

**SUMMARY OF ACTION
 MUNICIPAL TREE BOARD
 THE BARN AT FRENCHY'S FIELD
 2001 AGUA FRIA STREET, SANTA FE, NM
 WEDNESDAY, AUGUST 24, 2016**

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**MUNICIPAL TREE BOARD
THE BARN AT FRENCHY'S FIELD
2001 AGUA FRIA STREET, SANTA FE, NM
WEDNESDAY, AUGUST 24, 2016**

1. CALL TO ORDER

The meeting of the Municipal Tree Board was called to order by Katherine O'Brien, Chair, at 10:00 am, on Wednesday, August 24, 2016, at The Barn at Frenchy's Field, 2001 Agua Fria Street, Santa Fe, New Mexico.

2. ROLL CALL

MEMBERS PRESENT

Katherine O'Brien, Chair
Athena Beshur
Tom Dominguez
Tracy Neal
(Vacancy)

MEMBERS ABSENT

OTHERS PRESENT

Richard Thompson, Parks Department
Mary Schruben
Victor Lucero
Gary Varela
Linda Schaffer
Jane Slocomb
Michael Smith
Elizabeth Martin, Stenographer

3. APPROVAL OF AGENDA

MOTION A motion was made by Ms. Beshur to approve the agenda as presented.

Mr. Neal said you talked last time about discussing last year's Arbor Day events on the agenda and it is not on it.

Chair O'Brien said we will put that under municipal tree board functions.

MOTION SECOND Mr. Neal seconded the motion that the agenda be approved as amended. Ms. Beshur agreed.

VOTE The motion passed unanimously by voice vote.

4. APPROVAL OF MINUTES

JULY 27, 2016

Chair O'Brien said Gary's last name is Varela.

Ms. Beshur said there is one line that says Chair Beshur.

MOTION A motion was made by Ms. Beshur, seconded by Mr. Neal, to approve the minutes as amended.

VOTE The motion was passed unanimously by voice vote.

5. OLD BUSINESS

A. NEW TREE BOARD MEMBER UPDATE

Chair O'Brien said this is the last meeting for Tracy. We will have two vacancies. Members have put out notices to groups with no response. We are facing a reality that we do not have the required participants on the Tree Board. We need to figure out the future of the Tree Board. We will discuss this more under the mission.

B. PARKS AND RECREATION ADVISORY COMMISSION UPDATE

There was a discussion regarding Tom Dominguez's application to be a member

of the PARC Board. He is in the interview part of the process of appointment.

Mr. Neal said it would be useful to have one of their members on this Board.

C. TREE INVENTORY PROJECT

Ms. Beshur said the project is continuing and going well. Participation has gone down a bit but it is still going forward. Our pace is picking up. One of the Ragle Park volunteers was trying to discover the difference between a couple of trees. The interest and process was exciting. This allows people with advance knowledge of plants and trees to help the participants learn more. She would like to set up some next dates. We did have to cancel one last month because it fell on the same day at the County Fair. On Friday we are meeting and everyone is welcome. The Santa Fe Watershed Association is going to start their tree inventory of the reach between Escondido and Gabaldon. We are meeting on the corner of Gabaldon and Alameda. Mary has gotten all the maps for us and we have two boxes ready for them. She is looking forward to meeting them. It is this Friday at 10:00 am.

Chair O'Brien said that is excellent.

Ms. Beshur said she would like a couple of more books that identify trees for the boxes.

Ms. Schruben said we still have the NW quarter a bit and the SE corner to be done at Ragle.

Mr. Thompson said a member of the audience asked him today about a maintenance question we could add to the report which was mulch to dripline. The intention of the inventory is to convince someone else. Historically POSAC was very vocal and got a lot of things done in the City. The times he has been to PARC and they had a presentation from the Tree Board there was relatively little discussion about funding. We are looking at moving into professional tree inventories. At some point we need to recognize a horizon. A sampling is considered 32%. If we could get ½ of the acreage inventoried and identify some heavily treed parks and do them then we can collate and correct the data and do some graphics and we can take it to Council in the name of the Municipal Tree Board and ask for funding for municipal tree management. Anything you see in the urban forest that is important should be the mission of the Municipal Tree Board. You all want a tangible effect on the community. Nothing would make him happier than if the only five people who advocate for trees in the community could get a hearing before Council about issues.

