



Agenda

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Parks and Open Space Advisory Commission

The Barn at Frenchy's Field

Osage & Agua Fria

Tuesday June 19, 2012

3:00 - 5:00 p.m.

1. Call to Order
2. Roll Call
3. Review and Approval of Minutes: May 15, 2012
4. Approval of the Agenda
5. Old Business
 - Parks Department Update
 - Strategic Planning Next Steps
6. New Business
 - BTAC / POSAC Meeting Report
 - City Committee/Commission Ethics Dos and Don'ts – Meeting with Geno Zamora, City Attorney
7. Possible Reports from POSAC Commissioners
 - Orallynn Guerreortiz: District 1, Tierra Contenta parks and trails connections.
 - Joe Lehm: District 1, Skate Parks, Wheel-friendly Trail connections
 - Daniel Coriz: Youth, BMX, motocross & pump track building and maintenance.
 - Tom Agard: District 4, Organized Sports, Safe Routes to Schools
 - Pat Torres – Extension, Tree City, Community Gardens
 - Anna Hansen - District 3 / Bicycle MPO Implementation, Art in the Parks, Acequia trail connections to parks, especially Ashbaugh
 - Sandie Taylor: District 2 / Parks History/ Tree City
 - Bette Booth: District 3, BTAC/ POSAC Coordination, Parks on the City Web site, Youth involvement, Prairie dogs, Parks and Trails Co-management, Planning for the Future.
8. Public Comments
9. Confirm date and time for the next meeting June 19, 2012

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CITY OF SANTA FE
PARKS AND OPEN SPACE ADVISORY COMMISSION

JUNE 19, 2012

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ADJOURN	Adjourned at 4:45 p.m.	9

**MEETING MINUTES
FOR THE
PARKS AND OPEN SPACE ADVISORY COMMISSION**

TUESDAY, JUNE 19, 2012

CALL TO ORDER

A regular meeting of the City of Santa Fe Parks and Open Space Advisory Commission was called to order by Bette Booth, Chair on this date at approximately 3:00 pm at Frenchy's Field, Osage and Agua Fria, Santa Fe, New Mexico.

ROLL CALL

Roll call indicated a lack of quorum as follows:

Members Present

Bette Booth, Chair
Daniel Coriz
Anna Hansen (arrived later)
Sandra Taylor

Members Absent

Tom Agard (excused)
Oralynn Guerrerortiz
Patrick Torres
Joe Lehm (excused)

Staff Present

Ben Gurule, Acting Parks Director
Robert Wood, IPM Manager

Others Present

Carlos Caldwell for Joe Lehm
Charmaine Clair, Stenographer

Due to a lack of quorum the Minutes of May 15, 2012 and the Agenda were not approved.

APPROVAL OF MINUTES-May 15, 2012

APPROVAL OF THE AGENDA

Chair Booth welcomed Ben Gurule, Acting Director for Parks. She told him that POSAC is there to support him and that he should use the Commission to air things that would upset the public and getting information to the public.

Ms. Hansen entered the meeting at this time.

Chair Booth also welcomed Carlos Caldwell. She said he would co-share the meeting over the summer with Joe Lehm when Mr. Lehm couldn't be present, to provide a voice for the skate park youth.

OLD BUSINESS

Mr. Gurule confirmed the POSAC official members.

Chair Booth said each Commission member represented a district and constituency interest. She said she sent an e-mail to the Councilors in District Four and asked for their ideas. She included in the e-mail that the Commission is heavily over 40 (years of age) and would like 20-40 year olds. She asked Mr. Gurule to think about recommendations.

Chair Booth said although the Commissioners were actively serving, their reappointment was not formally approved. She planned to get the new member on board and then submit all of the Commissioner's names for approval. She would send Mr. Gurule the list.

- Parks Staff Update

Mr. Gurule provided a park update. A summary follows:

Cielo Vista- PNM provided electrical service. The water company set the water service but installed the meter incorrectly and the work will be redone at their expense. PNM will set the can to open and close with a valve key. The playground, hardscape and accessible portion is in and they continue to mulch; irrigation is in process. There could be a budget savings.

Ms. Hansen said she received an e-mail from a neighbor in the back of Cielo Vista that is happy with the way everything was going and had a lot of good things to say.

Ragle –the artwork feature is complete and approved.

Ms. Hansen said the dedication was up to Deborah Garcia y Griego. She offered to send an e-mail to Ms. Garcia y Griego and Councilor Trujillo about setting up a celebration.

Ashbaugh- still under warranty and growth continues for the newly re-seeded areas. The existing irrigation system was modified and because of the design and lack of budget many places were not getting good growth; possibly more irrigation heads would be added. The storage building has a new fascia, roof and soffit and would be stuccoed.

Herb Martinez – 80% complete; the asphalt pathway is left and a bid has been awarded.

