



# Agenda

DATE 7/3/12 TIME 4:40pm

SERVED BY Belli Mossman

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**PUBLIC WORKS/CIP & LAND USE  
COMMITTEE MEETING  
CITY COUNCIL CHAMBERS  
MONDAY, JULY 9, 2012  
4:45 P.M.**

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF AGENDA
4. APPROVAL OF CONSENT AGENDA
5. APPROVAL OF MINUTES FROM JUNE 25, 2012 PUBLIC WORKS COMMITTEE MEETING

**INFORMATIONAL AGENDA (30 minutes)**

6. TRAFFIC DIVISION PRESENTATION (**JOHN ROMERO**)
7. BACKGROUND AND SUMMARY REGARDING CIP HIGH SPEED INTERNET PROJECT (**SEAN MOODY**)
8. REPORT ON UPCOMING CIP PROJECT BIDDING/REPORT ON LOCAL CONTRACTORS VS. NON-LOCAL (**ROBERT RODARTE**)

**CONSENT AGENDA (5 minutes)**

9. REQUEST FOR APPROVAL TO BUDGET DEPARTMENT OF TRANSPORTATION, FEDERAL TRANSIT ADMINISTRATION GRANTS FOR
  - JARC SMALL URBAN IN AMOUNT OF \$157,357
  - NEW FREEDOM IN AMOUNT OF \$154,044 (**DAVID CHAPMAN**)

**Committee Review:**

Finance Committee (Scheduled)

07/16/12

Council (Scheduled)

07/25/12

10. REQUEST FOR APPROVAL OF FY 2013 SERVICES AGREEMENT BETWEEN CITY OF SANTA FE AND CHRISTUS ST. VINCENT (**JON BULTHUIS**)

**Committee Review:**

Finance Committee (Scheduled)

07/16/12

Council (Scheduled)

07/25/12

11. REQUEST FOR APPROVAL OF AMENDMENT NO. 1 TO THE LEASE AGREEMENT BETWEEN THE CITY OF SANTA FE AND BOKUM BURRO LLC TO ALLOW FOR ADDITIONAL PARTY "SAN Q LLC" TO BECOME ADDITIONAL PARTY TO SAID LEASE, TO ALLOW FOR LIMITED ALCOHOL SALES WITHIN LEASED PREMISES AND TO REVISE YEARLY USE PERIODS AS DESIGNATED WITHIN LEASE AGREEMENT APPURTENANT TO THE RESTAURANT AT 31 BURRO ALLEY BY RICHARD MONTOYA, MANAGER FOR BOKUM BURRO ALLEY LLC AND SANG GYOO PARK MANAGER FOR SAN Q LLC **(EDWARD VIGIL)**

**Committee Review:**

Finance Committee (Scheduled)  
Council (Scheduled)

07/16/12  
07/25/12

**DISCUSSION AGENDA (30 minutes)**

12. CIP PROJECT #859A – ST. FRANCIS CROSSING FROM ACEQUIA TRAIL TO RAILYARD **(LEROY PACHECO)**
- SUMMARY OF ALTERNATIVES, PUBLIC OUTREACH
  - REQUEST FOR DIRECTION

**Committee Review:**

Finance Committee (Scheduled)  
Council (Scheduled)

07/16/12  
07/25/12

13. REQUEST FOR APPROVAL OF A RESOLUTION DIRECTING CITY TRAFFIC ENGINEERING STAFF TO IMPLEMENT, ON A ONE-YEAR TRAIL BASIS, ONE-WAY TRAFFIC ON CANYON ROAD EASTBOUND FROM PASEO DE PERALTA TO DELGADO STREET **(COUNCILORS IVES AND WURZBURGER) (JOHN ROMERO)**

**Committee Review:**

Finance Committee (Approved)  
Council (Scheduled)

06/18/12  
07/11/12

14. MATTERS FROM STAFF **(5 minutes)**

15. MATTERS FROM THE COMMITTEE **(5 minutes)**

16. MATTERS FROM THE CHAIR **(5 minutes)**

17. NEXT MEETING: **MONDAY, JULY 23, 2012**

18. ADJOURN

Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6520  
five (5) working days prior to meeting date

**SUMMARY INDEX FOR  
PUBLIC WORKS/CIP & LAND USE COMMITTEE  
July 9, 2012**

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2. Roll Call	Quorum Present	1
3. Approval of Agenda	Approved as presented	1-2
4. Approval of Consent Agenda	Approved as presented	2
5. Approval of Minutes June 25, 2012	Approved as presented	3
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6. Traffic Division Presentation	Presentation made	4-6
7. CIP High Speed Internet Project	Presentation made	6-7
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10. Agreement with Christus/St. Vincent	Approved	2
11. Lease amendment with Bokum Burro	Forwarded	2-3
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12. St. Francis/Acequia Trail Crossing	Postponed with directions to staff	8-12
13. One-way traffic on Canyon Road	Postponed with directions to staff	12-13
14. Matters from Staff	None	13-14
15. Matters from the Committee	Discussion	14
16. Matters from the Chair	None	14
17. Next Meeting	Set for July 23, 2012	14
18. Adjournment	Adjourned at 6:45 p.m.	14

**MINUTES OF THE  
CITY OF SANTA FÉ**

**PUBLIC WORKS/CIP & LAND USE COMMITTEE**

**MONDAY, JULY 9, 2012**

**1. CALL TO ORDER**

A regular meeting of the Public Works/CIP & Land Use Committee was called to order on the above date by Chair Rebecca Wurzburger at approximately 4:45 p.m. in City Council Chambers, City Hall, 200 Lincoln, Santa Fé, New Mexico.

**2. ROLL CALL**

Roll Call indicated the presence of a quorum as follows:

**MEMBERS PRESENT:**

Councilor Rebecca Wurzburger, Chair  
Councilor Christopher Calvert  
Councilor Peter Ives  
Councilor Christopher Rivera  
Councilor Ronald S. Trujillo

**MEMBERS ABSENT:**

**STAFF PRESENT:**

Bobbi Mossman, Public Works Staff  
John Romero, Public Works Staff

**NOTE: All items in the Committee packet for all agenda items were incorporated herewith by reference. The original Committee packet is on file in the Public Works Department.**

**3. APPROVAL OF AGENDA**

Chair Wurzburger asked if the item on the parks was still on the agenda.

Ms. Mossman said it wasn't.

**Councilor Trujillo moved to approve the agenda as presented. Councilor Calvert seconded the**

**motion and it passed by unanimous voice vote.**

#### **4. APPROVAL OF CONSENT AGENDA**

Councilor Rivera pulled item #10 because he needed to recuse himself on it.

Councilor Calvert pulled item #11 for a brief discussion.

**Councilor Calvert moved to approve the consent agenda as amended with items 10 and 11 pulled for discussion. Councilor Trujillo seconded the motion and it passed by unanimous voice vote.**

**Councilor Calvert moved to reprioritize the agenda to consider the pulled consent items first Councilor Trujillo seconded the motion and it passed by unanimous voice vote.**

#### **CONSENT ITEMS PULLED FOR DISCUSSION**

Councilor Rivera left the room for consideration of this request.

#### **10. REQUEST FOR APPROVAL OF FY 2013 SERVICES AGREEMENT BETWEEN CITY OF SANTA FÉ AND CHRISTUS ST. VINCENT (JON BULTHUIS)**

**Committee Review:**

Finance Committee (Scheduled)

07/16/12

Council (Scheduled)

07/25/12

**Councilor Calvert moved to approve the request. Councilor Trujillo seconded the motion and it passed by unanimous voice vote except Councilor Rivera who recused himself.**

Councilor Rivera returned to the bench after the vote was taken.

#### **11. REQUEST FOR APPROVAL OF AMENDMENT NO. 1 TO THE LEASE AGREEMENT BETWEEN THE CITY OF SANTA FÉ AND BOKUM BURRO LLC TO ALLOW FOR ADDITIONAL PARTY "SAN Q LLC" TO BECOME ADDITIONAL PARTY TO SAID LEASE, TO ALLOW FOR LIMITED ALCOHOL SALES WITHIN LEASED PREMISES AND TO REVISE YEARLY USE PERIODS AS DESIGNATED WITHIN LEASE AGREEMENT APPURTENANT TO THE RESTAURANT AT 31 BURRO ALLEY BY RICHARD MONTOYA, MANAGER FOR BOKUM BURRO ALLEY LLC AND SANG GYOO PARK MANAGER FOR SAN Q LLC (EDWARD VIGIL)**

**Committee Review:**

Finance Committee (Scheduled)  
Council (Scheduled)

07/16/12  
07/25/12

Councilor Calvert asked if they currently didn't have a beer/wine license. Mr. Vigil agreed.

Councilor Calvert asked if this request was for serving on the outside.

Mr. Vigil agreed. They already had a license for inside.

Councilor Calvert wanted to be assured the right people reviewed the adequacy of security and control of the area. He saw a map but it didn't tell him what he needed to know. He thought these were the state rules. He asked if they met the state standards.

Mr. Vigil wasn't well versed on securing an area for distributing alcohol. Most of them had fencing and a person posted to keep the area secured.

Chair Wurzbarger asked, if it was not clear, whether they could just move it forward to Council.

Councilor Calvert was going to suggest that it go first to City Clerk to make sure before approving this arrangement. There was mention by the applicant that they would provide extra security. He asked if that was in the agreement or if the City was not asking for that as an additional condition.

Mr. Vigil thought that once they were allowed to serve alcohol in the alley they would post a person.

Councilor Calvert asked that it be included in the agreement. He also asked if they had all the parties to the agreement that were needed. In the request letter there were 3 parties but the contract only mentioned two.

Mr. Vigil was not absolutely sure but fairly positive that Mr. Park was the manager and Hu Park was his wife.

**Councilor Calvert moved to move the request forward with those three questions clarified [security, state regulations and the third person in the lease agreement] before it reaches Council. Councilor Trujillo seconded the motion and it passed by unanimous voice vote.**

## **5. APPROVAL OF MINUTES FROM JUNE 25, 2012 PUBLIC WORKS COMMITTEE MEETING**

**Councilor Trujillo moved to approve the minutes of June 25, 2012 as presented. Councilor Ives seconded the motion and it passed by unanimous voice vote.**

## **INFORMATIONAL AGENDA**

## **6. TRAFFIC DIVISION PRESENTATION (JOHN ROMERO)**

Chair Wurzburger explained that the Committee was getting updates from each division.

Mr. Romero said he was the Division Director for the Traffic Engineering Division. He reviewed the handout on Traffic Engineering by reading from the handout. [The handout is attached to these minutes as Exhibit 1.]

He explained an obstruction permit and used the Sandoval construction for the courthouse as an example of an obstruction permit.

He clarified that School Crossing Guards were not traffic monitors - they helped kids cross the street rather than monitoring the traffic. Santa Fé Public Schools is considering taking over the program. The locations are based on requests from the schools. In a few cases the City had not provided them because of lack of demand.

He explained the work of the paint shop, signal shop and sign shop. In response to a question he said most flashing beacons are for school zones.

His division had many constraints just because Santa Fé was such an old city. In addition, it was difficult to get developers to cover the costs of infrastructure because of the downturn in the economy. The City had to be more accommodating now and the new annexation added to their load.

Chair Wurzburger asked if he had cost estimates for maintenance of the recently annexed area.

Mr. Romero said it was in a UNM report and he agreed to send it to her.

Mr. Romero explained that the City followed the standards of AASHTO (mostly geometric design of roadways), MUTCD - the Manual for Uniform Traffic Control Devices and SAMM - State Access Management Manual that had compilations of different traffic engineering practices.

He pointed out that Santa Fé didn't have a speed limit policy. The City Manager has authority to alter speed limits but that was easier said than done and it would be nice to have such a policy. He got lots of requests to raise or lower speed limits in various parts of town.

Chair Wurzburger asked if Councilor Trujillo could spearhead the task of getting a speed limit policy.

Councilor Trujillo agreed to work on it. Councilor Ives offered to help also.

Councilor Calvert asked if the City followed the 85 percentile rule for setting speed limits and if they had a need to change them if it was done administratively or legislatively. Mr. Romero said that should be part of the speed limit policy.

Strategic Plans - Mr. Romero said he wanted consistency in the planning and to validate or invalidate public perception with non-subjective engineering analysis. He added that the miscellaneous funds through CIP had no prioritization. They had to put out fires to fix the squeaky wheel. But he would like to prioritize on non-subjective data.

Chair Wurzbarger asked if he could bring back the criteria for approval of priorities and then have staff implement it.

Mr. Romero agreed. He explained that, in general, they held the money to fix the squeaky wheel. The interns from Worcester Polytechnic Institute rated all the intersections. That would be a good start.

Chair Wurzbarger suggested having a 5-page strategic plan on each of the division areas would be helpful.

Mr. Romero agreed to come up with a list to present and then move forward with them. He would explain why the project was needed. He said they could always use more maintenance resources, especially since they missed a CIP cycle.

Chair Wurzbarger offered to meet with him to lay out the framework in the next two weeks.

#### Street lights

Mr. Romero said most of the street lights were not metered and the City paid a flat fee based on size of the lights. The agreement with PNM had them replacing lights and photo switches. But lately, PNM was moving away from that. They used to locate lines and suddenly stopped so the City had to hire a line spotter and take that over. Now the City is forced to maintain the lights. They had to issue a contract for those beyond staff's capability and added two signal techs.

They could not place any LED lights on unmetered street lights and PNM drags their feet on it. His staff would do some on Rodeo Road, Agua Fria and Paseo de Peralta.

Councilor Calvert said it was to the City's financial advantage to replace them to decrease the cost. He asked if they shouldn't adjust the PNM rate if they were backing off. It was something they needed to pursue.

Mr. Romero said the rate is as interpreted now. He doubted there would be much adjustment. The City could not meter all of them. It was cost prohibitive to do the smaller ones.

Councilor Ives agreed with the goal of validating public perception with objective fact. When folks from Canyon Road came, almost all of them saw issues there but were not issues that would be reflected in stats, e.g., fist fights and frustrations. He hoped the staff would get views of people who live at those intersections.



Chair Wurzbarger summarized the work to do. Strategic plan, priorities, speed limit policies and street lights.

Councilor Trujillo asked if traffic calming was under this division.

Mr. Romero said not traffic calming. The division did the traffic counts only.

Councilor Calvert said if the City increased the number of metered lights in the city he wanted an adjustment on the non-metered bill.

Mr. Romero said they were doing that with PNM.

Councilor Trujillo said people frequently asked him why there were not blinking lights at St. Michael's High School.

Mr. Romero explained that they only have them at elementary and middle schools except for Santa Fé Prep where students have to cross the street from the parking lot to the school. Santa Fé Prep pays for the lights and the maintenance.

Councilor Trujillo asked about Christian Life School on Siringo.

Mr. Romero said he had not been approached by them. The parents drop them off at various places on the road too (in no parking areas).

Chair Wurzbarger noted the organization chart in the packet had no staff identified. Mr. Romero agreed. Chair Wurzbarger asked him to prepare one with staff members shown on it.

