded.

Mr. Humphres said yes.

Chair Ross asked are we going to get them in time.

Mr. Baca said no, it will be next year.

Mr. Padilla asked is this replacing equipment or in addition to.

Mr. Baca said we are replacing one piece of equipment. The older plow. That will become our emergency, back up plow.

Mr. Padilla said it takes time to build this. How long does it take to build a snow plow once we order it.

Mr. Humphres said the lead time is 9 to 12 months.

Mr. Padilla said there is a 2 year expiration on grants.

Mr. Humphres said the NMDOT grant we will have to extend. The Federal grant is a 5 year limit. We won't have any issues with that grant.

Mr. Ortega asked are the dates on this schedule correct.

Mr. Humphres said it will take awhile to build and deliver. In his experience it depends on the piece of equipment. 9 months is the general rule. Once we go out to bid we will have a firm delivery date from whomever gets the bid.

V. APRON CRACK SEALING

Mr. Alexander said the State supplied the grant for this work. He met with the contractor who is on the price agreement. He has given us quotes and they are within the budget. We may be able to do more. He thinks it will take a couple of days to do it. The FBOs will have to work around it a bit.

Chair Ross asked will it be completed in early December.

Mr. Alexander said the contractor indicated he is available this fall.

Mr. Ortega said a couple of versions of the CIP ago it showed the amount for this at \$500,000. Now it is lower.

Mr. Alexander said the amount you are looking at is the amount the State agreed to fund. There was no one on the procurement agreement who could do the fog seal. We have to go through a bidding process. The crack seal can be done. The contractor we have for the other work has done a lot of that.

Mr. Ortega asked can that contractor do the crack seal then we can go out to bid on the rest.

VI. ELECTRICAL VAULT AND AIRFIELD LIGHTING IMPROVEMENTS

Mr. Alexander said this is in the process of receiving City Council approval.

Chair Ross said please give us more information on this.

Mr. Alexander said the electrical vault controls all the electrical on the airfield. It is also linked to the tower. It included all the airfield lighting. Currently the one we have now has issues with the regulators going out. There is not a lot of room in there from a safety standpoint and the existing panels in are in disarray. A new vault structure is warranted in this case.

Chair Ross asked will it be in the same place.

Mr. Alexander said the same general vicinity. The old one will remain up while we are doing the new construction.

Mr. Padilla asked is it just the building or the components as well.

Mr. Alexander said it is the entire thing.

Mr. Padilla asked is it a new manufacturer all together.

Mr. Alexander said it had to meet FAA requirements but it is all new.

Mr. Padilla asked so it is a total overhaul and redesign.

Mr. Alexander said yes, all the electronic components you need.

Mr. Padilla asked will we have a backup.

Mr. Alexander said when they do these projects you take your best existing one and use that for the change over. When you design a vault like this you design for expansion and there will be a place for a backup. It is a nice, efficient layout and design.

Mr. Padilla said it is greatly needed.

Mr. Humphres said this is going to be the design, but FAA indicated they programmed the funds to pay for this next year. The State is paying for the design in

advance. That was the agreement with FAA. In addition to the wholesale replacement we are going to put PAPIs on our runways. We are also going to be able to have more positions in the off lighting. 7 positions as opposed to 3 now and we will be able to allow pilots to turn on and off the airfield lighting as needed rather than have it on all night as it is now.

Mr. Ortega asked which runways will have PAPIs.

Mr. Humphres said 2/20 and 1533. We expect to do the airfield electrical project concurrent with the second phase of Taxiway Delta.

B. CIP UPDATE

Mr. Humphres said the spread sheet is in your packet. He gave an overview of the plan, documents and time lines.

Chair Ross asked can you explain how it flows from the CIP to engineering.

Mr. Humphres said the purpose of the CIP is to plan out airport projects for the coming year and to have a 5 year CIP for the FAA. They review it and approve it and line out the funds. This plan includes project design, build and construction.

