



Agenda

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Parks and Open Space Advisory Commission

The Barn at Frenchy's Field Agua Fria

Tuesday, March 20, 2012

3:00 - 5:00 p.m.

1. Call to Order
2. Roll Call
3. Review and Approval of Minutes: February 2012
4. Approval of the Agenda
5. Old Business
 - Parks Department Update
6. New Business
 - POSAC Strategic Planning
7. Possible Reports:
 - Tom Agard: Organized Youth Sports / Workforce Development / Trails to Schools
 - Jessie Esparza: Community Gardens
 - Martin Ortega:
 - Anna Hansen: Art in Parks / MPO Meetings and MPO Bicycle Committee meetings / Disc Golf
 - Daniel Coriz: NW Quadrant / BMX
 - Oralynn Guerrerortiz: Tierra Contenta Master Plan
 - Joe Lehm: Bike paths and connections / Skate Parks
 - Patrick Torres: Community Gardens / Tree City
 - Sandie Taylor: Ten Park Histories on the Portal / Tree City
 - Bette Booth: Graffiti / Youth Involvement / Prairie Dogs
8. Public Comments
9. Confirm date and time for the next meeting

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CITY OF SANTA FE
PARKS AND OPEN SPACE ADVISORY COMMISSION

MARCH 20, 2012

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**MEETING MINUTES
FOR THE
PARKS AND OPEN SPACE ADVISORY COMMISSION**

TUESDAY, MARCH 20, 2012

CALL TO ORDER

A regular meeting of the City of Santa Fe Parks and Open Space Advisory Commission was called to order by Bette Booth, Chair on this date at approximately 3:00 pm at Frenchy's Field, Osage and Agua Fria, Santa Fe, New Mexico.

ROLL CALL

Roll call indicated a lack of quorum but was established later.

Members Present

Bette Booth, Chair
Daniel Coriz (arrived later)
Oralynn Guerrerortiz (arrived later)
Anna Hansen
Joe Lehm
Sandra Taylor
Patrick Torres (arrived later)

Members Absent

Tom Agard (excused)
Martin Ortega

Staff Present

Fabian Chávez, Parks Director
Jesse Esparza, Parks Department
Robert Wood, IPM Manager

Others Present

Charmaine Clair, Stenographer

(Ms. Guerrerortiz entered meeting)

OLD BUSINESS (Revised Agenda Order)

- Parks Staff Update

Fabian Chavez provided the Parks update sent by Ben Gurule. A summary follows:

Cielo Vista—trash, debris etc. is being cleared; fences are being repaired; neighbors were asked to remove items encroaching on park land. The location of electrical is being decided and construction will start next week.

Villa Linda—finished except for seeding and cultivating; once the water is on the following day, the playground would be re-seeded.

(Mr. Coriz entered the meeting)

Calle Lorca—would be over-seeded in about two weeks; the playground area would have sod.

Ashbaugh—trees that would go in would be delivered Thursday. The new area of the park would be seeded next week. The water line to the drinking fountain is in and the fountain would be installed once there is water.

Herb Martinez—the hardscape (sidewalks, tables etc.) is 25-30 % complete. The park will open about the end of April.

(Mr. Torres entered the meeting)

Salvador Perez—the Park will be closed next week to break ground and build out was about 120 days. The sidewalk to the baseball fields would open. The lights were tested and re-directed on the ball fields; the artwork is in but the light boxes didn't fit and would be reordered. Councilor Trujillo would do a ceremony once the lighting for the art is done.

Monica Lucero and Torreon—in construction drawing phase; the schematics are finished.

Atalya—the construction drawings are being completed for ADA improvements; a drinking fountain, the path, the furniture and parking area. Tennis courts were resurfaced last year. The project would be complete by summer.

Prince Park—complete except for the interpretative signage paid for by the National Park Service.

Parque Del Rio—would go to bid next week for a second time; the project was delayed about nine months when the contractor fell through.

MRC—the shade structure and engineering drawings for the rugby field has gone out and the in-house construction crew would do the work. Work would be done on the perimeter walking path in Soccer Valley on areas difficult to get around on. A series of irrigation valves were replaced and new heads were put in and would improve drainage.

Ft. Marcy—the pitcher's mound would be rebuilt on Tuesday; not specifically for the Pecos League but also four high school teams that play there.

Mr. Chavez said he was asked by Chair Booth to provide a copy of the parks in progress that would be completed in 2012. (Exhibit 1) Dates could change because of weather but the document would be updated if the schedule changed.