## **7. BACKGROUND AND SUMMARY REGARDING CIP HIGH SPEED INTERNET PROJECT (SEAN MOODY)**

Mr. Moody said he was back because of the questions raised in his last presentation. Tonight he was just discussing the CIP project which was approved at one million dollars by Council last November.

He shared a handout that mapped the project and showed the where fiber optic lines would run. Possibly they would be using water company facilities and the last part running out to Airport Road. The Council heard last time was that it would be empty pipe. He learned since then that only competitive phone companies could get into the telephone exchange so it limit the use of that pipe to one or two companies and wouldn't be the expansion of the market the City hoped for.

So in this alternative plan the project would accomplish what was originally intended but much more. There was a gap in infrastructure - the connection between long distance carriers and central office of CenturyLink at Alameda. There was a mile-long area that every ISP had to pay CenturyLink to use. This

project this would provide an alternative link and they hopes would also lower the cost for the high speed internet providers and competitive local exchange carriers and open up competition ways for smaller companies to compete for more business. Ultimately it would lower costs for the community.

Mr. Moody attached an RFQ in the packet for the consulting community to look at feasibility. If it went forward, there would be two stages: a feasibility study and if approved, to develop the parts that would make it work. It would take about three weeks to get resumes and decide quickly and then 60 days for the study - to September. He would bring back the results of the study for action.

Chair Wurzburger said the Committee would like to know who was selected and if the consultant was local or not. Mr. Moody agreed.

#### **8. REPORT ON UPCOMING CIP PROJECT BIDDING/REPORT ON LOCAL CONTRACTORS VS. NON LOCAL (ROBERT RODARTE)**

Mr. Rodarte reported and provided a handout.

Chair Wurzburger said this would be a standing item so people would know what was available to bid on and the City would know which ones were local and paid taxes in Santa Fé.

Mr. Rodarte explained that he reviewed all the bids and RFPs over last six months in order to give a good picture on local preference. He shared what would appear on the new web site when it comes on line. Out of the 30 listed here, he couldn't give a relevant percentage because of the children and youth projects that were funded for \$1.7 million. They were all local agencies so it skewed the results a little.

A total of \$9 million out of \$14 million was associated with Santa Fé County contractors. Several were still pending here. He noted a few of them that were local. He recently had a protest on Fire Station 4 and found he was in compliance with local subcontractors so the protest was not valid.

Everything seen in the handout would be on the new transparency web site or linked to it. He referred to the Gonzales Road project. It was awarded to a local company that didn't get their budget calculated correctly. He had the low bid but it was not accurate so he was allowed to withdraw for an honest mistake.

Chair Wurzburger asked when she could go over it on the web site with him.

Mr. Rodarte didn't know how far along Carla López was on it. A transparency team and procurement team were working on it. He thought they were doing their fair share for locals.

Chair Wurzburger thought this was very helpful. She was interested in knowing what was bid beforehand - to announce them before issuance.

Mr. Rodarte agreed that would be part of the new website. Through water bills the City would send a

registration form for vendors who could sign up for categories they were interested in. It would include tentative dates for things to come.

Chair Wurzburger asked if he would report back at the next meeting. Mr. Rodarte agreed.

Councilor Calvert asked if he had a ballpark estimate on the time.

Mr. Rodarte said that was a Carla López question.

Chair Wurzburger suggested having Ms. López address the Committee at a future meeting.

## **CONSENT AGENDA LISTING**

- 9. REQUEST FOR APPROVAL TO BUDGET DEPARTMENT OF TRANSPORTATION, FEDERAL TRANSIT ADMINISTRATION GRANTS FOR**
- **JARC SMALL URBAN IN AMOUNT OF \$157,357**
  - **NEW FREEDOM IN AMOUNT OF \$154,044 (DAVID CHAPMAN)**

**Committee Review:**

Finance Committee (Scheduled)

07/16/12

Council (Scheduled)

07/25/12

## **DISCUSSION AGENDA**

- 12. CIP PROJECT #859A – ST. FRANCIS CROSSING FROM ACEQUIA TRAIL TO RAILYARD (LEROY PACHECO)**
- **SUMMARY OF ALTERNATIVES, PUBLIC OUTREACH**
  - **REQUEST FOR DIRECTION**

**Committee Review:**

Finance Committee (Scheduled)

07/16/12

Council (Scheduled)

07/25/12

Mr. Pacheco distributed three handouts. He said this project started on December 11, 2002. They followed the NEPA process (National Environmental Protection Agency) in three phases of evaluation.

Starting May 2 2012 was a public comment period and over 70 comments were received and in the record. Most recently he went to BTAC for their review. He recommended the tunnel alternative for design. Over half million was available for the design. It could be completed by year end and had been placed on the State's STIP. That made it eligible for state and federal funding for future construction and acquisition of right of way.

He introduced Ms. Denise Westland who was a consultant on the project.

Denise explained that in the NEPA process they carried three alternatives which were a bridge, a tunnel and no build (status quo). The results of the EA didn't indicate significant impact from any alternative. The only delineators between the two were that bridge aesthetics was an issue and the tunnel issue was traffic control during construction.

She noted that the public comments have been balanced between the two alternatives.

Mr. Eric Martínez clarified that in the packet were the pros and cons of each alternative as well as the no build option. The team was now looking for direction on where to take it from here since there was no clear public consensus. The project has been 10 years in the making and now could move forward with the design and have it ready to go and if other funds were obtained to move forward with construction.

Chair Wurzbarger asked if under the no-build option they had looked at using human power to assist people to get across the street.

Mr. Martínez said the consideration was to make limited improvements at the intersection and use the signal control to cross in the cross walks.

Ms. Westland said they didn't look at human power to assist but the original assignment was to eliminate the vehicular conflict at the crossing.

Chair Wurzbarger understood - so it could only be abated by engineering solutions.

Mr. Pacheco agreed - either over or under the road. No build meant as it exists today.

Councilor Calvert asked if they concluded there was any difference in costs or if the \$3-3.5 million was roughly the same for either alternative.

Mr. Pacheco said it was roughly the same. The tunnel would deal with infrastructure and traffic control during construction. Both were in that range.

Councilor Calvert asked if having an approved design would aid in the search for construction funding.

Mr. Pacheco agreed. It was not atypical for projects to have designs completed and shovel ready long before construction funding was available. The project had applied for federal money. Now that it was in the statewide TIP, it could be eligible for funding. Often unexpended funds from other projects became available so having it ready would help.

Mr. Martínez agreed that the state and feds did look for the NEPA when allocating funds.

Councilor Calvert asked if there would be any cost advantage to have a design/build project.

Mr. Martínez couldn't say.

Councilor Calvert wanted them to look at that question. If the City could save money by doing both stages together maybe we should it.

Chair Wurzbarger asked about a demographic breakdown of the 70 who provided public comments.

Ms. Westland said they did not do a demographic breakout of participants. Of the total they had 25-30 who spoke and then 35-40 comments in writing. The comments didn't arrive in clear context. It was just a measure of the community pulse and identified their concerns. She agreed that they could have overlap among the verbal and written comments. Some comments were from groups of people.

Councilor Trujillo asked Mr. Pacheco and Mr. Martínez as engineers and experts what the best alternative was.

Mr. Pacheco said based on 10 years of experience on it, either alternative was technically feasible and doable. BTAC had two votes for bridge and the rest felt the tunnel was the least politically complicated. They felt underground would not involve the politics of aesthetics. The City just put a tunnel under St. Francis. This was crossing a federal highway so the City was subject to DOT and FHWA.

Councilor Trujillo said as a councilor he had to be frugal with their public funds. He thought a bridge would be more feasible and would have less impact on traffic.

Mr. Pacheco said the bridge had longer range advantages and drainage was less as well as traffic control.

Councilor Calvert said the bridge being cheaper was just a public perception.

Councilor Trujillo said that was my opinion. It has been ten years and we have postponed it. The major construction on St. Francis didn't happen.

Chair Wurzbarger asked how many people were going across each day.

Mr. Martínez said that was unknown but the MPO was working on a program to make counts on trails.

Councilor Calvert thought it was a "chicken and egg" thing.

Chair Wurzbarger asked if the Committee could have a public hearing next time and make a decision based on that. It wouldn't slow down the process.

Councilor Calvert didn't have a problem with that but didn't think they would get any new information

from it. He had gone to some of those public meetings and listened first hand.

Chair Wurzbarger said would be public information because there was no agreement. Her mind was not made up so she would like to have it.

Mr. Martínez said in the feedback received on each alternative, the bicyclists and ADA community favored tunnels for the more gradual grade and that it would be easier to get in and out of a tunnel. The big question was about safety in a tunnel which had been raised at every public meeting.

With the bridge they could look at aesthetics as a gateway but it was hard to get consensus on that either.

Chair Wurzbarger noted that the bridge option would provide a visual for people to see the landscape and would remove the vehicle and pedestrian conflict. We want to get to a point to make a selection and issue a request for conclusion of EA.

Mr. Pacheco added that the City had done this before with the first tunnel. When the City built the first tunnel they got the EA in 2004 and didn't fund construction until 2008. The EA had to be reanalyzed and a FONSI redone.

Chair Wurzbarger explained she was not trying to suggest they could get consensus but wanted additional time to consider the alternatives in the context of public comment.

Councilor Ives asked if they had gotten the FONSI on either or both alternatives.

Ms. Westland said they had it on neither alternative. The EA as written now was only to clear ROW and final design and city would have to decide before a FONSI was done with perhaps more outreach and public comment when done. There would be another step at some level of effort to comply with NEPA but they would anticipate a FONSI on either one.

Councilor Ives asked if the EA was written up and what its current status was.

Mr. Pacheco said it was written and signed. He believed it was on city's web page.

Councilor Ives asked if they had any safety data at the Zia crossing.

Mr. Pacheco said the crossing was open and being heavily used and seemed very safe. It was lit and soon they would have cameras installed.

Chair Wurzbarger asked if it was possible to put notices in the new tunnel to get input on their experience using the tunnel.

Mr. Martínez agreed they could do an informal survey on it and provide all the transcripts and

comments received to date.

Councilor Calvert clarified that to close this process the Council had to make a decision on an alternative. Mr. Martinez agreed and before they even begin the design had to have a FONSI on it.

Councilor Calvert said they now had some new information that wasn't available at these public hearings with a tunnel now open. So it was some experience upon which to build.

Councilor Rivera supported the public hearing on it. The City was very aware of the biking community and the disabled and wondered if the hearing could focus on how the neighbors might be affected with a bridge or tunnel. He was sure some of them attended the meetings but didn't know what their comments were. He would like information from them.

Mr. Pacheco said they were open to a further public hearing but there had been extensive public involvement along with an editorial in the New Mexican and a headline right after the BTAC meeting.

Chair Wurzburger said they could have the public hearing at the next Public Works Committee meeting.

**Councilor Rivera moved to postpone this request to the next meeting with a public hearing. Councilor Ives seconded the motion and it passed by unanimous voice vote. Councilor Calvert was not present for the vote.**

**13. REQUEST FOR APPROVAL OF A RESOLUTION DIRECTING CITY TRAFFIC ENGINEERING STAFF TO IMPLEMENT ON A ONE-YEAR TRIAL BASIS ONE-WAY TRAFFIC ON CANYON ROAD EASTBOUND FROM PASEO DE PERALTA TO DELGADO STREET (COUNCILORS IVES AND WURZBURGER) (JOHN ROMERO)**

**Committee Review:**

Finance Committee (Approved)

06/18/12

Council (Scheduled)

07/11/12

Mr. Romero presented the request. In the packet was his memo in which he tried to answer all questions from last time. He listed them. There was a weight limit on Canyon Road. The Paseo de Peralta speed limit was 25 mph.

Regarding the suggestion for a "no left turn" sign, he thought people ignored signs and unless the City closed up the median it could affect turning left onto Canyon Road and they didn't want that.

Regarding the handout from Anthony Garcia about a left deceleration lane it wouldn't help northbound traffic.

Concerning the width, the minimum width was 18' and he included a graphic showing that there was only room for one car and if it remained two-way they would need to eliminate parking there. Going westbound he personally had to go up on the curb there once in order to avoid a collision.

Regarding the question on number of parking spaces there, he said there were 14 spaces, a loading zone and a Santa Fé Pickup space. For off-street parking there was a private parking area at \$5 /day and the City could enter a lease agreement with the owner.

For the radius issue he showed a drawing of the intersection where a bulb out could be removed and the lane have a gentler slope. It would require relocation of a street light and the street sign there but would increase speeds of right turns there. Slowing them down would help pedestrian safety.

Councilor Ives said the intent was that when it came to Council they would have a public hearing at Council. He noted that he had not seen additional traffic counts there. He wanted to know if the cars coming off Paseo to Canyon Road went on up Canyon Road or diverted off to side roads. The Council needed to be sensitive to the neighborhoods in terms of traffic flow and parking.

Mr. Romero did have some additional information. In the analysis it appeared westbound traffic was to bypass the Alameda signal or Acequia Madre. So the last couple of weeks, they did counts and turns at certain intersections. If one-way would be implemented, they would be able to reduce cut through traffic.

Councilor Calvert asked about the effectiveness of placing a sign forbidding left turns. He wondered if the City could put some curbing that would not allow a left turn there and forcing them to go right only.

Mr. Romero said they could look at that. He asked if the Committee wanted parking there or not.

Councilor Calvert didn't think any of the owners there wanted to give up parking there. He suggested not choosing a drastic measure but see if some of the smaller things would solve it first like a speed van on Paseo de Peralta or an alternative place for parking. The Tibetan Center seemed to have a lot of unused parking. Those would not be hard to implement or hard to see if they worked.

Mr. Romero agreed they could do that. He said another question they were asked was if the City could add parking. The answer was that they could not. If we take it away we might not be able to put it back.

Councilor Calvert understood that and no business there would want parking to be lost. But maybe some of them should go and not all of them. Those were the things he would like to be looked at.

Chair Wurzbarger asked for staff to do more counts. This week would be very interesting on Canyon Road and around the city as people came in for Folk Art.

#### **14. MATTERS FROM STAFF**



There were no matters from staff.

**15. MATTERS FROM THE COMMITTEE**

Councilor Ives asked that all materials distributed at the meetings be made available by PDF even if after the meeting.

**16. MATTERS FROM THE CHAIR**

There were no matters from the Chair.

**17. NEXT MEETING: Tuesday, July 23, 2012**

**18. ADJOURNMENT**


The meeting was adjourned at 6:45 p.m.