Mr. Humphres said he will be bringing this back before this Board. He will be sitting down with the engineering team and will prioritize it with them and bring it back.

Mr. Humphres said because of the number of passengers we receive at this Airport, we receive and are guaranteed \$1 million from the Airport Grant Fund annually. Anything more that than we have to negotiate with the FAA for discretionary funding. The FAA prioritizes projects with safety issues first, then runways then taxiways. The reason you are seeing a smaller amount for 2019 is that the FAA has already planned discretionary money for that year for another airport. We could use our \$1 million for that year but you don't lose it if you don't spend. We will leverage that retained grant money to the next year for terminal activities. The terminal will be difficult to fund so reserving some for that is a good plan.

Mr. Ortega asked why do the amounts vary year to year for the PFC revenue.

Mr. Humphres said our revenue for PFCs is \$300,000 to \$325,000 a year. We can only spend that on eligible projects. What you are seeing is us paying for our cost share.

Mr. Ortega asked does the Airport get to decide when to use it, how much and for what.

Mr. Humphres said it is based on when the projects come up.

Mr. Alexander said what we are talking about is the Passenger Facility Charge. The way it works is you set up your projects that you want to do, you put an application together with those projects and present that to the FAA. They approve or not. You can only spend that money on the projects you submitted.

Mr. Ortega asked are you saying that the portion of the PFC that you want to spend has to correlate with the projects that are eligible on the left side of this chart.

Mr. Alexander said yes, on an approved application with your justification. FAA has to concur.

Mr. Padilla asked if you have a 139 inspection and the inspector says the paint has faded, you can't use PFCs for that.

Mr. Humphres said you can use PFCs. The FAA has a PFC manual that says what the eligible projects are. If we wanted to use it for that it has to be on the eligibility list, we have to put it on the application, the airlines get to comment on that and then it goes to the FAA for approval, then we can collect the money to use for that and then spend it.

Mr. Alexander said it is a 6 month process.

Mr. Padilla said so we have to forecast it and run it with the CIP.

Mr. Humphres said one of the things about PFCs is you always have the ability to collect them. The Notice of Intent we had at our last Board meeting was the limit of what we can collect. The art of this is to always make sure you have an application in so you never run out of projects to spend it on.

Mr. Alexander said the money has to be spent within 2 years.

Ms. Ortiz said on Table 1 the TLC Company is \$1 million more than the other 2. Do they know that the estimated total cost is \$4,700,000. The other 2 bids came in under that. What do they offer that is so good.

Mr. Humphres said one of the things we did not talk about on runway 2/20 is this letter from KSA with the bid recommendation. We got 3 bids. Albuquerque Asphalt and Mountain States were very competitive. Sometimes companies don't have a clear understanding of the projects or they think there is more risk than there is.

Mr. Alexander said how hungry is the contractor is the other thing. The City's Purchasing Officer said TLC does a lot of work in Santa Fe, but he got the impression that they did not really want this work. Sometimes they think they are going to be the

only bidder as well. It could have been a number of things.

Ms. Ortiz said she was just wondering if it was due to a different type of materials or guarantees of work. If the lowest bid is accepted we know what we are getting.

Chair Ross said yes and we have to do it for that.

Mr. Padilla said Mountain States and Albuquerque Asphalt have done quite a bit of work at the Airport. Mountain States does quality work.

Ms. Ortiz asked do we choose.

Ms. Humphres said no.

Chair Ross said it is the low bidder unless there is some issue. The Council approves it.

Mr. Ortega asked what is the status on 1028.

Mr. Humphres said he needs to note something on the CIP at the request of the FAA. Most of you know we have 3 runways. One is closed and has been for 10 months due to pavement failure. We went to the FAA and said we needed to fix 1028. The FAA said 3 runways in Santa Fe is not an eligible item. We asked for a formal letter from them stating that. He has been talking to the State and they indicated they might be willing to put in some money toward that runway. Until we can sort through that we will hold off moving forward.

