



# Agenda

## **SISTER CITIES COMMITTEE**

**Wednesday, April 10, 2019**

**Administrative Conference Room, TOURISM Santa Fe  
201 West Marcy Street  
505-955-6707  
4:00 to 5:00 PM**

### **Goals of the Sister Cities Committee:**

- More effectively market Sister Cities and what they do
- Develop educational programs in schools
- Strengthen relationships with existing Sister Cities
- Involve greater community in work and activities of Sister Cities
- Re-enforce and build existing relationships through trade and tourism efforts

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Approval of Minutes
  - a) February 13, 2019
5. Report of Chair
6. Action Items
  - a) Request of funds for table at Santa Fe JIN
7. Reports & Updates
  - a) Bukhara, Uzbekistan
  - b) Holguin, Cuba
  - c) Icheon, South Korea
  - d) Livingstone, Zambia
  - e) Parral, Mexico
  - f) San Miguel de Allende, Mexico
  - g) Santa Fe de la Vega, Spain
  - h) Sorrento, Italy
  - i) Tsuyama, Japan
  - j) Zhangjiajie, China
  - k) Education Committee—Jeff Case, Sky Lopez
8. Report of Staff
9. Adjourn

Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6520 five (5) working days prior to meeting date.

**RECEIVED AT THE CITY CLERK'S OFFICE**

**DATE: April 1, 2019**

**TIME: 2:57 PM**

Sister Cities Committee  
INDEX  
February 13, 2019

Cover Page		Page 0
Call to Order	Sister Cities Committee meeting was called to order by the Chair, Carol Robertson Lopez at 4:00 pm; Administrative Conference Room, Tourism Santa Fe.	Page 1
Roll Call	Minutes reflect a Quorum	Page 1
Approval of Agenda	<i>Mr. Fernandez moved to approve the agenda as presented, second by Mr. Olivas, motion carried by unanimous voice vote.</i>	Page 1
Approval of Minutes, January 9, 2019 Corrections: Spell out which Symphony: Edmonton Canada Symphony	<i>Ms. Faught moved to approve the minutes of January 9, 2019 as amended, second by Mr. Olivas, motion carried by unanimous voice vote.</i>	Page 1-2
Report of the Chair	<i>Informational</i>	Page 2 - 3
Report and Updates	<i>Informational</i>	Page 3 -4
Comments from Committee Members	<i>Informational</i>	Page 4
Report of Staff	<i>Informational</i>	Page 5
Adjourn/Signature Page	<i>There being no further business to come before the Sister Cities Committee the meeting was adjourned at 4:55 pm.</i>	Page 5

SISTER CITIES COMMITTEE  
MINUTES  
Wednesday, February 13, 2019  
4:00 pm – 4:55 pm

MINUTES

Goals of the Sister Cities Committee

- More effectively market what Sister Cities is and what we do
- Development of educational programs in schools
- Strengthen our relationships with existing Sister Cities
- Involve greater community in work and activities of Sister Cities
- Re-enforce and build existing relationships through trade and tourism efforts

1. CALL TO ORDER

Ms. Carol Robertson-Lopez, Chair for the Sister Cities Committee called the meeting to order at 4:00 pm in the Convention Center meeting room. Roll call reflects a quorum.

2. ROLL CALL

PRESENT:

Chair Carol Robertson-Lopez  
Sky Stith  
Rudy Fernandez  
Rhonda Faught  
Dr. Jeff Case  
Arthur Olivas  
Bernard Rubenstein

NOT PRESENT:

Carlene Carey, Excused  
Clara Padilla Andrews  
Carl Moore, Excused

OTHERS PRESENT:

Jackie Camborde, Art Services Coordinator  
Neal Morrison, Education Committee  
Fran Lucero, Stenographer

