



## **Community Gallery Exhibit Proposal Criteria**

The City of Santa Fe Arts Commission's Community Gallery solicits exhibit theme proposals from the community. This process is designed to allow the community a hands-on role in developing thought-provoking, exciting exhibits. Exhibition themes are reviewed by the Community Gallery Advisory Committee for recommendation to and approval by the Arts Commission. Generally, each exhibit features 30 artists displaying one piece per artist. Artists for all exhibits are juried to participate through an open call. The Community Gallery does not present one person or small group exhibits. While the Community Gallery is available for event rentals, we do not rent the space for outside exhibits.

Exhibits proposals are evaluated based on the following five criteria. Successful proposals will meet at least three of these criteria:

- 1) Coordinate with significant local cultural or social events.**  
Does the exhibit take place during a time that synergizes with other local events, enhancing the experience of both residents and visitors? Please note that events do not need to be arts specific. Examples: Indian Market, Spanish Market, Opera Season, Black History Month, etc.
- 2) Provide an opportunity for local artists/artisans to expand their professional exhibition experience and enrich professional disciplines through meeting press requirements, interacting with the public, performing demonstrations, assisting in workshops, etc.**  
For some artists who participate in the Community Gallery, the opportunity to exhibit their work is a first time experience. This includes not only creating work, but gaining important skills in considering installation, entering contracts and advertising/promotion. It is the goal of the Community Gallery to offer professional experiences for artists in all stages of their careers.
- 3) Reference the continuum of the society and culture of Santa Fe and/or New Mexico.**  
Does the exhibit serve to illustrate the unique social and cultural qualities of Santa Fe/New Mexico? Does it have the potential to educate the community on contemporary social issues via juxtaposition with historical trends? Exhibits that compare and contrast ancient and recent history are encouraged.
- 4) Offer educational opportunities for the community to better understand local art/artists, artistic processes or art history.**  
What opportunities does the exhibit proposal offer for educational programming components? As a function of exhibits, free programming opportunities for workshops, lectures, panel discussions and demonstrations are held in the Gallery to illuminate the content of the exhibit.
- 5) Collaborate with a minimum of two local community organizations to offer the widest inclusion of the public and create a synergistic forum for the advancement of the arts.**  
The Gallery strives to collaborate with local organizations both within and outside of the arts. An exhibit theme has greater impact if it leverages the resources and insight of sometimes, unlikely partners. A second/third opinion in the development of a theme idea often results in a more thoughtful and successful exhibit.



THE CITY OF SANTA FE  
ARTS COMMISSION

## Community Gallery Exhibit Proposal Form

Proposals are accepted on an ongoing basis with exhibits planned 12 to 24 months in advance. Individuals interested in submitting a proposal are encouraged to call Rod Lambert, Community Gallery Manager, at 505-95-6707 to discuss their proposal prior to submission.

- 1) Describe, briefly, your theme idea. Provide a concise description of the concept including the “Who, What, When, Where, Why and How” of the theme.
  
- 2) Which of the exhibit criteria does this theme match? Check all that apply.
  - Coordinate with local social and cultural events \_\_\_\_\_
  - Provide artist professional experience \_\_\_\_\_
  - Reference a continuum of society and culture \_\_\_\_\_
  - Provide educational opportunities \_\_\_\_\_
  - Collaborate \_\_\_\_\_
  
- 3) If your proposed exhibit includes partnering organizations, please name the organizations and indicate if they have committed to participate.
  
  
  
  
  
  
  
  
  
  
- 4) What are some supplemental programming ideas (workshops, presentations, lectures, panel discussions, etc.) that would enhance the exhibit?
  
  
  
  
  
  
  
  
  
  
- 5) To help us better understand your vision, please provide a brief list of artists whose work is representative of the proposed them. (Note: Listing an artist here does not guarantee inclusion in the exhibit. All exhibits are juried through an open call to artists.):

Submission address or for more information:

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City of Santa Fe Arts Commission  
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