Calle Lorca- growth looks great; everything north of the arroyo was re-seeded with native grass.

Los Milagros/ Ranchos Del Sol/ Atalaya/Torreón –in schematics.

Prince Park- two panels are to be replaced that are historically descriptive and is a lengthy process. Human remains were excavated and caused delay. The remains will be analyzed and documented and then reburied in the same spot.

Monica Lucero– demolition started two weeks ago; the ADA crew would start next week.

MRC—the perimeter pathway at Soccer Valley will be made accessible and bids around \$50,000 were received. An exchange of work with the Director of Streets would be done. He has the equipment to do the work in-house and needs trees removed, so Parks will do the tree removal and the Director will do the pathway work. Mr. Wood will work with the Director on which trees to remove. Work is also being done on the storm drains.

Galisteo Park- warranty work is being handled and the additional requests at Adam Armijo that include making the playground accessible (sand and a small amount of hardscape.)

Mr. Gurule said he met with Frank Archuleta, Isaac Pino, Richard Lopez and Jason Kluck and established a reasonable implementation plan for the 2012 Bond. He said Mr. Pino wants to incorporate the trails portion with the implementation plan. The Commissioners should have something to review at the next POSAC meeting.

Ms. Taylor asked if the orchard went in at Adam Armijo.

Mr. Wood said there is a PO for the money but the problem now is to find the selection; the fruit trees come at the end of the season and are put in around August/September.

Ms. Taylor said the *New Mexican* had a My View about a small park (Hermanos Rodriguez) Park.

Mr. Gurule said the issue was addressed; it is a native grass park and because of no rain is a dust bowl. Also there are a lot of dead trees that will be removed in the next few days.

Mr. Coriz asked about the Ragle Park skate feature and if there are funds to put in the wall and add to the skate feature at some point.

Mr. Gurule said the 2012 Bond has funds but implementation would be July, 2013 through June, 2015. Chair Booth added the 2012 bond has \$350,000 for Ragle and new skate parks.

Mr. Gurule said information would be gathered from people who know skate parks and given to a design firm to take the schematics to a construction drawing. The hope is to stage the Ragle project and Franklin Miles Park at the same time with the same designer and contractor for both.

Mr. Coriz said the MRC still has a problem with RC cars and cars that leave trash etc. He asked if it was possible to extend the far end and cut off the road so cars couldn't drive back there.

Mr. Gurule asked that Mr. Coriz send him an e-mail and he would schedule a field trip to look at the area and see if money is available to do that.

Mr. Coriz said work would be done at Zona on Tuesday, July 10 and shovels, rakes and stakes and a water truck or a water source were needed. He added that a front end loader would be needed for the motocross track in August/September.

Mr. Gurule suggested they finish the heavy equipment work on Monday so volunteers could rake and shape the track and do the final work on Tuesday. He asked Mr. Coriz to e-mail him the pump track information.

Chair Booth said she wanted Mr. Gurule to know that she met with Mr. Pino. He asked to meet to talk with her about POSAC; who they are, what they do, how the Commission does strategic planning and their priorities.

Chair Booth said she and Mr. Pino also discussed the youth sports resolution. Mr. Pino would talk to Councilor Trujillo about the resolution and if there is a lot of contention would discuss POSAC playing a mediation role; providing a place for public meetings, discussion or forum for people to discuss the resolution.

- Strategic Planning Next Steps

Chair Booth asked if the Commissioners wanted to meet with Councilors in July or wait until August.

Ms. Hansen said she met with Councilor Rivera and would like to meet with Councilors Bushee and Calvert since the boundary lines have been redone.

Chair Booth asked Ms. Hansen to set up a meeting with the Councilors and she would talk with Ms. Esparza about the change in boundaries.

Ms. Taylor said she wasn't able to meet with Councilor Wurzbarger and Councilor Dimas but would try to do that this month.

Chair Booth said it would be important to meet with the new Councilors as soon as possible; she would try to reach Councilor Dimas and set up a meeting.

Chair Booth asked the Commissioners to think about a replacement for Mr. Ortega. She asked Mr. Caldwell what his thoughts were about joining. Mr. Caldwell replied it wouldn't work because he doesn't get out of work soon enough.

Ms. Taylor said she would try to contact Peter Ives.

Ms. Hansen said a problem with the 18-24 year olds is that many go away to school. She suggested finding young people under 18 to participate in activities for their senior year project etc.

Chair Booth said her thought was rather than a formal commissioner, to ask Capital High and Santa Fe High for a nonvoting person to sit in each year.

Ms. Hansen said that could be part of their civic volunteer community service. She said if not Capital High or Santa Fe High, Santa Fe Prep, Desert Academy and St. Michaels have projects already in place. She suggested there be more than one student because it would be more fun and the students would have another person to talk with about the meetings.