Chair Ross asked did the FAA write a letter.

Mr. Humphres said not yet. They said they are working on the letter.

Mr. Ortega asked what is the City's position on this.

Mr. Humphres said the City does not have a position on it until we have a clear understanding of what the FAA and the State are willing to do. He has not had any conversations with the City.

Chair Ross asked do you think 1028 is necessary.

Mr. Humphres said we have 3 runways and it would be nice to have all 3 up and operational. Closing one is frustrating for a number of reasons. If he had all the money in the world to fix all the pavement then 1028 would get funding. However we are not in that position. Nearly every piece of pavement on this airport needs work. We have to decide if FAA and the State are not willing to fund that runway then we have some hard decisions to make about the long term disposition of it.

Chair Ross said when we need it we really need it.

6. NEW BUSINESS

A. AOPA FLY-IN CONFERENCE

Chair Ross said the City of Santa Fe was asked to fill in for a Colorado community who put in a bid for one of the 4 Fly-Ins next year. He went to a convention a few years ago. He thought it was a great event and a money maker. It brings positive attention to the airport. He called these folks and tried to understand the ground rules for hosting one of these. He got a bid packet. At that time we did not have an Airport Manager. We talked about it as a Board and decided to hold off.

Chair Ross said then they called earlier this year when this problem occurred in Denver. They thought we would be interested in filling in. We have been discussing this for a month and we don't know yet what will occur or if they will book the City for next year. If it does happen it will be in September, 2018. There would be 300 to 400 airplanes coming in here and 1,000 people. The convention is for 2 ½ to 3 days. We will see in the next few days.

Mr. Padilla said it is a great event. Anything we can do to support it we will do. It is a lot of work. The organizers have done this many times and they have their act together. They take over and we take the B position.

Mr. Ortega said he echos what Troy said. It is a great opportunity to showcase the Airport, Economic Development, Tourism and fun.

Mr. Brackley said we have had one introductory meeting to get a sense of what it means and they seem very well prepared. The community has to step up sponsors and volunteers. It would be very good visibility. September is the right time of hear to bring visitors to town. The Chamber very supportive of this effort. Thank you Mr. Chair for the vision to see the benefit of this.

Chair Ross said if we have a major convention booked out here and we have any asks we need to do them and we will get them. One of the most important factors in the convention is the cooperation of the FBOs on the field. These 2 guys really have stepped up. We will have them to thank as much as anyone if we get it. The organizers know exactly what they were doing. It is a safe event.

Mr. Hamilton said Simon, when you say sponsors and volunteers do we have specifics.

Mr. Brackley said not yet.

Chair Ross said they organize the volunteers and use their memberships for assistance and invitations.

Mr. Hamilton asked the sponsorships are to help fund the effort. Do we know the number we have to raise.

Mr. Padilla said they have corporate sponsors they pull from. They are looking for community sponsors as well, but did not give a number.

Chair Ross said he will send Bud a check list document they sent us.

Mr. Brackley said a trade show is part of it. It is great visibility to the community.

B. SIGNATURE FLIGHT SUPPORT SANTA FE FBO

Mr. Humphres introduced Joe Gamez, General Manager, Signature.

Mr. Padilla said out of respect he is willing to recuse himself from this item.

Chair Ross said this is just a presentation. There is no reason for you to have to do that.

Mr. Gamez gave a presentation on the general operation and future of Signature Flight Support Santa Fe. The information is in the packet.

Chair Ross said we appreciate your presentation. Thank you.

Chair Ross asked regarding the relocation of the terminal and impact on Signature, do you have any plans of how that can be done without affecting your operation.

Mr. Gamez said it is academic as long as we just have to reposition hangers. There should be no other impact. We are working on consolidating the leases we have with the Airport and that is going well. We engaged Moltzen Corbin to assist us and they have been very helpful.

Mr. Brackley asked how many staff do you have.

Mr. Gamez said we are slotted for 21. We have 18 full time staff members.

