



Agenda

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SANTA FE SISTER CITIES COMMITTEE

Wednesday, October 19, 2011

City Councilors' Conference Room

City Hall, 200 Lincoln Avenue

4:00 p.m.

955-6707

- I. Call to Order
 - A. Roll Call
- II. Approval of Agenda
- III. Approval of Minutes
 - a. July 20, 2011
- IV. Financial Reports
 - a. Julie Bystrom, City of Santa Fe Liaison
 - i. Procedures for Professional Services Agreements
 - b. Rudy Fernandez, Sister Cities Association Treasurer
- V. Report of Chair
 - a. Recommendations to fill Committee vacancies
 - b. Fund Raisers
 - i. Sister City Trips and Tours
 - ii. Events – When and Where
- VI. Committees Reports
 - a. Bernie Rubenstein, Holguin, Cuba
 - b. Carol Robertson-Report on Bukhara, Uzbekistan
 - c. Arthur Olivas – Report on Tsuyama, Japan
 - d. Dan Anthony – Report on Sorrento, Italy
- VII. Other Business
- VI. Adjournment

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Call to Order	Roll call constitutes a quorum.	Page 1
Approval of Agenda The Chair added the following items to the Report of the Chair: Sister Schools – Instituto of Spain, Local Committee of Spain, Public Relations and Sorrento. Ms. Bystrom added a General Report under Item IV.	Mr. Fernandez moved to approve the agenda as amended, second by Mr. Romero, motion carried by unanimous voice vote.	Page 1
Approval of Minutes – July 20, 2011 Corrections: Page 4: 1 st paragraph add last name and title to: <i>Marcy Chillon, President</i> 5 (b) Retreat Follow Up – Not covered to be placed on next meeting agenda.	Mr. Rubenstein moved to approve the minutes of July 20, 2011 as amended, second by Mr. Fernandez, motion carried by unanimous voice vote.	Page 1
Financial Reports and General Report from Julie Bystrom, Staff Liaison and Rudy Fernandez	Informational, no formal action taken.	Page 2
Report of Chair	Informational, no formal action taken.	Page 3-4
Committee Reports	Informational, no formal action taken.	Page 4-5
Other Business	None	Page 5
Adjournment	Ms. Carol Robertson Lopez moved to adjourn at 5:15 pm, second by Mr. Rubenstein, motion carried by unanimous voice vote.	Page 5
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I. Call to Order

The regular meeting of the Santa Fe Sister Cities Committee was called to order by the Chair at 4:00 pm in the City Councilors' Conference Room. Roll Call constitutes a quorum

Roll Call

Gilbert Delgado, Chair

Rudy Fernandez

Daniel Anthony

Bernard Rubenstein

Carol Robertson Lopez

Arthur Olivas

Gilbert Romero

Ling Tong

Absent:

Roque Garcia, Alternate

Others Present:

Julie Bystrom, Staff Liaison

Fran Lucero, Stenographer

II. Approval of Agenda

The Chair added the following items to the Report of the Chair: Sister Schools – Instituto of Spain, Local Committee of Spain, Public Relations and Sorrento. Ms. Bystrom added a General Report under Item IV.

Mr. Fernandez moved to approve the agenda as amended, second by Mr. Romero, motion carried by unanimous voice vote.

III. Approval of Minutes – July 20, 2011

Corrections:

Page 4: 1st paragraph add last name and title to: *Marcy Chillon, President*

5 (b) Retreat Follow Up – Not covered to be placed on next meeting agenda.

Mr. Rubenstein moved to approve the minutes of July 20, 2011 as amended, second by Mr. Fernandez, motion carried by unanimous voice vote.

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IV. Financial Report:

- a. Ms. Bystrom reported that the balance in the city fund is at \$21,000 and part of it is encumbered by the city. It is still in last year's budget and she is proceeding to get it moved in to the present FY budget and appropriated correctly.
- b. Procedures for Professional Services Agreement: Based on limited time, Ms. Bystrom will review the procedures with the Committee at a later time.
- c. General Report
 1. Ms. Bystrom received an E-mail from the Mayor regarding a group in town from Africa who are interested in being a sister city. Ms. Bystrom asked the Mayor how staff should proceed and the Mayor directed Julie B. and Sabrina Pratt to meet with the local representative from Zambia, Africa. The Chair asked if the Mayor is aware of the criteria that they need to meet to be a Sister City. Ms. Bystrom assured the Chair that the Mayor is aware and that she would provide Mr. Patrick Napaulo who represents Africa with the criteria and procedures and he would be guided to come through the Sister City committee. The Chair offered to attend that meeting as well. Julie B. said that the recent delegation from Africa were Kings who visited Santa Fe.
 2. Another E-mail was received from a city in South Korea, Gwangju. The individual said they found the information on the city website and they are also interested in being a sister city. Julie B. has sent them the formal response informing them of the procedures and guidelines.
 3. Ms. Julie Poitras from CIR contacted Julie Bystrom and talked about their relationship in the past with Sister Cities and CIR and would like to work together. Ms. Poitras talked about hosting a meeting in a historical building on Canyon Road to reinstate this working relationship. Julie responded to Ms. Poitras in a positive manner and let her know that this request would be taken to the Sister City Committee for discussion. Sister Cities committee would like to participate in this event and Julie B. will follow up and set up a mutually agreed upon date and inform the committee of the specifics.
 4. E-mail was received from the Washington DC, Sister Cities – they are interested in what we are doing in Santa Fe on Sister City relationships and how it relates to economic development. They would like a list of things that we are doing by next week. The committee members will send a listing to Julie Bystrom on things that are being done. Ms. Lopez said that when they were in Washington they did visit Senator Udall's office. It would be beneficial to also send projected events and mention the relationship with CIR.
- d. Rudy Fernandez provided a report for the Sister Cities Association. Balance today is \$4812.08.

