



Agenda

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DATE 6-13-12 TIME 1:59 pm

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SANTA FE REGIONAL JUVENILE JUSTICE BOARD

**June 21, 2012
5:00-7:00 P.M.
CYFD OFFICES
1920 FIFTH STREET**

- I. Call to Order
- II. Roll Call
- III. Approval of Agenda
- IV. Introductions of Board Members and Guests
- V. Approval of minutes of April 19, 2012, May 17, 2012
- VI. Financial Report – Richard De Mella
 - A. Budget – Detailed Budget and Financial Report
 - B. Budget 2012/ 2013
- VII New Business
 - A. Outside In – Ron Hale
 - B. Youth summit - Andrew Vigil
 - C. Presentation to the City Council – Richard De Mella
 - D. Santa Fe High School – Leslie Kilmer
 - E. Board Consultant – Deacon Trujillo
- VIII Announcement from the Board
- IX Next Meeting July 19, 2012
- X Adjournment

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five (5) working days prior to meeting date

**INDEX SUMMARY OF MINUTES
SANTA FE REGIONAL JUVENILE JUSTICE
June 21, 2012**

INDEX	ACTION	PAGE NUMBER
Cover Sheet		1
Call to Order/Roll Call	Meeting was called to order by the Chair at 5:00 pm, a quorum was declared by roll call.	2
Approval of the Agenda	Mr. DeMella asked for consideration to hear from United Way when they arrive at the meeting for a 5 minute presentation. <i>Councilor Dimas moved to approve agenda as amended, second by Mr. Rodriguez, motion carried by unanimous voice vote.</i>	3
Introduction of Board Members and Guests	Listed in minutes	3
Approval of Minutes April 19, 2012 May 17, 2012	Corrections: Julie Jergen is Julia Bergen <i>Councilor Dimas moved to approve the minutes of May 17, 2012 as amended, second by Mr. Rodriguez, motion carried by unanimous voice vote.</i> April 19, 2012 Minutes <i>Councilor Dimas moved to approve the minutes of April 19, 2012 as presented, second by Mr. Rodriguez, motion carried by unanimous voice vote.</i>	3
Financial Report	Informational	3-4
New Business a. Outside In – Ron Hale b. Youth Summit, Andrew Vigil, not present, deferred to another meeting date to be announced c. Karen Longecker and Emily Bow, Home Visitor United Way d. Presentation to the City Council e. Santa Fe High School – Leslie Romero –	Informational	4-8

Kilmer, Principal f. Board Consultant – Deacon Trujillo		
Announcements from The Board	May Lynn to present at next month's meeting	9
Next Meeting July 19, 2012		9
Adjournment and Signature Page	The meeting was adjourned at 7:05 pm	

SANTA FE REGIONAL JUVENILE JUSTICE BOARD

June 21, 2012

5:00-7:05 P.M.

CYFD OFFICES

1920 Fifth Street, Santa Fe, NM

MINUTES

I. Call to Order

Meeting was called to order by Deacon Trujillo at 5:00 p.m., a quorum did exist by roll call.

II. Roll Call

Present

Deacon Anthony Trujillo, Chair
Tommy Rodriguez
Boni Armijo
Jim Bianca
Councilor Bill Dimas
Mark Caldwell

Not Present:

Mary Ellen Gonzales, Excused
Mark Caldwell, Excused

Others Present:

Richard DeMella, Staff Liaison
Terrie Rodriguez, Children and Youth Services
Judge Marlowe Sommers
Bill Gregoricus, Citizen
Debra Oliver, Common Ground
Marissa Tapia, Teen Court
Jack Ortega, SFRJJB
Frank Magourilos, SFC – DWI
Sarah Piltch, DAs Office
Mary Louise Romero
Mark Dickson, NMPD
Sam Jackson, Program Director, Day Reporting
Tita Gervers, SFPS
Mark Dixon
Fran Lucero, Stenographer

III. Approval of Agenda

Mr. DeMella asked for consideration to hear from United Way when they arrive at the meeting for a 5 minute presentation.

Councilor Dimas moved to approve agenda as amended, second by Mr. Rodriguez, motion carried by unanimous voice vote.

IV. Introductions of Board Members and Guests

Welcome and Introductions round table.

V. Approval of minutes of April 19, 2012, May 17, 2012

Corrections: Julie Jergen is Julia Bergen

Councilor Dimas moved to approve the minutes of May 17, 2012 as amended, second by Mr. Rodriguez, motion carried by unanimous voice vote.

April 19, 2012 Minutes

Councilor Dimas moved to approve the minutes of April 19, 2012 as presented, second by Mr. Rodriguez, motion carried by unanimous voice vote.

