REQUEST FOR PROPOSAL

ON-CALL LANDSCAPING SERVICES
ITB#21/19/B
NIGP Commodity Code: 98836, 9888, 98889
City of Santa Fe

3901 AGUA FRITA
SANTA FE, NM 87507

(505) 474-4500
(505) 474-7665 FAX
City of Santa Fe

Invitation to Bid

Agreement

On-Call Landscaping Services

ITB # 21/19/B

NIGP Commodity Code: 98836, 98852, 98888, 98889

Bid Due Date and Time: 12/02/2020 2:00P.M.

Bidder MUST complete as applicable and sign the following in order for the Invitation to Bid (Bid) to be valid (type or print clearly):

Company Name: Cassidy's Landscaping, Eric
dba (if applicable):
Address: 3901 Agua Fria

Co. Email: bill@cassidyslandscaping.com
Co. Phone No.: (505) 474-4700
NM Gross Receipts Tax # (CRS) 08891679004
Federal Tax ID # 85-0409488

Payment terms: NET 30 (e.g., Net 30. Discount will not be considered in computing the low bid, see “Terms and Conditions”

F.O.B. Point must be Destination, unless otherwise indicated in the Invitation to Bid.

Contractor’s Delivery: 10 BUSINESS DAYS (May be considered in the award)

Authorized Signature: ____________________________  Print or type name: Bill Cassidy
Signatory Email: bill@cassidyslandscaping.com  Phone No: (505) 474-4700

* It is your responsibility as a bidder to ensure your bid is correct and accurate.

No amendment will be issued later than three (3) days prior to the date for receipt of bids, except an amendment withdrawing the bids or one which includes postponement of the date for receipt of bids.

If applicable, Bidder acknowledges receipt of the following amendment(s):
Amendment No. 1 Dated: 11/16/20 Amendment No. 2 Dated: 11/19/20
Amendment No. 3 DATED 11/23/20

Bids are subject to the “Terms and Conditions” shown on the attached pages of this document, and any additional bidding instructions or requirements. NOTE: if you decide not to bid, do not return this document.
Department and the City. The Requesting Department shall have the right to audit billings, both before and after payment. Payment for services under this Agreement shall not foreclose the right of the Requesting Department to recover excessive or illegal payments.

22. Subcontracts: The foregoing requirements for Contractor Personnel, Subcontracting, and Audit shall be inserted into all subcontracts from the prime contractor to the subcontractor.

**Important Bidding Information**

**Advertisement of Bid:** 11/13/2020

**Optional Pre-Bid Meeting Bid:** 11/20/2020 Zoom: https://santafenmgov.zoom.us/j/9789847973?pwd=UFhPM29xaFRIbC9WUUUYwSFrQzTUk0dz09

**Submission of Bid:** Due Date – 11/27/2020 at 2:00 P.M. (MST/MDT) at which time the sealed Bids will be recorded as received and opened.

The Bid is to be delivered to:

Submissions of all Invitation to Bids must be accomplished via email to: purchasing@santafenmgov.

All Bids received after the due date and time will be rejected and returned unopened.

**Chief Procurement Officer (CPO):** If you are an individual with a disability and you require accommodations such as a hearing interpreter to attend our bid openings, please contact the CPO or his/her designee at least five (5) working days prior to the scheduled bid opening.

Any inquiries or requests regarding clarification of this solicitation shall be submitted to the CPO or his/her designee in writing.

CPO Designee contact information is:

Jessica Chavez, Assistant Chief Procurement Officer
Telephone: 505-629-8351
Email: jichavez@santafenmgov

Bidders may contact ONLY the CPO or his/her designee regarding the terminology stated in the solicitation. Other City employees do not have the authority to respond on behalf of the City.

Bidders shall promptly notify the CPO or his/her designee of any ambiguity, inconsistency, or error which they may discover upon examination of the bid. Any response made by the City will be provided in writing to all contractors by addendum, no verbal responses shall be authoritative.

All Bidders must notify the CPO or his/her designee if any employee(s) of the requesting Department or the office of CPO have a financial interest in the Bidder:

- [ ] No financial interest  [ ] Yes financial interest

If yes specify by name: __________________________

The CPO or his/her designee shall have the right to reject any or all bids, and in particular to reject a bid not accompanied by the data required by this bidding document, or a bid which is in any way incomplete or irregular.