Ms. Schruben said she is a member of the Sustainable Santa Fe Commission

and she has convinced them that the Environment Group would include urban forestry as one of the groups. We go before the guy that is going to write the carbon neutral plan in two months.

Ms. Schaffer asked what is the name of the group that is going to do the inventory you spoke of. If you need more volunteers we will put it in our newsletter and try to get some for you.

Ms. Beshur said it is a group within the Santa Fe Watershed Association, "Women Who Walk On Water". It would be a good idea to highlight that this exists. This first one will be Train the Trainer session.

Chair O'Brien said the basis of this is the volunteers.

Mr. Thompson said ours is public inventory. The idea of growing this into City wide inventories is tough. It is difficult to get volunteers.

Chair O'Brien said she thinks it is very helpful. You said you think inventorying 1/3 of the park acreage is good. We have 68 parks. If we could make it a goal to use volunteers and do 1/3 of the acreage and then go to City Council with a goal of getting funding and City backing and support to bring in an Urban Forester that would be wonderful.

Mr. Thompson said it is a budget issue. The idea behind a professional is that they do it differently than we do it. They do windshield surveys. They are trained professionals. They cover it with arial photos and can determine size and species through the arial photos. We are looking for genus, diameter and condition of the tree. The sheets we have received are tremendous but we don't have anyone to go do the maintenance of the trees that is suggested. We have \$17,000 for removal of trees. We have more dead and dying trees than that will cover.

Chair O'Brien said somehow she would like to see the focus change from planting trees to maintaining what we have. Going so many places and seeing trees in distress really bothers her. She went to the Bandstand event on the south side of the Plaza. It is a relatively new installation. There were a bunch of trees, pears, planted in little circles. She would like somehow that when we go to do City plantings they change from seven little trees in a half acre to one or two trees planted so that they can survive our conditions.

Ms. Schaffer asked removing or replacing trees, isn't that what happens.

Mr. Thompson said that is ideal. If you want to remove the carbon dioxide it is an inch for inch calculation, not tree by tree. If you took out a 30 inch cottonwood you

replace it with a 31 inch cottonwood. For some reason we decided to plant them 25 feet apart. It used to be done that way to tie horses so that they would not bother each other. It is in the code.

Chair O'Brien said if we choose a direction maybe we can get that done.

Ms. Schaffer said the McCune application is due again. It is for the development of a full tree map with civic participation in tree inventories in your yard.

Mr. Thompson said it is difficult to gather volunteers for public trees, you can imagine how hard it is to do private trees.

Ms. Schaffer asked are you interested in being part of the grant application as a partner.

Mr. Thompson said he can't spend any time on it.

Ms. Schaffer said she is just asking for his support.

Mr. Thompson said yes then. He recommends they use I Tree.

Ms. Beshur said she is interested in the idea of writing grants. She is excited to help.

There was a discussion about grants and the administration of grants.

6. NEW BUSINESS

A. MUNICIPAL TREE BOARD MISSION AND FUNCTION

Chair O'Brien said we will have our Arbor day discussion here. In the meeting minutes we mentioned that one issue was that there was not publicity about the planting. We think this is a great opportunity to get the public involved and brought in. How can we do it next year. Athena mentioned a bigger event.

Ms. Beshur said it would be nice to have a bigger event. This year we did several days of plantings but instead of that do it in one day with retention basins and soil and advertise it. People could come and see how to do it. It could culminate in an big event. Linda offered the Railyard for the big event. Maybe have a meeting for people involved in community gardens. We could help establish that network.

Mr. Neal said one of the things he recommends is that there be a lot more publicity and that it be focused on one park where there is ample parking. Also that you enlist the Mayor to help plant the tree and the City Councilors and to make it more of an event. Get out the word.

Mr. Varela said in the past we used to do a pretty good event and we involved the schools. We educated people about what we do as an organization. We have kind of gotten away from that. We need to make it a public event.

Chair O'Brien said it would help the City's image don't you think. The public interfacing with the parks. The head of POSAC brought forward the question about the bond. Since then there has been a development of mistrust. It effects how easily the Parks Department is getting funding. They have to prove that they really need the funds now. We need to work together to get the City feeling good with what the City Parks Department is doing again. That is one of the things the Tree Board can do.