3. APPROVAL OF AGENDA

***Mr. Fernandez moved to approve the agenda, second by Mr. Olivas, motion carried by unanimous voice vote***

4. APPROVAL OF MINUTES – JANUARY 9, 2019

***Corrections: Page 3 – Spell out which symphony: Edmonton Canada Symphony clarification***

***Ms. Faught moved to approve the minutes as amended, second by Mr. Olivas, motion carried by unanimous voice vote.***

5. REPORT OF CHAIR

The Chair attended a meeting with Councilor Ives and she was accompanied by Mr. Rudy Fernandez. Also, in attendance was John Di Ruggiero (Sorrento, Italy) who brought up the subject of creating a 501(C)3. The Chair said that John was explaining that this needed to be done to fund the jazz ensemble going to Sorrento. Mr. Randy Randall made it clear that the city would not be giving funding for these activities. The Chair and Mr. Fernandez explained that for all sister cities to be under a 501(C)3 would be difficult, based on activities and trying to raise money. The Chair continued to explain the mechanics of the 501(C)3 and would discuss a Plan B at a later time. A 501(C)3 and the city cannot work together. The outcome was that Mr. Randall would be meeting with Councilor Ives and the City Attorney. Mr. Di Ruggiero did not agree, and he will pursue his request through the city governance.

The Chair said we do not have an international office and we don't spend a lot of money. The Mayor says that we should publicize what we do more.

The Chair asked Ms. Camborde about the plan to replace Ms. Garcia y Griego. Ms. Camborde stated that Mr. Randall and the Mayor reported their status and plan at the Arts Commission meeting. The information delivered was that the job announcement would be going out soon and would be listed on the city website. The concern expressed by many at the meeting was that her last day was December 26<sup>th</sup>, 2018 and the Arts Commission is still without a Director.

The Sister Cities International meeting will be held in Houston, Texas this year. Registration materials should be on the website this month. Kids always say that their attendance changed their lives. Dates are July 17-19, 2019. There are two specialized programs on July 17<sup>th</sup>, the agenda will detail more information. Registrations need to be in by April 15, 2019. City will pay for registration for committee members and all travel expenses are the responsibility of the committee members.

Mr. Randall entered the meeting and said that he would be attending a meeting with the City Attorney and City Manager to discuss the 501(C)3 and he would report back to the committee. He also described that at the east side of the convention center they would be working on a Sister City display showing the locations and/or maps/flags for Sister Cities. We should be listing our sister cities at some point. Dr. Case will continue his conversation with Mr. Randall on this subject.

Mr. Rubenstein said that at one point the Cuba group had a 501(C)3 and that they are incorporated as a non-profit.

Mr. Fernandez said they created the 501(C)3 because the city would not give them money. They then created a 501(C)3 on their own under the leadership of Gilbert Delgado. They had one fund raiser and that was the only additional funding. The

city then said that the same members of the Sister Cities Committee could not be on the 501(C)3.

## 6. REPORTS AND UPDATES

### a. Education Committee, Dr. Jeff Case

Dr. Case and Neal Morrison have been working with the city of Livingston on medical equipment. Everything was moving forward and then the communications stopped. Mr. Morrison has some different ideas on how to reconnect, more information to follow at next meeting.

Dr. Case talked about the images from YAAS show case. Carl Moore assisted in creating a 2x3 image with a stand on the back. One of them will be given to Sherry Osgood in their fund raising efforts.

Dr. Case has subscribed to the Japanese International Newsletter. Mr. Morrison is reaching out to inquire if they can rent a table at JIN. It would be good to have presence there. The cost will be discussed with staff to see if the city can reimburse. The Chair would like this to be on the agenda to approve the expenditure. The date is May 11, 2019. F/U – Mr. Morrison will get information to Ms. Camborde.

Dr. Case has been working very hard in getting students to Icheon, South Korea. The responses from Mandela School, Youth Symphony and NM School for the Arts are all excited. We would send students, there is a cost and it will require fund raising. We can piggy back on an existing 501(C)3 to be the fiscal agent. Dr. Case will meet with students at Mandela to provide information on this wonderful opportunity. We can send up to 7 students and 2 chaperones. This is to participate in the global music concert. The Chair noted that so many people speak English. Mr. Rubenstein recommended that they work with Kurt Isaacson at NM School for the Arts as he is a composer and could make a great contribution. Each city is to compose a picture that represents their city. Festival is in late July or first of August. The Chair noted that Mr. Rubenstein is also the talent and best resource for the Sister Cities committee. John Phillips wrote a New Mexico march.

### b. Bukhara, Uzbekistan

Chair is chairing the VIP committee and she will be asking the committee members to participate this year as a host committee. The Mayor and Ambassador from Bukhara will be attending, and the Chair asked that Ms. Camborde to provide this information to the Mayor.