Chair Booth said it could be a formal agreement between the City and the schools. She would see if the Mayor would support that.

Ms. Taylor asked if the public high schools have a community service requirement like Santa Fe Prep.

Mr. Caldwell said Santa Fe High has a new principal and they didn't last year but in the works is getting that as part of the senior requirement. He thought there would be a requirement for off-campus public service or community college in the next year and students would be looking for something like this.

The item would be an Action Item on the next agenda.

NEW BUSINESS

1. BTAC / POSAC Meeting Report

Chair Booth said she printed out what she thought the Commissioners had agreed to and would present the list to BTAC (Bicycle Trail Advisory Committee) the next day.

Ms. Hansen reported on the BTAC/POSAC meeting: BTAC had their meeting first and then the POSAC Commissioners talked about ways they could communicate and work together to oversee relevant projects and make sure trails and schools were connected. POSAC communicated that they met regularly and Ms. Guerrerortiz pushed getting trails on the south side of town.

Chair Booth said three big things came out of the ways they could work together; they would share their agendas and point out things that relate to BTAC. POSAC committed to organizing a joint meeting in late August between POSAC, BTAC and the County and have a joint meeting in November with a Thanksgiving potluck.

She said they would work together to protect the 2008 and 2012 Bond monies and advocate and monitor that the money is spent as proposed.

Ms. Hansen said an interesting thing that came out of the meeting was POSAC worked on the 2012 bond for months and for some reason BTAC and Councilor Bushee, didn't know about the input into the 2012 bond.

Chair Booth said POSAC got involved because a resolution in October 2010 asked them and other City committees to provide advice on what was underfunded or not funded in the 2008 bond. She said POSAC immediately talked to youth groups etc. and went through priorities.

Ms. Taylor said that was due to Chair Booth and thanked her for keeping the Commissioners informed.

2. City Committee/Commission Ethics Dos and Don'ts

Chair Booth said that Tom Agard raised concerns about ex parte communication and questioned things the Commission had done, including whether it was ethical/legal to meet with Councilors.

Chair Booth said she and Geno Zamora, the City attorney met about the questions and it doesn't apply to POSAC because the Commission doesn't have a judicial role; they are an *advisory* Commission. Parks staff makes the final decisions and then it goes to the City Councilors. She said Mr. Zamora made it clear that POSAC is advisory and does not make final rulings.

Chair Booth said Mr. Zamora did bring up three things: the Commission must meet in public places and should be careful how what the Commission does is perceived and should not do anything that would put the City Councilors or staff in jeopardy of being perceived as doing something unethical or illegal.

Chair Booth said no more than three Commissioners should meet with anyone at a time and should be careful when speaking as an individual who is an interested party that cares about parks and when speaking as a Commissioner.

She said when speaking as a Commissioner, they should say what has been discussed in public forum and what has been discussed as a matter of public record at POSAC meetings and has been digested and written in one of the strategic planning documents or implementation plan. She said even when speaking as a person, Commissioners are perceived as a Commissioner and receive more attention.

Chair Booth asked to be copied on the Commissioner's communication with Parks staff or Councilors to ensure transparency and if a Commissioner meets with someone, she should be made aware of a meeting to avoid perception that something wasn't happening transparently.

Chair Booth said Ms. Guerrerortiz has contracts with the City. She would talk with her to ensure that Ms. Guerrerortiz would recuse herself if something was on the table that she might bid on.

Ms. Hansen requested a topic of discussion be workforce training in the next strategic planning.

POSSIBLE REPORTS

- Daniel Coriz: Youth, BMX, Motocross and Pump Track

Mr. Coriz said the access parking lot for the motocross track is complete. The track would be the first public City track in the nation maintained by the community with help by the City. Chair Booth suggested a press release to publicize that.

Mr. Coriz said he had a list of issues; one is lack of access for service equipment from the parking lot to the track, such as a water truck that has to come through the highway. He said the issue is easily fixed and is being addressed with Leroy Pacheco this week.

Mr. Wood asked about emergency equipment access; the road should at least have signage.

Mr. Coriz said that was on the list of issues. He said tractor work would be needed and the City would be asked for help to get the track up to par.

Mr. Wood said the workforce was spread thin and the more notice Mr. Coriz could give, the better.

Mr. Coriz said the trash pit would have a build out on July 14, a week before the Trail Jam and the pump track at Zona is in the works and he hoped to complete it in a day.

Mr. Coriz showed a map with the plan that IMBA (International Mountain Biking Association) would propose to the City for the dirt jumps. He said with the Master Plan provided by the Northwest Quadrant, the orange coloring showed the only added feature from the City.

Mr. Coriz talked about the features and that he had learned a lot of locals were turned away to be part of the event (Wednesday through Sunday) because it cost three hundred dollars.