Mr. Thompson said we would love that. With planting and publicity we would have no objection. We invited the Mayor. He was in China for three weeks. We did invite Councilor Ives, Mayor Pro Tem. He was not available. Athena, Tracy and Linda showed up but the tree was planted when they got there. We would like a grander effort and greater participation. We do have a MOU with the school district. We are rewriting that now. It is liberating Parks from maintaining school property. We can plant a tree on school property though.

Mr. Neal said no new tree should get planted without being irrigated properly. It might be useful to locate the lines before the ceremony so it does not die.

Chair O'Brien said we could show the whole process.

Ms. Beshur said in terms of the schools maybe we can start working toward one or two schools being involved in the Arbor Day activities.

Mr. Thompson said middle school kids are some of the most malicious of our population. On May 31st everyone leaves and no one watches the tree over the summer.

Mr. Varela said before, we held the Arbor Day event on Zia Road where the Vocational Tech School was and we did a program where we planted trees on the medians and the students were responsible for watering them. We could avoid the medians but have the classes plant a tree and water it.

Mr. Thompson said Athena mentioned the incorporation of land planning and rain harvesting. These are long term commitments. He is not sure you will get anyones

attention for eight hours. You may want to do some pre work.

Mr. Neal said if basic stuff becomes a part of the planting it would show people what the process is.

Ms. Beshur said Ragle Park is a prime site for that.

Ms. Schruben said some of the schools are Arbor Schools. Lisa Randall is the manager for school projects. She can tell you which ones are Arbor Schools and are eligible and have a curriculum included. It is done under the Foundation.

Chair O'Brien said let's move this discussion on to next meeting. She asked that each Board member do a bit of homework in choosing where we want our efforts to go next April so we can make that a goal and do the groundwork for it.

Ms. Schaffer said she is happy to volunteer the Railyard Park and incorporate Acequia Madre School and Tierra Encantada School right across the street.

Chair O'Brien said let's discuss what the Tree Board is. She has done some research and Pat sent us the history that was handed out at our last meeting. Basically, reading through them, you see that the Tree Board is an official subcommittee of PARC. The reason for the formation of it was so that it fills the requirement for the Tree USA Certification that the City wanted. Under the original set up it was supposed to be two members of PARC and one City employee that formed the Tree Board. She doesn't know how it got to this makeup. Last time when we were seeking members Victor considered it but was told he could not be because he is an employee of the Parks Department.

Mr. Thompson said all of the City Boards and Commissions have a staff liaison. It was also discussed in the POSAC Resolution.

Chair O'Brien said when we get it together we want to be moving forward with goals and tasks.

Mr. Thompson said Tracy is right. On irrigation if you miss a day you miss an opportunity. We are serious about not irrigating the trunk of the tree. The roots are spreading out and looking for water to grow. We prefer to plant woody perennials in the Fall and establish them for snow. When Spring comes they have a chance to flush and emerge. In engaging the community maybe we could consider a Fall event.

Ms. Schaffer said we could coincide it with the kids going back to school.

Mr. Neal said he has been watching climate change and working with

landscaping and trees for thirty years. With moving to warmer, dryer Winters it is increasingly important to make sure plants get watered through the first Winter. That is the critical time. One of the problems at the Railyard Park is that they shut off the water in the Fall.

Ms. Schaffer said we water trees in the park over the winter. We hand water.

Mr. Smith said you need to water with a water truck.

Mr. Thompson said it is in the Water Conservation Ordinance that we kill the irrigation and turn off the meter in Winter. We can't turn it on and off. We are looking at for downtown getting a smaller scale water device. We own the water truck but can't get off the pavement with it.

Mr. Varela said in Winter time we have to drain and winterize daily the water trucks.

Chair O'Brien said it seems if we do Fall planting we need to choose an area where the drainage would go into that planting area.

Mr. Thompson said we clean off snow and there is an opportunity to harvest snow and pack it around trees if we use it without salt in it.

Chair O'Brien said it takes nine inches of snow to generate one inch of water. Let's think of a spot for the Fall planting.

Mr. Thompson said Spring is when they sell the most trees. In Fall you can't give them away. Maybe we could get some industry support.

Chair O'Brien said we don't have sources of water in our public areas. No irrigation or hydrants.

Mr. Neal said we could work toward educating the City Government about the importance of parks and trees then it seems the Ordinance could be rewritten so that water not turned off in the parks and it could be set up so that the pipes won't freeze.

Mr. Thompson said the valves are above ground level. We could use electro tape. The City's interest is the brass meter. We don't what to have to replace them.

