



# Agenda

CITY CLERK'S OFFICE

DATE 8/16/17 TIME 4:24

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## OCCUPANCY TAX ADVISORY BOARD

August 22, 2017 – 10:00 A.M.

CITYHALL

COUNCIL CHAMBERS

10:00 a.m.

### Regular Meeting

#### I. Procedures:

- a. Call to Order
- b. Roll Call
- c. Approval of Agenda
- d. Approval of Minutes: July

10:05 a.m.

#### II. Lodgers Tax:

- a. Update—Randy Randall

10:15 a.m.

#### III. Northern New Mexico Air Alliance Update

10:25 a.m.

#### IV. Airport Master Plan (Cameron Humphres)

10:35 a.m.

#### V. Introduction of Operations Management Team

- a. Melanie Moore, Operations Manager
- b. Jesse Bartlett, Assistant Operations Manager

10:45 a.m.

#### VI. CVB Activity Reports:

- a. Sales Report – David Carr
- b. Marketing Report – Cynthia Delgado
- c. Executive Director Report - Randy Randall

11:30 a.m.

#### VII. Other Matters by the Board

11:45 p.m.

#### VIII. Adjournment

The next regularly scheduled meeting will be held on September 26, 2017  
City Council Chambers at 10:00 a.m.

Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6520,  
five (5) working days prior to meeting date.