### c. Holguin, Cuba – Bernard Rubenstein

Mr. Rubenstein wore the official Sister City t-shirt today. The young symphony director from Holguin did her performance in Edmonton, Canada. She is conducting the Youth Symphony and is responsible for the Community Relations program.

The Chair asked if there were any changes in travelling to Cuba. Mr. Rubenstein said that the restrictions are from the Trump Administration, Cuba is very friendly. You need to declare the nature of your business in Cuba, Mr. Rubenstein goes as a professional.

- d. Icheon, South Korea  
The ceramic festival is forthcoming. The Chair asked Ms. Camborde to inquire if the Mayor will be attending.
- e. Santa Fe de la Vega  
No report.
- f. Livingstone, Zambia  
Reported earlier in the meeting under Education report.
- g. Parral, Mexico  
Mr. Fernandez has made progress. The fiesta is in July and the committee will need to consider that the National Sister Cities meeting is also in July.
- h. San Miguel de Allende, Mexico  
Sky Stith has been meeting with a contact at the School for the Deaf. She will be signing up on the summer sign language emersion. More information to follow in making the connections.
- i. Sorrento, Italy  
The Chair reported that John Trinacosta was in Italy and they rolled out the red carpet for him. We would like to return the welcome and hospitality, but we would not be able to offer a high priced welcome or pay for anything travel related. There is a concert in Sorrento every year and Mr. Trinacosta is working with their representatives on a positive interaction.
- j. Tsuyama, Japan  
The message is don't go to Japan in 2020 due to the Olympics.
- k. Zhangjiajie, China  
Nothing to report. Chair continues to reach out to them.

7. Comments from Committee Members

Mr. Rubenstein wanted to know if there has been any word on a replacement for Ms. Clara Padilla Andrews. Ms. Camborde reported that the Mayor has asked Ms. Padilla Andrews to stay on. The committee would like to have Mr. Neal Morrison become a member.

Dr. Case made the comment that he and other committee members as well as the Chair have made out of pocket payments for visiting groups and dignitaries related to sister cities.

8. REPORT OF STAFF (Jackie Camborde)

SCI Registration Reminder, must be to purchasing by 4/15/19.

The Chair asked about early bird registration, can it be submitted that way? Ms. Camborde asked that this information be brought to the next meeting. She can then work with Finance to assure that pre-payment for early bird registration is processed.

Staff is waiting for the vacant position for Arts Commission Director to be posted. The Mayor was very complimentary of the work that Ms. Debra Garcia y Griego did during her tenure.


Ms. Camborde informed the committee members that anyone other than the members who plans to report or attend the Sister Cities meeting and speak, they should be presented to Ms. Camborde with advance notice to be placed on the agenda.

9. ADJOURN

There being no further business to come before the Sister Cities Committee, motion to adjourn at 4:55pm, motion carried by unanimous voice vote.

Signature Page:

\_\_\_\_\_  
Carol Robertson Lopez, Chair

  
\_\_\_\_\_  
Ivan Lucero, Stenographer

# City of Santa Fe Arts Commission

## Committee Expense Request

*Please Print*

Personal expenses of committee members on behalf of the City of Santa Fe will be reimbursed only if prior approval was obtained via this request form.

Requested by: \_\_\_\_\_ Date: \_\_\_\_\_

Response requested by Date: \_\_\_\_\_

Purpose of expense: (include details such as event, location, dates, nature of expense, connection to Committee's purpose as established by Resolution, and the benefit to the City)	
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Please provide a detailed expense estimate:  
(attach additional pages if necessary)

Qty.	Unit Cost	Description	Total	Vendor
Total Cost				

<b>Office Use Only</b>	
COMMITTEE APPROVAL Date: _____	DIRECTOR: <input type="checkbox"/> Approved
STAFF LIAISON RECOMMENDATION: _____	<input type="checkbox"/> Not Approved
Signature _____ Date: _____	Signature: _____ Date: _____
Jackie Camborde	Randy Randall, Interim Director

For reimbursement of approved expenses, attach a copy of this approved request to all original receipts.

PAYEE SIGN HERE: I certify that the above bill is correct and just and that the payment therefore has not been received. Signed: \_\_\_\_\_ Date: \_\_\_\_\_