Mr. Neal asked do we have frost free pipes.

Mr. Thompson said we would have to do frost free pipes one park at a time. We would need to work with the Land Use Department on the landscape guidelines.

Mr. Neal asked how would we be changing it.

Mr. Thompson said on Herrera Street behind the new Walmart that landscaping is legal and it is not an environment conducive to tree growth. There are other things like no turf grass on medians. When we use other grass it gets tall and we get the calls. We need to address it.

Ms. Schruben said tonight at Tecolote Café there is an open special meeting about the redesign on St. Michaels Drive. There are over 400 trees planted along that roadway. If you want to comment tonight is the night. It will be before the Planning Commission on the 6th. This is the public meeting.

Mr. Thompson said publicity wise we release stuff to our PIO who puts it in a press release and sends it to media outlets. It is up to them to decide if it is newsworthy. Perhaps in the social media we could develop a social media outlet.

There was discussion about a community meeting to discuss tree issues.

Chair O'Brien said thank you everyone for your input. I want to remind you that this is Tracy's last meeting. We will only have three and we all have to be at the meeting to have a quorum. Please do what you can to bring in membership.

Mr. Neal said after today's meeting he has changed his mind and is going to stay on. The mission and function will redefine the list of tasks. The old list is not workable anymore. We need to take a realistic look at what the Tree Board can do and do tasks.

Chair O'Brien said she really appreciates him staying on.

Mr. Thompson said we do too.

Mr. Neal said he has been on the Tree Board for three and a half years. He felt for a long time that we were not getting anything of substance done. He is still extremely disappointed that we don't have the City behind the Parks Department and the funding and everything we need to take care of the parks in the City. He does feel like the Board we have now has a potential to accomplish a lot more and that is one of the reasons he wants to talk about tasks. With our current Chair we are apt to get something done.

Ms. Schaffer asked is there a general description for Tree Board members.

Chair O'Brien said no, just the task list.

Mr. Thompson said the general requirements are that you have an hour or so a

month to participate and electronic access.

Mr. Thompson said he wanted to introduce Michael Smith and recognize his efforts on the watershed. He and his team of volunteers have done a tremendous job of removing invasive exotics. You can see the river for the first time in a long time. It is an incredible change. As long as Siberian Elms are encouraged to grow we can't grow other indigenous species.

Mr. Smith said it is such a gift to work on the river. His handout is attached herewith to these minutes as Exhibit "1". The City trusted him to do something and this is what we did. He lived here for 22 years and was a professional gardener. He now lives in Hawaii. He saw the river as something not taken care of. With Larry Delgado we started the river program to deal with trash. He came here for two weeks and extended it to three weeks and the Mayor and Parks and Recreation gave him permission to continue the work he started before. He wanted to remove all the elm trees competing with all the native plants. The Mayor said if he ever wanted to come back to do so. So he came back. It is amazing.

Chair O'Brien said she loves it. She walks that area all the time.

Mr. Smith said he is not done yet. He has five more days. When you cut an elm tree down you get to see Santa Fe. The quality of the plants that should be there now are coming through. He may come back and continue. He has guys working for him and he is raising money to pay them. The City is helping by hauling things away. He has spent \$2,000. The thing missing is maintenance. Something needs to change. The river is an urban garden. He wishes he had the time and resources to take care of the river all the time.

Chair O'Brien said we need you to be at a community day that we host. It is going to be about trees.

Mr. Smith said he does not agree with cut down a tree and plant a tree. Elms are weeds. You don't need to replace them. It is all there waiting to grow. Santa Fe could be known as a Beautiful City of Trees. No non native plants should be here.

Mr. Thompson said they are meeting tonight on St. Michaels corridor. You see what they have done to Cerrillos to change to six lanes. They will do the same thing on St. Michaels corridor.

Ms. Schruben said they are. New trees will be in the center as a pedestrian corridor. Insane.

Mr. Thompson said we picked up county roads to maintain in the last annexation.

It is a losing battle.

Mr. Smith said the stumps of the elms need to be killed. There are Issues to address.

Mr. Thompson said please put on the agenda for next time best management practices.

Mr. Lucero said we have the IPM Ordinance that speaks of managing the pests. In the case of exotic invasive it needs to be chemically controlled. That is an extremely political and volatile issue.