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V. Report of Chair

a. Recommendations to fill committee vacancies.

Mr. Rubenstein informed the committee that in speaking to those in his group they had declined at this time due to their busy schedules and they asked for their names not to be submitted at this time.

Sharon Maloof was notified that she is no longer a member.

Ms. Lopez recommended Ms. Kim Song, originally from South Korea and will send in her resume for consideration. Ms. Song has been very active in Santa Fe and is very poised in International affairs.

The Chair noted that the Mayor would like to have a sister city in South America or in Asia.

It was also noted that we encourage the alternates to attend all meetings.

Roque Garcia has been a valuable member of the Sister City Committee but with his being gone 6 months out of the year it makes it difficult to always have a quorum.

Wishes of the Committee:

Mr. Rubenstein moved to send a letter composed by the Chair to Roque Garcia asking for his resignation based on his limited attendance, second by Art Olivas motion carried by unanimous voice vote.

b. Fund Raisers

i. Sister City Trips and Tours for delegation from Spain

The Chair provided an agenda for the events that will take place at St. Mike's and in the community during the dates of October 27 through November 2nd for the delegation coming from Spain. It was noted that St. Mike's will have a driver. The Sister City Association will pay for their food and Courtyard by Marriott will provide their rooms at no charge. They are bringing one student and this student will stay with a Santa Fe family who has had a Spain student in their home in the past. There will be 4 people in this visiting group. In the legend (+) = Santa Fe/Granada members will host the events listed on Exhibit A. The (dot) indicates what St. Mike's will host. The Chair announced that the Sister City Committee members are welcomed to any of the events listed on the agenda and for them to please let the Chair know so he could send out an invitation. Mr. Romero offered to help on October 31st and November 1st. A

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legible schedule will sent to the sister city members. Ms. Carol Robertson Lopez will help on October 31st. The Chair reported that there may be two families ready to send two students back to Spain for the second semester.

The chair expressed his concern on not getting enough PR from the New Mexican. Sondra who writes for La Voz and the education writer were invited to attend all of the events and he is in hopes for some media coverage. Mr. Rubenstein recommended that we prepare a press release to get to the reporters. Ms. Carol Robertson Lopez will also post the events on the Facebook page.

Sorrento: The Chair made mention that Dan Anthony had worked very hard to get individuals to go to Sorrento. Mr. Delgado will make that trip and an appointment has been confirmed with Antonino Fiorentino, International Relations with the City of Sorrento. The Mayor of Sorrento will not be available during Mr. Delgado's visit. Mr. Delgado will be leaving on November 5th through the 11th. Mr. Anthony will provide information to the Chair for his trip.

- ii. Events – The Chair reported that the recent Mariachi Extravaganza held at the Convention Center last week was a great success. It was almost a sell-out, the price to the public was reasonable and the Mariachi donated the entertainment. The Chair expressed the opportunities that are out in the community for events and fundraisers of this type and said it would be nice to have Sister Cities partner with organizations in the future.

VI. Committee Reports

Mr. Rubenstein: Reported on Cuba and stated that Holguin has a very well organized President. The Santa Fe Cuba group had a very successful film showing in August which was a fund raiser "Will the Real Terrorist Stand Up", they sold out of the DVD's. Our Sister City Representative, Mr. Oscar Lugo Gonzales in Holguin has written us a letter notifying us of his retirement and provided us with the new person who will take his place for International Relations. MSC Norge Escobar Claro is the replacement.

Ms. Carol Robertson-Lopez: Bukhara, Uzbekistan

A reception hosted by Ms. Lopez of potters from Uzbekistan was recently held; Mr. Fernandez and Mr. Delgado both attended. As a result from the visit to Uzbekistan in June, a group has been identified in Santa Fe. A list will be prepared and a meeting will follow in the near future.

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The group attended a program at Santa Fe Community College and at IAIA. In March there is a group that has been invited to go and see the fiber art in Ukbesitan.

Arthur Olivas: Tsuyama - Mr. Olivas is working with the liaison in Tsuyama. They are discussion a trip for the sister city school next April or November (2012). Monte Del Sol School has a sister city school in Tsuyama that was arranged many years ago. Mr. Olivas gave historical information and clarified that this was not a Sister City committee arranged sister city school. The Chair provided encouragement and support to Mr. Olivas to make and strengthen this relationship with Monte del Sol and the Sister City school to formalize a sister city relationship.

Dan Anthony – Sorrento, Italy – In July we had two ladies who offered to revive the Sorrento group. Dan sent them a listing of the members but nothing has been done to date, he will follow up on this request. The Chair will take a reaffirmation letter from the city of Santa Fe to Sorrento and he also asked Dan to provide a suggested list of gifts for presentation. Dan will send Mr. Delgado names of people he knows in Sorrento. Dan will do the translation of the documents taken to Italy.

VII. Other Business:

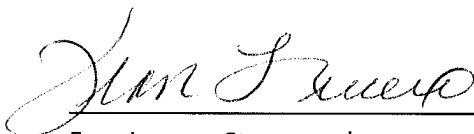
None

VIII. Adjournment

Ms. Carol Robertson Lopez moved to adjourn at 5:15 pm, second by Mr. Rubenstein, motion carried by unanimous voice vote.

Signature Page:

Gilbert Delgado, Chair



Fran Lucero, Stenographer