VI. Financial Report – Richard De Mella

A. Budget – Detailed Budget and Financial Report

Mr. DeMella reviewed the CYFD statement which shows a balance of \$9,202.24 at the end of business, June 12, 2012. The good news is that everything except for \$30 will be spent. PO's are all in and paid out. (Exhibit A)

(Target Community Action Plan) TCAP Funding issued in June 2005: \$6787.00 is remaining in this fund and is different from the CYFD funding. This money can be utilized for identified needs at the Boards discretion. (Exhibit B details the expenses)

B. Budget 2012/ 2013

Budget remaining for July 2012 to December 2012 – Balance is \$90,666.50 which is half of the total allocated amount of \$181,333. Stipends: \$1000 for movie tickets and meals. Mr. DeMella will purchase the cards from Applebee's \$600 value for \$500. He will work with Mr. Rodriguez on how they should be allocated.

Chair Trujillo: The community needs to know what this Board is doing. Sad to say, the word does not get out there. We have discussed the creation a brochure to include history and accomplishments and how to get more recognition and awareness of the work this Board does. The Chair reiterated that this is the year we should make this endeavor become a reality. The Chair asked for volunteers from the Board or any of the partners to help design the brochure and also any marketing suggestions. Remaining funds from Stipend will be used for this endeavor. Sam Jackson volunteered to serve

on this committee. Ms. Terrie Rodriguez offered her assistance and knows of resources for design of the brochure.

VII New Business

A. Outside In – Ron Hale, President of the Board

With the passing of Mr. David Lescht, Mr. Hale, President of the Board and Board members have stepped in to keep the program moving forward. Outside In provides guitar lessons and other art related programs in the facilities since 1996. I am proud to say that the kids have done remarkable things with their music and are quite talented. David Lescht died suddenly in May and the Board has stepped in and are committed to keep the program moving forward.

Mr. DeMella stated that Mr. Lescht ran this program with or without funding. He will be missed and his loss is a great one. Mr. DeMella asked the Chair and Mr. Ortega to consider funding for this program if not this year, to follow up for next year. In memory of Mr. Lescht the Regional Juvenile Justice Board will diligently work to find funding for this successful program.

Mr. Jackson stated that Ms. Bergen was also working with Outside In to secure funding to assure this program continues. Mr. Jackson said that he is very invested in this program as it is a substantial benefit in the detention center. Mr. Hale reiterated that if Mr. Lescht didn't have funding for the program or money for his own salary, the program continued. Ms. Rodriguez explained that the Arts Commission also has programs that they fund and there is discussion on programs that need help that are not as visible as the larger organizations. The Human Services Committee and the Children and Youth Services are very happy with the work that Outside In does for the community and does extend funding to them. There is also funding with Santa Fe County and Mr. Hale is working on bridge funding until results from applications for grants come in. The city funding is hoped to come through by July 1, 2012. Mr. Jackson added that this is not just guitar lessons, there is dancing and art classes and they have done concerts which were well received by the public. There were performances at the prison that he was able to create and were very successful. The Chair and the Board extended his thanks for keeping Outside In alive and pledged to help in any way possible.

In Memory of David Lescht, whose work bringing music to prisons and the Santa Fe Plaza made him a major figure in the Santa Fe music scene, has died at the age of 64.

B. Youth summit - Andrew Vigil (not present)

C. Karen Longecker and Emily Bow, Home Visitor, United Way

(Emily provided information on a special case for a young pregnant mother in need). She explained the struggles of this family, the teen will be a new mother and the home visitor has been helping to get the basic needs for the baby to be. Mom's goal is to get

through school and get her degree and take care of her baby. Request or ideas to support this young mother were solicited; she needs a crib, clothes and diapers. It was suggested that the Teen Program through the high school and Adelante be contacted. St. Vincent de Paul will give \$300 to a person in need. Thank you.

D. Presentation to the City Council – Richard De Mella

Deacon Trujillo and Mr. Rodriguez are going to give a 5-minute presentation to the City Council. The board will provide an update to the Council on the work that we are doing. There is a large amount of burglaries in our community and the use of narcotics is a large discussion point right now. The Regional Juvenile Justice Board representatives will discuss the many collaborative relationships held to assure that the goal of helping our juvenile youth and the community are important. Councilor Dimas is a great asset and we are going to enhance our mission. A follow up meeting will be set up with the Santa Fe County Commission and the SFPS after meeting with the City Council.