Mr. Smith said when he was on the Santa Fe River Commission we talked about what to use to kill Russian Elms and others. Use Aqua Master which is under the IPM.

Mr. Thompson said we have a mandate thought he Ordinance to kill pests. Emerald Ash Borer is a pest.

Ms. Schruben passed around this months National Geographic. There is a picture of the Emerald Ash Borer and picture of the biggest pecan tree ever in Texas.

Chair O'Brien said the apricot tree in the Water History Park is the one indigenous tree.

Ms. Beshur said she would like to set some more dates for tree inventories.

Ms. Schruben said we could pick another park too and finish Ragle. One hour of work is left at Candelaro.

Ms. Beshur said we decided Torreon and Ashbaugh are the next two.

Mr. Thompson said the the Santa Fe River bed and downtown are prime suspects.

Chair O'Brien said she would like us to do what Richard thinks is important to do.

Mr. Thompson said Torreon and Ashbaugh are representative of our parks. Downtown needs a lot of work. The Plaza, City Hall and Cathedral Park should be done as well.

Chair O'Brien said she thinks it is good to go downtown so that when we give information to City Council it is about trees they see. Maybe we could have more

influence.

Mr. Thompson said we had a lot of limb drop downtown and trees in decline in the pavement.

Ms. Beshur asked have we gotten the maps for Torreon and Ashbaugh.

Ms. Schruben said she is going to get them shortly and will make packets and charting sheets. She met with Leonard on Monday. He has improved the photographs vastly. We have new and better pictures. The pictures are before Michaels work was done down there.

Mr. Smith said we have taken out about 100 trees. 50 are left.

Ms. Schruben said the challenge is going to be teaching people how to measure clumps.

Mr. Thompson said there is a standard formula for trunk trees. It is the largest plus half.

Ms. Beshur said she agrees that downtown needs a lot of work. The Plaza, City Hall, Cathedral Park, Masicioni and Hilltop Park. She would also would like to bring into focus the Federal Park.

Mr. Thompson said that is not our space but it is a public space.

Chair O'Brien said she does not want to start there. Let's consider the Plaza and City Hall and see if we can do those this Fall. Then Cathedral in the Winter.

Ms. Beshur said she recommends that we finish the ones pending and do the Plaza and when Candelaro is done then do City Hall. When Ragle is done put Cathedral in.

Chair O'Brien said that is a good plan.

Ms. Beshur said we will get to the other two after.

Chair O'Brien said if you could come up with dates and send them out to us we can volunteer for the dates.

Ms. Beshur said she would like to pick a few now. It works better if she posts dates and people sign up.

Ms. Schruben said every other week Wednesday and Saturday works.

Ms. Beshur said August 31st at 5:30 we can finish Candelaro. Athena and Tom will be there.

Chair O'Brien said September 10th, we can do Ragle, 10:00 am. She, Mary and Tracy can be there.

Ms. Schruben said there are 15 trees on Zia Road and 15 between the ball parks then the playground quadrant.

Chair O'Brien said let's shoot for 2 teams on that day.

Mr. Neal said he is open to do Ragle on September 7th at 5:30 pm. Mary can be there as well.

Mr. Dominguez said the Master Gardeners Conference is on September 16th and 17th at the College. It is open to everyone. You can register on line.

Mr. Thompson asked do your volunteers get hours from this.

Ms. Beshur said yes they do.

Ms. Beshur said Saturday the 24th at 10:00 am we could do the Plaza.

Chair O'Brien said our next meeting here is the 28th of September. You can add a date if we need to finish Ragle. Maybe Sept 21st. You could email us. 5:30 to be determined where.

Chair O'Brien said at the Plaza, Athena and Mary will be there.

Mr. Neal said at Ragle where the playground is there are some newer trees. If we could get the list from the City of the newer plantings it would be useful.

Mr. Dominguez said he and Victor walked the Plaza and saw infestations. It would be good if Victor wrote up something to add to the inventory.

Mr. Lucero said he said will do that. He could make some of the tree inventories and point out some things.

Chair O'Brien said super.

Mr. Thompson said we will notify City Hall that there will be a group wandering

around and the Plaza as well.

Ms. Beshur said she is using Sign Up Genius to sign up people.

Tracy Neal asked if there are interested people where do they contact you.

Ms. Beshur said contact her directly. Athenabeshur@gmail.com. Groups or individuals are welcome.