Approved by:

---

Rebecca Wurzburger, Chair

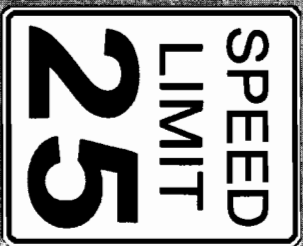
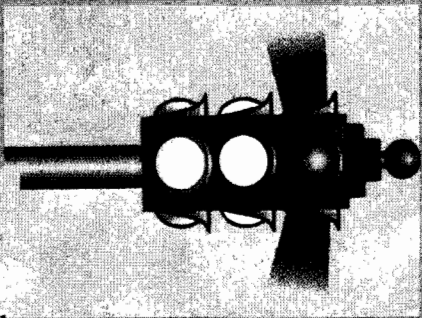
Submitted by:

  
Carl Boaz, Stenographer



# Traffic Engineering Division

Public Works  
Department  
City of Santa Fe



# Traffic Engineering Division Overview

- Mission Statement: Provide and maintain safe, efficient, and cost effective multi-modal traffic flow throughout the City.
- Annual Operating Budget  $\approx$  \$2.8 Million
- Supplemented with  $\approx$  \$1.6 Million in two year CIP Bond money.
- 3 Sections
  - Traffic Engineering
  - Traffic Operations
  - School Cross Guard Program
- 27 Full time + 34 Part Time

# Traffic Engineering Section Overview



- Traffic Studies
  - Intersection Warrant Analysis, Pedestrian Studies, Speed Studies, Sight Distance Analysis
- Development Review
- Driveway and Obstruction Permits
- CIP Project Review
- Implementation of \$650,000 of Safety Funds
- Speed Trailer

# School Cross Guard Program Overview



- 32 Cross Guards, 2 Supervisors, 1 Manager
- 18 Schools (14 Elementary, 4 Mid-high)
- Recently Standardized Uniforms
- Cross Kids not Traffic
- SFPS are considering taking over program

# Traffic Operations Sections Overview



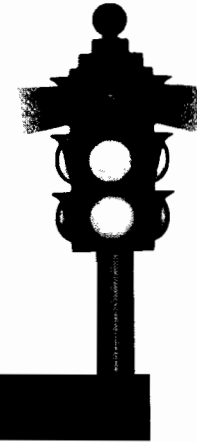
- Paint Shop
- Sign Shop
- Signal Shop
- Street Lights

# **Traffic Operations Section Paint Shop**



- 5 Employees
- Maintains 700 Lane Miles of Pavement Markings
  - 10,300 Gallons of Paint (Equivalent to 521 miles of solid 4" Stripe)
  - Replace 85 Crosswalks, 200 Arrows, and other Markings
- Installs and Maintains Sharrows

# **Traffic Operations Section Signal Shop**



- 6 Employees
- Operates and Maintains
  - 114 Traffic Signals
  - 90 Warning Beacons
  - Radar Speed Signs
- Increased Involvement in Street Light Maintenance



# **Traffic Operations Section Sign Shop**



- 3 Employees
- Maintains signage on 700 Lane Miles of Roadway

# Challenges

---

- Traffic Engineering in a 400 year old City
- Development Review in current economic climate
- Must be able to maintain what we put down
- City Initiated Annexation
- Increased involvement in Street Light Maintenance

# Policy Issues

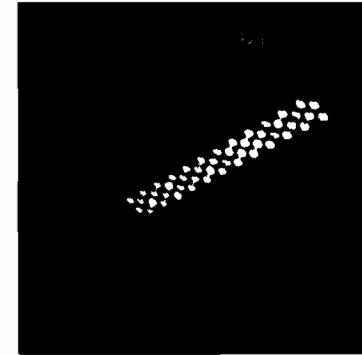
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- No Speed Limit Policy in place
- Adopt National and State Policies
  - AASHTO
  - MUTCD
  - SAMM

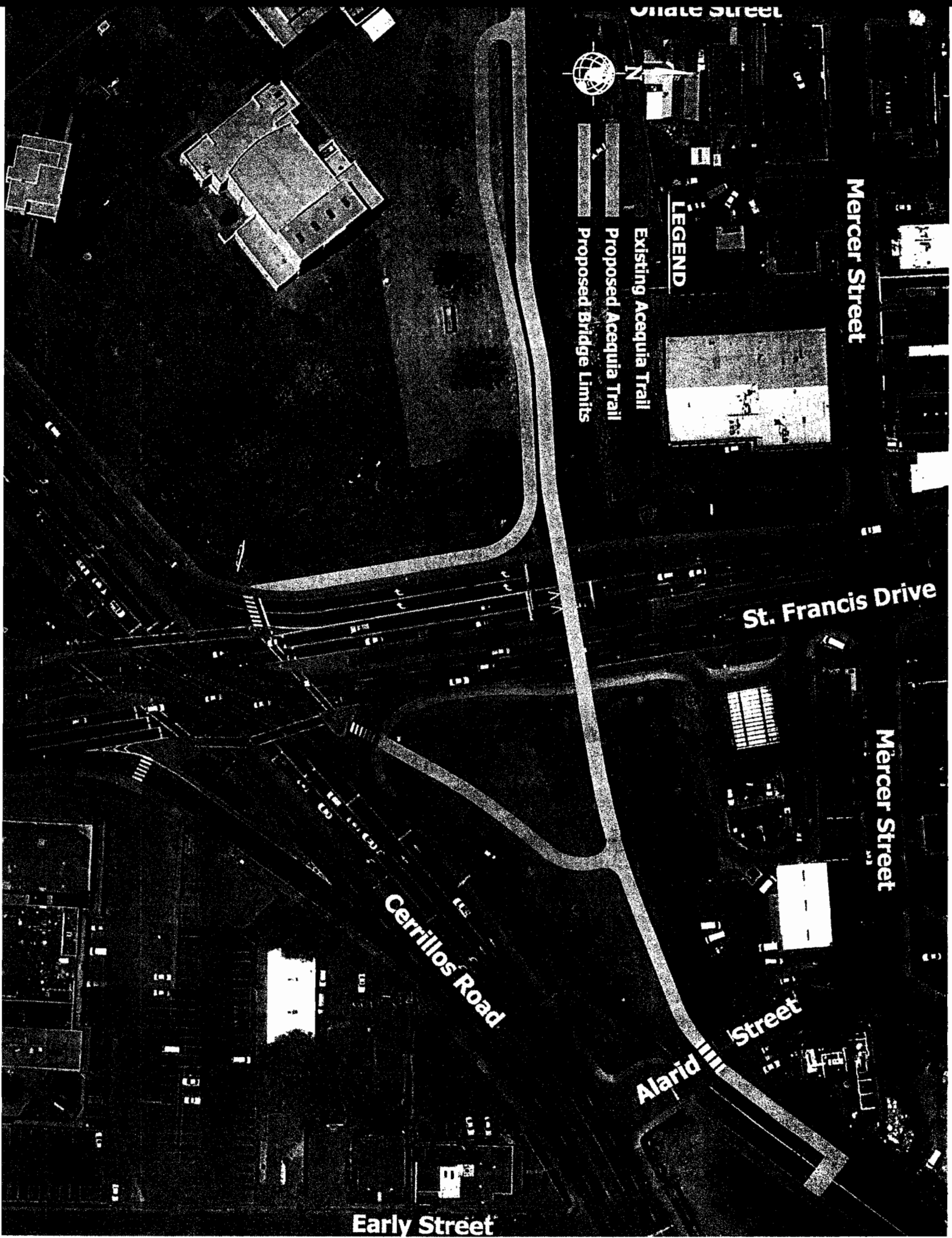
# Strategic Plans

- Consistency
- Develop a prioritization list for Safety Projects
- Practice Progressive Traffic Engineering while staying “Inside the Box”
- Validate (or invalidate) public perception with non-subjective engineering analysis
- Increase involvement in street light maintenance

# Signal Shop Taking on Street Lighting



- Where We Are
  - Un-metered lights paid through rate schedule
  - PNM reducing their Involvement
  - PNM does have a standard or rate for LEDs
- Where We're Going
  - Meter most arterials and collectors
  - Upgrade metered light to LEDs
  - Local streets will remain un-metered and incandescent
  - Will need additional personnel to take on added responsibilities



Orate Street

Mercier Street

LEGEND

Existing Acequia Trail

Proposed Acequia Trail

Proposed Bridge Limits

St. Francis Drive

Mercier Street

Cerrillos Road

Alarid Street

Early Street

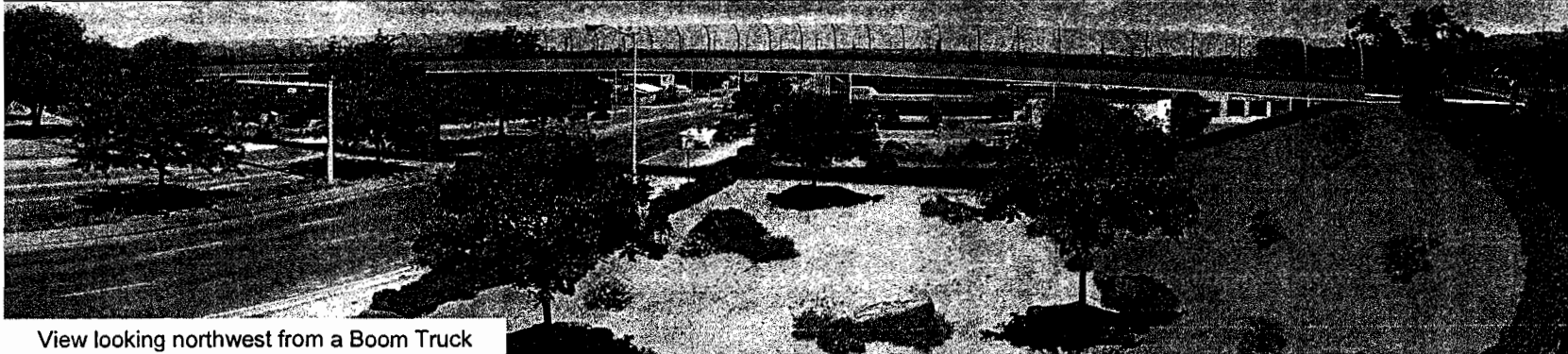
Figure 5-8  
3-D Bridge Renderings



View looking south towards Cerrillos Rd.



View looking north towards Hickox



View looking northwest from a Boom Truck





**LEGEND**

- Existing Acequia Trail
- Proposed Acequia Trail
- Proposed Tunnel Limits

Mercer Street

St. Francis Drive

Mercer Street

Cerrillos Road

Alarid Street

Early Street

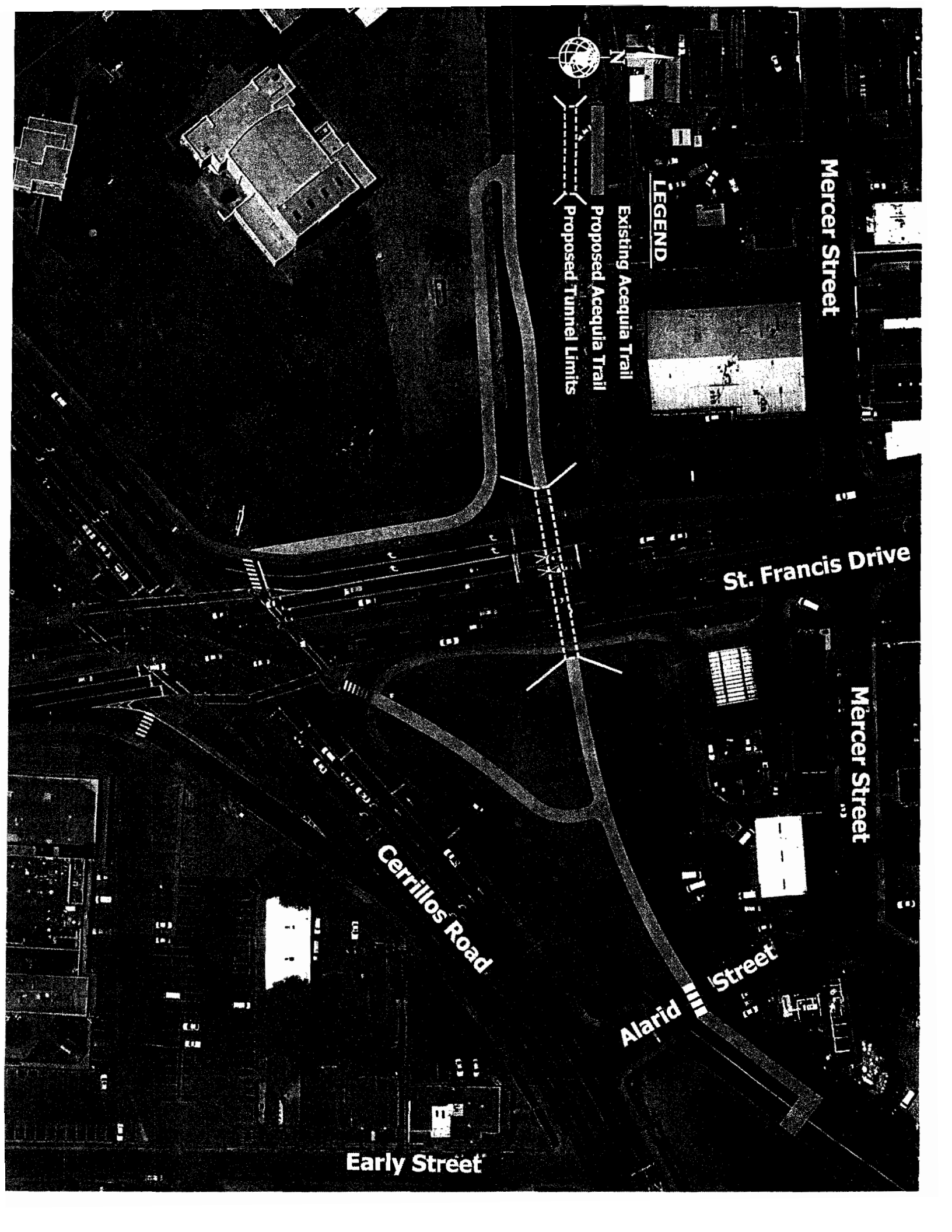
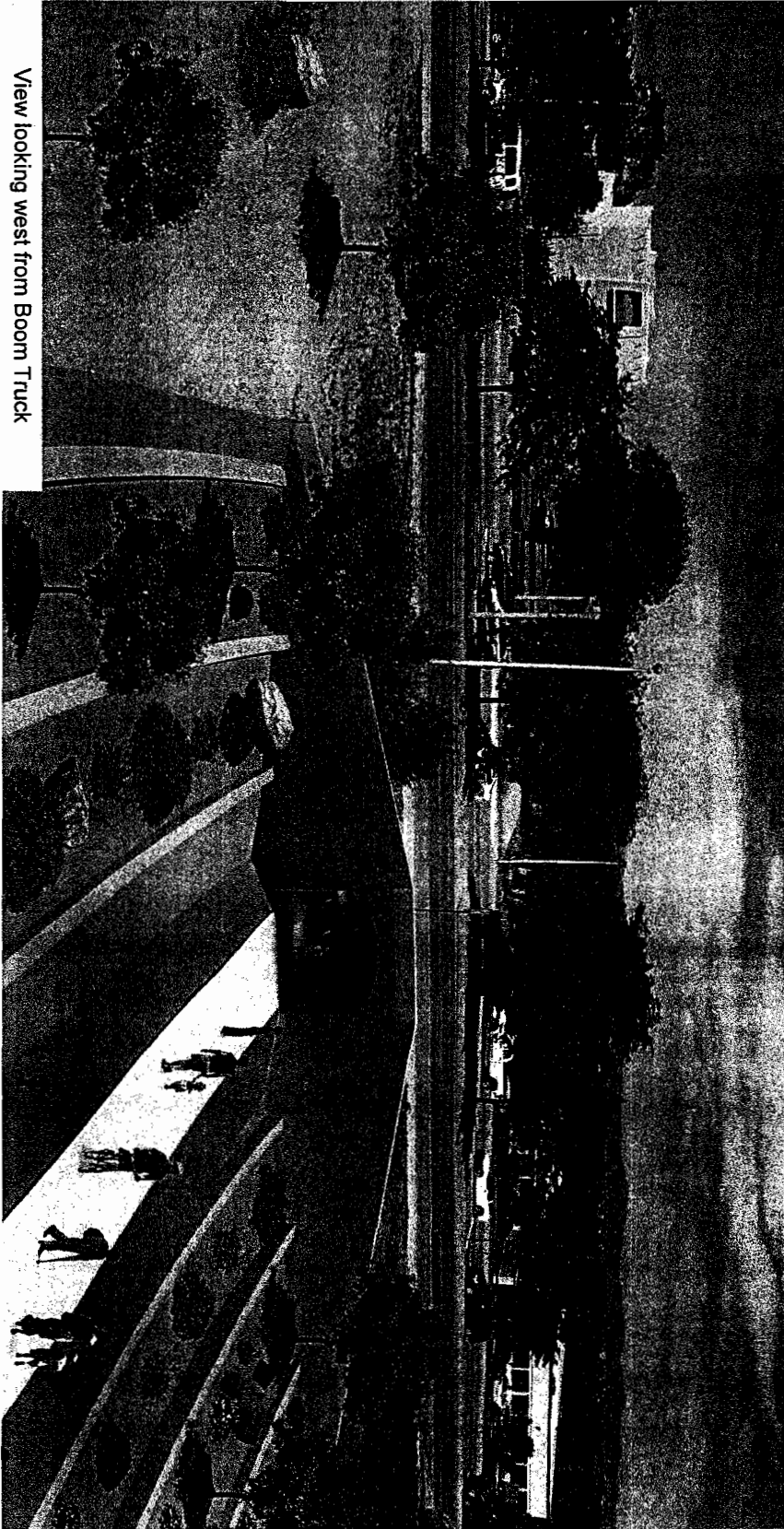