Mr. Brackley said with the film industry anyone with a big building is being asked for permission to use their space. He anticipates that the use of hangers will continue for a while. Does that work well for you.

Mr. Gamez said with respect to production endeavors as long as we have hanger space that does not impact aviation or aeronautical endeavors the empty hangers will be available to them.

Mr. Brackley asked it is not a major inconvenience.

Mr. Gamez said no, we work with David Silver and TSA.

Mr. Brackley said thanks for being flexible. Production space is a priority to attract film to the City and the State.

C. AIRPORT STRATEGIC PLAN

Mr. Humphres said he has been in discussion with the Chair and a couple of Board members about the need for this. This process establishes what your business development plan will be including the development of business entities on this Airport. We would look at what our long term goals are and establish the basic vision and goals of the Airport including where are we going. We don't have that now. We would bring it to the full Body to discuss. NMDOT is willing to put money up to do a strategic plan. KSA has a partner who does Airport Strategic Plans all over the nation. They have put together a proposal that he will bring back at a later time. He wanted to bring this forward for the discussion of the Board.

Mr. Hamilton said he has a lot of interest in this. It will help us to ensure that we are all thinking alike for the future and in terms of the political system. We have to be on the same page. There are a lot of thoughts going around about the airport. Getting something on paper that paints a vision is a healthy way to get the political vision aligned.

Chair Ross asked are you talking about the Board.

Mr. Hamilton said yes, it is part of our responsibility.

Chair Ross said he agrees with doing a plan and on the Board being on the same page. It will be a great effort. We can develop a document that can be used and passed around. It can contain evidence that supports our commitment.

Mr. Brackley said he agrees with Bud. It would be very helpful to have a clear mission that will spell out and drive decisions. This overlaps with the item next on the agenda regarding adding regional to the name. He is supportive of moving to the next level.

Mr. Ortega asked what is the next step.

Mr. Humphres said it would be to reach out to NMDOT and submit an application for the funds. In terms of this Body he would like a consensus motion to support the idea of producing a strategic plan and directing staff to move forward for funding and bringing ideas forward with KSA helping to walk through this with us. We also need one or two Board members on our Strategic Planning Subcommittee who will report back to the Board along the way.

MOTION A motion was made by Ms. Ortiz, seconded by Mr. Hamilton, to support the idea of producing a strategic plan and directs staff to move forward for funding and bringing ideas forward with KSA helping to walk through this with us. Also the appointment of 2 Board members to serve on the Airport's Strategic Planning Subcommittee who will report back to the full Board along the way.

Mr. Padilla asked how does this align with our Master Plan. If we do a strategic plan and if another airline comes in it changes a lot at the Airport. Is this going to be a living committee. What will it look like.

Mr. Humphres said the Airport Master Plan is a 20 year capital plan showing facilities needs. That is all it includes. A Strategic Plan is nearly all the rest of it. It sets goals for what airline service we go after, what is the aeronautical revenue we want to receive, what is the non aeronautical revenue, what businesses do we want to attract, what is the governing structure of the airport and what will be the operation of this Airport from a business standpoint and an economic development standpoint. It will be a 6 to 9 month process, a year at most. At the end of that we will have a document that stands side by side with the Master Plan. It will improve the economic engine.

Mr. Padilla said once we develop this we can discuss and talk about it with community leaders and elected leaders. Is there a recommendation to invite a Councilor or someone else in City government to joint this effort.

Mr. Humphres said it is imperative to have City leadership on board. How to do that is open. Someone on the Subcommittee or bring in stakeholders at critical points. The end result should be to take it to Council and ask them to adopt it as the official strategic plan for the Santa Fe Airport.

Mr. Ortega said the Master Plan is about to get approved. To what extent or what potential is there that recommendations out of the Strategic Plan can't be supported because the Master Plan does not have the infrastructure.

Mr. Humphres said based on certain triggers for the Master Plan that shows at what point we need this or that, he doesn't see these as at odds with each other.