Chair O'Brien asked Victor to give a report.

Mr. Lucero said the population of Leaf Curl Aphids around town on every species of ash, has crashed. That is the animal at the end of the branch that curls the leaves. It is an incidental pest and is not causing economic damage or impeding the health of the tree but esthetically they are a nuisance. He has as seen the Ash White Fly and their populations are very healthy. They are the pest of ash and crab apple trees. They are in a stage of overlapping generations of females depositing eggs on the underside of the leaves. Yesterday he saw a wasp that he has not been able to collect and send to Dr. Sutherland at NMSU. They can do minimal damage as a predator on the Ash White Fly. He has a dream to do some releases next year on the White Ash Fly. Bio control. Hopefully that will be allowed. There is a horrendous population of European Elm Scale. That animal colonizes a two inch diameter on down. They cause die back. He has seen a lot of Ponderosa pines 12 to 15 ft and smaller that the Nantucket Pine moth has done a number on. We need to do an immediate pruning of the dead tips and get rid of them so the pupae is killed. Cut below the dead part because larvae may have tunneled down a bit. There is some evidence of Elm Leaf Beetles. They are foliage feeders. There is not a bio control agent available for that. Two weeks ago he collected and confirmed a Turkistan Cockroach. Their biology is different from the oriental roach. They have a higher rate of reproduction and the adults live longer. Typically they are considered an outdoor pest but they make their way in. We do have a pest issue here.

Mr. Neal asked do the pupae of the moth enter the tree or fall to the ground.

Mr. Lucero they will fall and if there is enough pine litter will survive. Also did find another Honey Locust tree that was infected. Honey Locust Borer was evident.

Mr. Thompson said he noticed three trees in decline here due to prairie dogs. They nibble at the roots.

Ms. Beshur said she has been noticing the beginnings of some specks on the underside of locusts.

Mr. Lucero asked is there any sign of aphids.

Ms. Beshur said no not yet.

Mr. Lucero said usually you will see the animal before the damage.

Mr. Neal said he would like to add something for the record. The City is extremely lucky to have Victor in its employ. He is one of the best additions to the staff. Everyone agreed.

Mr. Lucero said thank you. As you all are doing your inventories and assessing the condition of trees the actual observations you see are important. He is very concerned that we have biotic issues going on that need to be addressed. He is the last one to use or recommend chemical control but if it is about the survival of the tree it makes perfect sense to intervene for the tree. Bio control or chemical control. Take a look under leaves and look at the bark.

Chair O'Brien said she suggests that if we notice a pest or disease that we send the information directly to him. She is not sure how quickly the sheets get examined.

Ms. Schruben said we can put collection bags in the boxes.

Mr. Thompson said don't put bacteria or fungal in plastic. Insects can go in plastic. Others in paper.

Mr. Dominguez said it is a safety issue when it is prolonged and nothing done and trees are in decline you risk branches falling on peoples heads.

Mr. Smith said and everything is stressed. Then they get attacked. Stress allowed the bark beetle to attack and kill trees.

Mr. Thompson said we met with the Mayor twice this summer with a group from the Chemical Sensitivity Task Force regarding the IPM Ordinance and other issues. We left the room with an understanding that there are very few people who understood when we would resort to chemicals and why that made an impact. There is a portion of the community who will not listen to it at all. The Mayor was very supportive of Victor in his position as the point person.

Ms. Schruben said Tracy sent her an email from a gentleman in town who has 200 seedlings of trees that need a good home. He wanted to give to them to the Parks Department.

Mr. Thompson said we have seedlings. We would take these on. We have a small greenhouse.

Mr. Dominguez said with the Master Gardener event coming up we can give them away there.

Ms. Schruben said he leaving town and he wants someone to come dig them up and take them.

Mr. Thompson said we took trees from the State Forestry nursery for years. These are for conservation plantings only not for landscaping. Now we are using those to plant out areas and will purchase seedlings and give those away.

7. ANNOUNCEMENTS

None

8. PUBLIC COMMENT

None

9. NEXT MEETING - SEPTEMBER 28, 2016

10. ADJOURN

MOTION A motion was made by Mr. Dominguez, seconded by Mr. Neal, to adjourn the meeting.

VOTE The motion passed unanimously by voice vote.

The meeting adjourned at 12:30 pm.

Kathryn O'Brien, Chair



Elizabeth Martin, Stenographer