Figure 5-9  
3-D Tunnel Rendering



View looking west from Boom Truck

Date	Bid/RFP #	Title	Award	Dollar Amount
01/03/12	'12/12/B	Salvador Perez Park Improvements	Lockwood Construction Co., Santa Fe	\$343,778.14
04/10/12	'12/16/B	Gonzales Road Pedestrian Trail Improvements	H.O. Construction Inc.	\$414,829.83
04/12/12	'12/19/B	McClure Reservoir Stream Gage Construction Project	Padilla Industries, Inc., Santa Fe	\$93,558.25
05/21/12	'12/22/B	Security Service for Caja Del Rio Landfill and Buckman Road Recycling and Transfer Station	U.S. Security Associates, Inc., Albuquerque	\$71,597.72
05/23/12	'12/23/B	Purchase of Polyelectrolyte (DAF)	Pending Award	
05/23/12	'12/24/B	Purchase of Polyelectrolyte (Compost)	Pending Award	
05/18/12	'12/25/B	FY 12/13 Wastewater Division Publicly Owned Treatment Works Repair, Replacement, and Extension Contract	TLC Plumbing & Utility, Albuquerque	\$65,872.23
06/26/12	'12/26/B	Santa Fe River Park, El Parque del Rio, Renovations and Improvements	Pending Award	
05/21/12	'12/28/B	Fire Station No. 4	Pending Award	
07/12/12	'12/29/B	Mary Esther Gonzales (MEG) Senior Center Fire Sprinkler System	Pending	
05/29/12	'12/30/B	Santa Fe Municipal Airport Taxiway A Phase II	Albuquerque Asphalt, Inc., Albuquerque	\$1,807,620.13
05/25/12	'12/31/B	(1) One 2012 or Newer Chassis Mounted, Low Dump, Regenerative Air Street Sweeper	H & E Equipment, TX	\$196,900.00
05/30/12	'12/32/B	BDD Water Treatment Chemicals	Various Vendors	\$523,006.00
06/11/12	'12/33/B	FY 12/13 City Wide Water Utility Pavement Restoration Contract	Pending Award	
03/29/12	'12/10/P	Buckman Direct Diversion Booster Station 2A Photovoltaic Project	Cancelled	
01/05/12	'12/11/P	Engineering Services for Hospital Tank Rehabilitation	NCS Engineers	\$94,855.62
03/05/12	'12/14/P	Programs for Children and Youth	Multiple Vendors	\$1,000,000.00
03/15/12	'12/15/P	Human Services Funding	16 Vendors	\$733,312.00
02/17/12	'12/16/P	Summer Music Festival on the Plaza 2012	Outside In, Santa Fe	\$34,000.00
02/18/12	'12/17/P	Public Defender	Bea Castellano, Santa Fe	\$72,000.00
04/11/12	'12/18/P	Guadalupe St./Defouri St. Bridges	The Louis Berger Group Santa Fe	\$229,559.83
05/11/12	'12/19/P	Comprehensive Insurance Coverage, Claims Administration and Broker Services	Arthur J. Gallagher, CA	\$2,079,153.00
07/06/12	'12/20/P	Rodeo De Santa Fe Arena & Regional Disaster Relief Renovations (Design & Review)	Pending Award	
05/25/12	'12/21/P	Engineering Architectural Consultant SVC for Airport	Molzen-Corbin & Associates, Albuquerque	\$3,239,097.44

Date	Bid/RFP #	Title	Award	Dollar Amount
05/30/12	'12/22/P	Automobile Rental Concessions for Municipal Airport	The Hertz Corporation, NJ & Avis Rent A Car System, LLC, NJ	Will pay the City monthly \$386.67
05/30/12	12/23/P	Services For The Operation Of A Full Service Business Incubator	Pending Award	
05/30/12	12/24/P	Services For The Operation Of A Entrepreneurial	Pending Award	
06/20/12	'12/25/P	Market Station Architectural Design Services	Pending Award	
06/29/12	'12/26/P	Energy Loan Program	Pending Award	
07/09/12	'12/27/12	Environmental Services For The Caja Del Rio Landfill And Buckman Road Recycling and Transfer Station	Pending	

**DATE:** February 29, 2012

**TO:** Finance Committee

**FROM:** Robert Rodarte, Purchasing Officer  
Purchasing Office

**VIA:** Dr. Melville L. Morgan, Finance Director  
Finance Department

**ISSUE:** Award of Bid # '12/12/B  
Salvador Perez Park Improvements

**SUMMARY:**

On February 2, 2012, six bids were received for the procurement of the above referenced project as follows:

	<u>Bid Amount</u>	<u>Local Preference</u>
<b>Lockwood Construction Co., Santa Fe</b>		
Base Bid	\$359,457.42	\$323,511.68
NMGRT	\$ 29,430.58	
Total Base Bid Plus Tax	<u>\$388,888.00</u>	
Alternate A (Concrete Paving)	\$ 42,276.00	
Alternate B (Irrigation System)	\$ 21,000.00	
<b>Sequoia Landscaping Inc., Albuquerque</b>		
Base Bid	\$464,568.00	
NMGRT	\$ 38,036.51	
Total Base Bid Plus Tax	<u>\$502,604.51</u>	
Alternate A (Concrete Paving)	\$ 8,450.00	
Alternate B (Irrigation System)	\$ 70,051.00	
<b>Blue Sky Builders Inc., Espanola</b>		
Base Bid	\$476,000.00	
NMGRT	\$ 38,972.50	
Total Base Bid Plus Tax	<u>\$514,972.50</u>	
Alternate A (Concrete Paving)	\$ 47,602.00	
Alternate B (Irrigation System)	\$ 51,930.00	

**Lee Landscapes, Albuquerque**

Base Bid	\$494,296.00
NMGRT	\$ 40,470.49
Total Base Bid Plus Tax	<u>\$534,766.49</u>

Alternate A (Concrete Paving)	\$ 8,482.00
Alternate B (Irrigation System)	\$ 69,088.00

**Meridian Contracting Inc., Albuquerque**

Base Bid	\$544,847.00
NMGRT	\$ 44,609.35
Total Base Bid Plus Tax	<u>\$589,456.35</u>

Alternate A (Concrete Paving)	\$ 54,202.00
Alternate B (Irrigation System)	\$ 59,377.00

The using department has reviewed the bids and recommends award of base bid only to Lockwood Construction Co., Santa Fe. The negotiated total base bid amount is \$343,778.14 inclusive of GRT.

Budget is available in account number 423046.572970.0108400 (CIP – Salvador Perez Park – WIP Construction) in the amount of \$244,399.93 and account number 32716.572970 (EXP – Salvador Perez – WIP Construction) in the amount of \$144,075.00.

**ACTION:**

It is requested that this recommendation of award to Lockwood Construction Co., Santa Fe in the total amount of \$343,778.14, be reviewed, approved and submitted to the City Council for its consideration.

**Attachment(s):**

1. Memo of recommendation from the using division.
2. Bid tabulation sheet.
3. Copy of the agreement between the owner and contractor.

CITY OF SANTA FE	
PURCHASING OFFICE	
BID TABULATION SHEET	

## Salvador Perez Park Improvements

[illegible]

# City of Santa Fe, New Mexico

# memo

**DATE:** April 23, 2012

**TO:** Finance Committee

**FROM:** Robert Rodarte, Purchasing Officer  
Purchasing 

**VIA:** Dr. Melville L. Morgan, Finance Director  
Finance

**ISSUE:** Award of Bid # '12/16/B  
Gonzales Road Pedestrian Trail Improvements

## SUMMARY:

On April 10, 2012, seven bids were received for the procurement of the above referenced service as follows:

	<u>Bid Amount</u>	<u>Local Preference</u>
<b>2 Seven Contracting, Inc., Santa Fe</b>		
Total Bid Amount	\$256,280.50	\$230,652.45
NMGRT	<u>\$ 20,982.97</u>	
Total Bid Amount Including NMGRT	<u>\$277,263.47</u>	
<b>H.O. Construction, Inc., Albuquerque</b>		
Total Bid Amount	\$383,436.00	
NMGRT	<u>\$ 31,393.83</u>	
Total Bid Amount	<u>\$414,829.83</u>	
<b>Sparling Construction Company, Inc., Albuquerque</b>		
Total Bid Amount	\$479,261.50	
NMGRT	<u>\$ 39,239.54</u>	
Total Bid Amount	<u>\$518,501.04</u>	
<b>A.A.C. Construction, Santa Fe</b>		
Total Bid Amount	\$504,718.00	\$545,246.20
NMGRT	<u>\$ 41,323.79</u>	
Total Bid Amount	<u>\$546,041.79</u>	
<b>Meridian Contracting, Inc., Albuquerque</b>		
Total Bid Amount	\$522,845.00	
NMGRT	<u>\$ 42,807.93</u>	
Total Bid Amount	<u>\$565,652.94</u>	

Page 2  
Award of '12/16/B

**David Montoya Construction, Albuquerque**

Total Bid Amount	\$528,191.00
NMGRT	<u>\$ 43,245.64</u>
Total Bid Amount	<u>\$571,436.64</u>

**Star Paving Company, Albuquerque**

Total Base Amount	\$575,377.10
NMGRT	<u>\$ 47,109.00</u>
Total Bid Amount	<u>\$622,486.10</u>

The using department has reviewed the bid and recommends award to H. O. Construction Inc., Albuquerque in the amount of \$414,829.83 inclusive of GRT. The apparent low bidder 2 Seven Contracting, Inc withdrew there bid with the approval by the Purchasing Officer (see attached memo).

Budget is available as outlined in memo of recommendation from using department.

**ACTION:**

It is requested that this recommendation of award to H.O. Construction Inc., Albuquerque in the total amount of \$414,829.83 be reviewed, approved and submitted to the City Council for its consideration.

**Attachments:**

1. Memo of recommendation from the using division.
2. Bid tabulation sheet.
3. Copy of the agreement between the owner and contractor.
4. Memo of approval to withdrawal request.



**CITY OF SANTA FE  
PURCHASING OFFICE  
BID TABULATION SHEET**

### Gonzales Road Pedestrian Trail Improvements

[illegible]

**CITY OF SANTA FE  
PURCHASING OFFICE  
BID TABULATION SHEET**

## Gonzales Road Pedestrian Trail Improvements

[illegible]



# City of Santa Fe, New Mexico

200 Lincoln Avenue, P.O. Box 909, Santa Fe, N.M. 87504-0909

David Coss, *Mayor*

**Councilors:**

Rebecca Wurzbarger, Mayor Pro Tem, Dist. 2

Patti J. Bushee, Dist. 1

Chris Calvert, Dist. 1

Rosemary Romero, Dist. 2

Miguel M. Chavez, Dist. 3

Carmichael A. Dominguez, Dist. 3

Matthew E. Ortiz, Dist. 4

Ronald S. Trujillo, Dist. 4

April 14, 2012

Mr. Martin Montoya, Vice President  
2Seven Contracting Inc  
PO Box 28116  
Santa Fe New Mexico 87592

RE: Bid 12/16/B Gonzalez Road Pedestrian Trail  
2 Seven Contracting Inc. Request to Withdraw

The Purchasing Office has received your letter requesting approval to withdraw as the apparent low bidder related to the aforementioned City of Santa Fe Bid. After reviewing your letter along with all the submitted bid documents, we are granting your request to withdraw based on the following.

- Submitted base bid of \$256,280.50 is 43.03% lower than the Engineer's estimate of \$449,880.00:
- Item: 608004: Concrete Sidewalk 4": Critical error in calculation: Submitted amount \$90,220.00, Engineer's Estimate \$156,150.00: 42% below the Engineer's estimate.
- 10 task items out of the 39 identified are considered extremely below the Engineer's estimate.

Section 22.12.7 of the City of Santa Fe Purchasing Manual Titled: Mistakes in Bid: "Mistakes Where Intended Correct Bid in Not Evident": States: A low bidder alleging a material mistake of a fact, which makes the bid non-responsive, may be permitted to withdraw the bid if:

- a. a mistake is clearly evident on the face of the bid document but the intended correct bid is not similarly evident; or
- b. the low bidder submits proof of evidentiary value that clearly and convincingly demonstrates that the mistake was made.

The City Purchasing Division welcomes your participation in the future.