Mr. Armijo asked if we would be seeking funding from the city. Mr. DeMella said that we are in need of the services vs. money. We are more interested in having services for our kids, putting them in a positive setting with positive service outcomes. Mr. Rodriguez said at some point we should consider asking the city and county for funding.

It was asked if there is a list of services that the Chair would be asking for consideration. Mr. DeMella said that a listing will be made available. The awareness is important at this time to seek service providers.

Ms. Rodriguez said that this is a good year to pilot some of these organizations to have a cooperative relationship with Regional Juvenile Justice and find out what services could be offered to our kids.

Mark: Santa Fe County has a good resource which is a 19-bed facility. If there are any ideas that could be brought back to Mr. Pablo Sedillo, the Public Works Director as he would like to use it for a juvenile facility. There has always been a need for beds; this is a good opportunity to open a line of communication with Mr. Sedillo.

Councilor Dimas stated that many of the Councilors are not aware of what this Board does. A 5-minute presentation is short and it was emphasized that what this program does for youth is very important and grasping the attention of the Council will be important.

The Chair reiterated the need to have representation from everyone around the table, all organization representatives and citizens, not only the board members at the City Council meeting.

Tita Gervers reiterated that we are at risk with the possible funding for juveniles which may end by June of 2013. There is treatment for adults but not for juveniles. We need to work on programs with kids that are coming out at a young age with addition problems and need help. Ms. Gervers looks forward to talking to Mr. Sedillo from Sana Fe County on this possibility. Ms. Gervers said that Christus has done a study and will soon release this information. Ms. Rodriguez said that the work with Christus and the committee has been a culmination of many organizations that have first hand information on projects and services needed for our youth. Referrals to out-of-state facilities are not helping our kids. They are taken away from their families and have even more to adjust to when they leave their family environment. Services are needed in Santa Fe.

Mark: We are formally requesting assistance to identify a need for this facility. It seems that females are always left behind. There are no step down programs, we can narrow that down even more as in the north there are even fewer programs. It is sad to see a 13 year old girl who is hooked on heroin and can't make it to court or get treatment.

The Chair said that we should consider making this an agenda item and give it the attention that it merits. Staff follow up: Place on Agenda for future discussion.

E. Santa Fe High School – Leslie Romero-Kilmer, Principal

The new Principal from Santa Fe High School, Ms. Leslie Kilmer opened by announcing proudly that Mary Louise Romero will be on the master schedule for the next year. The help she provides to our kids and the support you see between them is phenomenal. Shelly Manlave and Tita Gervers were also present at this meeting.

It is such a pleasure to come back to Santa Fe and to attend the various meetings and to learn of the resources that are available for our children. One Principal cannot run a school, we need the whole community.

Stan Mascareñas brings a wealth of knowledge in law enforcement. He brings a great deal of knowledge and deals with the serious discipline issues at the high school. Mr. Mascareñas is the Dean of Students at Santa Fe High School. The restorative program that Mary Louise offers is extremely helpful. The goal is to keep the students outside of juvenile justice and work with them. Mr. Mascareñas said that he will be looking at the cohesive working relationship with the Judge's to assure that truancy is enforced. The question was asked if referrals can be made to JPO or do they have to go through law enforcement.

Ms. Kilmer said that in working with Teen Court, when we make a referral to Teen Court there is a lot they have to go through. Parents are concerned because there is a cost involved and the school cannot cover that cost. The help that the school needs is to know if there is funding available for this cost related to Teen Court, parents cannot afford.

Thank you for the invitation to attend the meeting tonight. The school can use any resources that can be sent their way.

Ms. Rodriguez said that the Mayor's Youth Committee introduced the Positive Youth Engagement – takes a law enforcement officer to campus during a lunch hour just to get know the kids and create a safe environment. Nikko Butler works the program at Santa Fe High. Councilor Dimas mentioned programs that have worked in the past and may need to be revitalized.

Ms. Gervers commended the work of the new Principal and Mr. Mascareñas who has been able to embrace the teachers and the positive benefit of Mary Louise' program is excellent. Ms. Romero is so happy to be back, she is honored to work with Leslie and so much is positive.

The mind set and integrity brought from Leslie is embracing a new opportunity. Ms. Kilmer is a treasure for Santa Fe High School students and teachers.

F. Board Consultant – Deacon Trujillo

The Chair had asked for information on the work of the board consultant, Jack Ortega. His primary responsibility is data collection. Mr. Ortega, having worked with CYFD brings to the board years of experience in working with juveniles. He has been a consultant for 10 years and his expertise is invaluable. He works up North in the same capacity as Mr. DeMella. He creates and researches programs that are beneficial to the Regional Juvenile Justice Board. Mr. Ortega is seeking more responsibility and assignments at this time.

