

**City of Santa Fe Historian
Code of Conduct**

As City Historian, it is the individual's duty and responsibility to:

- A. Remember that as an individual, she/he has no authority outside of the assigned duties, and to conduct her/his relationships with City staff, Mayor, City Council, local residents and media on the basis of this fact.
- B. Resist pressure to use the position to benefit herself/himself or any individuals or agencies other than the City, proper. Welcome and encourage active participation by Santa Fe residents, organizations, and the media.
- C. Have no interest nor acquire any interest, direct or indirect, which would conflict in any manner with the performance of her/his City Historian duties.
- D. At all times, present herself/himself and the City Historian program in a professional and respectful manner.
- E. Take responsibility for creating a positive environment for the growth and development of the arts in her/his community.