Thank you

Robert Rodarte, CPPO, CPPB  
Purchasing Officer:  
The City of Santa Fe



## 2Seven Contracting Inc.

P.O. BOX 28116 SANTA FE NM 87592  
Martin Montoya [MARTYMART27@GMAIL.COM](mailto:MARTYMART27@GMAIL.COM)

Office 505-471-4406 Fax 505-474-9816  
Maria Montoya [MARTYMART27@MSN.COM](mailto:MARTYMART27@MSN.COM)

4/12/2012


City of Santa Fe  
Purchasing Office  
200 Lincoln Ave  
P.O. Box 909  
Santa Fe, NM 87504

Re: Gonzales Road Pedestrian Trail Improvements Bid Proposal Cip.#835

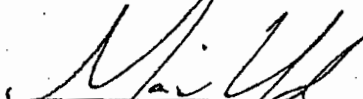
Mr. Rodarte

On behalf of 2Seven Contracting Inc. I Martin Montoya would like to withdraw our proposal for the Gonzales Road Pedestrian Trail Improvements. Due to a couple major errors on 2Seven's bid proposal we feel that moving on with a contract agreement would not benefit either side on this project. So out fairness to the City of Santa Fe and its potential bidders please allow us to withdraw our proposal.

2Seven Contracting Inc. takes full responsibility for the actions and mistakes made as part of this particular bid proposal. 2Seven does not hold the City of Santa Fe liable for any actions in regards to this matter. We would like apologies for any inconvenience we may have cause and hope to build a great working relationship with the city for future proposals.

  
Martin Montoya Vice President

4-12-12  
Date

  
Maria Montoya President

4/12/12  
Date

**DATE:** June 13, 2012

**TO:** Finance Committee

**FROM:** Robert Rodarte, Purchasing Officer  
Purchasing

**VIA:** Dr. Melville L. Morgan, Finance Director  
Finance

**ISSUE:** Award of Bid # '12/19/B  
McClure Reservoir Stream Gage Construction Project

**SUMMARY:**

On April 12, 2012, four bids were received for the procurement of the above referenced service as follows:

	<u>Bid Amount</u>	<u>Local Preference</u>
<b>Padilla Industries, Inc., Santa Fe</b>		
Total Bid	\$ 93,558.25	\$84,202.42
NMGRT	<u>\$ 7,660.09</u>	
Total Bid Amount	<u>\$101,218.34</u>	
<b>CJ Mead Construction Company, Edgewood</b>		
Total Bid	\$121,850.00	\$109,665.00
NMGRT	<u>\$ 9,976.47</u>	
Total Bid Amount	<u>\$131,826.47</u>	
<b>Apple Mountain Constructors, Estancia</b>		
Total Bid	\$127,470.00	
NMGRT	<u>\$ 10,436.61</u>	
Total Bid Amount	<u>\$137,906.61</u>	
<b>TLC Plumbing &amp; Utility, Albuquerque</b>		
Total Bid	\$157,869.00	
NMGRT	<u>\$ 12,925.53</u>	
Total Bid Amount	<u>\$170,794.53</u>	

The using department has reviewed the bid and recommends award to Padilla Industries, Inc., Santa Fe in the amount of \$93,558.25 excluding applicable gross-receipts tax.

Budget is available in account number 52353.572970 (Water – Transmission & Distribution – WIP Construction) in the amount of \$4,904,161.80.

Page 2

Award of '12/19/B

**ACTION:**

It is requested that this recommendation of award to Padilla Industries, Inc., Santa Fe in the amount of \$93,558.25 excluding applicable gross-receipts tax be reviewed, approved and submitted to the City Council for its consideration.

**Attachments:**

1. Memo of recommendation from the using division.
2. Bid tabulation sheet.
3. Copy of the agreement between the owner and contractor.

CITY OF SANTA FE  
PURCHASING OFFICE  
BID TABULATION SHEET

McClure Reservoir Stream Gage Construction Project

[illegible]

# MEMORANDUM

**To:** SFSWMA Joint Powers Board  
**From:** Randall Kippenbrock, P.E., Executive Director (RLK)  
**Date:** June 15, 2012  
**Subject:** Request for Approval to Award Bid No. 12/22/B to the Lowest Responsible Bidder, U.S. Security Associates, Inc. of Albuquerque, NM, for Security Services at the Caja del Rio Landfill and Buckman Road Recycling and Transfer Station in the Amount of \$71,597.45.

## BACKGROUND AND SUMMARY:

On April 23, 2012, the Agency issued Request for Bids No. 12/22/B for security services at the Caja del Rio Landfill and Buckman Road Recycling and Transfer Station (BuRRT). Four bids were received on May 16, 2012 and are tabulated in Table 1.

Table 1. Bid Tabulation Sheet for Bid No. 12/22/B.

Firm	Hourly Rate	Bid Amount Annually for 77 Hours per Week at Caja del Rio Landfill
U.S. Security Associates, Inc. Albuquerque, NM	\$14.39	\$57,617.56
ASI New Mexico Santa Fe, NM	\$17.96	\$71,911.84
Blackstone Security Services Albuquerque, NM	\$19.11	\$76,800.00
Chavez Security, Inc. Santa Fe, NM	\$22.53	\$90,210.12

Staff entered into negotiations with U.S. Security Associates as per Scope of Services. In general, the services consist of daily on-site security with a 4WD vehicle from 4:30 p.m. to 3:30 a.m. at the Caja del Rio Landfill, from 4:45 p.m. to 6:15 p.m. at BuRRT, and random patrols throughout the night at both the landfill and BuRRT. U.S. Security Associates will provide the services for \$71,597.45. Table 2 details the number of hours and cost for both the landfill and BuRRT. Also included is 100 hours for contingency, and New Mexico gross receipt tax of 7%. As per Article 5 of the Agreement, the Agreement can be renewed annually upon the approval of the Board, not to exceed four years.



Table 2. Costs for Bid No. 12/22/B.

Facility	Hours per Week	Hours per Year	Hourly Rate	Total
Caja del Rio Landfill	77	4,004	\$14.39	\$57,617.56
BuRRT	10.5	546	\$14.39	\$7,856.94
Contingency	-	100	\$14.39	\$1,439.00
NMGRT @ 7%	-	-	-	\$4,683.96
Total	-	-	-	\$71,597.72

**ACTION REQUESTED:**

Agency staff recommends the award of Bid 12/22/B to the lowest responsible bidder, U.S. Security Associates, Inc. of Albuquerque, NM, for security services at the Caja del Rio Landfill and BuRRT in the amount of \$71,597.45. Funding is available in line item 52501.510300 - Professional Contracts.

Attachments: 1) Professional Service Agreement  
2) Bid No. 12/22/B.

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**CITY OF SANTA FE  
PURCHASING OFFICE  
BID TABULATION SHEET**

### Security Services for Caja Del Rio Landfill, Buckman Road Recycling and Transfer Station

[illegible]

**CITY OF SANTA FE  
PURCHASING OFFICE  
BID TABULATION SHEET**

DATE: 05/23/12	SNF Polydyne, GA	Hercules Incorporated, DE		
BID: '12/23/B				
PREPARED BY: SHIRLEY R.				

[illegible]

CITY OF SANTA FE  
PURCHASING OFFICE  
BID TABULATION SHEET

### Purchase of Polyelectrolyte (DAF)

[illegible]

**DATE:** May 30, 2012

**TO:** Finance Committee

**FROM:** Robert Rodarte, Officer  
Purchasing Office

**VIA:** Dr. Melvin L. Morgan, Finance Director  
Finance

**ISSUE:** Award of Bid # '12/25/B  
FY 12/13 Wastewater Division Publicly Owned Treatment Works Repair,  
Replacement and Extension Contract CIP #944

**SUMMARY:**

On May 18, 2012, five bids were received for the procurement of the above referenced service as follows:

	<u>Bid Amount</u>	<u>Local Preference</u>
<b>TLC Plumbing &amp; Utility, Albuquerque</b>		
Base Bid 1 thru 62	\$ 60,887.10	
NMGRT	\$ 4,984.13	
Total Base Bid Plus Tax	<u>\$ 65,872.23</u>	
<b>Samcon, Inc., Albuquerque</b>		
Base Bid 1 thru 62	\$ 89,789.50	
NMGRT	\$ 7,351.52	
Total Base Bid Plus Tax	<u>\$ 97,141.02</u>	
<b>Blueline Construction, Inc., Santa Fe</b>		
Base Bid 1 thru 62	\$106,679.00	
NMGRT	\$ 8,734.34	
Total Base Bid Plus Tax	<u>\$115,413.34</u>	
<b>Sasquatch, Inc., Santa Fe</b>		
Base Bid 1 thru 62	\$141,000.00	\$126,900.00
NMGRT	\$ 11,544.38	
Total Base Bid Plus Tax	<u>\$152,544.38</u>	
<b>AUI Inc., Albuquerque</b>		
Base Bid 1 thru 62	\$174,196.00	
NMGRT	\$ 14,262.30	
Total Base Bid Plus Tax	<u>\$188,458.30</u>	

Page 2  
Award of '12/25/B

The using department has reviewed the bid and recommends the award to TLC Plumbing & Utility, Albuquerque in the amount of \$65,872.23 inclusive of GRT.

Budget will be available in fiscal year 12/13 in account number 52455.510300 (Wastewater – Collection System – Professional Services).

**ACTION:**

It is requested that this recommendation of award to TLC Plumbing & Utility, Albuquerque in the total amount of \$65,872.23 be reviewed, approved and submitted to the City Council for its consideration.

**Attachments:**

1. Memo of recommendation from the using division.
2. Bid tabulation sheet.
3. Copy of the agreement between the owner and contractor.

**CITY OF SANTA FE  
PURCHASING OFFICE  
BID TABULATION SHEET**

**FY 12/13 Wastewater Division Publicly Owned Treatment Works Repair, Replacement and Extension Contract**

[illegible]

**CITY OF SANTA FE**  
**PURCHASING OFFICE**  
**BID TABULATION SHEET**

**FY 12/13 Wastewater Division Publicly Owned Treatment Works Repair, Replacement and Extension Contract**

[illegible]



**CITY OF SANTA FE  
PURCHASING OFFICE  
BID TABULATION SHEET**

**Santa Fe River Park, El Parque del Rio, Renovations and Improvements, CIP #413B**

<b>DATE:</b> 06/26/12	<b>Lockwood Construction Co.,</b>	<b>Meridian Contracting, Inc.</b>	<b>RL Leeder Company,</b>	
<b>BID:</b> #12/26/B	<b>Santa Fe</b>	<b>Albuquerque</b>	<b>Santa Fe</b>	
<b>PREPARED BY:</b> SHIRLEY R.				
<b>ITEM &amp; DESCRIPTION</b>	<b>BID AMOUNT</b>	<b>BID AMOUNT</b>	<b>BID AMOUNT</b>	<b>BID AMOUNT</b>
Base Bid Amount	\$1,893,000.00	\$2,117,505.00	\$2,501,257.00	
GRT	\$154,989.38	\$173,370.72	\$204,790.41	
Total Base Bid Plus Tax	\$2,047,989.38	\$2,290,875.72	\$2,706,047.41	
Local Preference	\$1,703,700.00	N/A	\$2,251,131.30	
Deductive Alternate No. 1	\$23,000.00	\$19,170.00	\$11,164.95	
Deductive Alternate No. 2	\$22,000.00	\$43,823.00	\$34,500.00	
Deductive Alternate No. 3	\$83,000.00	\$119,145.00	\$46,250.00	
Deductive Alternate No. 4	\$45,000.00	\$148,922.00	\$97,000.00	
<b>SUBMITTAL REQUIREMENTS</b>				
BID BOND	x	x	x	
EQUAL EMPLOYMENT	x	x	x	
NON-SEGREGATED FACILITIES	x	x	x	
NON-COLLUSION AFFIDAVIT	x	x	x	
SUBCONTRACTORS LISTING	x	x	x	
FORM RESIDENT PREFERENCE NUMBER	x	x	x	
RECEIPT ADDENDUM #1	x	x	x	
RECEIPT ADDENDUM #2	x	x	x	
RECEIPT ADDENDUM #3	x	x	x	

**CITY OF SANTA FE  
PURCHASING OFFICE  
BID TABULATION SHEET**

**Fire Station No. 4 Additions and Renovations**

<b>DATE: 06/21/12</b>	<b>Lockwood Construction Co.,</b>	<b>RVC, Inc. Espanola</b>	<b>AIC General Contractor,</b>	
<b>BID: # 12/28/B</b>	<b>Santa Fe</b>		<b>Albuquerque</b>	
<b>PREPARED BY: SHIRLEY R.</b>				
<b>ITEM &amp; DESCRIPTION</b>	<b>BID AMOUNT</b>	<b>BID AMOUNT</b>	<b>BID AMOUNT</b>	<b>BID AMOUNT</b>
Base Bid Amount	\$990,389.00	\$1,076,000.00	\$1,006,000.00	
GRT	\$81,088.10	\$88,097.50	\$82,366.25	
Total Base Bid Plus Tax	\$1,071,477.10	\$1,164,097.50	\$1,088,366.25	
Local Preference	\$891,350.10	\$968,400.00		
Alternate No. 1 including GRT	\$5,600.00	\$12,329.05	\$11,883.00	
Alternate No. 2 including GRT	\$20,600.00	\$21,314.02	\$21,425.00	
Alternate No. 3 including GRT	\$1,200.00	\$1,190.06	-\$717.00	
Alternate No. 4 including GRT	\$4,000.00	\$36,296.91	-\$4,785.00	
Alternate No. 5 including GRT	\$13,000.00	\$13,156.14	\$13,225.00	
Alternate No. 6 including GRT	\$9,900.00	\$13,567.61	\$11,604.00	
Alternate No. 7 including GRT	\$9,400.00	\$13,090.69	\$4,067.00	
Alternate No. 8 including GRT	\$7,600.00	\$8,211.43	\$7,703.00	
Alternate No. 9 including GRT	\$5,700.00	\$5,890.81	\$5,890.00	
Alternate No. 10 including GRT	\$12,800.00	\$16,289.58	\$13,582.00	
Alternate No. 11 including GRT	\$11,400.00	\$10,115.53	\$10,169.00	
Alternate No. 12 including GRT	\$9,700.00	\$9,853.72	\$10,025.00	
Alternate No. 13 including GRT	\$13,900.00	\$14,280.75	\$15,648.00	
<b>SUBMITTAL REQUIREMENTS</b>				
BID BOND	x	x	x	
EQUAL EMPLOYMENT	x	x	x	
NON-SEGREGATED FACILITIES	x	x	x	
NON-COLLISION AFFIDAVIT	x	x	x	
SUBCONTRACTORS LISTING	x	x	x	
NON RESIDENT PREFERENCE NUMBER	x	x	x	
RECEIPT ADDENDUM #1	x	x	x	
RECEIPT ADDENDUM #2	x	x	x	
RECEIPT ADDENDUM #3	x	x	x	
RECEIPT ADDENDUM #4	x	x	x	
RECEIPT ADDENDUM #5	x	x	x	
RECEIPT ADDENDUM #6	x	x	x	

**DATE:** May 30, 2012

**TO:** Finance Committee

**FROM:** Robert Rodarte, Purchasing Officer  
Purchasing Office

**VIA:** Dr. Melvin L. Morgan, Finance Director  
Finance Department

**ISSUE:** Award of Bid # '12/30/B  
Santa Fe Municipal Airport Taxiway A Phase II

**SUMMARY:**

On May 29, 2012, three bids were received for the procurement of the above referenced project as follows:

	<u>Bid Amount</u>
<b>Albuquerque Asphalt, Inc., Albuquerque</b>	
Base Bid Amount	\$1,670,821.61
NMGRT	\$ 136,798.52
Total Bid Including NMGRT	<u>\$1,807,620.13</u>
<b>Mountain States Constructors, Inc., Albuquerque</b>	
Base Bid Amount	\$1,739,637.40
NMGRT	\$ 142,432.81
Total Bid Including NMGRT	<u>\$1,882,070.21</u>
<b>RL Leeder Co., Santa Fe</b>	
Base Bid Amount	\$2,195,645.11
NMGRT	\$ 179,768.44
Total Bid Including NMGRT	<u>\$2,375,413.55</u>

The using department has reviewed the bid and recommends award to Albuquerque Asphalt, Inc., Albuquerque in the amount of \$1,807,620.13 inclusive of GRT.