Ms. Gervers said that in the last 10 years she has also seen the invaluable contribution of Mr. Ortega's presence and connection to the Judge. If she ever needs a person who can address the juvenile situation in Santa Fe, he is one of the best subject matter experts.

Mr. Rodriguez asked as a Board Member, are there other ways to engage Jack. His expertise is invaluable; he could be utilized as a coordinator. With changes in the judicial system Mr. Ortega's expertise is badly needed.

Mr. Ortega said that he would ask the Board to review how he can be used more efficiently and effectively. The momentum and fine tuning has been lost with the Judge's relationship. There are strategies that we need to be proactive with the federal, state, city and county government. Relationships need to be strengthened with our governmental representatives. We need to know if we have their support before a vote or any formal action is taken, not after the decision has been made. Mr. Ortega sees himself as an equal to the program representatives so it is hard to go out and ask for information without direction from the board. The question exists again; "is Mr. Ortega's role the same as Mr. DeMella's?" Mr. Ortega in his tenure would like to give his best and has not been able to be utilized to his maximum level of expertise.

- Much of the work that has been done by the partner programs at this table have not been cohesively attached or matched.
- A tremendous amount of work is being done in the school system and we as a community need to work with the families and have updated information in order to gauge what are the next steps for Mr. Ortega.
- He would like to go out to the programs and do up to date evaluations.
- Mr. Ortega said one of the things that he does very well is being able to tie budget to program.
- Mr. Rodriguez said there are a lot of programs and services in place. One of the big gaps for services in Santa Fe is truancy. This is one thing that could definitely be worked on. We should create a committee to create a project plan that will utilize Mr. Ortega's expertise.
- Mr. Rodriguez said that it is beneficial to know when the programs are working at their best and yet also learning of when they are struggling before they fall.
- Mr. Bianca said that he would like to see a monthly report from the programs; not just numbers, but an actual progress report. Programmatically we do not have up to date information with statistics.
- Restorative justice needs to be monitored and all resources need to be provided for these programs.
- Mr. Jackson: Identifying what we do in the program is valuable and when that is discovered we can also state what is needed and what works. We need to identify the needs specifically and we can't ask for monetary support until we can justify these needs. Every time someone comes to the day reporting they are amazed that it is there. Mary Louise works with every kid in the program at day reporting whether they are assigned to her or not.

Mr. Armijo said that if there are no programs for the kids that are suffering from addictions.

Ms. Gervers said that it is time for another retreat. A core management team and review of data is important and to have a conversation with the board to identify next steps would be useful. The retreats in the past have been very successful and the information was more in depth.

Mr. Armijo said that site visits are very important. It might be good to have meetings at the program locations.

Ms. Rodriguez said that there is a process in doing site visits. I do site visits to my programs and I take one or two of the board members when making visits. Ms. Rodriguez said that during a retreat is to engage grant writers, what is missing in this continuum of services. Ms. Gervers said that Regional Juvenile Justice is a major figure in this community, SFPS is getting ready to have new leadership and truancy is very important. It is important to meet with one or two organizations with board member support at an assortment of meetings and re-educate programs and governmental entities on the importance of the Regional Juvenile Justice Board. Ms. Kilmer said that SFPS is

in midst of interviewing the new Superintendent of schools and a decision will be made quickly.

Ms. Gervers said that she recommends the funding for the retreat be taken from school funding. The Chair stated that a facilitator would be in order for this meeting. The Chair asked if a small committee could be created with Mr. Ortega and Ms. Gervers. Mr. Bianca, Mr. Rodriguez, May Lynn, Mary Louise, Deacon Trujillo and Mr. DeMella will be a part of the committee. Retreat should be considered for August.

VIII Announcement from the Board

May Lynn to present at next month's board meeting.

IX Next Meeting July 19, 2012

X Adjournment

There being no further business to come before the Board, Mr. Bianca moved to adjourn at 7:05 pm, second by Mr. Rodriguez, motion carried by unanimous voice vote.

Signature Page:

Deacon Trujillo, Chair



Fran Lucero, Stenographer

CHILDREN YOUTH AND FAMILIES EXPENDITURE REPORT

CONTRACTOR/GRANT NAME City of Santa Fe PROGRAM EXPENDITURE REPORT (x)
 CONTRACTOR/GRANT Continuum
 CONTRACT/GRANT PERIOD July 11 to June 12 MATCH EXPENDITURE REPORT ()
 BILLING FOR PERIOD OF 12-May (CHECK IF APPLICABLE)

THIS FORM IS TO BE COMPLETED AND SUBMITTED TO THE COUNTY OF SANTA FE BY THE CONTRACTOR BASED ON THE WORK ORDER OR GRANT AGREEMENT.