Ms. Ortiz said for strategic planning sessions she has attended we worked with a facilitator and came up with a vision and mission and how they fit under the Master Plan.

Basically it would be researching and coming up with ideas and that sort of thing. Not boxing in. This is a good idea. The 2 plans are not mutually exclusive.

Mr. Humphres asked should we identify 2 Board members to serve on the Strategic Planning Subcommittee now.

Mr. Hamilton said lets talk about it at the next meeting.

VOTE The motion passed by a vote of 6 yes and 1 abstention. Mr. Szczepanski was the abstaining vote.

D. AIRPORT NAME

Mr. Humphres said he has gotten several recommendations about the airport name. The comments are that it should be called a regional airport. It is a regional airport for Northern New Mexico. It is a good idea to change the name to regional. We are working hard to make it a regional gateway for Northern New Mexico. This would be a big step in the direction of recognizing this Airport as an important transportation asset for the region. He talked to the City Manager and he concurred and asked him to draft a Resolution changing the name and investigating the process. He did speak with the FAA and they need a Resolution changing it. It takes up to 3 years for FAA to get everything changed but we can go ahead make our changes in the meantime. The draft Resolution is in your packet. The sponsorship will be from Councilor Ives. We need to reach out to the other Councilors.

MOTION A motion was made by Mr. Brackley, seconded by Mr. Ortega, to approve the Resolution changing the name of the Airport.

Mr. Padilla said he likes it and is in favor of it, but has questions. Any time you make a name change there is money involved. Sign changes, forms and other things make it costly. It is a big job to change. The other thing is that regional brings to mind for the community growth and that the airport is moving forward with expansion. We are not doing any of those things, but be forewarned that we will have people come out of the woodwork thinking 747s will be out there.

Mr. Brackley said he agrees but when this gets to the Council level they will identify the fiscal impact and there are a lot of people in this community who don't even know we have commercial air service in this community. This just defines what we already are.

Mr. Hamilton said he doesn't think we have to make all those changes immediately. Most people don't even know we have an airport. He is not too concerned. On the positive side, it is a big marketing effort for us. There will be people

who complain, but that is the nature of the beast. It ties in to the strategic plan.

Chair Ross said he was driving to the Albuquerque airport last weekend and a third of the way down is a huge sign on the left that says if you had flown out of Santa Fe you would be there now. It is great.

Mr. Brackley said that is Stuart Kirk's effort.

VOTE The motion passed unanimously by voice vote.

Mr. Kirk said we already have bumper stickers that say Regional Airport.

7. PUBLIC INVITED TO BE HEARD

Mr. Higgins said the possibility of those folks with the Fly-In coming here is exciting. In September has there been any consideration given to the Balloon Fiesta.

Mr. Brackley said that is in October.

Mr. Higgins said he thought maybe some sort of centergistic thing could happen.

Mr. Padilla said we need a large block of room nights so we picked slower weekends for that reason.

Mr. Brackley said Randy Randall from Tourism, the City Manger and Councilors Lindell and Ives were at the initial meeting as well.

Mr. Higgins said it sounds exciting.

Mr. Gamez said this comment is in his capacity as a general aviation pilot. He has been flying a lot lately. Having barriers on 1028 showing it closed is a huge safety issue.

Mr. Humphres said it is an FAA requirement.

Mr. Gamez said in an emergency a big X is dominating. If a motor dies and they are trying to land that could get catastrophic.

Chair Ross said it will bend up an airplane.

Mr. Wood asked KSA, you talked about safety risk management in place. Are you going to complete all the requirements for that. It has been his understanding that we in the tower have to do additional stuff.

Mr. Alexander said it goes to FAA and you will be involved.

Mr. Wood asked all the paperwork for the SRM, you do that.

Mr. Alexander said this is not an SRM. We can talk off line.

Mr. Wood said there are 200 some days for construction. How much time will the taxiway be unusable.

Mr. Alexander said potentially the entire time.

