



Santa Fe Public Library

Community Services Department, City of Santa Fe, New Mexico

Tinwork by Jimmy Romero

Santa Fe Public Library Board Report October 2019

Library Division Director

Library Division Director attended a meeting to learn about how SFPL can be involved in the Manitos community archiving project on 10/25.

The SFPL attend the Parks and Rec Department Dia De Los Muertos event. Librarians promoted library services and provided craft activities.



Library Division Director and eight staff from SFPL attended the joint conference of the New Mexico Library Association and the Mountain Plains Library Association October 30-Nov 1 in Albuquerque. The Friends of the Library support staff registration and mileage.

Library Division Director, Sanchez-Tucker met with Miguel Acosta Munoz from Earth Care in order to learn more about the planning and community engagement that is taking place for the proposed Teen Center. The Southside Library is working on plans to engage the Southside Community and plan programming that meets the needs of the community.

Library Division Director has been working on the Friends of the Library Budget for 2020. The Friends of the Library will reallocate 2019 Friends Funds that were not spent to date in order to update furnishings and space at the three branches. Planning is underway to develop a small Maker Space at the Southside Library. Some additional funding will need to be secured for this project.

Library Division Director is securing a movie license for all library branches and evaluating meeting room and program booking software. We will be adding a new streaming service to our E-content called Kanopy.



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Library Division Director spoke with Collections Services Director at the Dallas Public Library to obtain more information about outsourcing some processing of library materials.

Library Division Director met with Alex Hannah, a local graphic designer to discuss ideas on how to give library promotional materials a professional appearance. We hope to have professional designed Summer Reading.

Staff committees have been established. A programming, policies and procedures and statistics and evaluation committees have been established in order to review and update these key areas of operations.

A meeting to discuss Big Read grant planning took place.

An all-staff training day is being planned for January 31st. Libraries will be closed that day and a training agenda is being planned. Board Members are encouraged to attend.

Planning Study

Godfrey's is planning to present at a Study Session with City Council on December 16. The Library Division Director is waiting for reports to review. A meeting with the Steering Committee and additional presentations will be scheduled.

Staffing Update

Met with HR and provided them with updated job descriptions in order to fill key vacancies. We are currently have Tech Services Manager, Systems Manager and Main Branch Manager currently open.

Main Library Programs and Events

Youth Librarian Walter Cook used New Mexico State Library kit called "Art Bots" for Science After School. Participants really liked it. They put together robots that were designed to make art.

The Library held Chess Club, Table Top Gaming Night and Craft Programs this month.

Kristen Martinez partnered with the City of Santa Fe staff book club. She had eight participants at the first book discussion and 31 people checked out the book.

Oliver La Farge Branch

It was standing room only for "Ghosts of New Mexico" presented by Benjamin Radford at LaFarge Library on October 28.



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Southside Branch Library

It's been a busy autumn for Southside. During October, we checked out 12,768 items and fielded 2,644 reference questions. We hosted 17 elementary school tours that resulted in 224 visitors. And 42 community groups used our large meeting rooms.

The annual FOL book sale was well attended and generated over \$2,000.

Southside held an Indie Author Day that drew 38 people inside the library on a gorgeous fall day.

The Southside Library had a tour of two 2nd grade classes (total of 42 students) from El Camino Real Academy scheduled for a library tour and check out and hosted a Dia de los Muertos-themed Friday Afternoon Art and had 80 in attendance.



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October 2019 STATISTICS

FY 2019-20

	Main	La Farge	Southside	TOTAL
Library Visits	24,062	18,434	13,847	56,343
Registered Borrowers	(see total)	(see total)	(see total)	56323
New Borrowers	168	108	241	517
City	112	83	221	250
County	32	21	15	68
Other NM Counties	24	4	5	33
Items Circulated	17108	12723	12,768	42,599
Adult	13067	9658	7,906	30,631
Young Adult	411	421	325	1157
Children	3630	2644	4,537	10,811
Reserves filled	2541	2403	2,776	7,720
Self Check Out	5672	1242	1,242	8,156
Total Digital Circulations	(see total)	(see total)	(see total)	7,169
HOOPLA				
e-audiobooks		(see total)	(see total)	1829
e-books		(see total)	(see total)	1467
e-music		(see total)	(see total)	183
e-comics				92
e-video		(see total)	(see total)	447
Total Hoopla				4018
OVERDRIVE				2547
e-audiobooks	(see total)	(see total)	(see total)	1,280
e-books	(see total)	(see total)	(see total)	1267
FREEGAL				
e-music	(see total)	(see total)	(see total)	478
RBDIGITAL Magazines				126
Database/ Retrievals	(see total)	(see total)	(see total)	1,814



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Reference Questions	1178	797	803	2778
Information Questions	1842	1,154	1841	4,837
Total Reference Questions	3020	1,951	2644	7,615
Number of Computer Sessions	(see total)	(see total)	(see total)	5844
Number of Wireless Sessions	(see total)	(see total)	(see total)	
Number of Catalog Sessions	(see total)	(see total)	(see total)	
Number of Community Meetings	26	20	42	88
Number of attendees	191	288		479
Tutoring room	n/a	17	n/a	17
Tours	0	35	17	52
Number of Programs	29	20	24	73
Children	18	15	24	57
Young Adult	7	2	0	9
Adult	3	2	0	5
Outreach	1	1	0	2
School tours	1	0	14	15
Walk in groups	2	0	3	5
Number of Attendees to Program	687	480	580	1747
Children	409	322	387	1118
Young Adult	196	9	0	205
Adult	27	124	193	344
Outreach	55	25	0	80
School tours	30	0	224	254
Walk in groups	20	0	67	87
Number of Volunteers - Libraries	6	11	9	26
Volunteer Hours	55	158	76.25	289.25
ILL	(see total)	(see total)	(see total)	388
Loaned	(see total)	(see total)	(see total)	119
Borrowed	(see total)	(see total)	(see total)	269