He said he would amend the construction drawings at Salvador Perez while the contractor is still there and jump to Phase 2 and that would save time, effort and money.

Ms. Hansen said she had received complaints from people at Ft. Marcy on the location of the doggy pick-up bags. People wondered why the location for the bags was in the middle of the sign. She also asked if Gregory Lopez Park could be re-seeded.

Mr. Chavez said he would check the bag location and he could re-seed Gregory Lopez Park.

Ms. Hansen asked how long the fences would be up at Ashbaugh.

Mr. Chavez said the Park would be open and only the turf area would be fenced.

Ms. Taylor thanked the Parks crew and Donald for the new latillas in the ramada at Amelia White Park. She said they looked great.

Mr. Lehm asked if the Parque Del Rio bid included the skate park.

Mr. Chávez said the delay was for the entire Park including the skate park and they would be done at the same time.

Chair Booth asked why the fence was across Calle Lorca. She said also, that she thought Los Milagros was complete.

Mr. Chavez said he would check on the fence. He explained that Los Milagros had a playground structure (tot -12 years) that would be redone as well as more re-seeding and trees.

Chair Booth said she heard a Councilor's comment about money for cameras for neighborhood security. She asked how money for the security cameras would be spent.

Mr. Chavez said the money was from the Parks Bond reallocation and would buy 16 portable cameras, software and technical support and the set up for the City. He said the cameras would be at various trail heads around town. He would send Chair Booth the list.

Chair Booth asked Mr. Chavez his thoughts on the bond and SWAN and the \$3 million.

Mr. Chavez said he thought Mr. Pino would call a meeting with him and the project managers and ask for an implementation plan and then project managers would be assigned.

Mr. Coriz asked if possible to get signs at MRC and the BMX track. Mr. Chavez said he had money for that and asked Mr. Coriz to send verbiage to him.

Mr. Coriz asked when a good time would be to ask for re-build assistance at the tracks.

Mr. Chavez said the temporary personnel leave during the winter and the eligibility list just came and would take a few weeks to get them hired. He suggested Mr. Coriz concentrate on other projects until then unless he wanted to do that on a weekend. He suggested Mr. Coriz call Chris (Ortega) for that.

Chair Booth mentioned that the four community gardens wanted a sign. Mr. Chavez said he could do a standard 8.5 x 11 sign if Chair Booth provides the verbiage.

Mr. Coriz asked for a trash bin at the Northwest Quadrant dirt jump site. Mr. Chavez replied his crew couldn't find the stake but Mr. Coriz could call and meet a crew member at the gate.

Having established quorum the Chair returned to the Approval of Minutes and the Agenda.

APPROVAL OF MINUTES-February 21, 2012

Mr. Torres moved to approve the Minutes of January, 2012 as presented. Mr. Coriz seconded the motion and the minutes were passed by majority voice vote.

APPROVAL OF THE AGENDA

Ms. Hansen moved to approve the Agenda as published. Mr. Torres seconded the motion and it passed by unanimous voice vote.

NEW BUSINESS

1. POSAC Strategic Planning

Chair Booth started strategic planning with a relationship exercise for Commissioners to know more about each other.

Each Commissioner was then asked to list what they felt was accomplished both individually and as a group, since 2010 and what they wished they could have done more.

The Commissioners discussed the written lists that were placed on the whiteboard. *A summary of the Commission's accomplishments and wishes follow:*

Accomplishments:

- The motocross tracks/dirt jumps/ BMX and Mountain bike trails.
- Youth were brought into and involved in the process and attended a City Council meeting.
- Signatures were obtained to support state parks.
- Met with the City Councilors and the Mayor Coss
- More funding was obtained for parks; the new bond; 2012 priorities for the new bond.
- Spent down the prior bond money with results.
- Santa Fe received Tree City USA status.
- Better relationship with Parks Staff
- Bette's Posse
- Bond Master Plan / implementation of the Master Plan

Wishes and Wants:

- SWAN Park and the Skate Parks in Phase I
- Better communication
- More money for maintenance
- Community events; in the past there were Easter egg hunts, etc.
- Park history/materials on the City's website
- Skate Park in Tierra Contenta/ SWAN Park Phase I
- More support for Parks staff
- More trails / park integration
- More community gardens / more garden money
- Couldn't tell the kids that the "old" park had been replaced
- Didn't get lights for the skate park.
- Update the skate parks and features
- More pump tracks
- Proper maintenance at the MRC track

A summary of the 2012 Bond Cost Estimates and construction schedule was passed out. (Exhibit 2)

Chair Booth said the Commission could look at the details of what was to be done by district and compared to the spreadsheet. The summary was the budget submitted to the City Council and was where the \$3 million for the City parks came from.