Budget is available as outlined in memo of recommendation from using department.

**ACTION:**

It is requested that this recommendation of award to Albuquerque Asphalt, Inc., Albuquerque in the total amount of \$1,807,620.13, be reviewed, approved and submitted to the City Council for its consideration.

**Attachment(s):**

1. Memo of recommendation from the using division.
2. Bid tabulation sheet.
3. Copy of the agreement between the owner and contractor.

**Santa Fe Municipal Airport Taxiway A Phase II**[illegible]

**DATE:** May 30, 2012

**TO:** Finance Committee

**FROM:** Robert Rodarte, Officer  
Purchasing Office

**VIA:** Dr. Melvin L. Morgan, Finance Director  
Finance

**ISSUE:** Award of Bid # '12/31/B  
(1) One 2012 or Newer Chassis Mounted, Low Dump, Regenerative Air  
Street Sweeper

**SUMMARY:**

On May 23, 2012, two bids were received for the procurement of the above referenced service as follows:

	<u>Bid Amount</u>
<b>H &amp; E Equipment, TX</b>	
Total Bid Amount	<b>\$196,900.00</b>
<b>Pete's Equipment Repair, Inc., Albuquerque</b>	
Total Bid Amount	<b>\$221,515.00</b>

The using department and Molzen Corbin have reviewed the bid and recommends award to H & E Equipment, TX in the amount of \$196,900.00.

Budget will be available upon FAA approval from a NMDOT Grant SAF-12-04 and at that time an account will be established.

**ACTION:**

It is requested that this recommendation of award to H & E Equipment, TX in the amount of \$196,900.00 be reviewed, approved and submitted to the City Council for its consideration.

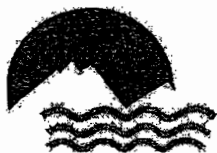
**Attachments:**

1. Memo of recommendation from the using department and Molzen Corbin.

**CITY OF SANTA FE  
PURCHASING OFFICE  
BID TABULATION SHEET**

**(1) One 2012 of Newer Chassis Mounted, Low Dump, Regenerative Air Street Sweeper**

[illegible]



## Buckman Direct Diversion Project

A joint regional project of the City of Santa Fe and Santa Fe County to build a reliable and sustainable water supply.

**Date:** 06/20/2012  
**To:** Buckman Direct Diversion Board  
**Via:** Robert Mulvey, BDD Facility Manager  
**From:** Gary C. Durrant, BDD Chief Operator

*Robert Mulvey*  
*Gary C. Durrant*

### Issue and Item

Staff requests approval to purchase water treatment plant chemicals for the Buckman Regional Water Treatment Plant (BRWTP) from various vendors in a total amount not to exceed \$523,006.

### Background

The BRWTP uses various chemicals to treat surface water in compliance with State and Federal Drinking Water Standards. In May 2012, the City of Santa Fe solicited chemical bids (BID #12/32/B) for nine (9) chemicals used in the water treatment plant. Quantities are based on anticipated flow and estimated dosages as determined by experience this past year.

A total of six (6) companies responded to the bid (not all companies submitted proposals for all chemicals):

1. Kemira Water Solutions, Inc.
2. DPC Industries, Inc.
3. Univar
4. SNF, Polydyne
5. F-2 Industries
6. Shannon Chemical



### Evaluation Process

Staff evaluated the proposals based on conformance with required chemical specifications, and price. All proposals met the required specifications. Staff recommends awarding to the following low bidders:

Item	Supplier	Chemical	Total Amount
1	Kemira Water Solutions, Inc.	Ferric Chloride	\$167,570.48
2	DPC Industries, Inc.	Sodium Hydroxide	\$188,994.98
3	SNF, Polydyne	Polymer	\$16,614.02
4	F-2 Industries	Zinc Orthophosphate	\$89,549.17
5	DPC Industries, Inc.	Sulfuric Acid	\$10,848.90
6 *	No Bid	Liquid Oxygen	\$36,000 Estimate
7	Univar	Hydrofluorosilicic Acid	\$11,911.44
8	DPC Industries, Inc.	Sodium Hypochlorite	\$51,516.52

\* Although no bid was received as part of the bid process for Liquid Oxygen, we have checked with our current supplier and they are willing to continue to supply at current pricing for an additional year. That amount is reflected in the chart above.



Recommended Action

Staff recommends approval of the purchase of water treatment plant chemicals in an amount not to exceed \$523,006.

Financial Implications

Cost: \$523,006

Savings: NA

Long Term Costs: NA

<u>Fund Source</u>	<u>Business Unit/Line Item</u>	<u>Amount</u>
Primary	7410.119999	\$478,245 FY 2013 Adopted Chemical Budget

Staff requests budget adjustment in the amount of \$44,761. Move funds from Landfill Tipping Fees, Line Item 614150 to 7410.119999 in the amount of \$44,761.

**CITY OF SANTA FE  
PURCHASING OFFICE  
BID TABULATION SHEET**

**BDD Water Treatment Chemicals**

<b>DATE:</b> 05/30/12	<b>Kemira Water Solutions, Inc., KS</b>	<b>DPC Industries, Inc., Albuquerque</b>	<b>Univar, WA</b>	<b>SNF, Polydyne, GA</b>	<b>F-2 Industries, TN</b>	<b>Shannon Chemical, PA</b>
<b>BID:</b> 1232/B						
<b>PREPARED BY:</b> SHIRLEY R.						
<b>ITEM &amp; DESCRIPTION</b>	<b>BID AMOUNT</b>	<b>BID AMOUNT</b>	<b>BID AMOUNT</b>	<b>BID AMOUNT</b>	<b>BID AMOUNT</b>	<b>BID AMOUNT</b>
<b>ITEM 1: Ferric Chloride</b>			No Bid	No Bid	No Bid	No Bid
<b>Price Per LB (Estimated 1,147,743 LBS)</b>	\$0.146	\$0.21				
<b>Total Bid Amount</b>	\$167,570.48	\$241,026.03				
<b>ITEM 2: Sodium Hydroxide</b>	No Bid				No Bid	No Bid
<b>Price Per LB (Estimated 1,163,046 LBS)</b>		\$0.0950	\$0.1363	No Bid		
<b>Total Bid Amount</b>		\$110,489.37	\$158,523.17			
<b>ITEM 3: Polymer</b>	No Bid	No Bid	No Bid		No Bid	No Bid
<b>Price Per LB (Estimated 17,769 LBS)</b>				\$0.935		
<b>Total Bid Amount</b>				\$16,614.02		
<b>ITEM 4: Zinc Orthophosphate (ZOP)</b>	No Bid	No Bid	No Bid	No Bid		
<b>Price Per LB (Estimated 68,306 LBS)</b>					\$0.579	\$0.747
<b>Total Bid Amount</b>					\$39,549.17	\$51,024.59
<b>ITEM 5: Calcium Thiosulfate</b>	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
<b>Price Per LB (Estimated 10,679 LBS)</b>						
<b>Total Bid Amount</b>						
<b>ITEM 6: Sulfuric Acid</b>	No Bid		No Bid	No Bid	No Bid	No Bid
<b>Price Per LB (Estimated 36,163 LBS)</b>		\$0.30				
<b>Total Bid Amount</b>		\$10,848.90				
<b>ITEM 7: Liquid Oxygen (LOX)</b>	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
<b>Price per cu.ft (Estimated 7,061,993 cu.ft)</b>						
<b>Total Bid Amount</b>						
<b>ITEM 8: Hydrofluorosilicic Acid</b>	No Bid			No Bid	No Bid	No Bid
<b>Price per LB (Estimated 28,093 LBS)</b>		\$0.52	\$0.424			
<b>Total Bid Amount</b>		\$14,608.36	\$11,911.44			
<b>ITEM 9: Sodium Hypochlorite</b>	No Bid		No Bid	No Bid	No Bid	No Bid
<b>Price per LB (Estimated 452,296 LBS)</b>		\$0.1139				
<b>Total Bid Amount</b>		\$51,516.52				
<b>LOCAL PREFERENCE</b>	N/A	N/A			N/A	N/A
<b>NON-RESIDENT PREFERENCE NUMBER</b>	N/A	x			N/A	N/A

CITY OF SANTA FE  
PURCHASING OFFICE  
BID TABULATION SHEET

**FY 12/13 City Wide Water Utility Pavement Restoration Contract**

[illegible]

**DATE:** January 24, 2012

**TO:** Finance Committee

**FROM:** Robert Rodarte, Officer  
Purchasing Division

**VIA:** Dr. Melville L. Morgan, Director  
Finance Department

**ISSUE:** Award of Request for Proposal # '12/11/P  
Engineering Services for Hospital Tank Rehabilitation

**SUMMARY:**

On January 5, 2012, four proposals were received for the above referenced service as follows:

	Evaluation Score Written	Local Preference
NCS Engineers, Rio Rancho	4392.5	
Wilson & Company, Santa Fe	3852.5	
Sullivan Design Group, Inc., Santa Fe	3507.5	3858.25

The evaluation criteria consisted of grasp of project requirements and presentation of management approach/methodology (20%); overall technical skills presentation skills (20%); project management (20%); response to other relevant issues (20%); and proposal fees (20%). The proposal was reviewed and evaluated by Bill Huey, Robert Jorgensen and Brian Snyder, Water.

The using department has reviewed the proposals and recommends award to NCS Engineers, Rio Rancho in the amount of \$94,855.62 plus NMGRt.

Budget is available as outlined in memo of recommendation from using department.

**ACTION:**

It is requested that this recommendation of award to NCS Engineers, Rio Rancho, in the amount of \$94,855.62 plus NMGRt be reviewed, approved and submitted to the City Council for its consideration.

**Attachment(s):**

1. A copy of the professional service agreement.
2. A copy of tabulation score sheet.

**EVALUATION SCORES**  
**'12/11/P**  
**ENGINEERING SERVICES FOR HOSPITAL TANK REHABILITATION**

**Written Evaluation**

<b>Evaluation Committee</b>	<b>NCS Engineers</b>	<b>Wilson and Company</b>	<b>Sullivan Design Group</b>
<b>Michael Gonzales</b>	875	870	790
<b>Bill Huey</b>	975	620	740
<b>Robert Jorgensen</b>	942.5	837.5	582.5
<b>Donnie Salazar</b>	795	760	660
<b>Antonio Trujillo</b>	805	765	735
<b>Total Score</b>	<b>4392.5</b>	<b>3852.5</b>	<b>3507.5</b>
<b>Resident Preference</b>			<b>3858.25</b>

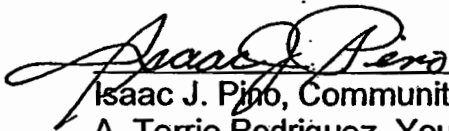
# City of Santa Fe, New Mexico

# memo

Date: April 20, 2012

To: Finance Committee and City Council  
Robert Romero, City Manager  
Melville Morgan, Finance Director

From:



Isaac J. Pino, Community Services Department Director

A. Terrie Rodriguez, Youth and Family Services Division Director



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## Item and Issue

Funding recommendations from the Children and Youth Commission for Fiscal Year (FY) 2012-2013.

The Commission reviewed 38 proposals that responded to the RFP with requests totaling \$1,541,380 and the Commission is recommending funding 35 proposals for the \$1 million available. The new organizations applying this year are: Big Brothers Big Sisters, Earth Care, New Mexico Center for Therapeutic Riding, Planned Parenthood, Breakthrough Santa Fe, Santa Fe School for Arts and Sciences, The Story of Place Institute, United Way of Santa Fe County, Young Fathers, and Zona del Sol.

It is certainly a positive statement that this year the City of Santa Fe has continued to support organizations at their current levels or higher and can include several new programs. The new organizations, along with the currently funded programs, continue to see that other sources of funding are shrinking. Although the new organizations are receiving a small amount, we felt it important to allow these programs funding both to support their significant programs but also to use the prestige that comes from receiving City recognition. It is hoped that the organizations will continue to develop their funding plans with this recognition as a City of Santa Fe supported program. Of the new organizations, only three applicants are not recommended for funding. These organizations or their programs are so new that they do not have statistics to determine any outcomes, demographics served, or sustainability prospects of the programs. The Commission wishes these organizations the best in implementing their programs and directs them to funding sources that typically provide seed money. The Commission will welcome applications for these programs again during the 2014 open application

**Action Recommended**

Approval of Children and Youth Commission funding recommendations for FY 12-13. The funding for the Children and Youth Fund is in business unit 22582. The funding will come from 510400 for \$1,000,000 (grants and services.)

c: file  
Children and Youth Commission  
Cal Probasco, Budget Director

Attachments: Appendix A – Summary of Program, Funded 11-12 and Recommendation  
Appendix B – Three Years Funding, Request and Recommendation

	Organization	Program	Number of children served	Percent Increase Over Last Year	Funded 11-12	Recommended 12-13
25	SFPS Agua Fria Afterschool	Afterschool	120	0.0%	\$ 50,000.00	\$ 50,000.00
26	SFPS Salazar Afterschool	Afterschool	91	0.0%	\$ 25,000.00	\$ 25,000.00
27	SFPS Sweeney Early Interv	Afterschool	300	0.0%	\$ 54,000.00	\$ 54,000.00
28	SFPS Teen Center	Health	40-60	0.0%	\$ 50,000.00	\$ 50,000.00
29	SF School Arts Sciences	Summer Read	30	New	\$ -	\$ -
30	SF Teen Arts/WH 21	Art Edu/Events	2000	0.0%	\$ 49,000.00	\$ 49,000.00
31	SF SER Development Cent	Infant Care	60	11.0%	\$ 27,000.00	\$ 30,000.00
32	Story of Place Institute	Self Discovery Edu	120	New	\$ -	\$ -
33	United Way of SF CO	Summer	75-100	New	\$ -	\$ -
34	YMCA of Central NM	Afterschool	57	0.0%	\$ 20,000.00	\$ 20,000.00
35	Young Fathers	Counseling Edu	150	New	\$ -	\$ 10,000.00
36	Youth Shelter Family Serv	Homeless Serv	735	1.2%	\$ 84,000.00	\$ 85,000.00
37	YouthWorks!	Counseling Edu	275	11.0%	\$ 45,000.00	\$ 50,000.00
38	Zona del Sol	Coordinator	248	New	\$ -	\$ 10,000.00
	TOTAL		32,321 duplicated		\$ 879,000.00	\$ 1,000,000.00