Where a brand name or equal is indicated, it is for the purpose of describing the standard of quality, performance, and characteristics desired and is not intended to restrict competition. “No substitute” specifications may be authorized ONLY if required to match existing equipment.
ON-CALL LANDSCAPING SERVICES

ITB#21/19/B

NIGP Commodity Code: 98836, 98852, 98888, 98889

CASSIDY'S LANDSCAPING, INC.
3901 AGUA FRIA
SANTA FE, NM 87507
(505)474-4500

Price Schedule:

<table>
<thead>
<tr>
<th>Quantity</th>
<th>Bid Items</th>
<th>Unit</th>
<th>Unit Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Mowing (Hand Mower)</td>
<td>Hourly</td>
<td>$34.00</td>
</tr>
<tr>
<td>1</td>
<td>Mowing (Riding Mower)</td>
<td>Hourly</td>
<td>$39.00</td>
</tr>
<tr>
<td>1</td>
<td>Weed-Eating</td>
<td>Hourly</td>
<td>$34.00</td>
</tr>
<tr>
<td>1</td>
<td>Stump Grinding</td>
<td>Hourly</td>
<td>$69.00</td>
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<tr>
<td>1</td>
<td>Chipping</td>
<td>Hourly</td>
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<td>1</td>
<td>Green Waste Tipping Fee</td>
<td>Ton</td>
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<td>1</td>
<td>General Waste Tipping Fee</td>
<td>Ton</td>
<td>$52.80</td>
</tr>
<tr>
<td>1</td>
<td>Diagnosis, project estimates, and troubleshooting - Hourly Rate</td>
<td>Hourly</td>
<td>$39.00</td>
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<tr>
<td>1</td>
<td>Port-A-Potty</td>
<td>Weekly</td>
<td>$87.00</td>
</tr>
<tr>
<td>1</td>
<td>Snow Plowing Streets, Roadways and Parking Lots</td>
<td>Hourly</td>
<td>$140.00</td>
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<tr>
<td>1</td>
<td>Snow Removal Sidewalks</td>
<td>Hourly</td>
<td>$35.00</td>
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<tr>
<td></td>
<td>% Discount Offered On Miscellaneous Material (optional)</td>
<td>%</td>
<td>10% off normal mark-up of our below retail cost</td>
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</table>

**Wages Rates for Projects Under $60,000.00**

| 1        | Superintendent - Regular Rate                                 | Hourly     | $39.00     |
| 1        | Superintendent - Overtime Rate                                | Hourly     | $58.50     |
| 1        | Journeyman or Experienced Worker - Regular Rate              | Hourly     | $34.00     |
| 1        | Journeyman or Experienced Worker - Overtime Rate             | Hourly     | $51.00     |
| 1        | Laborer - Regular Rate                                        | Hourly     | $29.00     |
| 1        | Laborer - Overtime Rate                                       | Hourly     | $43.50     |

**Wages Rates for Projects Over $60,000.00**

| 1        | Superintendent - Regular Rate                                 | Hourly     | $44.00     |
| 1        | Superintendent - Overtime Rate                                | Hourly     | $66.00     |
| 1        | Journeyman or Experienced Worker - Regular Rate              | Hourly     | $38.00     |
| 1        | Journeyman or Experienced Worker - Overtime Rate             | Hourly     | $57.00     |
| 1        | Laborer - Regular Rate                                        | Hourly     | $34.00     |
| 1        | Laborer - Overtime Rate                                       | Hourly     | $51.00     |
Given under my signature and the seal of the Construction Industries Division at Santa Fe, New Mexico on

UNLIMITED

and to perform or contract projects singly in New Mexico of a dollar amount up to:

CB98, M1506

This is to certify that: CASSIDY'S LANDSCAPING, INC.

Located at: 3901 Avenida Pura, Santa Fe, NM 87507

PERMANENT LICENSE #51758

Construction Industries Division

Regulation and Licensing Department

State of New Mexico
*We are currently awaiting JS Certificate 359010 renewal via USPS*
This registration/license is not transferable to
installation of any exterior sign.
commencement of any construction or the
appropriated permits must be obtained from the city.
This is not a construction permit or sign permit.

SANTA FE, NM 87501
3901 AQUA FRITA
CASSIDY'S LANDSCAPING

Fee Paid: $10.00
Specialty
Classification: Out of jurisdiction contractor
License Type: Business License - Renewable
CRS Number: 02224644094

Expiration Date: December 31, 2020
Issued Date: March 04, 2020
License Number: 2234147
Owner: RICK CASSIDY
SANTA FE, NM 87501
DBA: CASSIDY'S LANDSCAPING
Business Location: SF COUNTY
Business Name: CASSIDY'S LANDSCAPING

505-966-6551
Santa Fe, New Mexico 87504-9099
200 Lincoln Ave.
Treasury Department
City of Santa Fe
SANTA FE COUNTY TREASURER

[Signature]

in witness whereof, I have hereunto set my hand and affixed the seal of the Treasurer of Santa Fe, N.M., this 31st day of December, 2020.

