



Santa Fe Metropolitan Planning Organization

"Promoting Interconnected Transportation Options"



Santa Fe MPO Technical Coordinating Committee

Monday May 7th, 2012, 1:30 P.M.

*Councilors Conference Room, City Hall
200 Lincoln Avenue, Santa Fe, NM*

AGENDA

CITY CLERK'S OFFICE

DATE 5-2-12 TIME 10:46 am

SERVED BY Maria Vigil

RECEIVED BY [Signature]

- ◆ Call to Order
 - ◆ Roll Call
 - ◆ Approval of Agenda
 - ◆ Approval of Meeting Minutes from March 9th, 2012
- 1. Communications from the Public**
 - 2. Items for Discussion and Possible Action:**
 - a. Review and Recommendation on the proposed amendments to the FFY 2012-2015 Transportation Improvement Program – *MPO Staff*
 - b. TIP Project Updates – *Lead Agency Staff*
 - c. Review and Recommendation on changes to the Santa Fe MPO Bylaws and Operating Procedures – *MPO Staff*
 - d. Update on the status of the Federal Transportation Bill Reauthorization – *MPO Staff*
 - 3 MPO Officer Report**
 - 4. Communications from TCC Members**
 - 5. Adjourn** - Next TCC Meeting: Monday June 25th, 2012

Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6520, five (5) working days prior to the meeting date.

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SFMPO-TCC MEETING
May 7, 2012

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**MINUTES OF THE
SANTA FÉ MPO
TECHNICAL COORDINATING COMMITTEE
May 7, 2012**

CALL TO ORDER

A regular meeting of the Santa Fé MPO Technical Coordinating Committee was called to order on the above date by Chair John Romero at approximately 1:30 p.m. in the Councilors' Conference Room, City Hall, 200 Lincoln Avenue, Santa Fé, New Mexico.

ROLL CALL

Roll call indicated the presence of a quorum as follows:

MEMBERS PRESENT:

John Romero, Chair - City of Santa Fé
Jon Bulthuis – Santa Fé Trails
Adam Leigland – Santa Fé County
Richard Macpherson – City of Santa Fé
Eric Martínez – City of Santa Fé
Greg Smith – City of Santa Fé

MEMBERS EXCUSED:

Penny Ellis-Green – Santa Fé County
Andrew Jandáček - Santa Fé County
Phil Gallegos – NMDOT District 5
Tony Mortillaro – NCRTD
Ryan Swazo-Hinds – Tesuque Pueblo

STAFF PRESENT:

Mr. Keith Wilson, Senior MPO Planner
Mr. Mark Tibbetts, MPO Officer

OTHERS PRESENT:

Mr. Claude Morelli, NMDOT
Dr. Beth Mills
Ms. Colleen Baker

APPROVAL OF AGENDA

Mr. Martínez moved to approve the agenda. Mr. Leigland seconded the motion and it passed by unanimous voice vote.

APPROVAL OF MINUTES - April 9, 2012

Mr. Martínez moved to table the approval of minutes. Mr. Macpherson seconded the motion and it passed by unanimous voice vote.

1. COMMUNICATIONS FROM THE PUBLIC

There were no communications from the public.

2. ITEMS FOR DISCUSSION AND POSSIBLE ACTION:

a. Review and Recommendation on the proposed amendments to the FFY 2012-2015 Transportation Improvement Program

Mr. Wilson explained that this was the amendment brought before you last time for public review. There were no public comments. He listed the three changes - more money to I-25/Cerrillos Road interchange - 2015 and transfer of money from the NM Central Trail project to the Santa Fé Rail Trail. The Santa Fé Rail Trail wasn't ready. NMDOT found \$75,000 additional funding so it would be a total of \$300,000+ for the project and the rest was of the funding was from County matching funds.

He requested a recommendation for the TPB.

Mr. Martínez asked if the increase would be all the funding for the project.

Mr. Wilson didn't know if it was. The District was redistributing some from the Farmington MPO which was moved in 2012 and these funds were no longer needed. It was relocation funding as listed in the TIP. What the interchange will look like might change. Right now it was bridge funding.

Mr. Martínez mentioned that the City had several bridges on the wish list. It would be nice to get some of that BR funding for those bridges in the coming years.

Mr. Wilson said they transferred \$75,000 from the NM Central project and the District provided \$75,000 more.

Mr. Morelli asked what bridges the City had on their wish list. Mr. Martínez said it was for over the Santa Fé River.

Mr. Martínez moved to recommend the 2012-2015 TIP as amended to the Transportation Policy Board. Mr. Macpherson seconded the motion and it passed by unanimous voice vote.

b. TIP Project Updates

Mr. Wilson said they would issue another amendment process in June for the final amendments and were working with NMDOT on this FY to make sure they were on target with the funds. The Las Soleras station got bumped forward every year but it and 599/Jaguar were funded privately.

The 599/62 interchange was under construction now. CR 62 was closed for access to 599 and 599 was down to one lane each way as they construct the on and off ramps. July 2013 was the expected completion.

The 475/Washington project was still in design and there would be one more public input meeting to extend the scope to include city improvements.

Chair Romero said it was scheduled for this fall.

Mr. Wilson asked Mr. Leigland about the NE/SE Connector project.

Mr. Leigland said they had two steps of approval and the second was yet to come. It was moving forward.

Mr. Wilson said Cerrillos was awaiting design funds. For the Cerrillos interchange a meeting on May 16 would review the analysis.

Cañoncito had public input on March 21 and they received a lot of input re historic artifacts including a church and an old battle ground. There would be another workshop on Saturday. They added an option of just closing the interchange and replacing the box.

Caja del Rio Road - Mr. Leigland said they just issued construction bid request.