Two programs did not apply

\$11,000

\$900,000



	Organization	Funded 09-10	Funded 10-11	Funded 11-12	Requested 12-13	Recommended 2013
22	SF Children's Museum	\$ 53,000.00	\$ 50,000.00	\$ 40,000.00	\$ 56,910.00	\$ 45,000.00
22	SF Prep/Breakthrough	\$	\$	\$	\$ 24,170.00	\$ 8,000.00
24	SFPS Adelante	\$ 50,000.00	\$ 50,000.00	\$ 51,600.00	\$ 55,000.00	\$ 52,000.00
25	SFPS Agua Fria Afterschool	\$ 55,000.00	\$ 50,000.00	\$ 50,000.00	\$ 80,000.00	\$ 50,000.00
26	SFPS Salazar Afterschool	\$ 50,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00
27	SFPS Sweeney Early Inter	\$ 60,000.00	\$ 54,000.00	\$ 54,000.00	\$ 54,000.00	\$ 54,000.00
28	SFPS Teen Center	\$ 55,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00
29	SF School for Arts & Science	\$ -	\$ -	\$ -	\$ 10,000.00	\$ -
30	SF Teen Arts/WH 21	\$ 50,000.00	\$ 49,000.00	\$ 49,000.00	\$ 49,000.00	\$ 49,000.00
31	SER Development Center	\$ 30,000.00	\$ 27,000.00	\$ 27,000.00	\$ 45,500.00	\$ 30,000.00
32	Story of Place	\$ -	\$ -	\$ -	\$ 25,000.00	\$ -
	SFYSA Mozart y Mariachi	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ -	
33	United Way of SF CO				\$ 15,000.00	\$ -
34	YMCA of Central NM	\$ 25,000.00	\$ 20,000.00	\$ 20,000.00	\$ 50,000.00	\$ 20,000.00
35	Young Fathers	\$	\$	\$	\$ 25,000.00	\$ 10,000.00
36	Youth Shelter Family Service	\$ 75,000.00	\$ 75,000.00	\$ 84,000.00	\$ 100,000.00	\$ 85,000.00
37	YouthWorks!	\$ 43,000.00	\$ 43,000.00	\$ 45,000.00	\$ 60,800.00	\$ 50,000.00
38	Zona del Sol	\$ 15,000.00	\$	\$	\$ 25,000.00	\$ 10,000.00
	TOTAL	\$ 1,000,000.00	\$ 900,000.00	\$ 900,000.00	\$ 1,541,380.00	\$ 1,000,000.00

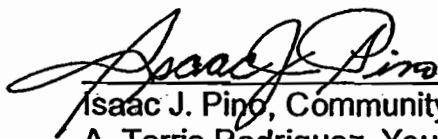
# City of Santa Fe, New Mexico

## memo

Date: April 24, 2012

To: Finance Committee and City Council  
Robert Romero, City Manager  
Melville Morgan, Finance Director

From:



Isaac J. Pina, Community Services Department Director

A. Terrie Rodriguez, Youth and Family Services Division Director



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### Item and Issue

Funding recommendations for human service providers for Fiscal Year (FY) 2012-2013.

### Community Issues that are Considered in the Decision Process.

This year the organizations that are providing housing or food seemed to be receiving the same or increased community support. The organizations that are doing health or mental health programs continue to see reductions in their funding. Over the last year, several organizations have implemented spending reduction actions. Some of those actions have included fewer hours worked to reduce payroll. At this time, the hours of service have come back up but three organizations are still holding positions vacant to keep the budget balanced.

This past winter the Santa Fe Resource Opportunity Center (SF ROC) operated in the space renovated to serve as a shelter and one-stop for homeless services. The Interfaith Community Shelter Group (ICSG) is serving as the fiscal agent for the collaboration and is operating the winter shelter. The day services that are available on Tuesdays and Fridays are coordinated by St. Elizabeth Shelter. The collaborating agencies are: Healthcare for the Homeless (La Familia Medical Center,) Municipal Court is holding homeless court once a month, SF Community Services for acute-detox services, and St. Elizabeth shelter provides case management and transitional housing and mail services. There is also a Veteran's services representative doing case management. The ICSG served up to 46 inebriates for several nights at the height of the winter. The separate space on the far end of the shelter designed for sheltering inebriated persons was built for 10 people. The Shelter sees an average of 20 people a

The following information is part of the Request for Proposals: Signature Sheet, Brief Narrative of Program, Scope of Services, Budget Summary, Budget Narrative, Agency Budget, Staff Composition, and Organizational Chart.

The Committee, by way of this memorandum FY 12-13, officially submits its funding recommendations for human services as shown on Appendix A to the City Council for consideration and approval. Notification will be sent to each agency of the Committee's funding recommendation and the City Council approved funding level.

**B. Human Services Funding Recommendations FY 11-12**

Appendix A provides a brief summary of each agency's proposal to include data on the number of projected unduplicated clients to be served. The total number of clients to be served by the agencies under consideration for funding by the City of Santa Fe Human Services is approximately 331,415. The Committee is proposing to fund 15 organizations.

Women's Health Services is a venerable organization that has been serving our community since 1975. Over the years the organization has survived difficult financial times. The Committee has supported the organization through getting out from under paying high mortgage payments, to balancing the number of insured and uninsured clients to meet its operational needs. The State of NM line item allocation for approximately \$360,000 for operational needs was lost two years ago. The organization now has reduced operational costs and recently let the professional administrator position go vacant. The Committee heard from the medical professional who is now doing both jobs of the clinic administrator and continuing to see patients and a board member. They reported that the organization is changing the model of seeing patients in order to increase the number of patients. They are seeking additional grants and individual support through the efforts of the Board. The organization asked for consideration of \$100,000, however, the Committee feels that the organization really needs a considerably larger amount. The Committee could support WHS with approximately \$50,000 but feel that without another source of funding their operations must continue to be reduced. By following the Councils' directions to carefully examine solvency of grantees, the Committee is not recommending funding from the City. The Committee wishes to support WHS as they restructure and hopes the City Council will allow payment for consultant fees or other assistance as they may request.

For two years (2009-2010) the City Council requested \$50,000 to be allocated to the Interfaith Community Shelter Group (ICSG) to provide winter shelter services. The ICSG grew out of a call to action from the community to do more to stem the deaths of homeless persons during the winter months. The ICSG is collaborating with the new Santa Fe Resource Opportunity Center (SF ROC) to develop the one-stop program. ICSG is serving as the fiscal agent again this year to the SF ROC and will manage additional State Legislature funds. The Human Services Committee recommends funding for this organization because of the critical nature of sheltering people during

## APPENDIX A – Human Services Proposal Summaries

### 1. ART IN HUMAN SERVICES

Requests partial funding for personnel who provide performances that would not normally qualify under Human Services criteria. These organizations have applied to the Arts Commission and have a human service quality. They have difficulty obtaining funding from the Arts Commission because the audience they serve is so limited. This is a portion of our population that does not normally receive funding from these City sources. Several years ago the Human Services Committee allowed funding to go through the Arts Commission to support these services that greatly enhance the quality of life for frail seniors and persons living with Alzheimer's disease.

Outside In will provide at least 70 performances to persons in nursing homes and residential facilities. New Mexico Literary Arts will provide classic poetry readings and also conduct 30 workshops for nursing home residents to produce poetry.

### 2. CASA MILAGRO

Requests partial funding for personnel who provide services to residents of a 12-bed adult residential shelter care facility for seriously mentally ill persons who have not been able to live independently or in other group settings. The agency was recommended for continued funding to help underwrite the staffing of residential treatment services.

Client projected to be served: 12 residents who will receive 3,040 units of case management, 12 life skills training with 3,220 units of service, 12 residents with 4,880 units of service for psychosocial rehabilitation, 12 residents receive vocational and educational opportunities coordinated with DVR, New Vistas, SF Guidance Center and other services for 2,660 units of service.

### 3. CATHOLIC CHARITIES

Requests partial funding for staffing of immigration/citizenship services, operation of the immigration legal assistance program, and screen and refer victims of domestic violence/sexual assault. These legal services improve the lives of immigrants to obtain legal status.

Clients projected to be served: 250 clients will receive 650 units of legalization services, citizenship preparation and education, domestic violence sexual assault victim referral and case management.

Service projections: 900,000 pounds of food will be distributed each quarter to 55 Santa Fe partner agencies that serve 288,000 clients a year. Provide 1,600 bags of food to individuals at the Food Depot per week. Food for Santa Fe will provide 46,800 bags of food through the drive-through pantry program.

## **7. INTERFAITH COMMUNITY SHELTER GROUP**

Requests partial funding support for costs of night staff members who are paid to supervise each night from 8:45pm to 7:15am for the winter months. The Shelter Group's mission is to provide respectful, hospitable shelter for homeless men, women, and children. To prevent deaths due to the elements by providing seasonal shelter for those who need it during the winter months from November through April, and to facilitate the implementation of services beyond emergency shelter.

Service projections: Shelter for 700 persons with 11,000 bed nights, dinner and breakfast meals for 1,000 people with 25,000 meals.

## **8. KITCHEN ANGELS**

Kitchen Angels seeks funding support to provide partial funding for the Director of Food Services and to purchase food. This allows the delivery of therapeutic meals to low income, homebound, chronically ill, and persons recovering from surgery. They will serve persons over 60 years of age with special dietary needs not met by the Meals on Wheels or other programs.

Service projections: 150 persons will be delivered two, fresh or freshly frozen, therapeutic meals per day on 365 days for 18,100 meals a year. Home delivery of fresh nutritionally-appropriate meals to homebound, chronically ill seniors with special dietary needs.

## **9. LA FAMILIA MEDICAL CENTER**

Requests partial funding for operation of the primary health and dental care center that serves very-low and low-income residents who are medically indigent or are uninsured. The funds will be used to support the salaries of a full time physician and a full time dentist. These services include pediatric, obstetrical and geriatric care, 24-hour emergency on-call coverage and inpatient care at St. Vincent's. LFMC also provides prenatal care, family planning, and case management with links to mental health counseling and other community resources.

Clients projected to be served: 10,015 users will receive 40,211 medical units of service and 4,071 clients will receive 9,813 units of dental services.

## **10. LIFE LINK – Santa Fe Clubhouse Wellness Center**

Requests funds to pay partial salary of a Peer Support Specialist for the Santa Fe Clubhouse Wellness Center. The Life Link is a Community Mental Health Center that

14. **SANTA FE RECOVERY CENTER**

**Requests partial funding for salary of a Spanish-speaking mental health therapist to provide individual and group therapy and acupuncture to outpatient and residential clients. Santa Fe Recovery Center will provide bilingual residential and outpatient alcohol and substance abuse treatment services.**

Clients projected to be served: 85 clients for individual and family counseling and 340 units of service. Acupuncture and Counseling for 150 clients with 150 units each week.

15. **SOLACE CRISIS TREATMENT CENTER (formerly SF Rape Crisis and Trauma Treatment Center)**

**Requests partial funding for Spanish-speaking therapist, clinical manager, family advocacy specialist and accounting manager and contractual services. Solace provides walk-in mental health assessments and treatment for PTSD, and other emotional trauma.**

Clients projected to be served: 200 clients for Trauma Triage Assessments with 200 units of service, 125 Outpatient Trauma Treatment Therapy with 125 clients for 875 units served, 100 parents and/or caregivers of children or elders with 500 units of service.

**DATE:** May 17, 2012

**TO:** Finance Committee

**FROM:** Robert Rodarte, Officer  
Purchasing Division

**VIA:** Dr. Melville L. Morgan, Director  
Finance Department

**ISSUE:** Award of Request for Proposal # '12/17/P  
Guadalupe St./Defouri St. Bridges

**SUMMARY:**

On April 11, 2012, four proposals were received for the above referenced service as follows:

	Evaluation Score Written	Evaluation Score Interview
The Louis Berger Group, Santa Fe	3510	<b>3861</b>
HDR One Company, Albuquerque	3340	
Gannett Fleming West, Inc., Albuquerque	3300	
Santa Fe Engineering Consultant, LLC, Santa Fe	2700	2970

The evaluation criteria consisted of cost (20%); project understanding & approach (20%); experience, training, & education (20%); past performance (15%); knowledge of local conditions (10%); quality assurance (5%); and resource availability (10%). The proposal was reviewed and evaluated by Desirae Lujan, Peter Manzanares and Eric Martinez, Engineering and Mary MacDonald, CIP.

The using department has reviewed the proposals and recommends award to The Louis Berger Group, Santa Fe in the amount of \$229,559.83 inclusive of NMGR T.

Budget is available in account number 32768.572960.112900 (Engineering – Bridge Rehab - WIP Design) in the amount of \$250,000.00.

**ACTION:**

It is requested that this recommendation of award to The Louis Berger Group, Santa Fe, in the amount of \$229,559.83 inclusive of NMGR T be reviewed, approved and submitted to the City Council for its consideration.

**Attachment(s):**

1. A copy of the professional service agreement.
2. A copy of tabulation score sheet.

## EALUATION SCORES

### GUADALUPE ST./DEFOURI ST. BRIDGES

'12/17/P

#### Written Evaluation

RFP Submittals	The Louis Berger Group	HDR One Company	Gannett Fleming West, Inc.	Santa Fe Engineering Consultant, LLC
Desirae Lujan	920	815	905	695
Peter Manzanares	930	830	830	600
Eric Martinez	805	810	760	753
Mary MacDonald	855	885	805	652
Total	3510	3340	3300	2700
Local Preference	3861			2970



**DATE:** May 30, 2012

**TO:** Finance Committee

**FROM:** Robert Rodarte, Purchasing Officer  
Purchasing Division

**VIA:** Dr. Melvin L. Morgan, Director  
Finance Department

**ISSUE:** Award of Request for Proposal # '12/18/P  
Public Defender

**SUMMARY:**

On April 26, 2012, one proposal was received for the above referenced service as follows:

**Bea Castellano Lockhart, Santa Fe**

The using department has reviewed the proposal and recommends award to Bea Castellano Lockhart, Santa Fe in the amount of \$72,000.00.

Budget will be available in fiscal year 12/13 in account number 12003.510200 (City Manager – Legal Services).

**ACTION:**

It is requested that this recommendation of award to Bea Castellano Lockhart, Santa Fe in the amount of \$72,000.00 be reviewed, approved and submitted to the City Council for its consideration.

**Attachment(s):**

1. Memo of recommendation from the using department.
2. A copy of the professional service agreement.

**DATE:** May 31, 2012

**TO:** Finance Committee

**FROM:** Robert Rodarte, Officer  
Purchasing Division

**VIA:** Dr. Melville L. Morgan, Director  
Finance Department

**ISSUE:** Award of Request for Proposal # '12/19/P  
Comprehensive Insurance Coverage, Claims Administration, and  
Broker Services

**SUMMARY:**

On May 11, 2012, four proposals were received for the procurement of the aforementioned service. The RFP received from TRISTAR Risk Management and Alliant Insurance Services, Inc. is considered non-responsive. The RFP received are as follows:

	Written Evaluation Score
Arthur J. Gallagher	3510
Willis of Arizona, AZ	3340

The evaluation criteria consisted of insurance coverage (30%); annual premiums/cost (50%); third party administrator (s) qualifications (10%); and broker public entity experience/staffing (10%). The proposal was reviewed and evaluated Dr. Melville L. Morgan, Finance, Robert Rodarte, Purchasing, Barbara Boltrek and Carlos Ramirez, Risk & Safety, Mark Allen, City Attorney and Steve Kopelman, NM Association of Risk Management.