The \$14 million for parks and trails was broken out: \$3 million for parks; \$6 million for trails and \$5 million for SWAN. CIP included \$2 million for park maintenance and a reclaimed water line that would supply SWAN Park and schools in the Tierra Contenta area.

Ms. Esparza said she would e-mail the Commissioners the detail.

Ms. Hansen noted that some parks had changed districts.

Chair Booth said the budget was done so each Councilor got a Park in their district. She planned to work with the GPS people to determine which parks had moved.

Chair Booth asked the Commissioners what challenges they thought the Commission would face.

Ms. Guerrerortiz said getting the most out of the \$5 million for SWAN; they were working to get more money to get the Skate Park in Phase 1.

Mr. Wood said to make sure the infrastructure went in correctly so it wouldn't have to be redone.

Chair Booth said she sees a challenge and an opportunity with the new Council.

Ms. Guerrerortiz suggested there should be more integration with trails and parks; more links are needed. She wanted to see a connection to the County's extension of the reconstruction of the river to the terminus of the wastewater treatment plant.

Chair Booth said trails were included in what the MPO presented and should be looked at. She thought a challenge is the precedence that money could be moved by a vote of the Council and the money could go away tomorrow.

Ms. Hansen said that comes back to the importance of the kids continuing to lobby at City Council and having meetings to say how important that is. She said it would be up to the Commission to talk to the Councilor's and give updates and make them aware of what was being done by the Commission.

Ms. Taylor suggested the City Council be invited to a meeting to ask their thoughts and special priorities.

Chair Booth agreed and said they should move quickly to meet with the new Councilors and explain the process and what the Commission has done.

Ms. Hansen noted that a lot of the River Trail is County land and there was talk of delaying annexation. She said the previous meeting was successful and she thought it could be time to meet with the County again since the trail to Frenchy's was finished.

Ms. Guerrerortiz said it would be three or four years before the rest was finished and she would hope the City would have annexed everything by then. She said with a nice connection to the River Trail the neighborhoods to the north of Airport Road could get downtown safely.

She said Councilor Dominguez would be an advocate but she wasn't sure there was money for that under the \$6 million for trails. She said one goal would be to get a safe crossing at Airport Road.

Chair Booth said it would be good to find out if BTAC's list of priorities were the same as POSAC's priority list. She said a proposal to put a crossing at Alameda was added at the last minute and she wasn't sure that was on the MPO or BTAC list. She asked Ms. Hansen to find out more about that.

Ms. Hansen suggested the Commission ask for a joint strategy meeting with Councilor Bushee.

Chair Booth asked what the Commissions priorities should be over the next two years.

Ms. Guerrerortiz said protecting the bond money and making sure it is implemented as proposed.

Ms. Taylor said to find a mechanism for maintenance. Ms. Guerrerortiz added the issue should go to the voters. Ms. Hansen thought the CIP money should be for maintenance and not for new projects.

Ms. Guerrerortiz said maintenance shouldn't be there. She wanted a specific percentage of the property tax to go to maintenance; not as an increase in property tax but a certain amount that would be spent on park maintenance.

Mr. Wood said that other cities included the first three years of maintenance in the bid when a new park was installed. He said the process gave the Parks Department an idea of how many people would be needed to maintain the park. The contractor that installed was responsible for maintenance such as water bills etc. to keep expense down during installation.

Chair Booth wanted more community gardens, parks and skate parks. She said SWAN needs another \$10 million.

Ms. Taylor suggested growing existing projects like the community gardens and skate parks.

Chair Booth passed out the Commissions 2010 Priorities and Commitments and said each member had accomplished what they said they would.

Chair Booth said the youth fees would come back up as an issue. Mr. Wood hadn't heard anything on the issue.

Ms. Esparza said she would share the new City League Directory.

The Commissioners made the following commitments for the year:

- Ms. Guerrerortiz committed to the fountain at the South Side Library; breaking ground on Phase I of SWAN and securing future funding for SWAN. She wanted another park built and developed in Tierra Contenta and would work on trail connections to the north and south.
 - Chair Booth would work with Ms. Guerrerortiz.
- Mr. Coriz committed to a pump track on the South side and tracks / trails maintenance for the Northwest Quadrant motocross.