Mr. Wilson wasn't sure of the status on the NM 14 project. It was already in construction when it was added to the TIP. They would add the additional phases.

Mr. Wilson asked Mr. Bulthuis about the Santa Fé Trails Transit Center.

Mr. Bulthuis said they didn't yet have design finished yet.

Mr. Wilson asked Ms. Baker about work on the Santa Fé Rail Trail.

Ms. Baker said the first segment would be completed soon and they were starting the bid process for

the next phase for August or September. When approved by DOT the County would put it out for bid.

For the Acequia Trail crossing, Mr. Martínez said they had a public meeting last week. People were split on the recommended improvement. They were completing the EA process by presenting to Public Works Committee and BTAC and seeking their recommendation to move forward. There was no planned date of construction now.

Mr. Wilson said the St. Francis off ramp was closed and he would send out traffic notices as they were received.

c. Review and Recommendation on changes to the Santa Fé MPO Bylaws and Operating Procedures

Mr. Tibbetts shared the Bylaws and Operating Procedures with proposed changes. These changes were needed because they bylaws had not been reviewed for the last three years.

The TPB wanted to allow changes to be approved by the chair when there was no time to have a meeting. So he added under Meetings, #3 for a 7 day notice. The TPB meetings were at least quarterly

He reviewed all of the proposed changes.

On page 4 the changed membership specifications were listed. They eliminated a lot of non-voting members.

On page 2 he added duties of officers and the Vice Chair position was added.

On page 5 he added that that the MPO Officer would preside in the absence of chair and vice chair.

Chair Romero thought they needed to adjust membership based on attendance.

Mr. Tibbetts reported that on April 19th he and Mr. Wilson met with the Tesuque Governor and they need to have representation. Pablo Sedillo called and said he would talk with the Tesuque Governor to make a selection. Their biggest concern was environmental and encroachment to their lands. It was just a question of getting the right person but they didn't have a transportation person right now.

The language was still there for missing many meetings. Sam Romero was the last Tesuque representative and in September he said he was no longer the representative. We checked with Ryan Swazo-Hinds who was on the TPB and he said they were working on it.

Mr. Wilson explained one problem was that they elect a new governor each year.

Mr. Smith proposed under election of officers to add "or as needed in case of a vacancy."

Mr. Wilson agreed.

Mr. Smith moved to approve the by-laws changes with his addition under election of officers. Mr. Macpherson seconded the motion.

Mr. Martínez said the County title should be "Land Use Administrator."

Ms. Baker clarified that there was no Land Use Department.

Mr. Smith said the amendment was friendly and the motion passed by unanimous voice vote.

d. Update on the status of the Federal Transportation Bill Reauthorization

Mr. Wilson said the House passed a bill extending the authorization for transportation through the end of this federal FY - (9/30). The Senate stripped out language to map 21 which was a two-year bill that didn't go anywhere in House. Now it would go to a conference committee to reconcile the language and go back for a vote. The conference committee has 50 members. The House had been fighting for a five year authorization. The Senate version didn't include the Keystone stuff.

The association of MPOs have come up with a list of things to push for including grandfathering the current MPOs that would not longer qualify based on new population requirements.

He agreed to keep updating them.

Mr. Martinez asked Mr. Morelli about the DOT update in July for October.

Mr. Morelli said if the MPO had money programmed and extensions continued, it shouldn't affect the region's projects. So far, we assume status quo.

3. MPO OFFICER REPORT

Mr. Tibbetts said they WPI just left town and so they didn't get a wrap-up.

Mr. Wilson said he got the report the students did on the crash data analysis. Police reports were not complete because of non-computerization. The final presentation was last Monday and folks were excited by their work.

He wanted to use the material and prepare a report on high priority intersections with data to identify measures to solve the high crash incidence at the top 25 locations. Then they would apply for federal funding for it. It was a worthwhile endeavor and helpful to have smart kids updated on latest technology.

Mr. Tibbetts said the WPI students were interns and he looked into having an intern program this summer. One possibility was a woman graduate student from Santa Fé coming back for the summer who was at Cornell University. He hoped to have her follow up on the traffic count program and to work with pedestrian plan just underway. With all the tasks to be completed, we could use an extra hand. If we get the right fit it would be beneficial.

The consultant who helped us with the traffic demand model has already started working on the modifications needed. He was excited about using continuous types and what we could incorporate into loops. The data was updated automatically to a linked website called MS2 - Midwest Services. They were now programming the central offices with Rick Devine. There would be 3 different servers.

Mr. Wilson noted that May was bike month. This Wednesday was bike to school day and New Mexico has second largest number of schools signed up (behind California). He described the way it would work.

Bike to Work Week was May 14-19 with several programs put together. May 18 was bike to work day with an event at the Railyard.

The Bikeways and Trails map was at printers and they would have it back by next week.

Santa Fé Century would take place in 2 weeks.

Mr. Bulthuis said Santa Fé Trails would offer free rides to bicyclists.

4. COMMUNICATIONS FROM TCC MEMBERS

Mr. Smith noted that the bike administrative position was vacant.

Mr. Wilson said he could bring that up at TPB.

Chair Romero clarified that the Tesuque position was not filled until appointed.

Mr. Wilson said he and Mr. Tibbetts would work out that language for them.

Chair Romero thought a quorum should be a simple majority of non-vacant positions.

Mr. Wilson pointed out that if everyone showed up there would be no quorum issue.

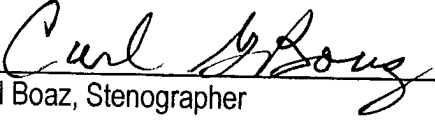
5. ADJOURN - Next TCC Meeting: Monday, June 25, 2012

The meeting was adjourned at 2:35 p.m.

Approved by:

John Romero, Chair

Submitted by:


Carl Boaz, Stenographer