The using department has reviewed the proposals and recommends award to Arthur J. Gallagher Risk Management Services, CA in the amount of \$2,079,153.00 annually for a period of eight years. The following are coverage submitted by Arthur J. Gallagher.

1. Package (General Liability, Auto Liability, Property, Crime, etc)
2. Law Enforcement Liability
3. Public Officials Errors & Omissions
4. Employment Practices
5. Pollution Legal Liability
6. Solid Waste Management Agency Pollution Liability
7. Storage Tank Liability
8. Boiler & Machinery

9. Fiduciary – National Union Fire
10. Skateboard/BMX Park Liability
11. Exhibition Floater
12. Broker Fee

Budget will be available in fiscal year 12/13, \$1,359,753.00 account number 62012.555300 (Risk Management–Gen Liab-Third Party Adm), \$355,720.00 account number 62102.555450 (Risk Management-Police Prop Liability), \$43,987.00 account number 52501.555300 (SWAMA-Gen Liab-Third Party Adm), \$88,950.00 account number 62111.555700 (Worker's Comp-SPC Excess Insurance), \$184,006.00 account number 62102.555300 (Risk Management -Gen Liab-Third Party Adm) and \$46,737.00 account number 62111.510300 (Worker's Compensation-Professional Contracts).

**ACTION:**

- It is requested that this recommendation of award to Arthur J. Gallagher, CA, in the amount of \$2,079,153.00 annually be reviewed, approved and submitted to the City Council for its consideration.

**Attachment(s):**

1. A copy of the professional service agreement.
2. A copy of tabulation score sheet.
3. City of Santa Fe Carrier Coverage Comparison

**EALUATION SCORES****'12/19/P****COMPREHENSIVE INSURANCE COVERAGE,  
CLAIMS ADMINISTRATION, AND BROKER SERVICEES****Written Evaluation**

<b>RFP Submittals</b>	<b>Arthur J. Gallagher</b>	<b>Willis of Arizona</b>
Dr. Melville L. Morgan	470	350
Robert Rodarte	470	420
Barbara Boltrek	470	400
Carlos Ramirez	460	340
Mark Allen	470	400
Steve Kopleman	470	375
<b>Total</b>	<b>2810</b>	<b>2285</b>

**DATE:** June 26, 2012

**TO:** Finance Committee

**FROM:** Robert Rodarte, Purchasing Officer  
Purchasing Division

**VIA:** Dr. Melville L. Morgan, Director  
Finance Department

**ISSUE:** Award of Request for Proposal # '12/21/P  
Engineering, Architectural, and Planning Consultant Services for the  
Santa Fe Municipal Airport

**SUMMARY:**

On May 25, 2012, four proposals were received for the above referenced service as follows:

	<b>Evaluation Score</b>
<b>Molzen-Corbin &amp; Associates, Albuquerque</b>	<b>3560</b>
<b>Armstrong Consultants, Inc., CO</b>	<b>3275</b>
<b>Delta Airport Consultants Inc., VA</b>	<b>3105</b>
<b>Obsidian Consulting, LLC, Santa Fe</b>	<b>565</b>

The evaluation criteria consisted of project understanding & approach (15%); experience, training & education (15%); past performance (20%); knowledge of local conditions (15%); project schedule (10%); quality assurance (10%); quality of proposal (10%); and resource availability (5%). The proposal was Robert Rodarte, Purchasing, Jim Montman, Airport, RB Zaxus, Water and Mary Macdonald, CIP.

Budget is available as outlined in memo of recommendation from using department.

It is requested that this recommendation of award to Molzen-Corbin & Associates, Albuquerque in the amount of \$3,239,097.44 be reviewed, approved and submitted to the City Council for its consideration.

**ACTION**

Attachment(s):

1. Memo of recommendation from the using department.
2. A copy of the professional service agreement.
3. A copy of tabulation score sheet.

## EALUATION SCORES

### ENGINEERING, ARCHITECTURAL, AND PLANNING CONSULTANT SERVICES FOR THE SANTA FE MUNICIPAL AIRPORT

'12/21/P

#### Written Evaluation

RFP Submittals	Molzen Corbin Engineers	Armstrong Consultants, Inc.	Delta Airport Consultants, Inc.	Obsidian Consulting, LLC
Robert Rodarte	905	880	855	220
Jim Montman	880	810	755	115
RB Zaxus	950	795	680	115
Mary MacDonald	825	790	815	115
Total	3560	3275	3105	565

**DATE:** June 26, 2012

**TO:** Finance Committee

**FROM:** Robert Rodarte, Purchasing Officer  
Purchasing Division

**VIA:** Dr. Melville L. Morgan  
Finance Department

**ISSUE:** Award of Request for Proposal # '12/22/P  
Automobile Rental Concessions Santa Fe Municipal Airport

**SUMMARY:**

On May 24, 2012 three proposals were received for the above referenced service as follows:

	<b>Evaluation Score</b>
The Hertz Corporation, NJ	<b>4545</b>
Avis Rent A Car System, LLC, NJ	<b>4475</b>
Enterprise Leasing Company – West, Albuquerque	<b>4290</b>

The evaluation consisted of automobile rental concession understanding & approach (10%); experience and training (15%); past performance (20%); knowledge of local conditions (10%); quality assurance (15%); quality of proposal (10%); and resource availability (20%). The proposal were reviewed and evaluated by Robert Rodarte, Purchasing, Jim Montman, Airport, PJ Griego, Parking, Kate Noble, HCCD/Economic Development, and James Bradbury, Santa Fe Convention Center.

The using department has reviewed the proposals and recommends award to The Hertz Corporation, NJ and Avis Rent A Car System, LLC, NJ. The Hertz Corporation and Avis Rent A Car will pay the City a monthly fee of \$386.67.

**ACTION:**

It is requested that this recommendation of award to The Hertz Corporation, NJ and Avis Rent A Car System, LLC, NJ be reviewed, approved and submitted to the City Council for its consideration.

**Attachment(s):**

1. Memo of recommendation from the using department.
2. A copy of the professional service agreement.
3. A copy of tabulation score sheet.

**EALUATION SCORES**  
**AUTOMOBILE RENTAL CONCESSIONS**  
**SANTA FE MUNICIPAL AIRPORT**

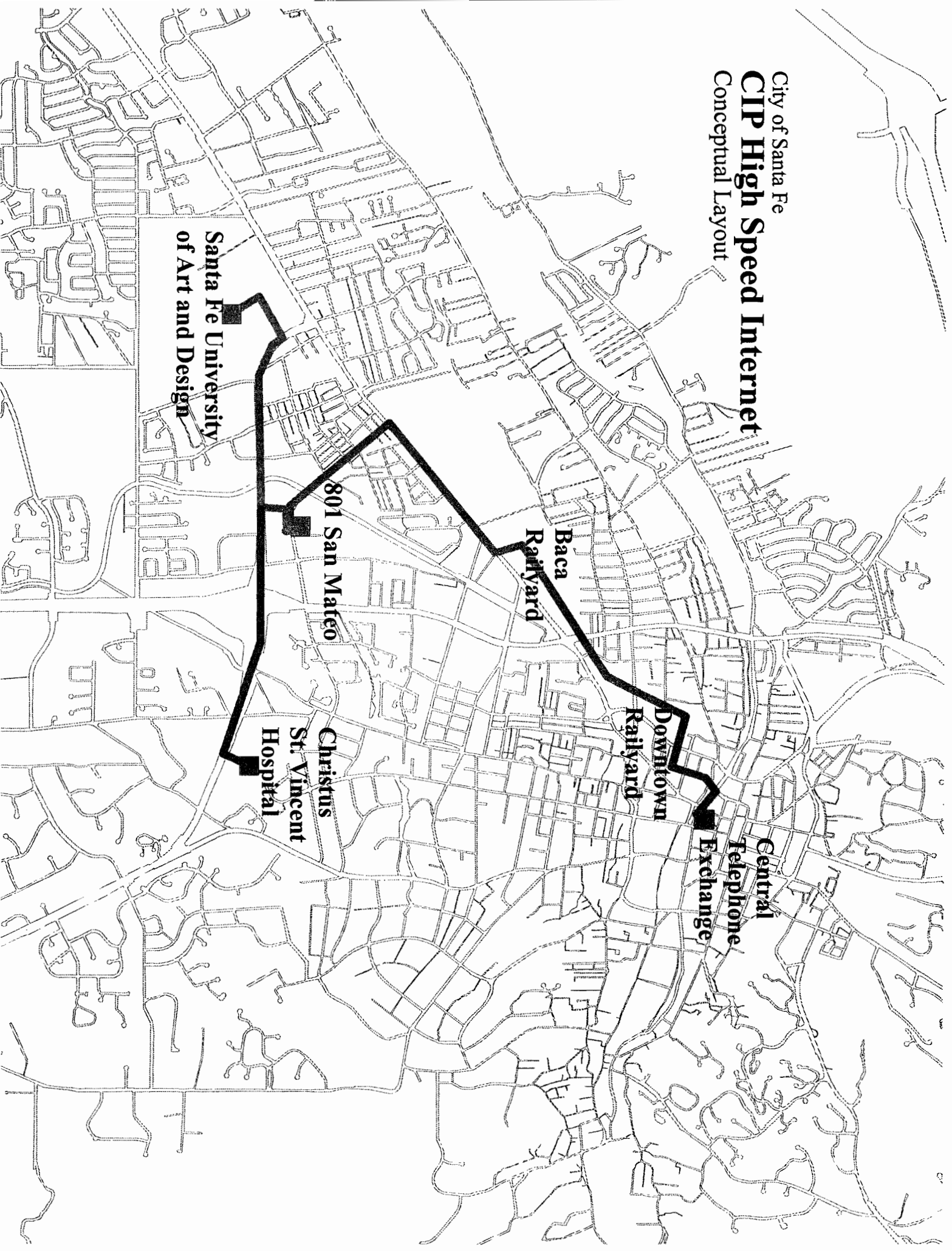
**'12/22/P**

**Written Evaluation**

RFP Submittals	The Hertz Corporation	Avis Rent A Car	Enterprise One
Robert Rodarte	980	955	960
Jim Montman	840	810	750
PJ Griego	990	985	980
Kate Noble	815	785	695
James Bradbury	920	940	905
Total	4545	4475	4290



City of Santa Fe  
**CIP High Speed Internet**  
Conceptual Layout



Santa Fe University  
of Art and Design

801 San Mateo

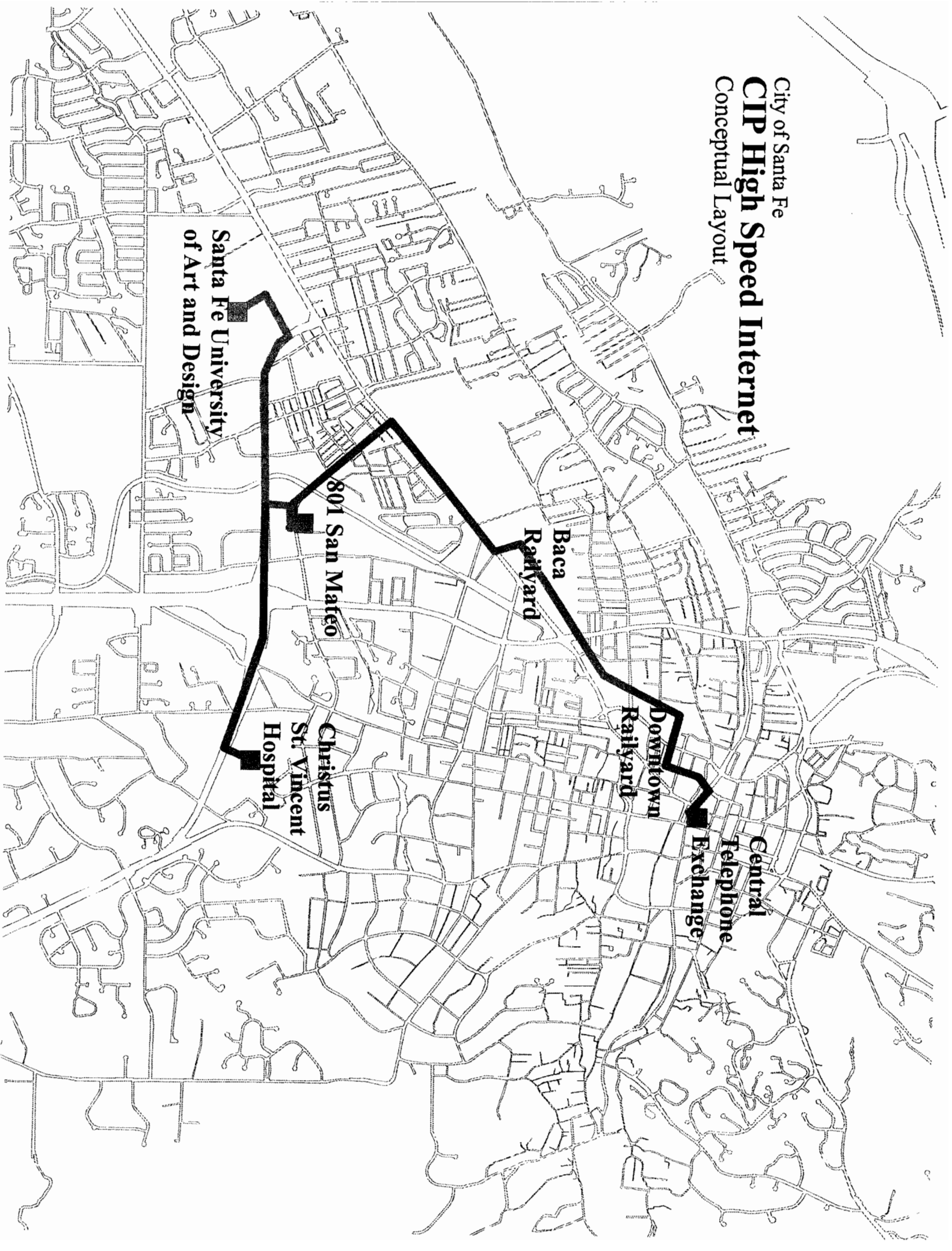
Baca  
Rail Yard

Downtown  
Rail Yard

Central  
Telephone  
Exchange

Christus  
St. Vincent  
Hospital

City of Santa Fe  
**CIP High Speed Internet**  
Conceptual Layout



Santa Fe University  
of Art and Design

801 San Mateo

Christus  
St. Vincent  
Hospital

Baca  
Railyard

Downtown  
Railyard

Central  
Telephone  
Exchange