Chair Booth said she talked with a man at Plaza Contenta that planned a community garden that thought there wasn't enough room for a pump track. She also talked with Jim Lehan, on the Zona Board of Directors and he suggested waiting until Earth Care gets in. She said Henry Lenman is ready to help build, design, maintain and train kids on the pump track.

- Ms. Guerrerortiz offered to work with Mr. Coriz on the pump track commitment at Zona.
- Ms. Taylor would work on more in-depth park history and continue the Tree City USA work.
 - Chair Booth would work with Ms. Taylor and would find out how the Boulder website was done.
- Chair Booth said she has been working on the bikes and trails map and it has parks that don't exist. She and Ms. Esparza would work with the GPS person on that. She thought that a good place to start so someone could click on a park and find information like where to have a picnic for a Girl Scout troop.

Mr. Wood suggested people be allowed to submit photos of different parks for the website. He offered to help with that.

Ms. Taylor said she would e-mail Ms. Hansen the parks without photographs and Ms. Hansen agreed to supply them.

- Mr. Lehm committed to work more with Brian Drypolcher to ensure not just the De Vargas Skate Park but the adjacent parks of Parque Del Rio are implemented. He wants kids to be able to skate down Alameda to the skate park.

Mr. Lehm also committed to work on the bike path connections and to work with Ms. Guerrerortiz to get the skate park in Phase One for Tierra Contenta.

- Ms. Hansen committed to work on the implementation of the Bicycle Master Plan. She would bring the plan the following month and forward the e-mail list of the plan's public meetings coming up. A meeting was planned for Saturday from 10-2 at Rufina St. Transit Station.

Ms. Hansen also committed to setting up a meeting with BTAC in the next couple of years and said she wants more art in the parks and a bridge from Ashbaugh to the Pino property to connect the bike trail to Ottawe.

- Mr. Torres committed to work on the expansion of the Tree City Board. He hoped bringing others in would bring new thoughts and ideas.

He also committed to getting more community gardens.

Chair Booth agreed there is a lot of interest. She mentioned that all of the community gardens would meet Wednesday, March 28 to see how to communicate with each other.

Ms. Guerrerortiz said two new schools would be built in the next couple of years and she thought they should have a community garden. She asked if that could be encouraged when the school was being designed. She suggested that was something a Commissioner could work on.

Mr. Torres said the challenge with school gardens would be the maintenance over the summer.

- Chair Booth committed to work on the prairie dogs in the parks.

She also committed to more coordination with the trails and open spaces. She said she would talk to Ms. Hansen after talking to Patty Bushee.

She also committed to work with the community gardens.

POSSIBLE REPORTS

- Jessie Esparza: Community Gardens

Chair Booth said she found out about baseball at Sunny Slope Gardens. A group of kids born in 1921 played baseball where the current garden is and were called the Cedar Street Tigers. She said it was a nice story and she would get the information to Councilor Calvert because it would make a nice plaque.

Ms. Esparza said a meeting would be held at Frenchy's from 4 to 7 p.m. the next day for a seed exchange for anyone interested in having a garden.

- Daniel Coriz: NW Quadrant/BMX

Mr. Coriz said the Northwest Quadrant would have an open house meeting at the downtown library from 4:30 to 6:30 p.m.

- Patrick Torres: Tree City USA

Mr. Torres provided an overview of the Tree City Board candidates:

Tracy Neal worked in retail and wholesale nurseries and has lived in Santa Fe since 1986 and worked with Santa Fe Greenhouses. He does landscape design under the company *Design with Nature*. He is a certified arborist.

Paul Navrot has worked for a nursery industry and as a machinist for UNM. He has a Masters degree in landscape architecture. He has also done work in cultural heritage in Santa Fe.

Zander Evans is a staff member of the Forest Guild and has a PhD from Yale School of Forestry and Environmental Studies.

Mr. Wood said the candidates would attend the Tree City meeting that night. The Board is authorized to have a total of 5 voting members.

PUBLIC COMMENTS

There were none.

DATE AND TIME FOR NEXT MEETING: April 17, 2012 at Frenchy's field.

ADJOURN:

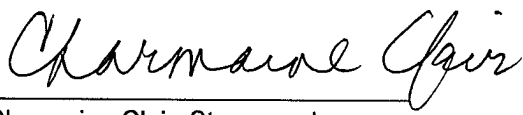
Ms. Guerrerortiz moved to adjourn the meeting. Ms. Taylor seconded the motion and it passed by unanimous voice vote.

Having no further business to discuss, the meeting adjourned at 4:48 p.m.

Approved by:

Bette Booth, Chair

Submitted by:



Charmaine Clair, Stenographer