Ms. Hansen suggested a scholarship fund. Chair Booth said she would ask BTAC about that.

Mr. Coriz said the dirt jumps were continuing to be finished but there is no set date.

Chair Booth said she would draft a press release closer to the event. Ms. Hansen said if she could get something soon she could list it in the Green Fire Times.

- Anna Hansen: District 3 /Bicycle MPO/Art in the Parks/Acequia Trail [edit here](#)

Ms. Hansen said the Bicycle Master Plan was approved and going forward and she would work on the celebration for the sculpture at Ragle. Chair Booth asked that she work on a celebration at Cielo Vista also.

The Acequia Trail connection to parks-especially Ashbaugh; the Pino property had been purchased by the City. The City is working on acquiring more right-of-way from Larragoite School to Ashbaugh through Montano and the trail would be to Ottawe once all connections are done.

- Tom Agard: District 4 / Organized Sports

Chair Booth said she talked with Mr. Agard who said he wasn't getting a lot of traction with the Youth Leagues. She would try to talk with Councilor Trujillo about the issue and the role that POSAC could play and thought the issue could wait until fall.

- Sandy Taylor: District 2/ Parks History/ Tree City

Mr. Wood said Tree City is spending the last of the Quality of Life Money to blend in the new (trees.)

Chair Booth said the approval of the three candidates for the Tree City Board would be an action item on the next agenda.

Ms. Taylor said on Park Histories; Ashbaugh's granddaughter finally sent newspaper clippings with enough information that research could be done but the pictures of the people remained a big issue.

Chair Booth added that Sunny Slope was having a plaque made that would tie to the neighborhood baseball pitcher that now plays for the Fuego's and the community group of kids called the Cedar Street Tigers that played at the park years ago.

- Bette Booth: District 3 / Prairie Dogs / Parks on the Web / Youth

Chair Booth said at Frenchy's there is a coalition of people from the Sierra Club, the prairie dog advocates and the New Mexico Corrections Department who would try to reestablish native prairie grass in the inner circle. She said it will be very labor-intensive and the Department of Corrections inmates would dig out the horehound. The hope is to reseed in July.

Ms. Hansen said she had learned an interesting fact about prairie dogs in a book she was reading; they are protectors of the grasslands and hold back mesquite from taking over the desert.

Mr. Wood said regarding the prairie dogs; the contractor would start work at Villa Linda on a new population of prairie dogs with 30 active mounds. The clean up on West Alameda, Larragoite and GCC is still being done. The source at Larragoite was eliminated the previous year but the prairie dogs are back.

Chair Booth asked Mr. Wood to talk about watering. She said Mr. Gurule was being asked why Parks was watering during certain times.

Mr. Wood said there are no restrictions, just strong suggestions. Parks has two stages: normal and orange. He said he and Mr. Chavez had developed an emergency plan if an orange restriction happens so they know what would be watered.

Ms. Hansen thought some kind of water restriction should be discussed and something should be in the newspaper on what is suggested.

Chair Booth said as part of planning for the future she wants to engage in discussion about water in the parks and how that would be managed as it becomes drier.

Mr. Wood said he has worked with the interim conservation water program manager. Some of the larger parks like Franklin Miles Park or Ragle couldn't be watered during the window if a mandatory day or time restriction is put on watering City parks. He said Parks couldn't be restrictive because some parks are watered alternate days of the week, or once or twice a month etc. and there are so many stations.

Mr. Wood said supervisors decide which parks and the amount of water and part of the problem is they are shorthanded and have large areas. He said if they are unable to get to an irrigation emergency or repair within a couple of days, a lot of turf would be lost.

Chair Booth asked if all parks are watered. She said Parks staff was told if "it wasn't grass don't turn the water on."

Mr. Wood said in some locations well-established trees wouldn't be watered more than once a month because they don't need it. He said Mark Aragon programs the computer based on his experience and the supervisor's requests.

Chair Booth said the Commission should meet Mr. Aragon and have a continuing discussion about water to learn more and plan for the future.

Mr. Wood said Parks needs to water in the summer but water is the largest part of the budget and the price keeps going up and more money is spent with the same amount of watering. He thought that Parks would possibly run out of dollars to water parks in the future.

PUBLIC COMMENTS

There were none.

DATE AND TIME FOR NEXT MEETING: July 17, 2012 at Frenchy's Field

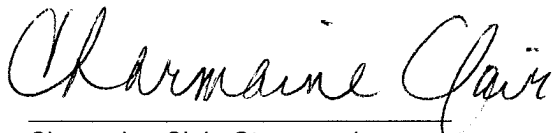
ADJOURN:

Having no further business to discuss, the meeting adjourned at 4:45 p.m.

Approved by:

Bette Booth, Chair

Submitted by:



Charmaine Clair, Stenographer