Mr. Wood asked the drainage survey, is there any thought of doing whatever is required to get the ramps to drain before starting the mill and overlay on runway 2/20.

Mr. Alexander said that is not part of the scope of work.

Mr. Wood said it is something to consider.

Mr. Humphres said the drainage plan does not have any big culverts going under the runway.

Mr. Alexander said the scope of work for those 2 projects was developed more than 2 years ago. It is not something we would have considered.

Mr. Wood asked during the discussion about snow equipment what is the use for a dry spreader.

Mr. Baca said it is for dry chem. FAA has approved sand. We are hoping to purchase a dry spreader for that.

Mr. Wood said for the Fly-In, this is September and today we have winds of 20 knots. With 300 to 500 pilots coming in on a runway they could never hit could be significant.

Mr. Wood said Joe your presentation about film use of hangers, he wants to give credit to you. There has been less impact because you have them being corralled more than in the past. Kudos to you.

Mr. Wood said to the Board, he would still urge you to consider the idea of public comment being heard during a presentation rather than at the end of it. If it is at the end of the meeting you have already voted before we can comment.

8. BOARD AND/OR STAFF COMMENTS AND/OR REQUEST FOR FUTURE AGENDA ITEMS

Mr. Ortega said he agrees with Bob that it could be at the beginning.

Chair Ross said he asked to have it during each item discussion.

Mr. Wood said everyone could feed upon everyone else thoughts. It could backfire on you, but if you have comments totally before there might be something you bring up that public can't comment on after.

Mr. Padilla said in the past when we took comments in the middle of the meeting control was lost.

Chair Ross said we have gone back and forth on this. It makes sense to think about how to improve that.

Mr. Brackley said these are not public hearings. If we have controversial items before us and everyone can come make a speech that could get out of hand. We are an Advisory Board not judicial.

Ms. Ortiz said it is a good idea to put a motion on the floor that determines the parameters of the discussion.

Mr. Ortega said there is a lot of sentiment on the field about safety on 1018. He would like an agenda item for next month regarding that and to see if they wrote a letter and if there is a financial offer.

Mr. Szczepanski said he is only hearing about half of what is going on. His concern is about the issue or grant obligation with FAA that there is a large amount of land leased to someone who is not building on it. He did not hear any building talk from Signature. Do they have any plans for that. Or should they be releasing this land back to the City for use by other users. FAA has an issue about so much land that is leased to Signature and not making the most of the land.

Mr. Gamez said we have been on the scene here since last February. It is a big undertaking to get our arms around all the lease holds. We have parties interested in some of the dirt. The Master Plan contemplates adding assets. If the terminal moves to the east side those parcels that are undeveloped will work with that plan. We have those parcels locked up to 2049. We are talking to individuals interested in that dirt. We have no interest in relinquishing that back to the City at any level.

Mr. Szczepanski said as they look to consolidate the leases we need to look at what they do for the airport. Their hanger has been leased for production for some time.

It is not used for storage for aircraft. What contribution do they make to the airport. As we move forward look at that. You bought the history when you bought the company so you own the history of undeveloped land.

Mr. Gamez said regarding the hanger occupation we make the space available when it is not in demand for aircraft. If there was a demand it would not be available for production companies. They have been here since May 15th. We have not tied up any hangers out here for any extended time. We have the most demand in the winter when it is freezing so aircraft owners don't have tow their jet. He appreciates the comments. Maybe it could be an agenda item in the future. He will go through and discuss it in better detail. We have a plan selling leases or developing them ourselves. We are not holding land hostage at any level.

Chair Ross said thanks Mike

9. NEXT MEETING - OCTOBER 12, 2017

10. ADJOURN

MOTION A motion was made by Mr. Brackley, seconded by Mr. Ortega, to adjourn.

VOTE The motion passed unanimously by voice vote.

There being no further business before the Board the meeting adjourned at 6:25 pm.

Stephen Ross, Chair

Elizabeth Martin, Stenographer