ACCOUNT DESCRIPTION	APPROVED BUDGET	CURRENT BILLING	EXPEND YTD	BUDGET BALANCE
INSERT YOUR LINES EXACTLY FROM THE BUDGET WITHIN YOUR CONTRACT IN THIS COLUMN	INSERT YOUR BEGINNING AMOUNTS IN THIS COLUMN			
ICM	\$ 46,000.00	\$ 4,278.44	\$ 46,000.00	
Gender Specific	\$ 9,133.00	\$ 9,133.00	\$ 9,133.00	
Tutoring	\$ 10,000.00	\$ 6,297.76	\$ 8,797.76	\$ 1,202.24
Admin Overhead	\$ 2,000.00			\$ 2,000.00
Consultant Services	\$ 15,000.00	\$ -	\$ 15,000.00	
Day Reporting	\$ 75,000.00		\$ 75,000.00	
Mentoring	\$ 15,000.00		\$ 15,000.00	\$ -
Stipends	\$ 6,000.00			\$ 6,000.00
FTE	\$ 3,200.00	\$ 3,200.00	\$ 3,200.00	
				\$ -
				\$ -
0 \$ -			\$ -	\$ -
0 \$ -			\$ -	\$ -
0 \$ -			\$ -	\$ -
0 \$ -			\$ -	\$ -
0 \$ -			\$ -	\$ -
GRAND TOTAL: THESE FIGURES MUST MATCH THE AMOUNTS ON THE FRONT INVOICE FORM	\$ 181,333.00	\$ 22,909.20	\$ 172,130.76	\$ 9,202.24

I CERTIFY THAT THE ABOVE INFORMATION IS TRUE AND CORRECT AND THAT PAYMENT HAS NOT BEEN RECEIVED.

AUTHORIZED SIGNATURE

DATE

Dr. Melville L. Morgan

Printed Name and Title

Exhibit A

TCAP FUNDING

\$10,000.00

JUNE 2005

Envision Your Future
Tobe Bott-Lyons

\$500.00

Training

Art supplies
TCAP Clients

\$19.03

Teen Center Enrollment:

\$80.00

TLC Driving

\$169.00

Bus Pass

\$10.00

Guitar Lessons

\$300.00

Gym membership

\$135.00

TOTAL \$1,213.00

2010-2011

Restorative Justice
Mary Beth Brady
De Vargas Middle School

\$2000.00

REMAINING: \$ 6,787.00

Exhibit B

CHILDREN YOUTH AND FAMILIES EXPENDITURE REPORT

CONTRACTOR/GRANT NAME City of Santa Fe PROGRAM EXPENDITURE REPORT (x)
 CONTRACTOR/GRANT Continuum
 CONTRACT/GRANT PERIOD July 12 to Dec 12 MATCH EXPENDITURE REPORT ()
 BILLING FOR PERIOD OF _____ (CHECK IF APPLICABLE)

Use this form to budget and request reimbursement for expenditures if your contract has a line item budget on Exhibit B.

ACCOUNT DESCRIPTION	APPROVED BUDGET	CURRENT BILLING	EXPEND YTD	BUDGET BALANCE
INSERT YOUR LINES EXACTLY FROM THE BUDGET WITHIN YOUR CONTRACT IN THIS COLUMN	INSERT YOUR BEGINNING AMOUNTS IN THIS COLUMN			
ICM	\$ 23,000.00			
Gender Specific	\$ 4,566.50			
Tutoring	\$ 5,000.00			
Admin Overhead	\$ 1,000.00			
Consultant Services	\$ 7,500.00	\$ -		
Day Reporting	\$ 37,500.00			
Mentoring	\$ 7,500.00			\$ -
Stipends	\$ 3,000.00			
FTE	\$ 1,600.00			
				\$ -
				\$ -
0	\$ -		\$ -	\$ -
0	\$ -		\$ -	\$ -
0	\$ -		\$ -	\$ -
0	\$ -		\$ -	\$ -
0	\$ -		\$ -	\$ -
0	\$ -		\$ -	\$ -
GRAND TOTAL- THESE FIGURES MUST MATCH THE AMOUNTS ON THE FRONT INVOICE FORM	\$ 90,666.50			

I CERTIFY THAT THE ABOVE INFORMATION IS TRUE AND CORRECT AND THAT PAYMENT HAS NOT BEEN RECEIVED.

AUTHORIZED SIGNATURE

DATE

Dr. Melville L. Morgan

Printed Name and Title

Exhibit C