In the County of Santa Fe, Santa Fe, New Mexico.

L.M. Cassidys Landscape Inc.

has been granted this license for the following purposes:

1. To carry on said business at 3901 Avenida Fria Street, Santa Fe, NM 87507.

2. To engage in the business of landscaping and installation of lawn and garden services.

WHEREAS, L.M. Cassidys Landscape Inc., a resident of the State of New Mexico, County of Santa Fe, has made application for registration as a Commercial Licensee, and one of the members of the firm known as L.M. Cassidys Landscape Inc.

Commerical License

Permit No.: 96-0087
Registration No.: 11470
New Mexico Department of Agriculture
Plant Protection License

The person, firm or corporation named is hereby granted license as shown pursuant to state law and regulations of the Board of Regents of New Mexico State University.

<table>
<thead>
<tr>
<th>Nursery Dealer License</th>
<th>3901 AGUA FRIA</th>
<th>3017</th>
</tr>
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<tr>
<td><strong>LICENSE CATEGORIES</strong></td>
<td><strong>LOCATION</strong></td>
<td><strong>LICENSE NUMBER</strong></td>
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<tr>
<td>CASSIDYS LANDSCAPING INC</td>
<td>3901 AGUA FRIA</td>
<td>09/02/2020</td>
</tr>
<tr>
<td></td>
<td>SANTA FE NM 87507</td>
<td>ISSUED</td>
</tr>
</tbody>
</table>

Entomology and Nursery Industries
MSC 3BA, P.O. Box 30005
Las Cruces, NM 88003-8005
575-646-3207
NEW MEXICO DEPARTMENT OF AGRICULTURE

CASSIDY'S LANDSCAPING, INC.
CRAIG, LONNIE Z.
3901 AQUA FRIA
SANTA FE NM 87507

This is your new Commercial Pesticide Applicator license. Detach it from this page and carry it with you as proof of your license status.

The information shown on this license includes your name, license number, license type, business name, the categories you or your supervisor are certified in, and the license expiration date. The category number codes are on the reverse side.

This is the only license format we provide; we no longer print wall licenses for pesticide applicators.

If you have any questions, visit our web site www.nmda.nmsu.edu/pesticides for FAQs. To contact our office call 575-646-2134 or email pesticides@nmda.nmsu.edu.

NEW MEXICO DEPARTMENT OF AGRICULTURE

Pesticide Applicator License

This person has met the licensing requirement for the type of license and the pest control categories shown.

COMMERCIAL PESTICIDE APPLICATOR
CRAIG, LONNIE Z.
CASSIDY'S LANDSCAPING, INC.

Lic No. 64879
Categories 3A, 3B, 6B

Expires Dec 31 of 2020

Questions? Contact NMDA 575-646-2134
Certificate Number: SFC0099

Bill Taylor, SFC Procurement Manager

Pursuant to Santa Fe County Ordinance No. 2003-14, the person or business named herein has met the requirements and has been awarded a Resident Business Certificate.

EXPIRES: March 8, 2021

Cassidy Landscaping, Inc.
3901 Agua Fria St.
Santa Fe, NM 87507

SANTA Fe COUNTY
PURCHASING DIVISION
RESIDENT BUSINESS CERTIFICATE
THIS CERTIFICATE IS NOT TRANSFERABLE

Certificate Number: 11734244528

Expires: 15-Mar-2022

SANTA FE, NM 87507-9202
3901 AGUA FRITA ST
DBA: CASSIDYS LANDSCAPING INC
Issued to: CASSIDYS LANDSCAPING INC

RESIDENT CONTRACTOR CERTIFICATE

TAXATION AND REVENUE DEPARTMENT

STATE OF NEW MEXICO
Certificate of Membership

In recognition of support for

Cassidy's Landscaping, Inc.

Presented to

2020

Jonathan E. Topham, CAE, FASAE
IA President
2019-2020 IA President
IA Chief Executive Officer
To whom it may concern,

I am happy to endorse Rick Cassidy and Cassidy’s Landscaping for becoming the first and only HydroPoint University recognized Power User in the state of New Mexico. I met Rick when we both attended the Qualified Water Efficient Landscaper (QWEL) Training in Santa Fe. Since then Rick has furthered his WeatherTRAK Training through HydroPoint University. Rick has also proven his ability to properly install and manage the WeatherTRAK System for a number of accounts including both Walmart and Santa Fe Public schools.

Respectfully,

Ben Coffey, HydroPoint University Training Coordinator

bcoffey@hydropoint.com